



**MEETING NOTICE
CITY OF PAGE
CITY COUNCIL**

**CITY COUNCIL REGULAR MEETING
CITY HALL, 697 VISTA AVE
PAGE, ARIZONA**

**SEPTEMBER 25, 2024
5:30 P.M.**

NOTICE OF PUBLIC MEETING AND AGENDA

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Mayor Bill Diak

Vice Mayor John Kocjan

Councilor Steven Kidman

Councilor Kenna Hettinger

Councilor David Auge

Councilor Mike Farrow

Councilor Richard Leightner

5. PRIORITY LIST

- 1.** Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities
None
- 2.** Discussion and possible action by the City Council pertaining to the City Councilors Individual Priorities
None

6. MINUTES

7. CONSENT AGENDA

The Consent Portion of the Agenda is a means of expediting routine matters. All items approved will be done by one undebatable motion passed unanimously. Any item may be removed for debate on request of any member of Council. Items removed from the Consent Portion become the first items of business of the Regular Agenda.

1. INFORMATION

- a. Monthly Cash Allocation Comparison - June 2024
- b. Monthly Cash Allocation Comparison - July 2024
- c. Page Utility Enterprises Board Minutes - August 13, 2024
- d. Youth Advisory Commission Minutes - August 19, 2024
- e. Youth Advisory Commission Minutes - September 9, 2024

2. MISCELLANEOUS ACTIONS

- a. Discussion and possible action by the City Council pertaining to the final Interfund Transfers for FY 2024
- b. Resignation - Emily Hawker - Youth Advisory Commission

8. PUBLIC HEARINGS

- 1. Series #12 (Restaurant) Liquor License Application from Steer 89 AZ/Craig Duane Simmons

9. HEAR FROM THE CITIZENS

Members of the public may address the City Council. The City Council cannot discuss or take legal action on any matters during the Call to the Public, unless the matters are properly noticed for discussion and legal action. At the conclusion of the Call to the Public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. If you wish to address the Council at tonight's meeting, please raise your hand, and you will be recognized and asked to come to the podium to provide your name and address. Please limit your remarks to three (3) minutes.

10. REPORTS AND ANNOUNCEMENTS

- 1. MAYOR'S REPORTS AND ANNOUNCEMENTS
None
- 2. CITY MANAGER'S CURRENT EVENTS SUMMARY

11. BOARDS AND COMMISSIONS

- 1. Discussion by the City Council pertaining to reports on board meetings by Board Liaisons

2. Discussion and possible action by the City Council pertaining to an appointment to the Public Safety Personnel Retirement System Board

12. UNFINISHED BUSINESS

13. NEW BUSINESS

1. Proclamation - Domestic Violence Awareness Month
2. Presentation of the "Certificate of Achievement for Excellence in Financial Reporting" to the City of Page Finance Department
3. Discussion and possible action by the City Council pertaining to a presentation by the Coconino County Elections Department
4. Discussion and possible action by the City Council pertaining to a presentation of a potential new development for Parcel #80106015 located on the corner of Coppermine Road and Osprey
5. Discussion and possible action by the City Council pertaining to a Series #12 (Restaurant) Liquor License Application from the Arizona Department of Liquor Licenses and Control for Steer 89 AZ/Craig Duane Simmons
6. Discussion and possible action by the City Council pertaining to the sale of a portion of Parcel #80112005A adjacent to Parcel #80060051 - Ordinance No. 733-24
7. Discussion and possible action by the City Council pertaining to the splash pad and location

14. BID AWARDS

1. Discussion and possible action by the City Council pertaining to the Page Municipal Airport Runway 15-33 Safety Area Grading Project Phase 2
2. Discussion and possible action by the City Council pertaining to the Senior Center Renovation Project
3. Discussion and possible action by the City Council pertaining to the Border Street Improvement Project

15. DEPARTMENTS

1. Discussion and possible action by the City Council pertaining to an Authorization of Services with C&S Engineers, Inc
2. Discussion and possible action by the City Council pertaining to the purchase of a bulldozer

16. EXECUTIVE SESSIONS

1. EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions regarding negotiations for the purchase, sale, or lease of real property.

Potential Land Sale of Parcel No. 80106015

Discussion and possible action by the City Council pertaining to a potential land sale of Parcel No. 80106015 located on the corner of Coppermine Road and Osprey

2. EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(4) The City Council may vote to go into Executive Session for discussion or consultation with the attorneys of the public body regarding contracts.

Direction to the City Attorney

Discussion and possible action by the City Council pertaining to the Coconino Community College Deed Restriction

ADJOURN

FOR YOUR INFORMATION

Next Regular Meeting Wednesday, October 9, 2024 at 5:30 p.m.

Pursuant to A.R. S. 38.431. 02, notice is hereby given to the members of the City Council and to the general public that the Page City Council will hold a meeting open to the public. Supporting documents and Staff reports, which were furnished to the City Council, with this agenda, are available for review at www.cityofpage.org or at the City Clerk's Office. Council Members of the City of Page City Council will attend either in person or by technological means. City Council may vote to go into Executive Session for the purpose of obtaining legal advice from the City Attorney on any item listed on the agenda, pursuant to A.R.S. 38-431.03 (A)(3). City Council may modify the agenda order, if necessary. This agenda may be subject to change up to 24 hours prior to the meeting.

Persons with disabilities should call the City Clerk's Office, at 928-645-4205 for program and services information and accessibility.

NOTICE TO PARENTS: Parents and legal guardians have the right to consent before the City of Page makes a video or voice recording of a minor child A.R.S. §1-602.A.9. City Council meetings are audio and video recorded. Parents or guardians may either submit a written consent to the City Clerk's Office, or by allowing a minor to be present and/or participate in the meeting, parents or guardians waive this right.

If you would like to receive City Council agendas via email, please send your email address to cityclerk@pageaz.gov or call 928-645-4205.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following places: City Hall Bulletin Board located at 697 Vista Avenue, Page, Arizona, Justice Building Bulletin Board located at 547 Vista Avenue, Page, Arizona, U. S. Post Office Lobby located at 44 Sixth Avenue, Page, Arizona, on the ____ day of _____, 2024, at ____ p.m. in accordance with the statement filed by the City of Page City Council with the City Clerk.

CITY OF PAGE

By: _____

CITY CLERK'S OFFICE

PRIORITY LIST 5.1.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Council Strategic Priorities FY 23-27

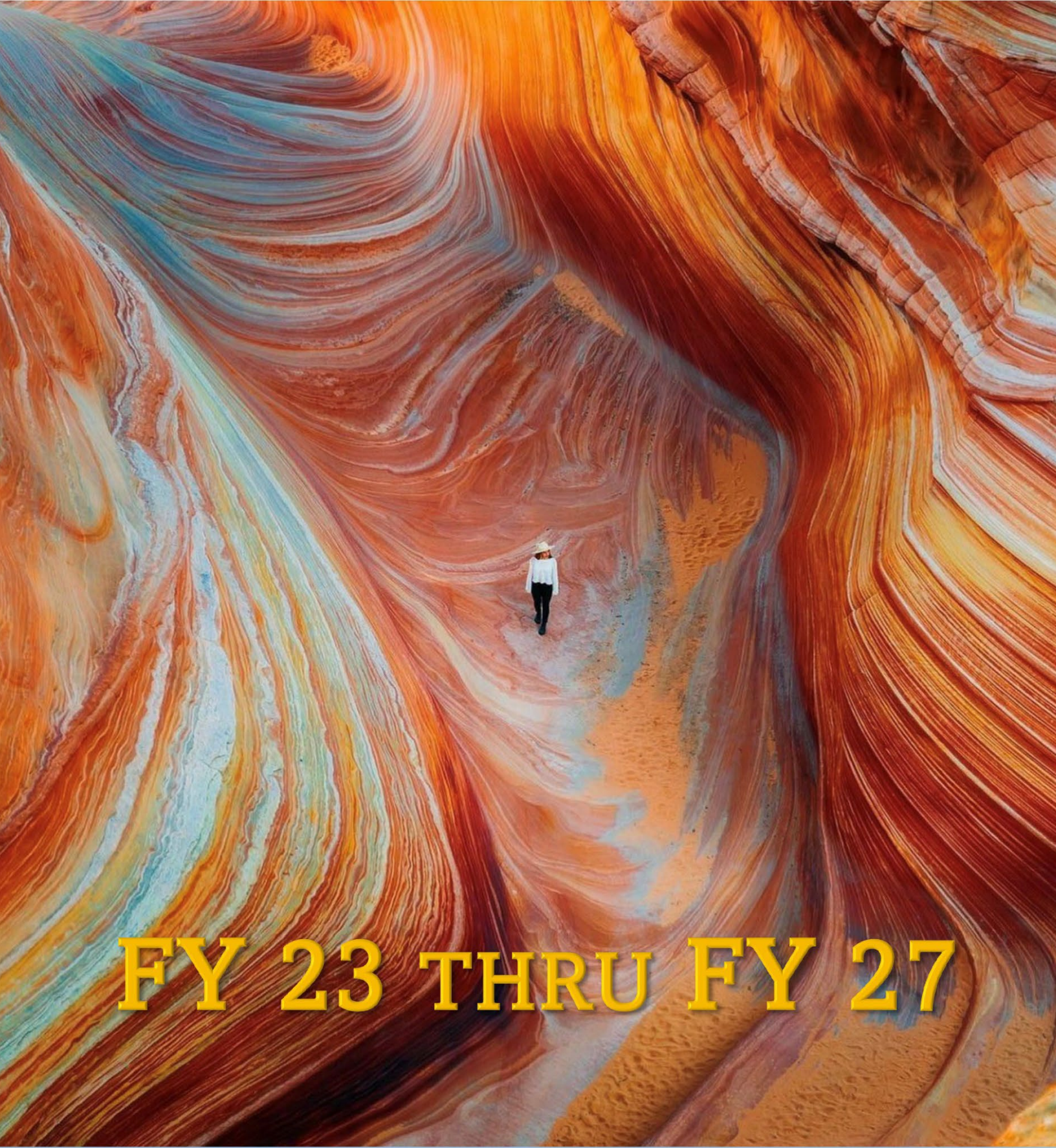
Presented by:

Subject:

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities
None

Attachments

FY23-27 City Council Strategic Priorities



FY 23 THRU FY 27



STRATEGIC
CITY COUNCIL PRIORITIES



Page City Council



Dave Auge



William Diak, Mayor



Brian Carey



John Kocjan, Vice Mayor



Richard Leightner



Kenna Hettinger



Mike Farrow

VISION & VALUES

VISION

The City of Page shines as an eco-tourism destination and gateway to the world-renowned Grand Circle of National Parks. Page is a welcoming and family-friendly community that prioritizes education, respects cultural diversity, and preserves the scenic environment. This vibrant and active city is fiscally responsible and provides a diverse economy that offers housing, healthcare, and employment opportunities, as well as entertainment, dining, and recreational choices for residents and tourists of any age.

VALUES

- Teamwork and Collaboration
- Accountability, Transparency, and Proactive Communication
- Fiscal Responsibility
- Integrity
- Customer Service
- Continued Strategic Planning



OBJECTIVE CRITERIA

Objective Criteria for Decision Making

- Is it in the best interest of the community and stakeholders?
- Does it align with our goals and priorities?
- Is it achievable and sustainable?
- Is it financially viable?
- Is it legal?
- Is it fair?
- Is it safe and secure?

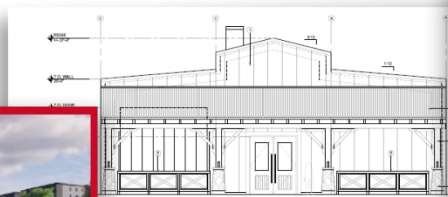


COMMUNITY DEVELOPMENT

A pleasant environment is a source of pride for its residents and an important component of the quality of life in an area. Community aesthetics take on an economic meaning, encouraging tourism and business recruitment. Community Development is a process by which local decision-makers and residents work together to leverage resources to increase business development and job opportunities; and attract capital to improve the physical, social and environmental conditions in the community.

Goals: Implement economic development processes that assist in the development of a strong local economy; protect neighborhoods from blighting and deteriorating conditions that have a negative impact on area property values; and encourage residents and business owner's efforts to maintain the physical environment through standards set in local ordinances.

- Objective 1.1** Continue partnership and communication with stakeholders regarding streetscape development from Vista Avenue to South Navajo Drive. Budget and implement downtown streetscape that will establish design as well as strategies and policies for development and identify implementation costs associated with development enhancement programs.
- Objective 1.2** Establish a revitalization plan for the central business district (Block 17).
- Objective 1.3** Identify City-owned properties that support medium and/or high density affordable housing and develop a plan to ensure infrastructure is available to these developable properties. Actively market to attract developers for affordable apartments, condominiums, and single-family homes.
- Objective 1.4** Foster development of moderately priced housing to accommodate workforce needs. Work with potential grant sources and community housing organizations to explore housing alternative and incentivize housing development.
- Objective 1.5** Promote and encourage attractive neighborhoods through City services, enforcement techniques, and compliance with City codes and regulations.
- Objective 1.6** Continue supporting the Arizona League of Cities and Towns on the issues related to vacation home rentals through representation with the legislature. Utilize Arizona State Law SB1168 by adopting an ordinance to regulate vacation home rentals.

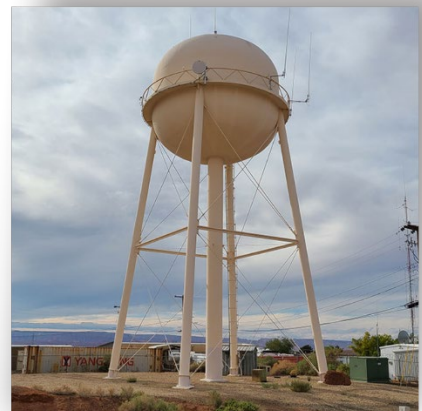


FISCAL STABILITY

The City is committed to maintaining fiscal stability to ensure the delivery of high-quality services. This requires an efficient transparent financial system, accurate and reliable forecasting of revenues, and control of expenses.

Goal: Operate in a fiscally prudent manner, assuring the most efficient expenditure of public funds.

- Objective 2.1** Explore alternative funding mechanisms to support infrastructure and future economic development project funding.
- Objective 2.2** Continue implementation of a 5-year Capital Improvement Program that balances the costs of planned capital expenses with realistic allocation of available resources.
- Objective 2.3** Continue financial forecasts that allow the City to annually identify future revenue and expenditure trends and prepare plans to address problems in a timely fashion.
- Objective 2.4** The Page Utility Enterprises Board has identified Water, Sewer, and Garbage Utility reserve levels to stabilize rates. The board will make rate recommendations to the City Council.
- Objective 2.5** Page Utility Enterprises (PUE) staff will continue long-term financial will make rate recommendations to the City Council.
- Objective 2.6** Begin planning for the future of waste collection and recycling for the City of Page.
- Objective 2.7** Evaluate current City Emergency Fund cap.

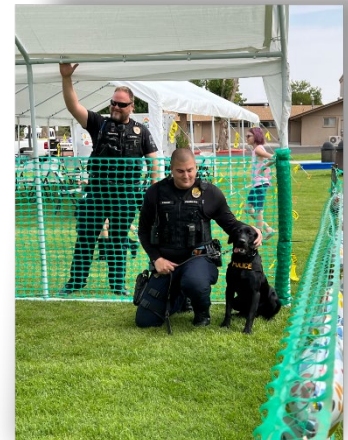


HIGH PERFORMING ORGANIZATION

The City of Page strives to develop a high performing organization through continuous system and process improvements; the commitment to make time to do the “work of leadership”; and the encouragement of City employees to exercise their leadership and talents at every level of the organization.

Goal: To create an environment that supports transparency, communication, collaboration, teamwork, and high performing employees. Enable the City to recruit, retain and compete for talent, and ensure retention of institutional knowledge. Develop a functional Emergency Operation Plan to ensure a resilient organization.

- Objective 3.1** Recruit and retain a skilled workforce through training and skills development, utilizing most recent trends and best practices. Conduct a salary structure review.
- Objective 3.2** Continue to improve methods used by the City to communicate proactively and openly. Implement an event bulletin board and emergency event messaging.
- Objective 3.3** Update City website to keep content relevant and current for customer satisfaction, and optimize the use of technology to drive efficiency, productivity, and service.
- Objective 3.4** Review and implement necessary security measures throughout City-owned public facilities.
- Objective 3.5** Promote community involvement through the recruitment, retention, and engagement of volunteers and the support of local organizations and partners.
- Objective 3.6** Create a process to evaluate Council appointed positions.

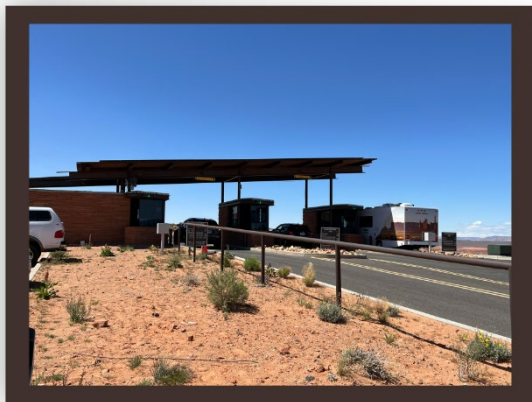


IMPROVING INFRASTRUCTURE

The City Council is committed to maintaining and improving public infrastructure and City facilities to preserve both the physical character and livability of the community.

Goal: Maintain and improve critical City infrastructure, including streets, sidewalks, parks, trails, facilities, and utilities to support economic growth and improve quality of life in Page.

- Objective 4.1** Strategically invest and support updating City facilities, including technology, and equipment.
- Objective 4.2** Pursue the funding to implement a plan to provide a redundant water supply to meet City needs.
- Objective 4.3** Maintain a Pavement Management Program (PMP) to ensure the preservation of roadway surfaces.
- Objective 4.4** Explore alternatives for a north fire station.
- Objective 4.5** Implement the recommendations from the Carollo Water Study for water and sewer utilities to ensure financial stability and prepare for growth.
- Objective 4.6** Identify locations for and project the costs of converting overhead primary electric infrastructure to underground.
- Objective 4.7** Review design and identify funding to move forward with Phase 3 of Horseshoe Bend development.
- Objective 4.8** Implement a Master Plan for expansion and improvements to the airport.



QUALITY OF LIFE

The City strives to enhance the overall quality of life for our residents and visitors by offering high quality recreation and leisure activities and improving parks, trails, streetscape and open spaces in Page.

Goal: Maximize resources that enhance the quality of life for our residents and visitors.

Objective 5.1 Plan, design and implement community programs to enhance the quality of life in the City of Page.

Objective 5.2 Research and pursue grant opportunities to enhance recreation programs
Objective 5.3 Evaluate components of the Parks Master Plan and determine priority list.

Objective 5.4 Foster, implement and educate to allow the development of a plan for events, farmers market, public market, arts, and activities in partnership with local not-for-profits/community groups.

Objective 5.5 Establish a committee for planning a 50th City anniversary celebration in 2025.

Objective 5.6 Identify funding and construct a recreational facility that includes an aquatic center.



PRIORITY LIST 5.2.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Councilor Individual Priorities

Presented by:

Subject:

Discussion and possible action by the City Council pertaining to the City Councilors Individual Priorities
None

Attachments

Individual Priorities

PRIORITIES
CITY OF PAGE
BY
BILL DIAK

FY 2021-2022

Fiscal Responsibility

- Use resources wisely
- Always look for new revenue opportunities
- Foster accountability
- Plan for the long-term economic future
- Finish Horseshoe Bend Phase 3 to maximize revenue and visitor experience

Address Community Housing Needs

- Young families
- Low Income
- Seasonal
- Mid-Range

Infrastructure

- Pavement Management
- Future needs for development
- Water allocations and redundancy
- Infrastructure to match Master Plan

Downtown Streetscape and Revitalization

- Central Business District as well as Uptown area
- Walkable, tree lined, benches

Be proactive to Community wants

- i.e. make a plan to fund a swimming pool in 2-years

**PRIORITIES
CITY OF PAGE
by
Vice Mayor John Kocjan**

2013/2014

- 1) Secure a revenue stream to service bond debt load.
- 2) Increase water allocation
- 3) Infrastructure improvements

David Auge

Vision and Council Priorities:

- Integrity, Accountability and Transparency in all phases to our citizens and city staff.
- Fiscal Responsibility in future Budgets and spending requests brought to council
 - We must work with and support our City Manager and Department Heads on review and approval of spending requests with an eye on a realistic budget for 2021-2022 and forward so we continue with the fiscal responsibility that has been established.
- Responsive and accurate replies to citizen requests and inquiries and council input from city staff.
- City Zoning Project completed ASAP
- Strategic Planning
 - Revitalization of our downtown thru the streetscape project and driving business opportunities not just in Block 17 but elsewhere.
 - Tourism is our current and future for Page. To drive tourism we must continue enhancing the our downtown, not just in type of business but of curb appeal. The east side of LP Boulevard needs benches, shrubbery
 - Revenue opportunity at Horseshoe Bend to take advantage of its worldwide popularity thru Phase 3 building and completion. This will enhance Sales Tax revenue which will help drive continued enhancement of our parks, bike and hiking trails, and golf course for recreation, relaxation and special events for our citizens and tourist-based economy.
 - We continue to have a housing challenge for medium and low income and seasonal individuals and families. Help developers by having accurate parcel zoning and infrastructure plans in place that are conducive to timely development.
 - Continue to work with city staff on review and update of our 5-year plan to complement and guide future budgets for capital spend for needed projects and equipment as well as infrastructure needs including streets, water and sewer, and power.

Richard Leightner

Council Priorities

- Review, amend (if required), and approve General Plan Land Use Map and the Code of Ordinances Zoning Map to include establishment & allocation of both affordable and market based housing....and permanently establish Parks in the Parks Master Plan, including Heritage Funded location(s) and city adopted area's (both formally accepted/assigned and future planned).
- Plan and fund infrastructure where possible as incentive for developers on recognized area's identified as Medium and/or High Density development and actively market for affordable housing.
- Complete and work with business resources and interested organizations/residents on the implementation of Downtown Streetscape Redevelopment Plan....as budget and possible grant funding allows.
- Work with the Grand Circle Artists Alliance in getting set-up for open-air marketing & music.
- Work with all organizations in Page & the surrounding area to help plan and bring tourism to activities centered here.
- Continue to plan and develop the Horseshoe Bend area as a major income source for the city.
- Attract light industry to area's marketable for such use and streamline the application & approval process. PROMOTE ECONOMIC DEVELOPMENT in the Industrial Park and maybe even partner with Navajo Nation entities in order to do so.
- Support and provide provisions for staffing the Page Police & Fire Department, and make provisions for needed equipment. Also foster good relationships with all area Law Enforcement agencies
- Establish better working/partnering relationships between Council and City Departments and provide an avenue for citizens to Q & A our actions....which leads me into the last (but certainly not least) action item/priority.
- We need to foster/improve communication between the City and Citizens...by being more visible and accessible both via social media, website(s), and local media through on-air programing, and daily/weekly updates on websites & social media outlets.
- I agree whole-heartedly with Councilor Lee's points on increasing public outreach by manning a booth at ALL major occasions & festivities in the area providing current information on upcoming/important events, developments, etc. and answering questions (or directing people to where they can find answers).

Council Priorities

City of Page

By

Mike Farrow

- I) Smart and Balanced Growth of Page**
 - a. Enhance our infrastructure for Business Growth for Tomorrow and Beyond
 - b. Alignment of Business and City pursuits for future successes
 - c. Leverage City and Business Capabilities and Services for Page Citizens
 - d. Support efforts for a strong vision and objectives for Page citizens, businesses and services for balanced growth
- II) Community Engagement and Involvement**
 - a. Enhance communications to businesses and citizens
 - i. Frequent, relevant, timely and concise sharing of activities, situations, issues and challenges
 - b. Encourage, advertise, promote and challenge engagement and involvement in committees, task forces and work groups
 - i. Create more engagement opportunities
 - ii. Create more empowerment through education, orientations, mentoring, and training meetings
 - c. Encourage and support education, seminars and participation in training for enhancing engagement, and involvement programs for City employees, Council Members, work groups and task forces
- III) Page Safety and Security**
 - a. Establish, publish and maintain a City's Emergency Operations Plan
 - i. Involve mutual aid of City, County, State and Regional Services

- ii. Establish and maintain a regular EOP meeting, training and table top exercises
 - b. Establish and maintain a robust “Best in Class” Active Shooter Program for City, our critical infrastructure, schools, places of business, recreation and churches
 - i. Establish and maintain a community integration effort of Threat Management to stay ahead of threat concerns
 - c. Be actively involved and support our first responder services of Law Enforcement and Fire/Rescue Services and understand and assist in the challenges in supporting our first responders, citizens and visitors.
 - d. Identify and support Mental Health initiatives
- IV) Enhance Youth Opportunities**
- a. Our youth is our future and our opportunity to create structured learning cycles for their advancement.
 - b. Determine and provide greater trade skill learning opportunities
 - c. Empower our youth to support safe schools and choices
 - d. Provide more opportunities for youth to be involved in city and business pursuits
 - e. Continue to support enhanced structured and recreational activities
 - f. Be active and support our City’s Substance Abuse Task Force

Do what's right. Integrity is core to our success

I will lead by example - give it my best and expect the best from others

I will treat others as I wish to be treated

CONSENT AGENDA 7.1. a.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Monthly Cash Allocation Comparison - June 2024

Presented by:

Subject:

Monthly Cash Allocation Comparison - June 2024

Attachments

Monthly Cash Allocation - June 2024

CITY OF PAGE

MONTHLY CASH ALLOCATION COMPARISON

			<u>May-24</u>	<u>Jun-24</u>
01-1110200		LGIP - GENERAL SAVINGS ACCT	15,441,216.60	17,415,027.64
01-1110250		US BANK - GENERAL SAVINGS ACCT	8,491,747.13	8,540,579.48
01-1110350		XPRESS DEPOSIT ACCOUNT	50.00	120.00
01-1110700		BMO CASH A/P CHKNG (COMBINED)	4,260,936.20	2,866,076.61
01-1110800		BMO CASH P/R CHKNG (COMBINED)	274,223.96	295,576.81
12-1110600		EMERG RESERVE-U.S. BANK ACCT	11,459,776.12	11,526,746.20
15-1120300		LGIP - HURF SAVINGS ACCT	1,422,094.42	1,436,036.57
32-1120500		BMO JCEF SAVINGS ACCOUNT	10,541.08	10,815.07
45-1110700		HSB CHECKING ACCOUNT	6,087,433.02	6,462,812.21
45-1110800		HSB INVESTMENT ACCT-US BANK	4,090,244.81	4,113,963.39
72-1120800		BMO -FIRE PENSION SAVINGS	21,022.27	23,269.02
72-1121100		FIRE PENSION-INVESTMENT ACCT	565,235.53	571,401.54

52,124,521.14

53,262,424.54

FUND		May-24	Jun-24
10	ALLOCATION TO GENERAL FUND	25,771,220.60	26,104,010.17
12	ALLOCATION TO EMERGENCY RES FUND	10,852,261.63	11,227,981.74
15	ALLOCATION TO HIGHWAY USER FUND	1,415,738.69	1,465,880.11
16	ALLOCATION TO SUBSTANCE ABUSE FUND	37,913.08	38,146.63
20	ALLOCATION TO DEBT SERVICE FUND	0.00	0.00
25	ALLOCATION TO MISCELLANEOUS GRANTS	243,963.35	-173,565.99
32	ALLOCATION TO JCEF FUND	10,184.03	10,184.47
33	ALLOCATION TO MAGISTRATE COURT IMP FUND	9,631.40	9,696.40
34	ALLOCATION TO FILL THE GAP FUND	2,426.37	2,812.45
36	ALLOCATION TO DONATION FUND	36,730.26	36,722.51
40	ALLOCATION TO CAPITAL PROJECTS FUND	4,726,352.22	8,253,793.49
45	ALLOCATION TO HORSESHOE BEND FUND	3,785,651.08	3,049,037.82
46	ALLOCATION TO AIRPORT FUND	2,906,777.67	2,666,524.88
48	ALLOCATION TO LAND FUND	1,700,370.22	0.00
50	ALLOCATION TO PAGE UTILITY ENTERPRISES	-4,612.06	0.00
51	ALLOCATION TO WATER FUND	-2,560.13	0.00
52	ALLOCATION TO SEWER FUND	-705.13	0.00
55	ALLOCATION TO GOLF FUND	-309,524.83	-345,434.39
57	ALLOCATION TO CEMETERY FUND	386,950.64	352,469.44
72	ALLOCATION TO FIRE PENSION FUND	552,931.85	561,344.61

52,121,700.94

53,259,604.34

CONSENT AGENDA 7. 1. b.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Monthly Cash Allocation Comparison - July 2024

Presented by:

Subject:

Monthly Cash Allocation Comparison - July 2024

Attachments

Monthly Cash Allocation - July 2024

CITY OF PAGE

MONTHLY CASH ALLOCATION COMPARISON

			<u>Jun-24</u>		<u>Jul-24</u>
01-1110200		LGIP - GENERAL SAVINGS ACCT	17,415,027.64		18,176,749.85
01-1110250		US BANK - GENERAL SAVINGS ACCT	8,540,579.48		8,631,258.16
01-1110350		XPRESS DEPOSIT ACCOUNT	120.00		25.00
01-1110700		BMO CASH A/P CHKNG (COMBINED)	2,866,076.61		2,948,823.47
01-1110800		BMO CASH P/R CHKNG (COMBINED)	295,576.81		715,511.17
12-1110600		EMERG RESERVE-U.S. BANK ACCT	11,526,746.20		11,649,131.63
15-1120300		LGIP - HURF SAVINGS ACCT	1,436,036.57		1,548,290.14
32-1120500		BMO JCEF SAVINGS ACCOUNT	10,815.07		11,147.16
45-1110700		HSB CHECKING ACCOUNT	6,462,812.21		6,845,040.84
45-1110800		HSB INVESTMENT ACCT-US BANK	4,113,963.39		4,157,633.96
72-1120800		BMO -FIRE PENSION SAVINGS	23,269.02		25,573.38
72-1121100		FIRE PENSION-INVESTMENT ACCT	571,401.54		575,478.57

53,262,424.54

55,284,663.33

<u>FUND</u>			<u>Jun-24</u>		<u>Jul-24</u>
10		ALLOCATION TO GENERAL FUND	26,104,010.17		27,409,020.53
12		ALLOCATION TO EMERGENCY RES FUND	11,227,981.74		11,350,367.17
15		ALLOCATION TO HIGHWAY USER FUND	1,465,880.11		1,560,241.79
16		ALLOCATION TO SUBSTANCE ABUSE FUND	38,146.63		38,342.89
20		ALLOCATION TO DEBT SERVICE FUND	0.00		0.00
25		ALLOCATION TO MISCELLANEOUS GRANTS	-173,565.99		293,481.57
32		ALLOCATION TO JCEF FUND	10,184.47		10,851.17
33		ALLOCATION TO MAGISTRATE COURT IMP FUND	9,696.40		11,272.81
34		ALLOCATION TO FILL THE GAP FUND	2,812.45		2,812.45
36		ALLOCATION TO DONATION FUND	36,722.51		36,461.12
40		ALLOCATION TO CAPITAL PROJECTS FUND	8,253,793.49		8,231,340.79
45		ALLOCATION TO HORSESHOE BEND FUND	3,049,037.82		3,151,613.48
46		ALLOCATION TO AIRPORT FUND	2,666,524.88		2,666,121.57
48		ALLOCATION TO LAND FUND	0.00		0.00
50		ALLOCATION TO PAGE UTILITY ENTERPRISES	0.00		-1,926.90
51		ALLOCATION TO WATER FUND	0.00		-1,436.37
52		ALLOCATION TO SEWER FUND	0.00		0.00
55		ALLOCATION TO GOLF FUND	-345,434.39		-391,624.30
57		ALLOCATION TO CEMETERY FUND	352,469.44		347,772.36
72		ALLOCATION TO FIRE PENSION FUND	561,344.61		567,131.00

53,259,604.34

55,281,843.13

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Page Utility Enterprises Board Minutes - August 13, 2024

Presented by:

Subject:

Page Utility Enterprises Board Minutes - August 13, 2024

Attachments

PUE Minutes 08132024

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
August 13, 2024**

CALL TO ORDER:

The regular meeting of the Page Utility Board was called to order at 5:30 p.m. by Chairman Tony Ferrando. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

ROLL CALL:

Board members present: Chairman Ferrando, Jeff Jones, Alan Nelson, Tom Geiger, Chuck Straub, and Ex-Officio Board Member / Vice Mayor John Kocjan.

Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.

Also present: City Attorney Joshua Smith; City Councilors David Auge and Steven Kidman; and Matt Rojas of Spencer Fane, PLC.

MOMENT OF SILENCE:

The Board observed a moment of silence.

MINUTES:

The minutes of the July 9, 2024, regular meeting were unanimously approved upon a motion by Geiger and second by Jones.

**HEAR FROM THE
CITIZENS:**

None.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

Discussion/Possible Action – Election of Officers: Chairman Ferrando opened the floor for nominations. Jones made a motion, seconded by Geiger, to nominate the newly appointed Board member, Chuck Straub, as Parliamentarian.

The motion carried unanimously.

Jones then made a motion, seconded by Nelson, to keep the remaining slate of officers as follows:

Chairman:	Tony Ferrando
Vice Chairman:	Jeff Jones
Secretary:	Alan Nelson
Treasurer:	Tom Geiger

With no discussion, the motion passed unanimously.

Discussion/Possible Action – Spencer Fane – Status of Water Funding Project: The Board welcomed our legal representative Matt Rojas, who works with Scott Rhodes from the law firm of Spencer Fane. Matt specializes in Arizona Water Law. He brought the Board up to date on his discussions with the EPA concerning their study which would allow funds already earmarked for the project to be released.

There was brief discussion with no action taken at this time.

Discussion/Possible Action – Performance Stipends: Motion by Geiger, seconded by Nelson, to approve the performance stipends as presented by the General Manager.

The motion passed unanimously.

REPORTS:

General Manager's Reports – July 2024: Bryan briefly reviewed the General Manager's reports.

- Power Costs
- Update on Utilities Maintenance, Outages & Projects
- Line Crew Activities - Outages
- Water Utility Statistics, Projects & Activities
- Engineering Activities
- Waste Water Plant Updates & Activities
- Generator Operations Report

Financial Reports – June 2024: Catherine updated the Board on the financial reports.

- Status of Utilities
- Accounts, Budget
- Financial Information

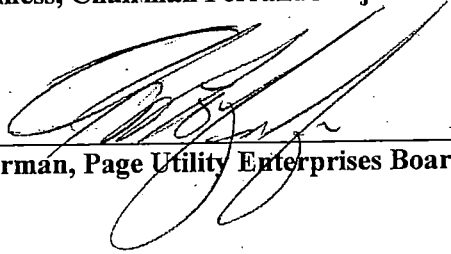
ANNOUNCEMENTS:

The next meeting will be September 10, 2024.

ADJOURN:

With no further business, Chairman Ferrando adjourned the meeting at 6:36 p.m.

APPROVED:



Chairman, Page Utility Enterprises Board

CONSENT AGENDA 7.1.d.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Youth Advisory Commission Minutes - August 19, 2024

Presented by:

Subject:

Youth Advisory Commission Minutes - August 19, 2024

Attachments

YAC Minutes 08192024

**PAGE YOUTH ADVISORY COMMISSION
REGULAR MEETING MINUTES
August 19, 2024**

A Regular Meeting of the Page Youth Advisory Commission was held at 4:00p.m. on August 19, 2024, in Page Public Library in Page, Arizona. Chair Trystan Conley presided. Members Dante Thompson, Emma Mallavia, Mia Burton, and Miriam Lassen were present. Michaela Long and Emily Hawker were absent. Council Liaison David Auge and Commission Liaison Jackelyne Aguirre were present.

Chair Conley called the meeting to order at 4:02 p.m.

MINUTES

Minutes from the regular Youth Advisory Commission meeting on July 19, 2024:

Motion made by Lassen to approve the minutes. The motion was seconded by Burton. The motion passed unanimously.

COMMUNICATIONS

1. Meeting updates from Youth Advisory Council members:
Lassen and Thompson will attend the 2024 AZ League of Cities to represent the Page Youth Advisory Commission.
2. Update from Commission Liaison, Jackelyne Aguirre:
The Youth Advisory Commission will present to City Council their anti-vandalism plan on August 21, 2024.
3. Update provided by Director of Economic Development, Gregg Martinez:
Martinez discussed the details of the 2024 Youth Program at the AZ League of Cities.
4. Update from the League of Cities Youth Program:
No update provided.

HEAR FROM THE CITIZENS

Richard Leightner expressed his concern regarding the lack of young adults voting.

PUBLIC HEARING

None.

UNFINISHED BUSINESS

1. Discussion and possible action pertaining to vandalism within the City of Page:
The commission reviewed the final draft of the anti-vandalism presentation.

NEW BUSINESS

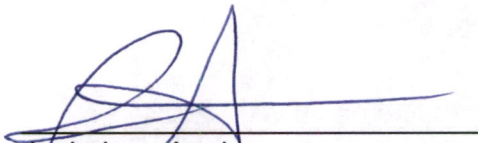
1. Discussion only of the introduction of Mia Burton:
Burton introduced herself to the commission and expressed her goals.

2. Discussion and possible action pertaining to community service for the month of September:

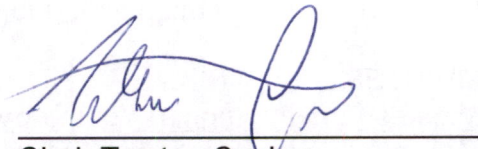
A registration drive at National Night Out was discussed. Independent community services events were discussed.

ADJOURN

The meeting was adjourned at 4:42p.m.



Jackelyne Aguirre



Chair Trystan Conley

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Youth Advisory Commission Minutes - September 9, 2024

Presented by:

Subject:

Youth Advisory Commission Minutes - September 9, 2024

Attachments

YAC Minutes 09092024

**PAGE YOUTH ADVISORY COMMISSION
WORK SESSION MEETING MINUTES
September 9, 2024**

A Work Session of the Page Youth Advisory Commission was held at 4:00p.m. on September 9, 2024, in Page Public Library in Page, Arizona. Chair Trystan Conley presided. Members Dante Thompson, Emma Mallavia, and Miriam Lassen were present. Michaela Long, Emily Hawker, and Mia Burton were absent. Council Liaison Mike Farrow and Commission Liaison Jackelyne Aguirre were present.

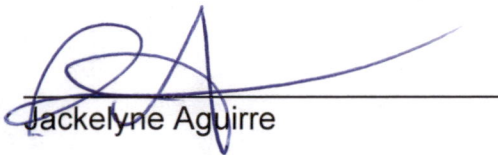
Chair Conley called the meeting to order at 4:12 p.m.

DISCUSSION ITEMS

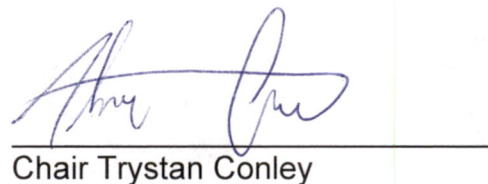
1. Discussion only of youth activities sponsored by the City of Page:
Activities for high school age youth were discussed. Activities that focus on community building were emphasized. Sporting events with local law enforcement were discussed. Surveying at a public event was discussed as a first step.
2. Discussion only of youth feedback pertaining to revitalization in the City of Page:
Members shared one improvement that would help revitalize the city. Sidewalk construction and maintenance were discussed. Improvements that directly benefit citizens were emphasized.
3. Discussion only of youth involvement in volunteering opportunities:
A holiday community service event was discussed that can help beautify the city.

ADJOURN

The meeting was adjourned at 4:42p.m.



Jackelyne Aguirre



Chair Trystan Conley



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

CONSENT AGENDA 7.2. a.

City Council Regular Agenda

Meeting Date: 09/25/2024
Brief Title: Final Interfund Transfers for FY 2024
Presented by: Linda Watson, Finance Director
Department: Finance
Action: Motion

RECOMMENDED ACTION:

Motion to approve the additional End of Year Interfund Transfers for FY 2024.

BACKGROUND:

Interfund transfers are scheduled to be made within the fiscal year. As the City Council is the legal level of budgetary control, all Interfund transfers must be approved by them, prior to being made. These two items were inadvertently omitted from the initial list that was sent to the City Council for approval on the 9-11-2024 City Council Meeting.

Transfer \$111,779.36 from the General Fund Contingency to the Golf Fund to cover the excess amount of expenses incurred within the fiscal year. The Golf Course had ordered a Toro Greensmaster Triflex Mower from Simpson Norton in FY 2023. This mower took 18 months to receive and we had not rolled over the funds to FY 2024, as we were not sure that we would be receiving this item, therefore it went unbudgeted and needs to be covered by the General Fund Contingency Budget. The remaining \$50,317 overage was split between purchasing Golf Merchandise for the Clubhouse and the furniture purchase for the new Clubhouse.

Transfer \$147,714.62 from the General Fund Contingency to the HURF Fund to cover the excess amount of expenses incurred within the fiscal year. The Street Repair line item went over in order to complete the Vista Avenue project and the overage will be covered by the General Fund Contingency.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: FY 2024
Amount Requested: \$259,493.98
Line Item(s): 10.411.9600
Budget Impact:

Total of amount to come from the General Fund Contingency line item to cover unbudgeted expenses.

Attachments

Golf Fund Expenses FY 2024

HURF Expenses FY 2024

CITY OF PAGE
REVENUES & EXPENDITURES WITH ENCUMBRANCES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GOLF COURSE FUND						
PERIOD	ENCUMBRANC	YTD ACTUAL	TOTAL	BUDGET	UNEARNED/ UNEXPENDED	PCNT
57,459.97	.00	441,559.31	441,559.31	275,000.00	(166,559.31)	160.6
30,489.51	.00	263,682.01	263,682.01	300,000.00	36,317.99	87.9
16,227.15	.00	195,514.91	195,514.91	175,000.00	(20,514.91)	111.7
43,251.56	.00	348,391.48	348,391.48	375,000.00	26,608.52	92.9
.00	.00	.00	.00	10,000.00	10,000.00	.0
.00	.00	.00	.00	500.00	500.00	.0
30.00	.00	1,864.16	1,864.16	7,500.00	5,635.84	24.9
147,458.19	.00	1,251,011.87	1,251,011.87	1,143,000.00	(108,011.87)	109.5
147,458.19	.00	1,251,011.87	1,251,011.87	1,143,000.00	(108,011.87)	109.5
29,405.09	.00	297,347.10	297,347.10	337,055.85	39,708.75	88.2
455.29	.00	9,223.25	9,223.25	4,002.28	(5,220.97)	230.5
1,656.69	.00	6,303.07	6,303.07	7,742.01	1,438.94	81.4
5,533.32	.00	66,572.17	66,572.17	56,368.12	(10,204.05)	118.1
2,608.80	.00	26,801.17	26,801.17	26,090.95	(710.22)	102.7
3,159.58	.00	29,095.47	29,095.47	25,794.64	(3,300.83)	112.8
628.37	.00	5,238.46	5,238.46	6,000.00	761.54	87.3
.00	.00	860.10	860.10	1,000.00	139.90	86.0
865.72	.00	3,253.83	3,253.83	2,000.00	(1,253.83)	162.7
.00	.00	47,590.09	47,590.09	50,500.00	2,909.91	94.2
11,892.44	.00	127,059.20	127,059.20	100,000.00	(27,059.20)	127.1
26,649.65	.00	165,442.19	165,442.19	150,000.00	(15,442.19)	110.3
.00	.00	860.00	860.00	1,000.00	140.00	86.0
.00	.00	.00	.00	1,000.00	1,000.00	.0
.00	.00	5,689.80	5,689.80	4,000.00	(1,689.80)	142.3
.00	.00	2,681.56	2,681.56	4,000.00	1,318.44	67.0
5,884.88	.00	44,847.08	44,847.08	35,000.00	(9,847.08)	128.1
55.00	.00	660.00	660.00	660.00	.00	100.0
23.61	.00	156.82	156.82	250.00	93.18	62.7
8,295.89	.00	46,198.47	46,198.47	36,400.00	(9,798.47)	126.9
1,954.38	.00	13,443.45	13,443.45	12,000.00	(1,443.45)	112.0
.00	.00	110.00	110.00	2,500.00	2,390.00	4.4
658.36	.00	2,898.34	2,898.34	2,500.00	(398.34)	115.9
(34.86)	.00	(18.25)	(18.25)	.00	18.25	.0
1,135.00	.00	9,279.96	9,279.96	20,000.00	10,720.04	46.4
3,111.18	.00	10,691.13	10,691.13	10,100.00	(591.13)	105.9
6,369.24	.00	47,657.85	47,657.85	47,000.00	(657.85)	101.4
110,307.63	.00	969,942.31	969,942.31	942,963.85	(26,978.46)	102.9

CITY OF PAGE
REVENUES & EXPENDITURES WITH ENCUMBRANCES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

GOLF COURSE FUND

	PERIOD	ENCUMBRANC	YTD ACTUAL	TOTAL	BUDGET	UNEARNED/ UNEXPENDED	PCNT
<u>GOLF COURSE MAINTENANCE</u>							
55-468-1101 SALARIES	22,363.56	.00	271,868.84	271,868.84	280,836.50	8,967.66	96.8
55-468-1105 OVERTIME	2,733.02	.00	18,269.35	18,269.35	4,014.90	(14,254.45)	455.0
55-468-1201 INDUSTRIAL INSURANCE	1,485.94	.00	5,922.19	5,922.19	6,466.13	543.94	91.6
55-468-1202 MEDICAL INSURANCE	5,345.33	.00	61,681.54	61,681.54	58,121.22	(3,560.32)	106.1
55-468-1203 FICA	1,868.63	.00	21,622.21	21,622.21	21,791.14	168.93	99.2
55-468-1204 ASRS	2,870.78	.00	34,430.54	34,430.54	33,336.20	(1,094.34)	103.3
55-468-2101 OPERATING SUPPLIES	191.48	.00	2,753.50	2,753.50	2,000.00	(753.50)	137.7
55-468-2103 AGRICULTURAL	15.61	.00	17,448.12	17,448.12	40,000.00	22,551.88	43.6
55-468-2115 EQUIPMENT REPAIR/MAINTENANCE	2,321.21	.00	45,278.42	45,278.42	20,000.00	(25,278.42)	226.4
55-468-2125 BUILDING REPAIR AND MAINT	.00	.00	.00	.00	1,000.00	1,000.00	.0
55-468-2126 CART REPAIRS & MAINTENANCE	.00	.00	2,118.84	2,118.84	.00	(2,118.84)	.0
55-468-2135 MAINTENANCE SUPPLIES	.00	.00	10,270.14	10,270.14	10,000.00	(270.14)	102.7
55-468-2402 CELL PHONES	55.00	.00	1,124.84	1,124.84	660.00	(464.84)	170.4
55-468-2404 UTILITIES	(4,861.98)	.00	10,924.79	10,924.79	11,200.00	275.21	97.5
55-468-2590 CONTRACT SERVICES	.00	.00	75.00	75.00	.00	(75.00)	.0
55-468-2601 FUEL	2,356.01	.00	14,123.55	14,123.55	18,000.00	3,876.45	78.5
55-468-2700 TRAVEL, MEALS AND SCHOOLS	.00	.00	1,515.00	1,515.00	1,000.00	(515.00)	151.5
55-468-2804 SUBSCRIPTIONS/MEMBERSHIPS	.00	.00	875.00	875.00	500.00	(375.00)	175.0
55-468-9712 TRANSFERS TO CAPITAL FUND	61,461.98	.00	61,461.98	61,461.98	.00	(61,461.98)	.0
55-468-9902 CAPITAL LEASES	7,176.06	.00	33,939.44	33,939.44	26,600.00	(7,339.44)	127.6
55-468-9903 INTEREST EXPENSE	345.39	.00	895.20	895.20	1,000.00	104.80	89.5
55-468-9904 CAPITAL EQUIPMENT	8,758.75	8,758.75	30,969.75	39,728.50	35,000.00	(4,728.50)	113.5
TOTAL GOLF COURSE MAINTENANCE	114,486.77	8,758.75	647,568.24	656,326.99	571,526.09	(84,800.90)	114.8
TOTAL FUND EXPENDITURES	224,794.40	8,758.75	1,617,510.55	1,626,269.30	1,514,489.94	(111,779.36)	107.4
NET REVENUE OVER EXPENDITURES	(77,336.21)	(8,758.75)	(366,498.68)	(375,257.43)	(371,489.94)	3,767.49	(101.0)

CITY OF PAGE
REVENUES & EXPENDITURES WITH ENCUMBRANCES COMPARED TO BUDGET
FOR THE 12 MONTHS ENDING JUNE 30, 2024

HIGHWAY USER FUND

		PERIOD	ENCUMBRANC	YTD ACTUAL	TOTAL	BUDGET	UNEARNED/ UNEXPENDED	PCNT
<u>INTERGOVERNMENTAL</u>								
15-33-70000	HIGHWAY USER REVENUE	80,393.51	.00	890,279.02	890,279.02	990,676.00	100,396.98	89.9
	TOTAL INTERGOVERNMENTAL	80,393.51	.00	890,279.02	890,279.02	990,676.00	100,396.98	89.9
<u>OTHER REVENUE</u>								
15-39-90100	INTEREST INCOME	6,472.79	.00	65,882.29	65,882.29	12,000.00	(53,882.29)	549.0
15-39-99900	MISCELLANEOUS RECEIPTS	.00	.00	.00	.00	500.00	500.00	.0
	TOTAL OTHER REVENUE	6,472.79	.00	65,882.29	65,882.29	12,500.00	(53,382.29)	527.1
	TOTAL FUND REVENUE	86,866.30	.00	956,161.31	956,161.31	1,003,176.00	47,014.69	95.3
<u>STREETS</u>								
15-459-1203	FICA	.00	.00	37.24	37.24	46.00	8.76	81.0
15-459-2101	OPERATING SUPPLIES	3,533.57	.00	8,034.82	8,034.82	10,500.00	2,465.18	76.5
15-459-2102	UNIFORM ALLOWANCE	166.39	.00	1,950.00	1,950.00	1,950.00	.00	100.0
15-459-2103	SAFETY SUPPLIES	450.76	.00	2,323.43	2,323.43	3,500.00	1,176.57	66.4
15-459-2104	CLOTHING ALLOWANCE	100.00	.00	600.00	600.00	600.00	.00	100.0
15-459-2114	STREET REPAIR	797,904.54	9,172.40	1,020,438.98	1,029,611.38	800,000.00	(229,611.38)	128.7
15-459-2117	SIDEWALK, CURB AND GUTTER	1,932.83	.00	14,661.63	14,661.63	35,000.00	20,338.37	41.9
15-459-2118	STREET LIGHTING	24,836.79	.00	144,407.08	144,407.08	177,500.00	33,092.92	81.4
15-459-2402	CELL PHONES	310.00	.00	1,924.01	1,924.01	1,320.00	(604.01)	145.8
15-459-2590	CONTRACT SERVICES	.00	.00	.00	.00	10,000.00	10,000.00	.0
15-459-2601	FUEL	3,335.35	.00	24,425.53	24,425.53	30,000.00	5,574.47	81.4
15-459-2603	VEHICLE REPAIR/MAINTENANCE	340.54	.00	8,362.25	8,362.25	16,000.00	7,637.75	52.3
15-459-2700	TRAVEL, MEALS AND SCHOOLS	110.00	.00	470.00	470.00	2,000.00	1,530.00	23.5
15-459-2801	RENTALS	.00	.00	323.25	323.25	1,000.00	676.75	32.3
	TOTAL STREETS	833,020.77	9,172.40	1,227,958.22	1,237,130.62	1,089,416.00	(147,714.62)	113.6
	TOTAL FUND EXPENDITURES	833,020.77	9,172.40	1,227,958.22	1,237,130.62	1,089,416.00	(147,714.62)	113.6
	NET REVENUE OVER EXPENDITURES	(746,154.47)	(9,172.40)	(271,796.91)	(280,969.31)	(86,240.00)	194,729.31	(325.8)

CITY OF PAGE
BALANCE SHEET
JUNE 30, 2024

SUBSTANCE ABUSE

ASSETS

16-1110000	CASH - COMBINED FUND	38,146.63	
	TOTAL ASSETS		38,146.63

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
16-2995000	UNRESTRICTED FUND BALANCE	35,887.29	
	REVENUE OVER EXPENDITURES - YTD	2,259.34	
	BALANCE - CURRENT DATE	38,146.63	
	TOTAL FUND EQUITY		38,146.63
	TOTAL LIABILITIES AND EQUITY		38,146.63

CONSENT AGENDA 7.2. b.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Resignation - Emily Hawker - Youth Advisory Commission

Presented by:

Subject:

Resignation - Emily Hawker - Youth Advisory Commission

Attachments

Resignation Emily Hawker

Sent: Monday, September 9, 2024 6:53 PM

To: Jackelyne Aguirre <jaguirre@pageaz.gov>

Subject: Re: meeting

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Ok, I'm sorry I couldn't prioritize this more i just have a lot going on right now.

I, Emily Hawker, am resigning from the Youth Advisory Commission.



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

PUBLIC HEARINGS 8.1.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Liquor License - Steer 89 AZ/Craig Duane Simmons

Prepared by: Cindy Scott

Action: Other

RECOMMENDED ACTION:

Mayor to open the public hearing.

Mayor to close the public hearing.

BACKGROUND:

The City Clerk's Office received an application for a Series #12 (Restaurant) Liquor License from the Arizona Department of Liquor Licenses and Control for Steer 89 AZ/Craig Duane Simmons. In accordance with A.R.S. 4-201 (b) the public hearing has been scheduled to hear comments in favor or opposing the issuance of this Liquor License.

Action on this item will be done under the New Business portion of the agenda.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

Liquor License - Simmons

State of Arizona
Department of Liquor Licenses and Control

Created 08/21/2024 @ 03:46:21 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	STEER 89 AZ		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	148 6TH AVENUE PAGE, AZ 86040 USA		
Mailing Address:	PO BOX 4727 PAGE, AZ 86040 USA		
Phone:	(928)645-4002		
Alt. Phone:	(602)510-7666		
Email:	CRAIG@RCSELLC.COM		

AGENT

Name:	CRAIG DUANE SIMMONS
Gender:	Male
Correspondence Address:	PO BOX 4727 PAGE, AZ 86040 USA
Phone:	(602)510-7666
Alt. Phone:	
Email:	CRAIG@RCSELLC.COM

OWNER

Name:	STEER 89 AZ LLC		
Contact Name:	CRAIG DUANE SIMMONS		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23414483	State of Incorporation:	AZ
Incorporation Date:	09/21/2022		
Correspondence Address:	PO BOX 4727 PAGE, AZ 86040 USA		
Phone:	(602)510-7666		
Alt. Phone:			
Email:	CRAIG@RCSELLC.COM		

Officers / Stockholders

60th day
10-20-2024
105th day
12-04-2024

Name:
RCS ENTERPRISES LLC

Title:
Member

% Interest:
100.00

RCS ENTERPRISES LLC - CEO

Name: APRIL MARIE SIMMONS
Gender: Female
Correspondence Address: PO BOX 4727
PAGE, AZ 86040
USA
Phone: (928)660-2778
Alt. Phone:
Email: APRIL@RCSELLC.COM

RCS ENTERPRISES LLC - Manager-LLC

Name: CRAIG DUANE SIMMONS
Gender: Male
Correspondence Address: PO BOX 4727
PAGE, AZ 86040
USA
Phone: (602)510-7666
Alt. Phone:
Email: CRAIG@RCSELLC.COM

STEER 89 AZ LLC - Member

Name: RCS ENTERPRISES LLC
Contact Name: CRAIG DUANE SIMMONS
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: State of Incorporation:
Incorporation Date:
Correspondence Address: PO BOX 4727
PAGE, AZ 86040
USA
Phone: (602)510-7666
Alt. Phone:
Email: CRAIG@RCSELLC.COM

APPLICATION INFORMATION

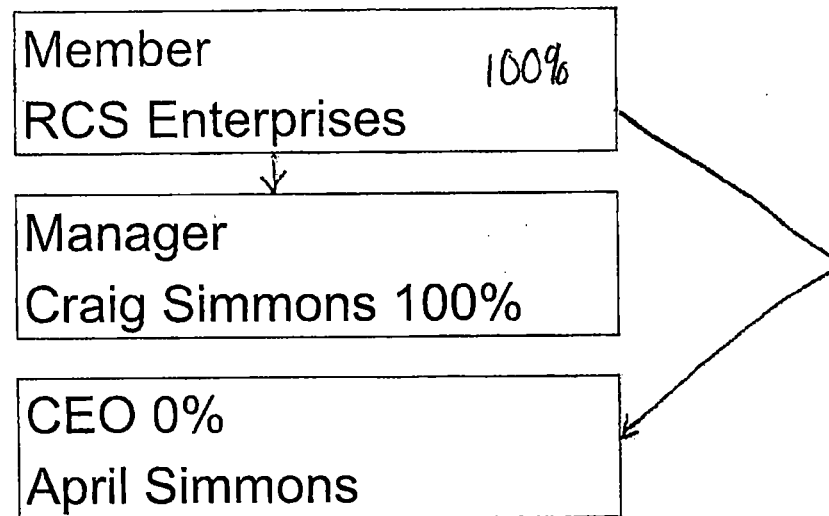
Application Number: 306241
Application Type: New Application
Created Date: 08/20/2024

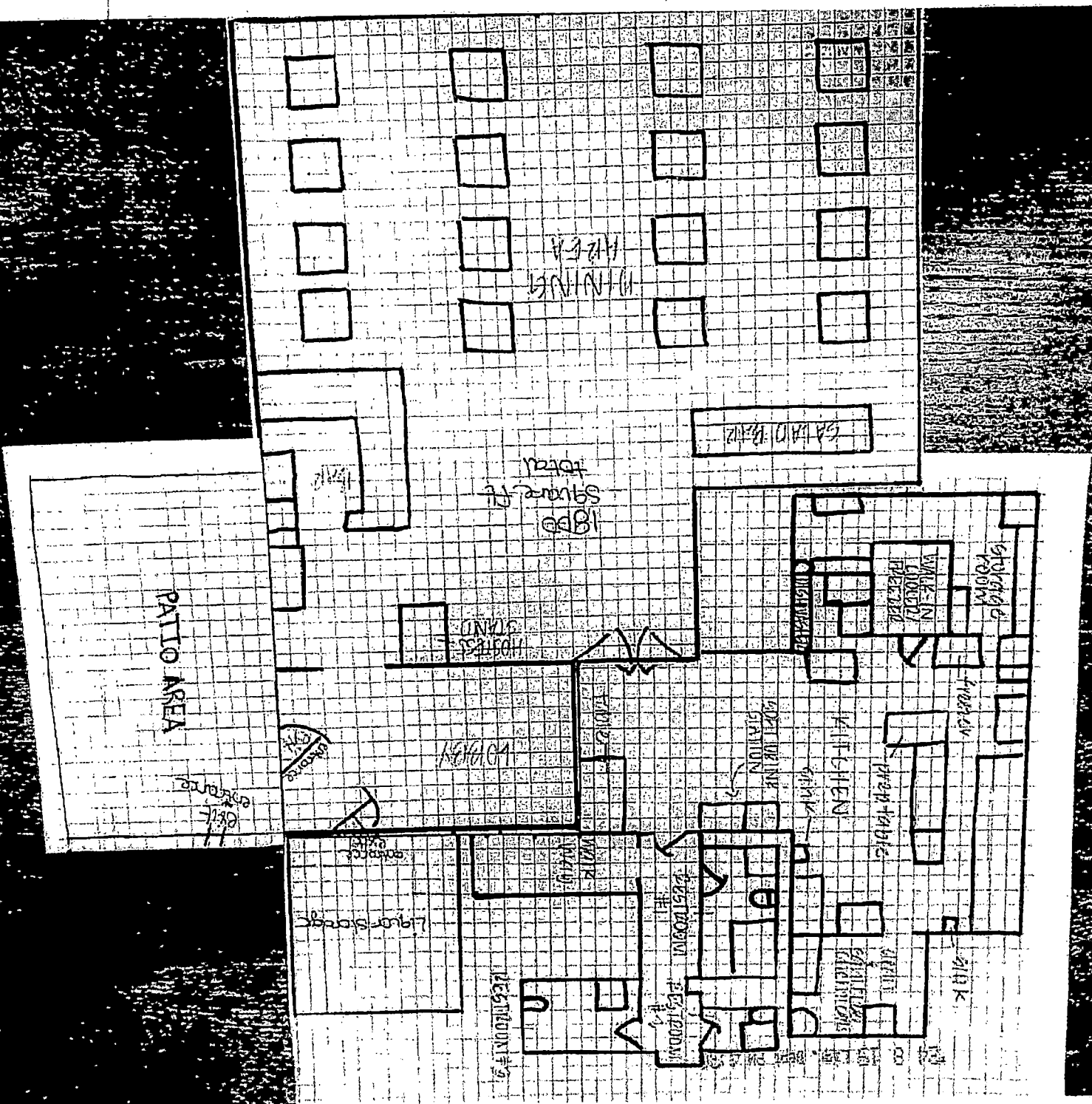
QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
PROPERTY TENANT
- 3) Is there a penalty if lease is not fulfilled?
No
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
ZERO
- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
CONTIGUOUS PATIO
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No
- 9) What type of business will this license be used for?
RESTAURANT

Organizational chart of Steer 89 AZ







RESTAURANT/HOTEL/MOTEL OPERATION PLAN

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

1. Name of restaurant (Please print): **STEER 89 AZ**

2. Must indicate the equipment below by Make, Model, and Capacity:

LIST ONLY THE FOLLOWING - NO ATTACHMENTS

Grill	Royal Range RSRB-12 & Royal Range RTG-36
Oven	BLODGETT CONVECTION OVEN MODEL#SH0-100-E
Freezer	N/A
Refrigerator	BEVERAGE AIR REFRIGERATOR MODEL# ER48-IAS
Sink	3 BAY DISH SINK-Advance Tabco FC-3-1818-18RL
Dish Washing Facilities	AMERICAN DISH SERVICE MODEL# AF-3D-S
Food Preparation Counter (Dimensions)	3"X4"
Other	TRUE GLASS DOOR REFRIGERATOR MODEL# GDM-26

3. Attach a copy of your FULL menu with pricing **INCLUDING NON-ALCOHOLIC BEVERAGES**

4. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 75 %

5. Does your restaurant have a bar area that is distinct and separate from the dining area? ☐ YES ☒ No

(If yes, what percentage of the public floor space does this area cover?) _____ %

6. List the **seating capacity** for:

a) Restaurant dining area of your premises: [64]

(DO NOT INCLUDE PATIO SEATING)

b) Bar area [+ 13]

TOTAL [= 77]

7. What type of dinnerware is primarily used in your restaurant? ☐ Reusable ☐ Disposable ☒ Both
8. Does your restaurant contain any **games, televisions, or any other entertainment**? ☒ YES ☐ No

If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

5-TV'S

1-CORNHOLE

1-HORSESHOE PIT

9. Do you have live entertainment or dancing? ☒ YES ☐ No

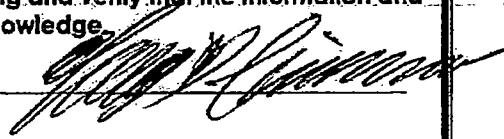
If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

LIVE BAND-1x A MONTH

10. List number of employees for each position:

Position	How many
Cooks	4
Bartenders	2
Hostesses	2
Managers	4
Servers	4
Other (DISHWASHER)	2
Other ()	
Other ()	

I, (Print Full Name) **CRAIG D SIMMONS**, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

ENTREE

ENTREE INCLUDES YOUR CHOICE OF FRIES,
AND A TIDY TO THE SAUCE BAR OR A BOWL OF
SOUP

14 OZ BONELESS RIBEYE

LIGHTLY SEASON, COOKED TO YOUR
DESIRED TEMP. Based off market prices

12 OZ T-BONE

LIGHTLY SEASON, COOKED TO YOUR
DESIRED TEMP. Based off market prices

8 OZ TOP SIRLOIN

LIGHTLY SEASON, COOKED TO YOUR
DESIRED TEMP. Based off market prices

GRILLED SALMON

LIGHTLY SEASONED GRILLED
SALMON 28

HALF ROASTED CHICKEN

MARINATED OVEN ROASTED
CHICKEN 22

GRILLED CHICKEN

LIGHTLY SEASONED GRILLED CHICKEN
BREAST 25

SPECIALTY ITEMS

NAVAJO TACO 12.99

NAVAJO FRY BREAD TOPPED WITH
GROUND BEEF, BEANS, LETTUCE,
TOMATO, ONIONS AND SHREDDED CHEESE

NAVAJO BURGER 14.99

GRILLED BEEF PATTY, LETTUCE, TOMATO
AND RED ONIONS BETWEEN 2 PIECES OF
NAVAJO FRY BREAD

ALL YOU CAN EAT SALAD N SOUP 15.99

WE HAVE SO MANY OPTIONS, WHAT COULD
GO WRONG?

consuming raw or undercooked meats, poultry, seafood,
fish, or eggs may increase your risk of foodborne illness,
only if you have certain medical conditions.

STARTERS

HOT WINGS

CRISPY ASSORTMENT OF WINGS
BUFFALO-BLUE-CAROL PARMESAN-PLAIN
HALF ORDER 12 - FULL ORDER 17

CHICKEN TENDERS

5 CRISPY TENDERS WITH FRIES

POTATO SKINS

TOPPED WITH MELTED CHEESE, BACON,
GREEN ONIONS AND SOUR CREAM 8

APPETIZER BASKET

ONIONS RINGS, MOZZ STICKS, CHICKEN
STRIPS AND FRIED SWEET CORN 16

MOZZARELLA STICKS

5 BREADED AND FRIED MOZZARELLA
STICKS 11

SANDWICHES

ALL SANDWICHES COME WITH A PICKLE SLASH
AND A CHOICE OF HOUSE CHIPS OR FRESH FRIES

CHICKEN SANDWICH

GRILLED OR CRISPY CHICKEN, LETTUCE,
TOMATO, RED ONIONS AND PROVOLONE
CHEESE 15

BLT

CHOICE OF WHITE OR WHEAT
BACON, LETTUCE, TOMATO 13

CLUB SANDWICH

CHOICE OF WHITE OR WHEAT
HAM, TURKEY, BACON, LETTUCE AND
TOMATO 13

STEER89AZ BURGER

GRILLED BEEF PATTY WITH LETTUCE,
TOMATO AND RED ONIONS ON A SOFT
POTATO BUN 12
CHEESE - BACON 15.99

SIDES

HOUSE FRIES-HOUSE CHIPS-

ONION RINGS-MASHED

POTATOES-BAKED POTATO

SWEET POTATO FRIES, VEG OT

THE DAY-NAVAJO FRY BREAD

Soft drinks

\$2.99

Coffee

\$2.99

STEER89AZ

146711 AVENUE

975-845-9112

BOARDS & COMMISSIONS 11. 1.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Board Liaisons Report

Presented by:

Subject:

Discussion by the City Council pertaining to reports on board meetings by Board Liaisons



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BOARDS & COMMISSIONS 11.2.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Public Safety Personnel Retirement System Board

Department: City Clerk

Action: Motion

RECOMMENDED ACTION:

Motion to appoint Joshua Adams to the Public Safety Personnel Retirement System Board with a term ending June 30, 2026.

BACKGROUND:

There is one (1) vacancy on the Public Safety Personnel Retirement System Board for a civilian member. The City has received one (1) new request from Joshua Adams to be appointed to the board.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

PSPRS Board Application



City of Page | Board Appointment Application

* Required field

Date: *

09/11/2024

Personal Information:

First Name: *

Joshua

Last Name: *

Adams

Street Address: *

1551 N Navajo Dr

P.O. Box: *

2390

City: *

Page

State: *

AZ

Zip: *

86040

Home Phone: *

(928) 660-0360

Work Phone:

(928) 640-1377

Fax:

Email Address: *

karmafire1019@gmail.com

Boards upon which you wish to serve (you may apply for up to two Boards.):

Advisory Boards and Commissions:

- ☐ Community Center Advisory Board
- ☐ Economic Development Advisory Board
- ☐ Library Advisory Board
- ☐ Parks and Recreation Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Public Safety Personnel Retirement System Board
- ☐ Youth Advisory Commission

City Authorities

- ☐ Substance Abuse Task Force
- ☐ Page Utility Enterprises
- ☐ Board of Adjustment

Brief statement of your qualifications for and/or reasons for applying for these Boards: *

I have been an educator in Page for the last 13 years, and in that time I have learned a great deal about the needs of the community and I would like to give back to my community so that we can get better.

Questionnaire for Board Candidates

Board(s) for which you are applying:

Public Safety Personnel Retirement System Board

1. Tell us about yourself and why you are interested in serving on this Board:

I want to give back to my community by giving my time and experience to help solve problems that may arise or address concerns that pop up. I have lived and worked in Page since 2011 to present. I have worked in the education field as a high school science teacher at PHS and most recently started my fourth year at Tse Yaato High School as a science teacher.

2. What do you think the relationship should be between the City Council and this Board?

The relationship should be one in which the city council looks out for issues or problems that may arise so that the people affected are taken care of since they are maintaining the peace in this city.

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

I hope that the people's retirement needs are taken care of and all issues and concerns are immediately solved and I hope that we can be transparent to allow people to make informed decisions on their own retirement needs.

4. What positive and negative issues do you foresee if you are appointed to this Board?

Positive issues may be that solutions found will help solve the problems addressed. Negative issues may be we can't find a working solution that meets everyone's needs.

5. Tell us why we should be interested in appointing you to this Board?

I am willing to volunteer and give you my time and experience and most importantly being a science teacher, a new look at solving problems that may arise.

CITY OF PAGE BOARD INFORMATION

COMMUNITY CENTER ADVISORY BOARD - This board is comprised of five (5) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation, programming and fundraising activities of the Community Center.

ECONOMIC DEVELOPMENT ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. The Economic Development Advisory Board shall act as the advisory board to the Page City Council on matters pertaining to the economic development, airport and tourism industries. The board shall advise the Council on goal setting, strategic planning, beautification, construction, marketing strategies, hospitality and business recruitment, retention and expansion.

LIBRARY ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation and programming of the Page Public Library.

PARKS AND RECREATION ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation, maintenance, promotion, improvement and activities of the City parks, recreation facilities, playgrounds, trails, and playing and sports fields.

PLANNING AND ZONING COMMISSION - This commission is comprised of seven (7) Council appointed citizens for staggered three year terms. This commission will assist in the preparation of a General Plan; assist in the preparation of development controls; review development proposals, proposed changes to ordinances and changes in development policies; hold public hearings and meetings; assist in preparation of a capital improvements program; make recommendations on proposed boundary changes; and make recommendations on a uniform schedule of fees for service.

PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD - This board is comprised of five (5) members pursuant to Arizona Statute §38-847. This board shall have the responsibilities and duties as set forth in A.R.S. § 38-847, as it may be amended from time to time.

YOUTH ADVISORY COMMISSION - This board is comprised of seven (7) Council appointed members who must be actively enrolled students in a public or private high school in Page (including charter and home schools) between ninth and twelfth grade. The board will assist and advise the Parks and Recreation Board on issues concerning youth in Page; present recommended improvements to the City Council of public projects and programs relating to youth; and assist in planning youth/recreation activities and events.

SUBSTANCE ABUSE TASK FORCE - This task force is comprised of five (5) Council appointed citizens for staggered four year terms. This board is responsible for fostering the health and well being of the citizens of Page, Arizona by coordinating efforts to establish and strengthen programs to reduce and prevent substance abuse in the community.

PAGE UTILITY ENTERPRISES BOARD - This board shall be composed of a total of six (6) members who shall live within the city limits of Page, Arizona. Five (5) members shall be appointed by resolution of the Council and serve for staggered five year terms. The sixth members shall be the Mayor or designee who shall serve as an ex-officio member without the privilege of voting. The board was established as an independent body to operate the Page Utility Enterprises, as more specifically set out in Ordinance No. 588-12. The board has general powers to operate the electric, water, and sewer systems; procure and erect all buildings and facilities for the use of the utilities; appoint a General Manager; and recommend rates, fees, and charges for adoption by City Council.

BOARD OF ADJUSTMENT - This board is comprised of five (5) Council appointed citizens for staggered three year terms, pursuant to Arizona Statute section 9-462-06. **ADJUSTMENT** - Meets as necessary when appeals have been filed. Duties are to hear and decide appeals for variances from terms of the zoning ordinances and to hear and decide appeals in alleged error in the order, requirement, or decision made by the Zoning Administrator.

APPEALS - The board has the authority to hear cases in which a citizen wishes to overturn the decision of the building official on matters pertaining to the adopted Uniform Building Codes. This board does not have the power to hear variances on individual cases. They are primarily concerned with code interpretation and alternate use of building materials whenever a request is denied by the building official. The board should be trained in the Uniform Code and have background in building construction or design. Occasionally the board may be used as a review board to recommend code changes.

FIRE - The board hears matters on petition by a citizen when an interpretation or ruling is needed on the Uniform Fire Code. When such a request is filed, the board sets a meeting date and information on the reason for the interpretation under consideration is presented in report form by the Fire Department. The petitioner presents information in the hearing and the

board makes a ruling based on its findings after considering the information and the wording of the Code. Revised December 4, 2018 Ordinance 650-18 Section §31.20

Please confirm your signature by typing your full name in the box below.

Joshua Thomas Adams

I agree this is a legal representation of my signature for all purposes just the same as a pen-and-paper signature.

Signed On: 9/11/2024

Copyright ©2022 City of Page, Arizona

NEW BUSINESS 13. 1.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Proclamation - Domestic Violence Awareness Month

Presented by:

Subject:

Proclamation - Domestic Violence Awareness Month

Attachments

Proclamation - Domestic Violence Awareness

PROCLAMATION

Domestic Violence Awareness Month

WHEREAS, domestic violence is prevalent in every community, and affects approximately 10 million people every year regardless of age, socio-economic status, gender, race, religion, or nationality; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity; and can result in physical injury, psychological trauma, and even death; and can have devastating consequences that last a lifetime; and

WHEREAS, victims should have help to find the compassion, comfort, and healing they need, and domestic abusers should be punished to the full extent of the law; and

WHEREAS, it is important to recognize the compassion and dedication of the individuals who provide services to victims of domestic violence and work to increase public understanding of this significant problem; and

WHEREAS, local programs, state coalitions, national organizations, and other agencies nationwide are committed to increasing public awareness of domestic violence and its prevalence, and to eliminating it through prevention and education; and

WHEREAS, important partnerships have been formed among criminal and juvenile justice agencies, healthcare providers, allied professionals, and victim services to assist victims of domestic violence and their families; and

WHEREAS, the City of Page dedicates ourselves to protecting vulnerable members of our community, and has a moral obligation to work to prevent domestic violence, address its brutal and destructive effects and make ending domestic violence a local priority;

NOW THEREFORE, the Mayor and the City Council of the City of Page do hereby proclaim the month of October 2024, as Domestic Violence Awareness Month and encourage City of Page residents to take this opportunity to find out what we can each do to help stop the cycle of abuse in our community.

Issued this 25th day of September 2024

William R. Diak, Mayor

ATTEST:

Cindy Scott, City Clerk



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13. 2.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Award - FY 2022 Annual Comprehensive Financial Report (ACFR)

Prepared by: Cindy Scott

Action: Other

RECOMMENDED ACTION:

Presentation only

BACKGROUND:

The Government Finance Officers Association (GFOA) has awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Page for fiscal year 2022. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment.

When a government is awarded this prestigious certificate, an Award of Financial Reporting Achievement is also presented to the individual or department that is primarily responsible for earning the certificate. Finance Director Linda Watson has received this award from GFOA.

The City of Page has received the Certificate of Achievement for Excellence in Financial Reporting for the last 23 years, 13 of which have been under the direction of Finance Director Linda Watson.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

GFOA Letter

Certificate of Achievement

Award - Linda Watson



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

9/27/2023

William Diak
Mayor
City of Page, Arizona

Dear William:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2022 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink, reading "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Page
Arizona**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO



The Government Finance Officers Association of
the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Linda L. Watson

Finance Director
City of Page, Arizona



The Award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the department or individual designated as instrumental in the government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Christopher P. Merrill

Date: 9/27/2023

NEW BUSINESS 13. 3.

City Council Regular Agenda

Meeting Date: 09/25/2024

Title: Coconino County Elections Presentation

Presented by: Coconino County Elections

Subject:

Discussion and possible action by the City Council pertaining to a presentation by the Coconino County Elections Department



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13. 4.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Presentation of a Potential New Development Project

Presented by: Darren Coldwell, City Manager

Department: City Clerk

Action: Other

RECOMMENDED ACTION:

Presentation about a potential new business development for Parcel #80106015 located on the corner of Coppermine Road and Osprey.

BACKGROUND:

ALTERNATIVES CONSIDERED:

ADVISORY BOARD / COMMISSION ACTION:



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.5.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Liquor License Steer 89 AZ/Craig Duane Simmons

Prepared by: Cindy Scott

Action: Motion

RECOMMENDED ACTION:

Motion to approve the Arizona Department of Liquor Licenses and Control Application for a Series #12 (Restaurant) Liquor License for Steer 89 AZ/Craig Duane Simmons.

BACKGROUND:

Background materials for this item are included in the Public Hearing portion for this Liquor License Application.

The City Clerk's Office Received an Arizona Department of Liquor Licenses and Control Application for a Series #12 (Restaurant) Liquor License for Steer 89 AZ/Craig Duane Simmons.

As required by Arizona Revised Statutes the public hearing was held during an earlier portion of this meeting.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13. 6.

City Council Regular Agenda

Meeting Date: 09/25/2024
Brief Title: Ordinance 733-24: Land Sale - Edwards
Presented by: Josh Smith, City Attorney
Department: City Attorney
Action: Ordinance

RECOMMENDED ACTION:

Clerk to introduce Ordinance 733-24 by title only
Motion to adopt Ordinance 733-24

BACKGROUND:

This ordinance approves the purchase agreement for the sliver land sale.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: 24-25

Budget Impact:

\$8500 revenue.

Attachments

Ordinance

Exhibit 1 - Purchase Agreement

ORDINANCE NO. 733-24

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PERTAINING TO THE SALE BY NEGOTIATION OF REAL PROPERTY OWNED BY THE CITY OF PAGE; AND APPROVING THE AGREEMENT FOR THE PURCHASE OF REAL ESTATE.

WHEREAS, Section 32.036, Page City Code, provides that the City of Page may sell real property owned by the City of Page; and

WHEREAS, an authorized real estate appraiser has determined that the fair market value of the subject real property is \$8,500.00; and

WHEREAS, after appropriate publication of notice, Jarrett Edwards (hereinafter "Buyer") desires to purchase the real property described in the Agreement for Purchase of Real Estate, subject to the terms and conditions of said Agreement, for the sum of \$8,500.00; and

WHEREAS, A.R.S. § 9-802 allows a City to adopt a public record by ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, as follows:

Section 1. The Agreement for the Purchase of Real Estate attached hereto as Exhibit 1 and incorporated herein by reference, is hereby declared a public record. A minimum of one paper copy and one electronic copy of Exhibit 1 shall be maintained in compliance with A.R.S. § 44-7041 in the office of the City Clerk and shall be available for public inspection during normal business hours.

Section 2. The following described real property shall be sold to Buyer subject to the terms and conditions set forth in the Agreement for the Purchase of Real Estate, providing in part:

Description of property:

Located in the NW1/4 NE1/4 of Section 30, Township 41 North, Range 9 East, Gila and Salt River Base and Meridian.

BEGINNING at the Northwest Corner of Lot 51 of Final Plat, Tower Butte Estates, Unit II, as recorded in Case 3, Map 202 in the Office of the Coconino County Recorder, Arizona; thence, along the west line of said lot, South 02° 03' 38" West 138.20 feet, to the southwest corner of said lot; thence South 75° 32' 04" West

15.65 feet; thence North 02° 03' 38" East 146.51 feet; thence South 73° 30' 10" East 15.49 feet, to the POINT OF BEGINNING containing 0.05 acres (more or less).

Sales Price:

The purchase price shall be \$8,500.00, plus Buyer shall also pay all costs including appraisal fees, escrow fees, title fees, recording fees, and seller's legal publication costs.

BE IT FURTHER ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE:

The terms and conditions of the attached Agreement for the Purchase of Real Estate are hereby approved and the Mayor is authorized to execute the Agreement and all necessary land sale documents.

This Ordinance is effective thirty (30) days from its adoption.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA this _____ day of September, 2024, by the following vote:

Ayes	_____
Nays	_____
Abstentions	_____
Absent	_____

CITY OF PAGE

By _____
Mayor

ATTEST:

APPROVED AS TO FORM:

CITY CLERK

CITY ATTORNEY

**EXHIBIT ON FILE AT:
PAGE CITY CLERK'S OFFICE
697 VISTA AVE., PAGE, AZ**

Exhibit 1

AGREEMENT FOR THE PURCHASE OF REAL ESTATE

BY THIS AGREEMENT, the parties hereto declare, covenant and agree as follows:

1. Definitions.

The following terms are hereby defined for purposes of this Agreement and shall be given the stated meanings unless the context requires otherwise:

Seller: CITY OF PAGE
City Hall
P. O. Box 1180
Page, Arizona 86040
Telephone: (928) 645-8861

Buyer: JARRETT EDWARDS AND/OR ASSIGNS

Escrow
Agent: PIONEER TITLE AGENCY, INC.
809 North Navajo
P. O. Box 508
Page, Arizona 86040
Telephone: (928) 645-0064

Date of this
Agreement: The _____ day of September, 2024.

Property: Located in the NW1/4 NE1/4 of Section 30, Township 41 North, Range 9 East, Gila and Salt River Base and Meridian.

BEGINNING at the Northwest Corner of Lot 51 of Final Plat, Tower Butte Estates, Unit II, as recorded in Case 3, Map 202 in the Office of the Coconino County Recorder, Arizona; thence, along the west line of said lot, South 02° 03' 38" West 138.20 feet, to the southwest corner of said lot; thence South 75° 32' 04" West 15.65 feet; thence North 02° 03' 38" East 146.51 feet; thence South 73° 30' 10" East 15.49 feet, to the POINT OF BEGINNING containing 0.05 acres (more or less).

Purchase
Price: The Purchase Price for the Property shall be Eight Thousand Five Hundred and No/100 Dollars (\$8,500.00), plus Buyer shall also pay all

costs including appraisal fees, escrow fees, title fees, recording fees, and Seller's legal publication costs incurred herein.

Performance

Date: The Performance Date shall be that date which is the latter of (a) the land sale ordinance becoming operative pursuant to A.R.S. § 19-142(B) (i.e. thirty (30) days after adoption of the land sale ordinance by City Council without referendum filing) or (b) thirty (30) days after any required referendum vote approving this transaction. However, the Closing Date shall not extend beyond December 31, 2024, unless agreed to in writing by the parties. See, paragraph 10 for further provisions concerning the Performance Date and definition of "closing" and "close of escrow".

2. Purchase and Sale of Property. Subject to and upon the terms, provisions and conditions set forth herein, Seller agrees to sell and Buyer agrees to purchase the entire right, title and interest of Seller in and to the Property for the Purchase Price.

3. Purchase Price.

3.1 The Purchase Price shall be payable by Buyer in lawful currency of the United States.

3.2 Upon Buyer's execution hereof, Buyer shall deposit Zero Dollars (\$0.00) with Escrow Agent as earnest money hereunder. All earnest money deposited shall be credited at the Performance Date toward the Purchase Price.

3.4 On or before the Performance Date, Buyer shall tender to Seller one hundred percent (100%) of the purchase price.

3.5 The funds deposited pursuant to Paragraph 3.2, above, shall be invested by Escrow Agent with a federally insured commercial bank or savings institution in such savings accounts, certificates of deposit or similar investments as Buyer shall direct from time to time, provided that any and all such funds be available and disbursed when required by the terms of this Agreement. All earnings on such invested funds shall be paid to the party entitled hereunder to receive the principal of such funds, and, upon payment to Seller, shall be credited towards the Purchase Price.

4. Information/Delivery Items.

4.1 Title Report: Seller shall provide Buyer with a preliminary title report or commitment for title insurance.

4.2 Entry on Property: Buyer and its authorized representatives and agents have been provided access to the Property for the purpose of making such examinations, test investigations, surveys, inquiries or other inspections including, but

not limited to, hydrological, topographical, traffic and engineering studies and reports, tests, borings and analysis of the soils and water (including subsurface conditions), investigation of the availability and quality of access, utilities, water and sewer to the Property, and to otherwise inspect the general condition of the Property as may be necessary to satisfy Buyer that the Property is suitable for Buyer's intended development. The cost of all such examinations or investigations are the responsibility of Buyer. Buyer shall indemnify and hold Seller harmless from and against any and all loss, cost, damage, injury, or expense arising out of or related to claims of injury to persons or property, or claims of lien for work or labor performed, or materials or supplies furnished as a result of the exercise of Buyer's right of entry hereunder.

4.3 Licenses and Permits: Seller shall within ten (10) days of the date hereof make available at Buyer's request true and correct copies of all licenses, permits, certificates of occupancy and other documents issued by any governmental or nongovernmental entity to the Seller necessary for the use of the Property for its present uses.

5. Contingencies.

5.1 Buyer's obligation to consummate the purchase of the Property and to close escrow is conditioned upon the acceptance or waiver (subject to the provisions set forth below) of the title report. Buyer must provide written notice to Seller within thirty (30) days of the release of the title report of any discrepancy or disapproval. Buyer shall permit Seller an additional forty-five (45) day period to cure Buyer's objections, whereupon Seller shall undertake in good faith and utilize its best efforts to take all action necessary to cure same. If Buyer's objections are not cured to Buyer's satisfaction prior to expiration of the period permitted by this paragraph, Buyer may either (a) cancel and terminate this Agreement or (b) waive any remaining objections and approve the condition of title to the Property as then existing. If Escrow Agent issues any amended preliminary reports or commitments for title insurance, Buyer shall have a period of twenty (20) days after receipt of the same to object to any matter not appearing in prior reports or commitments and shall have the same options as provided above with respect to objections to the original report. Seller shall use its best efforts to cure any objections Buyer has with respect to the condition of title.

5.2 It is acknowledged that the contingencies set forth in Paragraph 5.1 are for the exclusive benefit of Buyer, and Buyer may elect to waive any such contingency reserved for its benefit and proceed to consummate the transaction contemplated hereby, unless this Agreement has been terminated according to the terms hereof. Any such waiver shall be executed in writing and deposited with Escrow Agent or Seller.

5.3 If all of the contingencies set forth in paragraph 5.1 have not been satisfied or waived in writing within the period provided in paragraph 5.1, this Agreement may be terminated by Buyer, and the earnest money shall be returned to Buyer and the parties shall have no further obligation hereunder.

6. Obligations, Representations and Warranties.

6.1 Seller hereby agrees to diligently undertake the performance of all obligations of Seller contained in this paragraph and makes the representations and warranties set forth herein:

- (a) Seller will comply with all provisions of Paragraph 4, above;
- (b) Prior to the Performance Date, assuming all necessary governmental approvals have been obtained, Seller shall deposit with Escrow Agent a Quit Claim Deed and related Affidavit of Real Property Value (if needed), duly executed by Seller in proper form for recording;
- (c) All risk of loss is Seller's until the Property is conveyed to Buyer in accordance herewith. In the event of material loss or damage to the Property, Buyer may cancel and terminate this Agreement and receive a refund of all earnest Money deposited;
- (d) No default or breach exists under any covenant, condition, restriction, right-of-way or easement affecting the Property, or any portion thereof, which is to be performed or complied with by the owner of the Property, and Seller has no knowledge of any fact or condition which would constitute such default or breach;
- (e) No actions, suits, proceedings or investigations are pending or, to the knowledge of Seller, threatened against or relating to the Property in any court or before any governmental department or agency, and Seller has no knowledge of any basis for any such action, suit, proceeding or investigation;
- (f) No person, firm, or other entity has any right or option to acquire the Property or any portion thereof or any interest therein, superior to the rights of Buyer herein, and Seller will take no action prior to the close of escrow hereunder which will adversely affect the rights of Buyer hereunder or adversely affect the ability of Seller to perform hereunder, provided, however, Seller and Buyer understand that the effectiveness of this Agreement may be determined by a referendum vote and provisions of the Page City Code pertaining to land sales;
- (g) The Property will be conveyed and exclusive possession thereof delivered by Seller to Buyer at the close of escrow in the same condition it is in as of the date of Buyer's execution of this Agreement, natural wear and tear and Buyer's testing excepted;
- (h) There are not and shall not be at closing any leases or rental agreements affecting the Property, not previously disclosed in writing, or any rights of possession thereof;
- (i) No work has been performed or is in progress at, and no materials

have been furnished to, the Property or any portion thereof which, though not currently the subject of a lien, might give rise to mechanics', materialmen's or other liens against Seller's interest in the Property or any portion thereof or any improvements hereafter erected thereon;

(j) No hazardous wastes or substances have been knowingly dumped, deposited or buried on the Property by the Seller or any of its agents or employees after 1975;

(k) The representations of Seller contained herein are and will be true and correct as of the Closing Date, and Seller will have duly performed all of the covenants, agreements and conditions required by this Agreement to be performed, observed and complied with by Seller in order to consummate the transaction contemplated hereby on or before the Performance Date. Seller covenants that it will advise Buyer, in writing, on or before the Closing Date, of any change in any representation or warranty set forth in this paragraph. In the event of any material or substantive change in the representations or warranties prior to the close of escrow, Buyer, in addition to all other rights and remedies, shall be entitled to terminate this Agreement and receive a refund of all earnest money deposits pursuant hereto.

6.2 Buyer hereby represents and warrants that Buyer will have performed, observed, and complied with all of the covenants, agreements and conditions required by this Agreement to be performed, observed and complied with by Buyer including, without limitation, payment of all funds required to be paid by Buyer on or before the Performance Date, and will execute and deliver all documents required to be executed and delivered by Buyer in order to consummate the transaction contemplated hereby on or before the Performance Date.

6.3 Buyer acknowledges and agrees that Buyer is purchasing the Property in "As-Is" condition without expressed or implied warranties of any kind, and that Buyer is relying wholly on Buyer's own judgment with respect to the suitability and condition of the Property.

7. Conditions of Sale.

7.1 Seller makes no representation or warranty with respect to access to and from adjoining streets.

7.2 Buyer acknowledges that all required on and off-site improvements to the property shall be made by the Buyer and at Buyer's sole expense including, but not limited to, the costs of extending infrastructure (e.g., roadway, water, sewer, electric, telephone, and cable).

7.3 Buyer acknowledges that it is familiar with and understands that the purchased property is subject to use and development restrictions imposed by the City

of Page General Plan, the General Development and Subdivision Regulations, City of Page Zoning Ordinance, the Gateway Area Specific Development Plan, City of Page adopted building codes, and other applicable state and federal laws.

8. Conditions to Closing.

8.1 Buyer's purchase of the Property and closing of the transaction contemplated hereby is conditioned upon and subject to:

(a) Satisfaction or waiver of all contingencies set forth in Paragraph 5.1.

(b) Performance of all obligations of Seller set forth in Paragraph 6.1.

(c) Issuance by Pioneer Title or the licensed insurer for which it is agent to or for the benefit of Buyer of an owner's title insurance policy showing fee simple title to the Property in Buyer subject only to those printed exceptions customarily contained in such policies and those encumbrances, restrictions, reservations, exceptions, stipulations, conditions and requirements approved by Buyer pursuant to Paragraph 5.1.

8.2 Seller's sale of the Property and closing of the transaction contemplated hereby is conditioned upon and subject to:

(a) Performance of all obligations of the Buyer set forth in Paragraph 6.2.

(b) Satisfaction of any city ordinance pertaining to this transaction including, without limitation, an approval by the voters of the City of Page pursuant to any referendum vote required to approve this transaction.

9. Failure to Close/Earnest Money.

9.1 In the event Buyer terminates this Agreement as elsewhere expressly authorized, all earnest money deposited hereunder shall be returned in full to Buyer, and this Agreement shall thereupon be deemed void and of no further force or effect.

9.2 In the event Seller refuses, fails, or is unable to satisfy its obligations hereunder, the sole remedy of Buyer is the return of earnest money deposited hereunder. This Agreement and the escrow established hereby shall be terminated. In such event any earnings gained on the earnest money deposit, as provided under Paragraph 3.5, shall be delivered to Buyer.

9.3 In the event all contingencies or conditions to closing reserved for Seller's benefit have been satisfied or waived and Seller has tendered complete performance on or before the Performance Date, and Buyer is not entitled to terminate this Agreement, but Buyer nevertheless refuses or fails to close the transaction contemplated hereby in accordance with the terms of this Agreement, then Seller shall make a written demand

of Buyer to perform and close this Agreement. If Buyer does not do so within five (5) days after receipt of such demand, this Agreement shall be deemed breached, and Seller may elect one or more of the following remedies: (i) terminate this Agreement whereby all of the earnest money deposited hereunder shall be paid to Seller and the Escrow established hereby, (ii) institute legal proceedings against Buyer for specific performance of Buyer's obligations hereunder, and/or (iii) pursue any other remedies available at law or in equity including, without limitation, suit for damages or other alternative relief.

10. Performance Date/Closing Date.

Buyer and Seller shall pay all monies, execute and deposit all documents, and complete all other obligations required hereunder in order to consummate the purchase and sale of the Property on or before the Performance Date. On, or as soon as practical following the Performance Date, Escrow Agent shall record all necessary documents and otherwise accomplish the provisions hereof so as to close the transaction contemplated hereby (herein sometimes referred to alternatively as the "closing date", the "closing" or "close of escrow").

11. Taxes, Assessments, Prorations.

11.1 All real estate taxes, interest, utilities, rents, and/or insurance premiums, if any, relating to the Property shall be prorated as of the date of closing. All assessments, if any, shall be paid in full by Seller at the Performance Date. Real estate taxes shall be calculated on the basis of the latest figures prepared by the governmental authority responsible for assessing the Property based on the most recent tax rate as then determined. If the taxes for the current year are later determined to be different than those upon which proration was based, Seller and Buyer shall adjust the difference outside of escrow based upon the actual figures. All monthly prorating shall be made on the basis of a thirty (30) day month.

11.2 All appraisal costs, survey fees, escrow fees, and recording fees shall be paid by Buyer. Buyer shall pay all fees and premiums with respect to issuance of preliminary title reports, title insurance commitments and the owner's title insurance policy to be issued to Buyer, all as provided herein.

12. Nomination.

Buyer may only assign its rights under the Purchase Agreement with the prior written consent of the Seller.

13. Escrow Instructions.

13.1 Buyer and Seller hereby employ Escrow Agent to act as their escrow agent in connection with the purchase and sale agreed to herein on the terms set forth herein.

13.2 Seller and Buyer will each pay Escrow Agent upon demand all charges payable by them respectively as provided herein, if any.

13.3 In the event of a breach of this Agreement or non-compliance with the terms herein, Buyer and Seller authorize Escrow Agent to hold any money and documents deposited hereunder until an action shall be brought in a court of competent jurisdiction to determine the rights of Seller and Buyer, or to interplead said parties by an action brought in any such court.

13.4 Seller and Buyer will indemnify and save harmless Escrow Agent against all costs, damages, attorneys' fees, expenses and liabilities which it may incur or sustain in connection with these instructions or the escrow or any court action arising therefrom and will pay the same upon demand; provided, however, that this paragraph shall not apply with respect to such matters resulting from Escrow Agent's negligence, omission, error, or intentional wrong-doing.

13.5 Seller and Buyer direct that all money payable hereunder be paid to Escrow Agent. Disbursement of any funds may be made by check of Escrow Agent.

13.6 Seller and Buyer agree that the employment of Escrow Agent shall not affect any rights of subrogation under the terms of any title insurance policy issued pursuant to the provisions hereof.

13.7 If disbursement is made to other than the parties hereto by reason of death, insolvency, bankruptcy, dissolution of Seller or by reason of any legal proceedings, Escrow Agent shall be paid such reasonable fees as Escrow Agent shall establish.

13.9 The word "charges" as used herein refers to all charges and advances made and obligations incurred by Escrow Agent in connection herewith and all charges of Escrow Agent in connection with the issuance of its title insurance policy.

13.10 The day provided herein within which compliance with any requirement must be met shall end at the close of the then regularly-established public business hours of Escrow Agent for such day.

14. Miscellaneous.

14.1 Any notice to be given by Buyer or Seller shall be given in writing and delivered in person to Buyer or Seller, or forwarded by certified or registered mail, postage prepaid, at the address indicated in Paragraph 1 hereof, unless the party giving any such notice has been notified, in writing, of a change of address. Any such notice shall be effective three (3) days after postmark, if mailed, or upon receipt, if delivered.

14.2 This Agreement contains the complete understanding and agreement of the parties hereto with respect to all matters referred to herein, and all prior representations,

negotiations and understandings are superseded hereby and merged into this Agreement. No party shall be liable or bound to any other person hereto in any manner by any agreement, warranty, representation or guarantee, except as specifically set forth herein or in any instrument executed pursuant hereto.

14.3 In the event any party hereto shall employ legal counsel to bring an action at law or other proceeding against any other party to enforce any of the terms, covenants or conditions hereof, the party prevailing in any such action or other proceeding shall be paid all reasonable attorneys' fees and costs incurred by the other party, as determined by the court and not the jury, and in the event any judgment is secured by such prevailing party, all such attorneys' fees and costs shall be included in the judgment.

14.4 If any term or provision of this Agreement is determined to be invalid, such invalid term or provision shall not affect or impair the remainder of this Agreement, but such remainder shall continue in full force and effect to the same extent as though the invalid term or provision were not contained herein.

14.5 Time is of the essence of this Agreement. Except as herein otherwise provided, this Agreement and all of the terms and provisions hereof shall inure to the benefit of and be binding upon the heirs, executors, personal representatives, successors and assigns of the parties hereto.

14.6 The parties hereto agree to execute, acknowledge and deliver such other documents and instruments as may be reasonably necessary or appropriate to carry out the full intent and purpose of this Agreement.

14.7 If a date provided herein within which any requirement must be met shall fall on a Saturday, Sunday or date on which Escrow Agent, state, county or governmental offices are closed, or date on which the banks in Arizona are generally closed, then the date of compliance shall be extended through the next date when none of the above is applicable.

14.8 For the convenience of the parties, this Agreement may be executed in one or more counterparts, each of which may be executed by one or more of the parties hereto, with the same force and effect as though all parties executing such counterparts had executed but one instrument.

14.9 The date of this Agreement shall be the date a fully executed copy hereof is deposited with Escrow Agent, which date Escrow Agent shall insert on the first page hereof.

14.10 This Agreement and the rights of the parties hereto shall be governed and construed in accordance with the laws of the State of Arizona with venue in Coconino County.

15. Conflict of Interest.

The City may, within three years after the execution of this agreement, cancel this agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating this agreement on behalf of the City is or was, at any time while the agreement or any extension of the agreement is in effect, an employee or agent of any other party to the agreement in any capacity or a consultant to any other party of the agreement with respect to the subject matter of the agreement. See, A.R.S. §38-501 et seq., pertaining to Conflict of Interest of Officers and Employees.

SELLER:

CITY OF PAGE
P. O. Box 1180
Page, Arizona 86040
(928) 645-8861

BUYER:

By: _____
Mayor

By: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney

APPROVED AND ACCEPTED WITH RESPECT TO THE PROVISIONS DEALING WITH THE ESCROW AGENT.

Pioneer Title Agency, Inc.

BY: _____



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.7.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Splash Pad and the Location

Presented by: John Kocjan

Department: City Clerk

Action: Other

RECOMMENDED ACTION:

TBD

BACKGROUND:

Vice Mayor Kocjan would like to discuss the splash pad and the location.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BID AWARDS 14.1.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Page Municipal Airport Runway 15-33 Safety Area Grading Project Phase 2

Presented by: Kyle Christiansen, Director of Public Works

Department: Public Works

Action: Motion

RECOMMENDED ACTION:

Motion to award the bid for the Page Municipal Airport Runway 15-33 Safety Area Grading Project Phase 2 to B4 Enterprises, Inc. in the amount of \$1,337,706.00 and authorize the Mayor to sign the contract.

BACKGROUND:

As outlined in the recent 2019 Airport Masterplan, the RUNWAY SAFETY AREA GRADING PROJECT PHASE 2 was published for bid. Sealed proposals for the construction of the Runway Safety Area Grading Project Phase 2 were received by the City Clerk on March 28, 2024. The Contract Documents (consisting of the Advertisement, the Proposal, the Contract Form, and the Specifications) and the Contract Drawings were included in the bid publications. Three qualifying bids were received. C&S reviewed the bids and recommended the City Council award the bid for the project to B4 Enterprises Inc. of Cedar City, Utah, for the amount of \$1,337,706.00. The previously approved FAA AIP 44 & 45 grants will provide construction reimbursement for this project.

Staff supports the recommendation of C&S Companies to award the contract to B4 Enterprises.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: FY25

Amount Requested: \$1,337,706.00

Line Item(s): 40-485-99XX.816

Budget Impact:

Funding is supported by the AIP-44 and AIP-45 grant funding previously approved.

Attachments

NAO B4 Enterprises Inc.

NOTICE OF AWARD

TO: B4 Enterprises, Inc.

The OWNER has considered the BID submitted by you for the **RUNWAY 15-33 SAFETY AREA GRADING PROJECT, PHASE 2**, construction in response to its advertisement for March 28, 2023 and Information for Bidders.

You are hereby notified that your BID has been accepted by the City Council for items in the amount of

\$1,337,706.00

You are required by the Information for bidders to execute the Agreement and furnish the required Contractor's Performance Bond, Payment Bond, a copy of your Contractor's License, and Insurance Certificates within ten (10) days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said bonds and certificates within **fifteen (15) days**

You are required to return an acknowledged copy of this NOTICE OF AWARD to the OWNER.

Dated this

CITY OF

BY: _____

ACCEPTANCE OF NOTICE BY CONTRACTOR:

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

BY:

STATE OF

COUNTY OF

Subscribed and sworn to before me this

NOTARY PUBLIC

MY COMMISSION EXPIRES:

END OF AGREEMENT



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BID AWARDS 14.2.

City Council Regular Agenda

Meeting Date: 09/25/2024

Brief Title: Senior Center Renovation Project

Presented by: Kyle Christiansen, Director of Public Works

Department: Public Works

Action: Motion

RECOMMENDED ACTION:

Motion to award the Senior Center Renovation Project to _____ in the amount of \$_____ and authorize the mayor to sign the contract.

BACKGROUND:

Previously, staff worked to receive a grant for improvements to the Senior Center, specifically addressing the need for a bathroom overhaul and a new roof. Staff worked with Campbell Architecture to develop ADA compliant plans, with community center staff for input. The plans and bid docs were published following the City Code for the bid advertisement. Bids were due September 18th.

The project will be funded by the awarded Community Development Block Grant, September 1, 2022.

Bids were due after the submission date for the agenda. The staff recommendation will be presented for discussion during the meeting.

Recommendation TBD.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: FY25

Amount Requested: TBD

Line Item(s): 25-426-8500.608

Budget Impact:

Funding is reimbursed through the CDBG fund 24-426-8500.



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BID AWARDS 14.3.

City Council Regular Agenda

Meeting Date: 09/25/2024
Brief Title: Border Street Improvements
Presented by: Kyle Christiansen, Director of Public Works
Department: Public Works
Action: Motion

RECOMMENDED ACTION:

Motion to award the Border Street Improvement Project to _____ in the amount of \$_____ and authorize the Mayor to sign the contract.

BACKGROUND:

Border Street was considered as a project for FY25, under Streets Capital Improvements. The staff determined an appropriate design to make the most of the existing materials. The project was published with bids received by the Clerks Office on the 19th of September.

Staff has revised the bids and will present their recommendation during the council meeting.

Bids were not received prior to agenda submission, the recommendation is TBD.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: FY25
Amount Requested: TBD
Line Item(s): 40-485-9800.
Budget Impact:
TBD



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

DEPARTMENTS 15.1.

City Council Regular Agenda

Meeting Date: 09/25/2024
Brief Title: Authorization of Services with C&S Engineers, Inc
Presented by: Kyle Christiansen, Director of Public Works
Department: Public Works
Action: Motion

RECOMMENDED ACTION:

Motion to approve the General Airport Consulting Services Contract with C&S Engineers, Inc. and authorize the Mayor to sign the Authorization of Services No. 9.

BACKGROUND:

C&S Companies is the consulting engineering firm for the Page Municipal Airport. The Runway Safety Grading Project, Phase 2 is a continuation of grading improvements performed at the ends of Runway 15-33. The project focuses on the removal of the VASI's and the installation of new PAPI lighting. The airport consulting engineer, C&S Companies, developed the project in coordination with the FAA. The project has been outlined in the Airport Masterplan as a necessary safety improvement for the airport. The attached Authorization of services outlines the construction management services that will be performed by C&S for the duration of the project.

Staff recommends approval of AOS #9 for C&S Engineers, Inc.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: FY25
Amount Requested: \$181,896.00
Line Item(s): 40-485-99XX.816
Budget Impact:

The project is funded by the FAA and ADOT Reimbursable grant.

Attachments

C&S AOS #9

AUTHORIZATION FOR SERVICES NO. 9
CONSTRUCTION MANAGEMENT SERVICES OF
PAGE MUNICIPAL AIRPORT
RUNWAY 15-33 SAFETY AREA GRADING IMPROVEMENTS PROJECT, PHASE 2
GENERAL AIRPORT CONSULTING SERVICES CONTRACT
BETWEEN
CITY OF PAGE & C&S ENGINEERS, INC.

ARTICLE I AGREEMENT

In accordance with the General Airport Consulting Services Contract, dated the 28th day of April, 2021, the provisions of which agreement is hereby incorporated herein as if it had been set forth in full, CONSULTANT will perform the Scope of Services detailed in Schedule A for the purpose of performing bidding and construction management services associated with the Runway 15-33 Safety Area Grading Improvements Project, Phase 2 at the Page Municipal Airport.

ARTICLE II COMPENSATION AND PAYMENT

For the performance of the services identified in Schedule A, CONSULTANT shall be paid on a rate bases amount by the CITY in accordance with the schedule outlined in Schedule B for a not-to-exceed fee of \$181,896.00. Partial payments shall be made to the CONSULTANT throughout the project based on approved monthly invoices detailing the portion of each work task that is complete.

The Consultant shall not proceed with the services of work until written authorization in the form of a Notice to Proceed is received from the CITY.

ARTICLE III TIME OF PERFORMANCE

The services of the CONSULTANT described in Schedule A are to commence on written notice to proceed and shall be completed in accordance with the Contractor's agreed upon construction schedule.

Binding Upon Successors: This Agreement shall be binding upon the undersigned parties, their successors, partners, assigns and legal representatives.

PASSED APPROVED AND ADOPTED by the Mayor and Council of the City of Page this ____ day of _____, 2024.

Mayor

ATTEST:

APPROVED AS TO FORM:

City Clerk

City Attorney

C&S ENGINEERS, INC.
A PROFESSIONAL CORPORATION

BY:



Service Group Manager

SCOPE OF SERVICES

Project Title: RSA Grading Improvements, Phase 2
Airport Name: Page Municipal Airport
Sponsor: City of Page
Services Provided: Bidding and Construction Administration and Observation Services

PROJECT DESCRIPTION:

The CONSULTANT shall provide required bidding and construction administration and observation services for the Runway 15-33 Safety Area Grading Improvements Project, Phase 2 (the "Project"). The Project will be performed and constructed by the City of Page (Sponsor) with grant assistance from the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and the Arizona Department of Transportation (ADOT).

The Project generally includes:

- Permanently displace Runway 33 by 200 feet
- Replace the existing VASI's with new PAPI's. Coordinate with FAA to allow new PAPI's to be maintained by FAA.
- Change Runway 15-33 designation to 16-34. Re-paint runway, replace guidance sign legends and replace surface painted hold position signs at the connector taxiways.

TASK 1 - BID PHASE

The Bid Phase is that time frame between completion of the design process and beginning of actual construction when the SPONSOR publicly advertises and receives bids, awards contracts to the lowest responsible bidder, and executes a construction contract to perform the work with the successful contractor(s). The CONSULTANT shall assist the SPONSOR during this Phase as required.

The specific services to be provided or furnished for this Phase of the Project are the following:

- 1.1** Assist the SPONSOR in the advertisement of the Project and issuance of bid documents.
- 1.2** Receive and respond as required to questions from potential bidders regarding the Contract Documents.
- 1.3** Schedule and conduct pre-bid conference(s) if requested by the SPONSOR and advise the SPONSOR on matters relating to design. Prepare meeting minutes of the pre-bid conference(s).

- 1.4** Prepare addenda to the bid documents after advertisement and prior to bidding as required upon the SPONSOR's approval.
- 1.5** Attend bid opening. Upon receipt of bids, perform bid reviews. The bid review shall include items such as a check of the contractor's bid extensions, bid security, execution of bid, non-collusive bidding certificate, EEO certification, statement of surety's intent, addenda receipt, "Buy American" certificate, subcontractors and suppliers list, Disadvantaged Business Enterprise (DBE) certification, eligibility certification, corporate bidder's certification, non-discrimination statement and non-segregated facilities certificate. Request evidence of competency and evidence of financial responsibility from the contractor. Review contractor's list of personnel, list of equipment, and financial statement. Formal contact of the contractor's references shall be made upon SPONSOR's request or if the contractor has no past working relationship with the CONSULTANT, the SPONSOR, the FAA, or ADOT.
- 1.6** Prepare a final bid tabulation, recommendation/rejection of award to the SPONSOR, and a sample award letter. Request concurrence of award from the FAA and the ADOT.
- 1.7** Upon award of contract, prepare conformed copies of contracts; coordinate contractor's execution of contract; review contractor's bonds, insurance certificates, and DBE plan; review contractor's submission with SPONSOR; coordinate SPONSOR's execution of the contract; and assist in distributing copies of executed contracts to the contractor, the FAA and ADOT.
- 1.8** Coordinate Notice to Proceed (NTP) for construction. Contact FAA for permission to issue NTP. Prepare a sample NTP letter for the SPONSOR to send to the contractor.

TASK 2- PROJECT MANAGEMENT

2.1 Project Management

The CONSULTANT will manage and direct its staff and subconsultants for the duration of the construction project and required closeout period. The Project Manager will serve as the point of contact with SPONSOR and/or SPONSOR's designated representative and the CONSULTANT Team and provide timely dissemination of information, direction and reporting to and from SPONSOR, FAA and others as directed by SPONSOR for the successful production, technical quality and schedule performance of this scope of services. Perform project management duties such as project planning, budget evaluation, invoice preparation, and schedule coordination.

2.2 Progress Reports

The CONSULTANT will provide the following reports at the frequency stated;

2.2.1 FAA Form 5370-1 Construction Progress and Inspection Report

Weekly (6 Total) FAA Form 5370-1 Construction Progress and Inspection Reports will be completed and submitted to the FAA, ADOT and the SPONSOR.

2.2.2 Project Status Reports

Monthly (9 months) progress reporting in writing to SPONSOR outlining the status of the work effort relative to the scope, schedule and budget. Issues affecting the progress and corrective actions necessary will be identified and implemented as appropriate.

2.2.3 Weekly Project Snapshots

During construction, a weekly (6 total) non-technical graphic reports will be provided updating construction work completed, scheduled work for the next week, overall progress of the project, stakeholder information, and project photos.

2.3 Document Management and Record Keeping

The CONSULTANT will utilize electronic construction applications for document management and project record keeping. The CONSULTANT will provide software training for SPONSOR's project manager and other staff who need to utilize the "e" construction applications.

2.3.1 Document Management

All project documents relating to Reporting, Design Directives, Submittals and Shop Drawings, Requests for Information, Test Results and Payrolls will be posted and stored on Doc Express, a web-based document management application. And will be made available to appropriate SPONSOR staff.

2.3.2 Item Administration

Daily Construction Record Keeping will be conducted on Appia, a web-based Construction Administration Application. Appia will be the location where Engineer's Diaries, Daily Inspection Reports, Change Orders, Progress Payments are developed and Material Certifications are stored.

2.3.3 Photo Management

All project photos documenting daily construction activities shall be taken by construction observation staff will be uploaded to Appia and be made available to appropriate SPONSOR staff.

2.3.4 Licensing

The CONSULTANT will provide all licenses and any necessary training for use of Doc Express, Appia, and SmartVid.IO to all stakeholders.

2.3.5 Document Storage Locations

Item	Stored Location	
	Doc Express	Appia
Meeting Minutes	♦	
Weekly Progress Reports	♦	
Project Schedule	♦	
Weekly FAA Reports	♦	
Shop Drawings	♦	
Change Directives and Updated Plans	♦	
Subcontracts	♦	
Material Testing Reports	♦	
Subcontractor Payment Forms	♦	
Certified Payrolls	♦	
Wage Rate Interviews	♦	
Project Closeout	♦	
RPR Daily Diary		♦
Inspectors Daily Reports with Field Measurements		♦
Material Certifications		♦
Project Payments		♦
Change Orders		♦
Progress Photos	♦	

2.4 Meetings

The following meetings are included.

Meeting	# of Mtgs	Est Mtg. Time
Preconstruction		
Preconstruction	1	1 hr
Construction		
Progress	6	30 min
Post Construction		
Final Inspection	1	1 hr

When appropriate, meetings will be held at a location acceptable by the SPONSOR. In addition, the CONSULTANT will schedule all meetings on Zoom to allow for online attendance.

The CONSULTANT will prepare and distribute minutes to all meeting attendees.

TASK 3- CONSTRUCTION ADMINISTRATION

Construction Contract Administration includes the following services:

3.1 Design Support Services

- 3.1.1** Provide consultation and advice to SPONSOR during construction including matters related to FAA compliance and regulations. The CONSULTANT will Support SPONSOR in conversations with the FAA and ADOT.
- 3.1.2** Review, approve, or take other appropriate action on Contractor-required shop drawings, product data, catalog cuts, and samples. CONSULTANT will prepare a shop drawing/submittal log and responsibility matrix that defines primary and secondary responsibility for review of submittals by the design team. Shop Drawings and responses to be uploaded to Doc Express
- 3.1.3** Review alternative construction methods proposed by the Contractor and advise the SPONSOR of the impact of these methods and provide a recommendation on the schedule and quality of the Project.
- 3.1.4** Prepare supplemental drawings and change orders necessary to execute the work properly within the intended scope. Assist SPONSOR in resolving contractor claims and disputes.

- 3.1.5** Provide interpretation of the Contract Document requirements and advise the Contractor of these on behalf of SPONSOR when necessary.
- 3.1.6** Review and respond to Contractor submitted Request For Information (RFIs) and upload responses on Doc Express.
- 3.1.7** Review operations and maintenance (O&M) manuals submitted by the Contractor. Manuals will be reviewed for completeness before turning over to the SPONSOR.
- 3.2** Furnish the SPONSOR one reproducible set of the record drawings in PDF format for the completed Project taken from the annotated record drawings prepared by the Resident Project Representative (RPR) based upon Contractor-provided information.
- 3.3** Conduct final inspection of the completed Project with SPONSOR personnel, the FAA, ADOT and the Contractor. Develop and distribute a punch-list for final inspection.
 - 3.3.1** Issue certificates of construction substantial completion to SPONSOR, the FAA and ADOT.
- 3.4** The CONSULTANT shall aid the SPONSOR by acting as its grant coordinator with the FAA. In addition, the CONSULTANT shall assist SPONSOR in the preparation of paperwork required to secure funding. The specific services to be provided are the following:
 - 3.4.1** Preparation of reimbursement request packages; coordination of their execution by the SPONSOR; and submission to the funding agencies.
 - 10 reimbursement request packages at 2 hours per reimbursement package for Grants Administrator.
 - 3.4.2** Preparation of the FAA and ADOT grant closeout package for this project.
 - 3.4.2.1** 16 Hours for Assistant Grants Administrator

TASK 4- CONSTRUCTION OBSERVATION

The CONSULTANT will provide the necessary qualified full time staff for the duration of the construction project and closeout to:

- 4.1** Maintain project records utilizing the e-Construction applications as listed in Task-2 PROJECT MANAGEMENT. No labor hours are included for this task in the fee proposal as this work is included in the daily observation time task 4.2.

- 4.2** Observe the work to determine general conformity with the Contract Documents and to ascertain the need for correction or rejection of the Work. The activities of the Resident Project Representative (RPR) staff or the presence of any of them at a construction/Project site shall not relieve Contractor nor make CONSULTANT responsible for, Contractor's obligations, duties, and responsibilities, including, but not limited to, construction means, methods, sequences, techniques, or procedures necessary for performing, superintending, or coordinating the Work in accordance with the Contract Documents and any health or safety precautions or measures required by regulatory agencies.

Anticipated days on site for RPR staff is provided in the tables below for each year of construction.

It is anticipated that the Contractor will conduct operations Five (5) days per week, twelve (12) hours per day.

4.2.1 The lead RPR will serve as the airfield closure coordinator for the project. This will include coordination of all airfield closures with SPONSOR for each work area, coordination of reopening work areas with SPONSOR after SPONSOR approves work area to be opened, serving as the primary contact to monitor visitors to the project work areas, and coordination with other non-project related activities in the project work areas. The lead RPR will also be the 24-hour contact for the construction administration and observation team.

- 4.3** Prepare, review, and approve monthly Progress Payments and Final Payments to Contractor.
- 4.4** Perform an orderly closeout of the Project as required by the SPONSOR, the FAA, and ADOT. This shall include the project photo summary, FAA monthly project reports and archiving of project records.

C&S ENGINEERS, INC.
ARCHITECTURAL/ENGINEERING
WORK SUMMARY

PROJECT: RSA Grading Improvements Project, Phase 2
SERVICES: Construction Management
CLIENT: City of Page
CLIENT MGR: Kyle Christiansen

Date: November 27, 2023
Service Group Mgr: L. McIntosh
Project Manager: R. Graham
Project Number: K26.TBD

CONT NO.	PHASE NO.	TASK	Construction Observer	Construction Supervisor	Project Engineer	Chief Engineer	Administrative Assistant	TOTAL LABOR HOURS	TOTAL LABOR	DIRECT COSTS	SERVICES BY OTHERS	TOTALS
			\$ 145	\$ 262	\$ 184	\$ 239	\$ 83					
		Task 1: Bid Phase			14	50	22	86	\$16,352	\$750.00		\$17,102.00
		1.01: Assist City wth Advertisement				2	2	4	\$644			\$644.00
		1.02: Respond to Bidder Questions			4	4		8	\$1,692			\$1,692.00
		1.03: Conduct Pre-Bid Meeting			2	12		14	\$3,236	\$375.00		\$3,611.00
		1.04: Prepare Addenda			4	8	8	20	\$3,312			\$3,312.00
		1.05: Perform Bid Review, Bid Tabulation and Recommendation of Award			4	16	8	28	\$5,224	\$375.00		\$5,599.00
		1.06: Coordinate Contractor Contract Execution and NTP				8	4	12	\$2,244			\$2,244.00
		Task 2: Project Management	12	32	44	84		172	\$38,296	\$2,250.00		\$40,546.00
		2.01: Project Management		8		8		16	\$4,008			\$4,008.00
		2.02: Progress Reports	8	8		4		20	\$4,212			\$4,212.00
		2.03: Document Management and Record Keeping	4	8	8			20	\$4,148			\$4,148.00
		2.04: Meetings		8	36	72		116	\$25,928	\$2,250.00		\$28,178.00
		Task 3: Construction Administration Phase	8	8	56	52	24	148	\$27,980		\$9,500	\$37,480.00
		3.01: Provide Design Support Services		8	24	40		72	\$16,072		\$5,000	\$21,072.00
		3.02: Prepare Record Drawings			16	4	4	24	\$4,232		\$2,000	\$6,232.00
		3.03: Perform Final Inspection	8		16	4	4	32	\$5,392		\$2,500	\$7,892.00
		3.04: Grant Reimbursements and Closeout				4	16	20	\$2,284			\$2,284.00
		Task 4: Construction Observation Phase	355	12	20	6	10	403	\$60,563	\$10,705.00	\$15,500	\$86,768.00
		4.02: Provide Construction Observation Services	343					343	\$49,735	\$10,330.00	\$15,500	\$75,565.00
		4.03: Review and Process Contractor Pay Requests and Change Orders	4	4	4	2	2	16	\$3,008			\$3,008.00
		4.04: Project Closeout	8	8	16	4	8	44	\$7,820	\$375.00		\$8,195.00
		All Tasks Total	375	52	134	192	56	809	\$143,191	\$13,705.00	\$25,000	\$181,896.00



CONSULTING/ENGINEERING COST SUMMARY SCHEDULE "B"

PROJECT NAME: RSA Grading Improvements Project, Phase 2
PROJ DESCRIPTION: Construction Management
CLIENT: City of Page
CLIENT MANAGER: Kyle Christiansen

DATE: November 27, 2023
A/E: C & S ENGINEERS, INC.
PROJECT NO: K26.TBD
PROJECT MANAGER: R. Graham

I. DIRECT SALARY , OVERHEAD & PROFIT COSTS:

TITLE	RATE OF PAY		@	HOURS		COST
	(\$/HR)					
A. ADMINISTRATIVE ASSISTANT	\$ 83.00	X		56	=	\$4,648
B. CHIEF ENGINEER	\$ 239.00	X		192	=	\$45,888
C. PROJECT ENGINEER	\$ 184.00	X		134	=	\$24,656
D. CONSTRUCTION SUPERVISOR	\$ 262.00	X		52	=	\$13,624
E. CONSTRUCTION OBSERVER	\$ 145.00	X		375	=	\$54,375
TOTAL ESTIMATE OF LABOR:						\$143,191

II. ESTIMATE OF DIRECT EXPENSES:

A. TRAVEL, BY AUTO:	600	mile* @	15	TRIP @	\$0.625	=	\$5,625.00
B. PER DIEM:	40	DAYS @	1	PERSON @	\$202.00	=	\$8,080.00

* The current ADOT rate as of 2/27/23: **62.5 cents per mile**.

TOTAL ESTIMATE OF DIRECT EXPENSES: **\$13,705.00**

III. SERVICES BY OTHERS:

A. ELECTRICAL ENGINEER							\$25,000
TOTAL SERVICES BY OTHERS:							\$25,000

III. TOTALS:

TOTAL CONSTRUCTION MANAGEMENT AND DESIGN SUPPORT SERVICES (RATE BASIS): **\$181,896.00**



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

DEPARTMENTS 15. 2.

City Council Regular Agenda

Meeting Date: 09/25/2024
Brief Title: Heavy Equipment Purchase
Presented by: Kyle Christiansen, Director of Public Works
Department: Public Works
Action: Motion

RECOMMENDED ACTION:

Motion to authorize the City Manager to approve the purchase of a used D6 Bulldozer, not to exceed the amount of \$195,000.00.

BACKGROUND:

With the FY25 budget approval, staff has been on the search for a used bulldozer that will provide the City with many years of service. The City currently owns two bulldozers; a 1985 D8L that has been deemed un-repairable - the cost to repair exceeds the value of the unit, and a 1976 Komatsu D85E. The Komatsu is old and parts are no longer in existence. All repairs are completed through the ingenuity and fabrication of the shop. Staff included funding in the FY25 budget for a replacement. The initial replacement costs are in excess of the requested budget by nearly \$125k. Public Works has additional FY25 Capital Equipment requests. Public works has decided to forgo/ reduce the cost range of other capital needs to facilitate this purchase. Staff requesting authorization to spend up to \$195,000.00 for a bulldozer.

ALTERNATIVES CONSIDERED:

Stay under the \$70,000 approved budget.

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: FY25
Amount Requested: \$195,000.00
Line Item(s): 40-480-98XX
Budget Impact:
40-485-9805 \$70,000 Capital Equipment FY25
40-485-9800 \$125,000 Capital Equipment FY25

Attachments

CAT D6T
Quote





**Proxy Equipment 17346
Newnan Drive**

**Baton Rouge, LA. 70817
United States
833-776-9937**

Sales Invoice

Date	09/17/2024
Invoice #	JSV0Qe2k622433
Expires	
Terms	
Shipping Method	

Bill To

Buyer: Kyle Christian/City of Page
679 Vista Ave.
Page, AZ 86040

Ship To

Kyle Christian/City of Page
679 Vista Ave.
Page, AZ 86040

Item	Qty.	Equip./Truck Description	AMOUNT
	1	2014 CATERPILLAR DT XL	
		(Serial #: CAT00D6TAWES00290)	
		TOTAL:	\$195,250.00 USD

Price includes Transportation and Delivery of this unit to Page, AZ 86036.

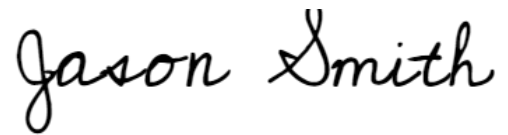
Jason Smith

DigiSigner Document ID: cd8aebde-ce3e-48f8-9064-ea9324a471af

Signer

Email: j.smith@proxyequipment.com
IP Address: 2601:201:8401:3000:b340:1572:2ff2:b06b

Signature



Event	User	Time	IP Address
Create as copy	perrykirkwood@outlook.com	9/17/24 4:55:35 PM CDT	2600:8807:a08:8700:4813:d7a1:7d3f:66a4
Open document	perrykirkwood@outlook.com	9/17/24 4:56:09 PM CDT	2600:8807:a08:8700:4813:d7a1:7d3f:66a4
Sign document	perrykirkwood@outlook.com	9/17/24 4:59:10 PM CDT	2600:8807:a08:8700:4813:d7a1:7d3f:66a4
Close document	perrykirkwood@outlook.com	9/17/24 4:59:10 PM CDT	2600:8807:a08:8700:4813:d7a1:7d3f:66a4
Send for signing	perrykirkwood@outlook.com	9/17/24 4:59:14 PM CDT	2600:8807:a08:8700:4813:d7a1:7d3f:66a4
Open document	j.smith@proxyequipment.com	9/17/24 5:03:17 PM CDT	2601:201:8401:3000:b340:1572:2ff2:b06b
Sign document	j.smith@proxyequipment.com	9/17/24 5:03:37 PM CDT	2601:201:8401:3000:b340:1572:2ff2:b06b
Close document	j.smith@proxyequipment.com	9/17/24 5:03:37 PM CDT	2601:201:8401:3000:b340:1572:2ff2:b06b



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

EXECUTIVE SESSIONS 16.1.

City Council Regular Agenda

Meeting Date: 09/25/2024
Brief Title: Potential Sale of Parcel No. 80106015
Presented by: Darren Coldwell, City Manager
Department: City Clerk
Action: Motion

RECOMMENDED ACTION:

TBD

BACKGROUND:

Confidential.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

EXECUTIVE SESSIONS 16.2.

City Council Regular Agenda

Meeting Date: 09/25/2024
Brief Title: Coconino Community College Deed Restriction
Presented by: Josh Smith, City Attorney
Department: City Attorney
Action: Other

RECOMMENDED ACTION:

Direction to the City Attorney

BACKGROUND:

See attached confidential memo

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Budget Impact:

Unknown

Attachments
