



**MEETING NOTICE
CITY OF PAGE
CITY COUNCIL**

CITY COUNCIL WORK SESSION MEETING
Hyatt Place, 1126 N Navajo Drive
PAGE, ARIZONA

**FEBRUARY 5, 2025
8:00 A.M.**

NOTICE OF PUBLIC MEETING AND AGENDA

CALL TO ORDER

ROLL CALL

Mayor Steven Kidman

Vice Mayor Mike Farrow

Councilor Amanda Hammond

Councilor Kenna Hettinger

Councilor David Auge

Councilor Tom Preller

Councilor Debi Roundtree

DISCUSSION ITEMS

1. Discussion and Possible Action by the City Council pertaining to a Presentation on Future Projects of the Swimming Pool and Downtown Revitalization
2. Discussion and Possible Action by the City Council pertaining to Presentations of Fiscal Year 2024-2025 Projects by City Staff
(see attached presentations for a list of projects)

ADJOURN

FOR YOUR INFORMATION

Next Regular Meeting Wednesday, February 12, 2025 at 5:30 p.m.

Pursuant to A.R.S. 38.431.02, notice is hereby given to the members of the City Council and to the general public that the Page City Council will hold a meeting open to the public. Supporting documents and Staff reports, which were furnished to the City Council, with this agenda, are available for review at www.cityofpage.org or at the City Clerk's Office. Councilmembers of the City of Page City Council will attend either in person or by telephonic conference. City Council may vote to go into Executive Session for the purpose of obtaining legal advice from the City Attorney on any item listed on the agenda, pursuant to A.R.S. 38-431.03 (A)(3). City Council may modify the agenda order, if necessary. This agenda may be subject to change up to 24 hours prior to the meeting. Persons with disabilities should call the City Clerk's Office, at 928-645-4205 for program and services information and accessibility.

NOTICE TO PARENTS: Parents and legal guardians have the right to consent before the City of Page makes a video or voice recording of a minor child A.R.S. §1-602.A.9. City Council meetings are audio and video recorded. Parents or guardians may either submit a written consent to the City Clerk's Office, or by allowing a minor to be present and/or participate in the meeting, parents or guardians waive this right.

If you would like to receive City Council agendas via email, please send your email address to cityclerk@pageaz.gov or call 928-645-4205.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following places: City Hall Bulletin Board located at 697 Vista Avenue, Page, Arizona, Justice Building Bulletin Board located at 547 Vista Avenue, Page, Arizona, U. S. Post Office Lobby located at 44 Sixth Avenue, Page, Arizona, on the ____ day of _____, 2025, at ____ a.m./p.m. in accordance with the statement filed by the City of Page City Council with the City Clerk.

CITY OF PAGE

By: _____

CITY CLERK'S OFFICE

WORK SESSION DISCUSSION ITEM 1.

City Council Work Session Agenda

Meeting Date: 02/05/2025

Title: Presentation on Future Projects of the Swimming Pool and Downtown Revitalization

Presented by: City Manager

Subject:

Discussion and Possible Action by the City Council pertaining to a Presentation on Future Projects of the Swimming Pool and Downtown Revitalization

WORK SESSION DISCUSSION ITEM 2.

City Council Work Session Agenda

Meeting Date: 02/05/2025
Brief Title: Staff Presentations to City Council
Presented by: Darren Coldwell, City Manager
Department: City Clerk
Action: Other

RECOMMENDED ACTION:

The following City Departments will present information about past and current projects to Council:

City Manager	Economic Development
Information Technology	Police Department
Finance	Fire Department
Human Resources	Planning and Zoning
Parks & Trails	Community Center
Public Works	Library
Magistrate Court/Attorney	City Clerk
Horseshoe Bend	Lake Powell National Golf Course

BACKGROUND:

N/A

ALTERNATIVES CONSIDERED:

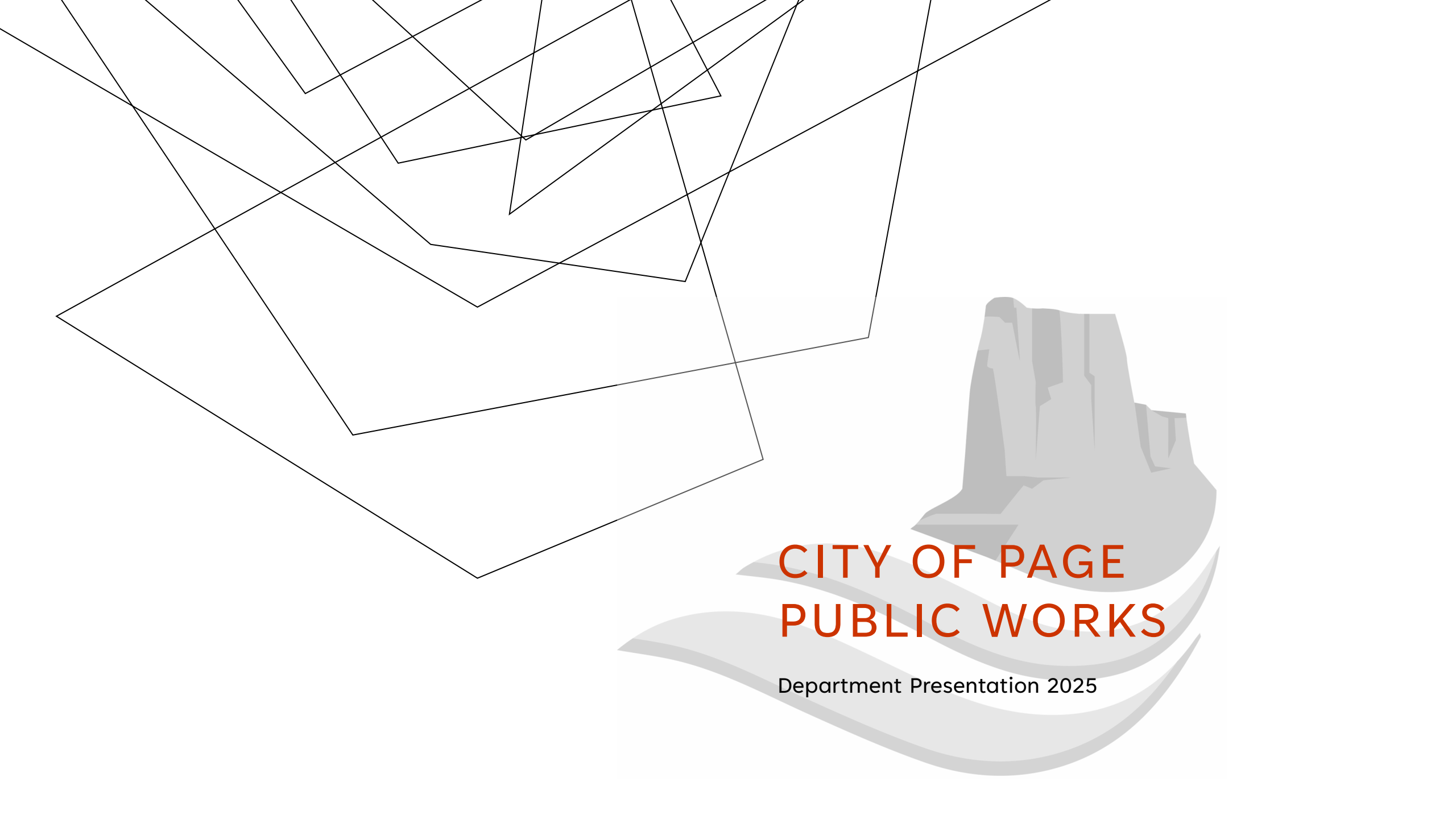
N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

Public Works
Planning and Zoning
Parks and Trails
Parks and Trails Special
Page Police
Page Fire
Magistrate Court
Golf Course
Library
Information Technology
Human Resources
Finance
Economic Development
Community Center
City Manager

The background features a series of thin, black, overlapping geometric lines that create a sense of depth and movement. On the right side, there is a stylized, gray silhouette of a mountain or rock formation. The text is positioned in the lower right area, overlaid on the mountain and the geometric lines.

CITY OF PAGE PUBLIC WORKS

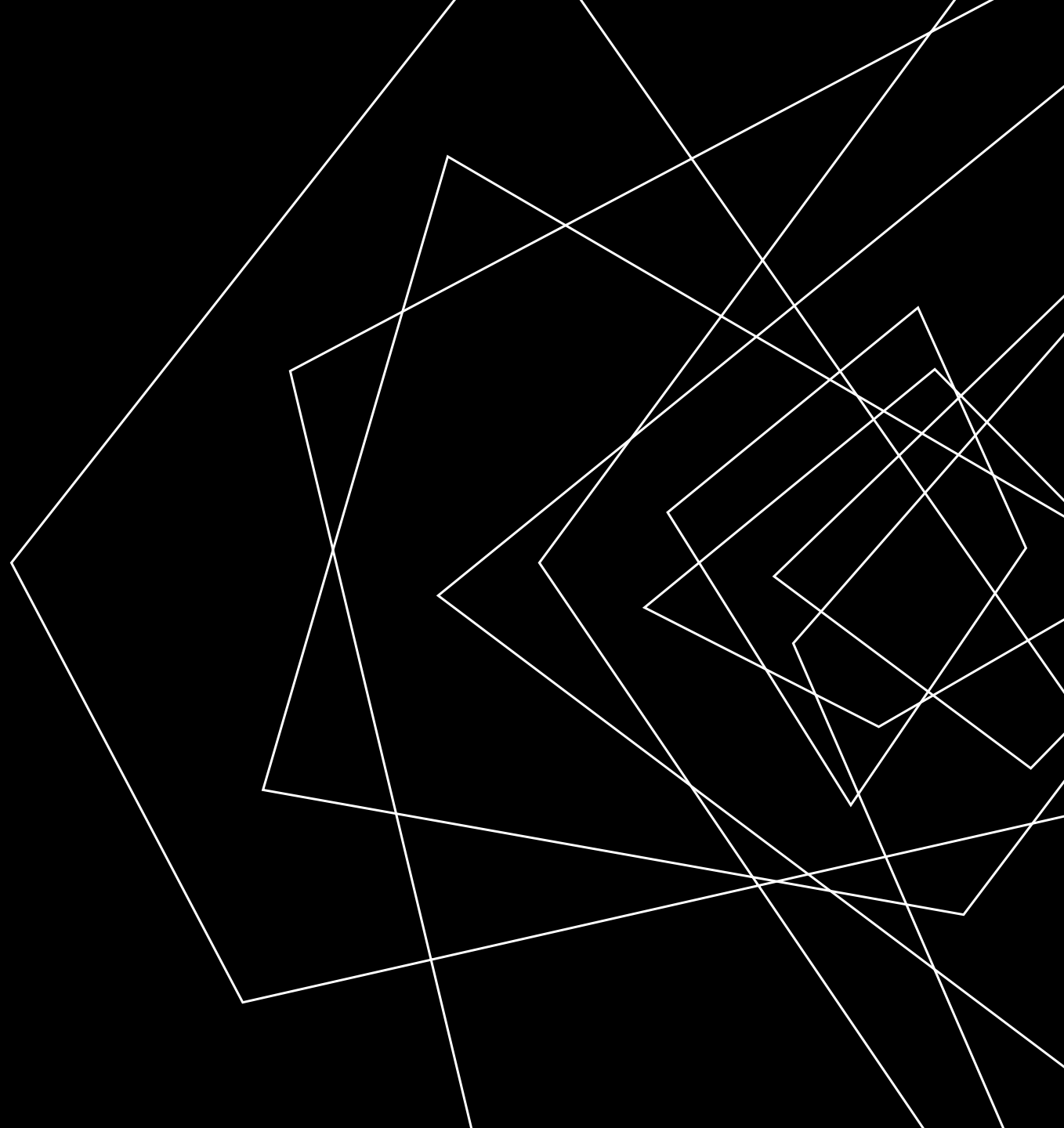
Department Presentation 2025

Department Overview

Staff

Departments

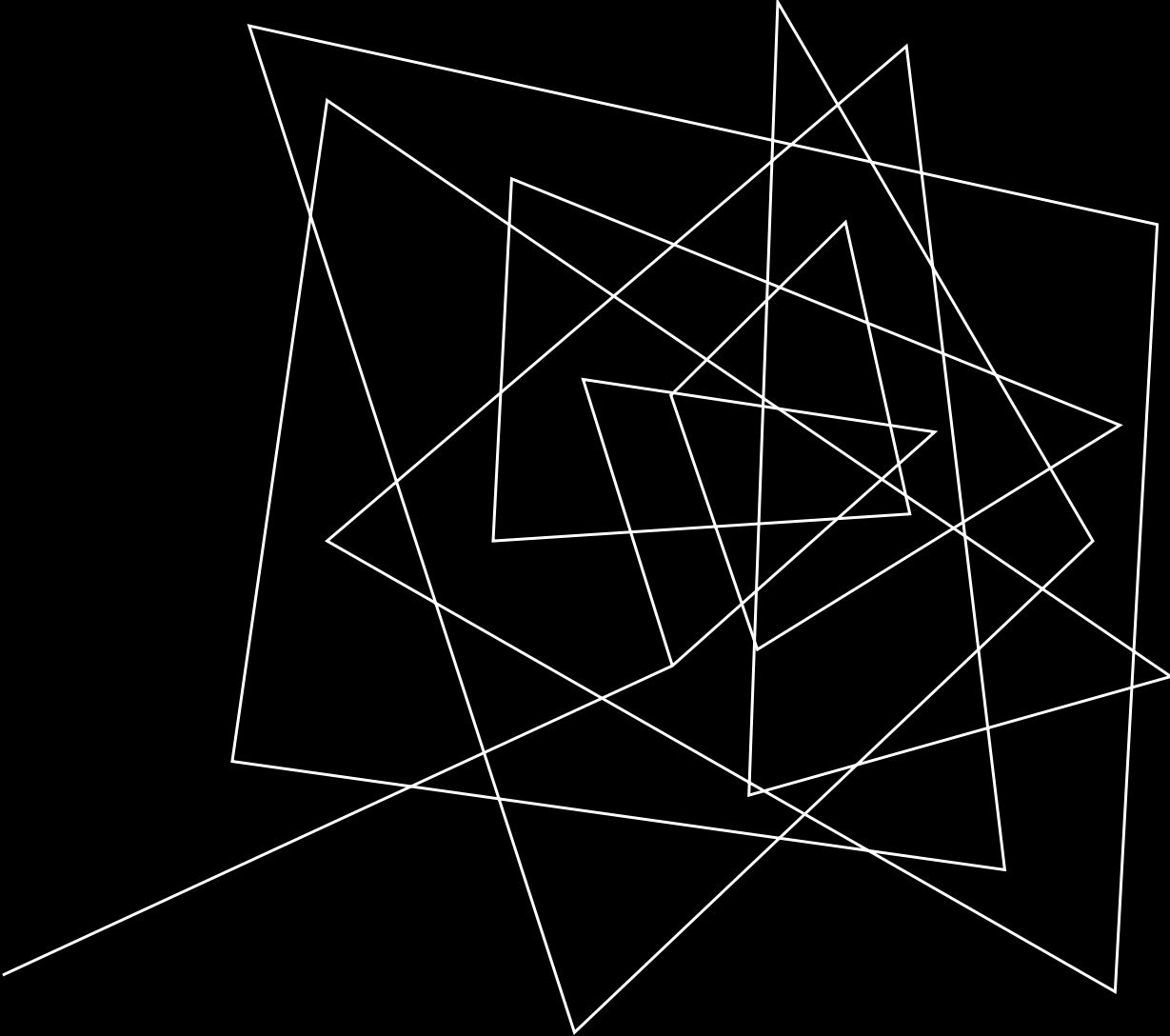
Capital Project



DEPARTMENT OVERVIEW

Public Works is the backbone of facility operations for the City of Page.

- Facility Maintenance
- Streets Maintenance
- Airport Field Operation and Maintenance
- Fleet Services and Maintenance
- Cemetery and Perpetual Care
- Capital Improvements



STAFF

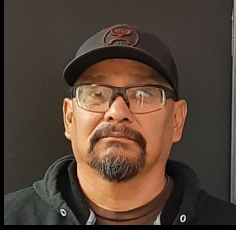
- Building Maintenance 6
- Streets Maintenance 5
- Airport Operations 3
- Central Garage 2
- Cemetery 2
- Admin 2

PUBLIC WORKS TEAM



DANNY BERRY

Streets Maintenance



LLEWELLYN CLAW

Building Maintenance



TYLER CLITSO

Cemetery Maintenance



LORE DAVIS_MCCLUSKEY

Airport Admin Assistant



GARY GODFREY

Lead Maintenance



MICHAEL GONZALES

Streets Supervisor



ALAN JACKSON

Maintenance Worker



STAN JOHN

Streets Maintenance



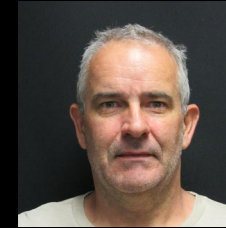
JASPER LISTER

Streets Maintenance



MICHAEL O'NEAL

Streets Maintenance



GARY ROBERTSON

Building Maintenance



SCOTT SHOWALTER

Garage Forman



CHRIS SLOAN

Airport Maintenance



TAMRA TIBBITTS

Office Manager



CEDRIC VANWINKLE

Heavy Equipment
Mechanic



BEN WEST

Building Maintenance



JEREMY BEGAY

Building Maintenance



TRENT SUPER

Building Maintenance

BUILDING MAINTENANCE

- ▶ Operations and Maintenance for all City -owned Facilities
 - ▶ Janitorial for all Facilities, except FD and Golf Course
 - ▶ Maintenance
 - ▶ Renovations
 - ▶ Repairs
 - ▶ Capital Improvements
- ▶ Plumbing, Electrical, HVAC



STREET MAINTENANCE

- ▶ Street maintenance 46 miles of roads
- ▶ Storm Drainage Maintenance
- ▶ Traffic Control
- ▶ Banners and signs
- ▶ Desert Trash Pick up
- ▶ Large non-capital projects
- ▶ 5 Full Time Employees



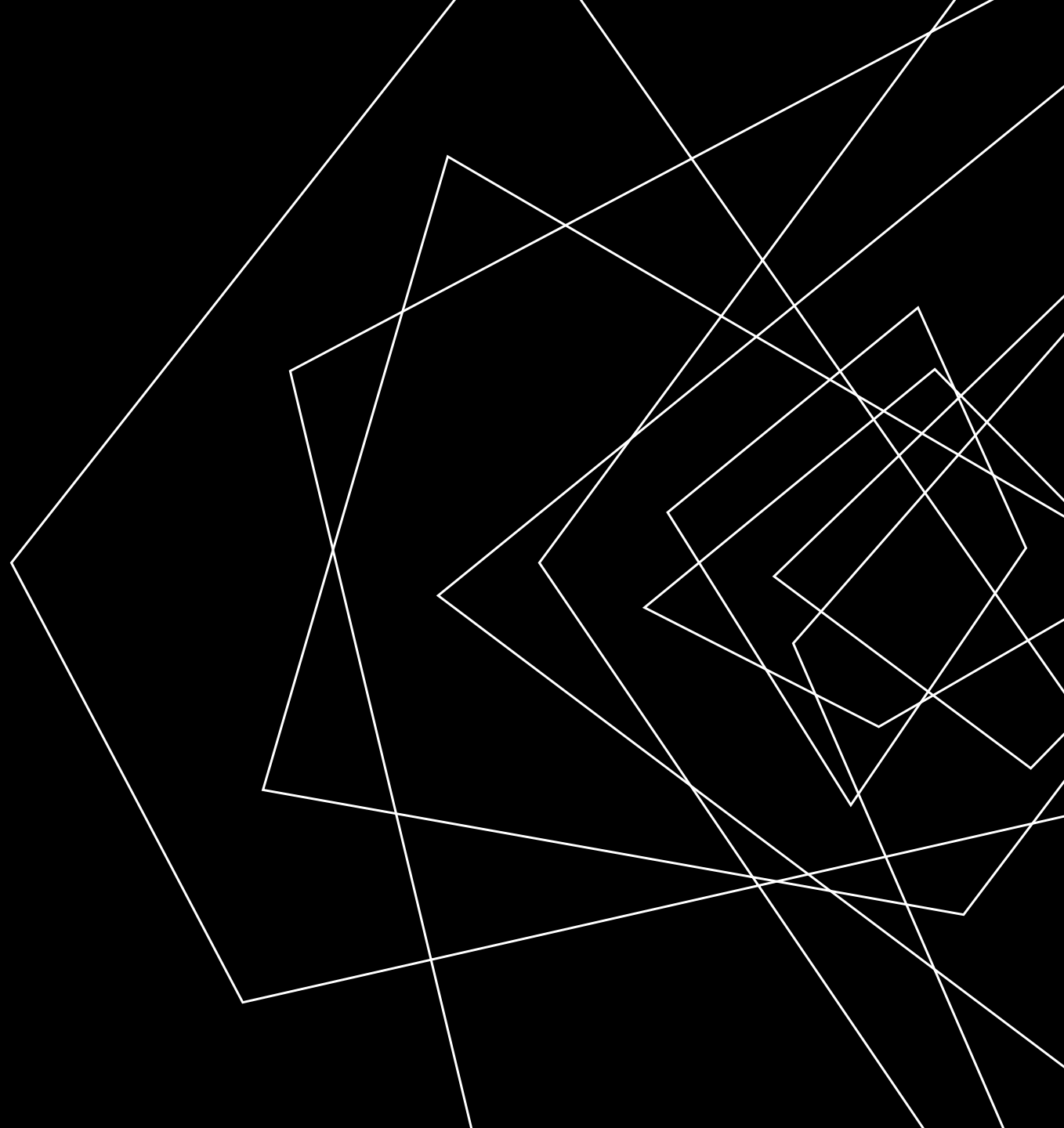
AIRPORT

- ▶ 2 FTE Building Maintenance
- ▶ 1 FTE Administrative Assistant
- ▶ Operational support for All Airport Activities
- ▶ FAA Compliance PART 139 Certificate
 - ▶ Fueler Safety and compliance
 - ▶ SWP³ and MSGP Compliance
 - ▶ Wildlife Managment
- ▶ Field Maintenance
 - ▶ Lighting repair
 - ▶ Runway, Taxiway and Apron
 - ▶ Hangars
- ▶ Building Maintenance
 - ▶ Leases - Terminal, FBO hangar, Tenant Hangars
- ▶ FY25 Projects
 - ▶ Taxiway Connectors
 - ▶ Runway Safety Grading PH II
 - ▶ Airport - Terminal Elevator/Design



CENTRAL GARAGE

- ▶FTE Auto Technician
- ▶FTE Heavy Equipment Technician
- ▶Preventative Maintenance and Repair for all vehicle fleet. Include Police Department and non-apparatus, Fire Department.
- ▶Procurement of City Fleet
- ▶FY25 Projects
 - ▶Design & Construct Public Works Tenant Improvements



PAGE CEMETERY

CEMETERY

- ▶ 2 FTE Maintenance
- ▶ Groundskeeping to the cemetery
- ▶ Internments Monday through Saturday
- ▶ FY25 Projects
 - ▶ New Building
 - ▶ West side expansion – 1320 plots

A series of white, thin, overlapping geometric lines on a black background, forming a complex, abstract shape on the left side of the slide.

FY 2025 PROJECTS

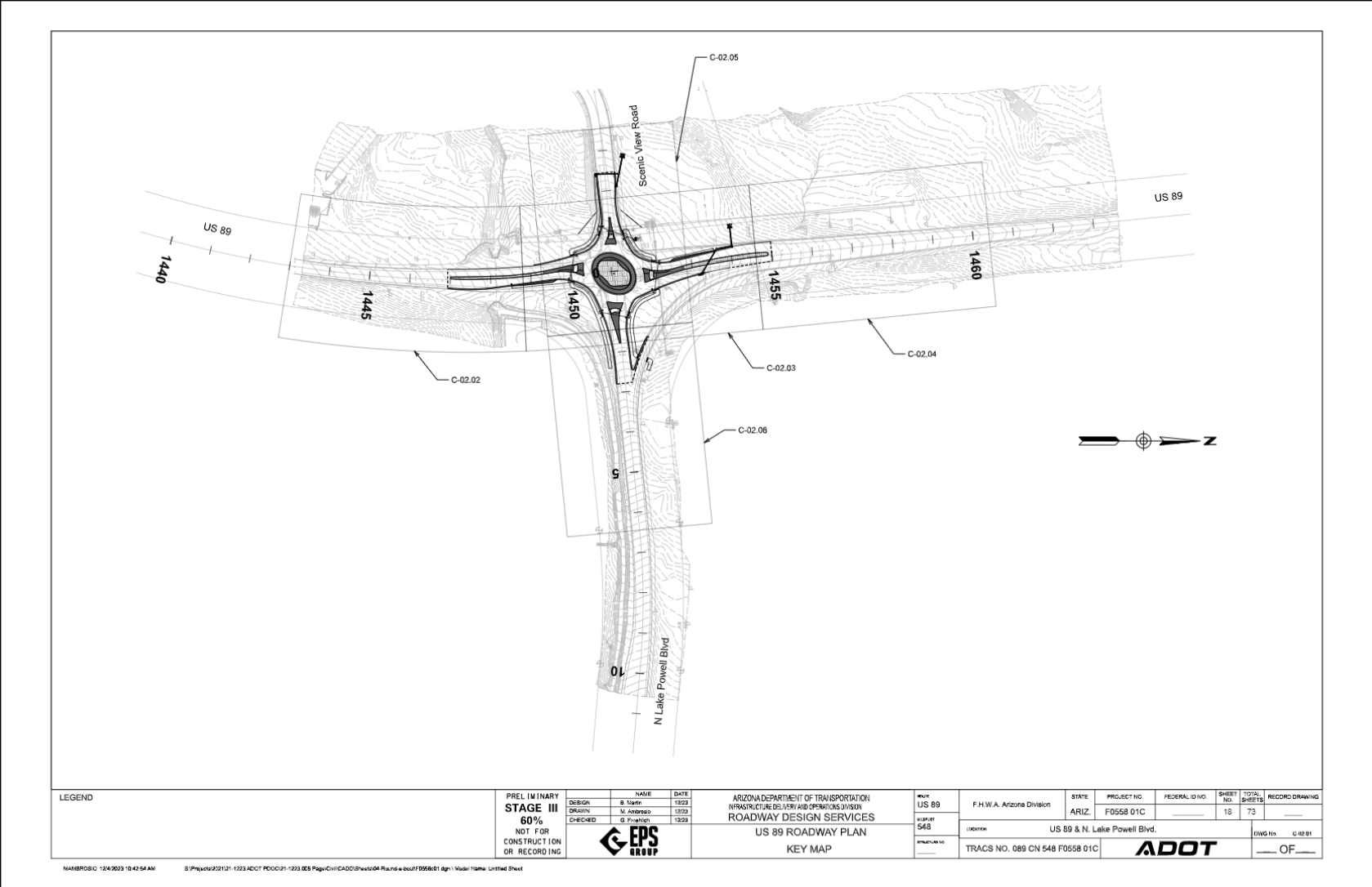
BORDER STREET



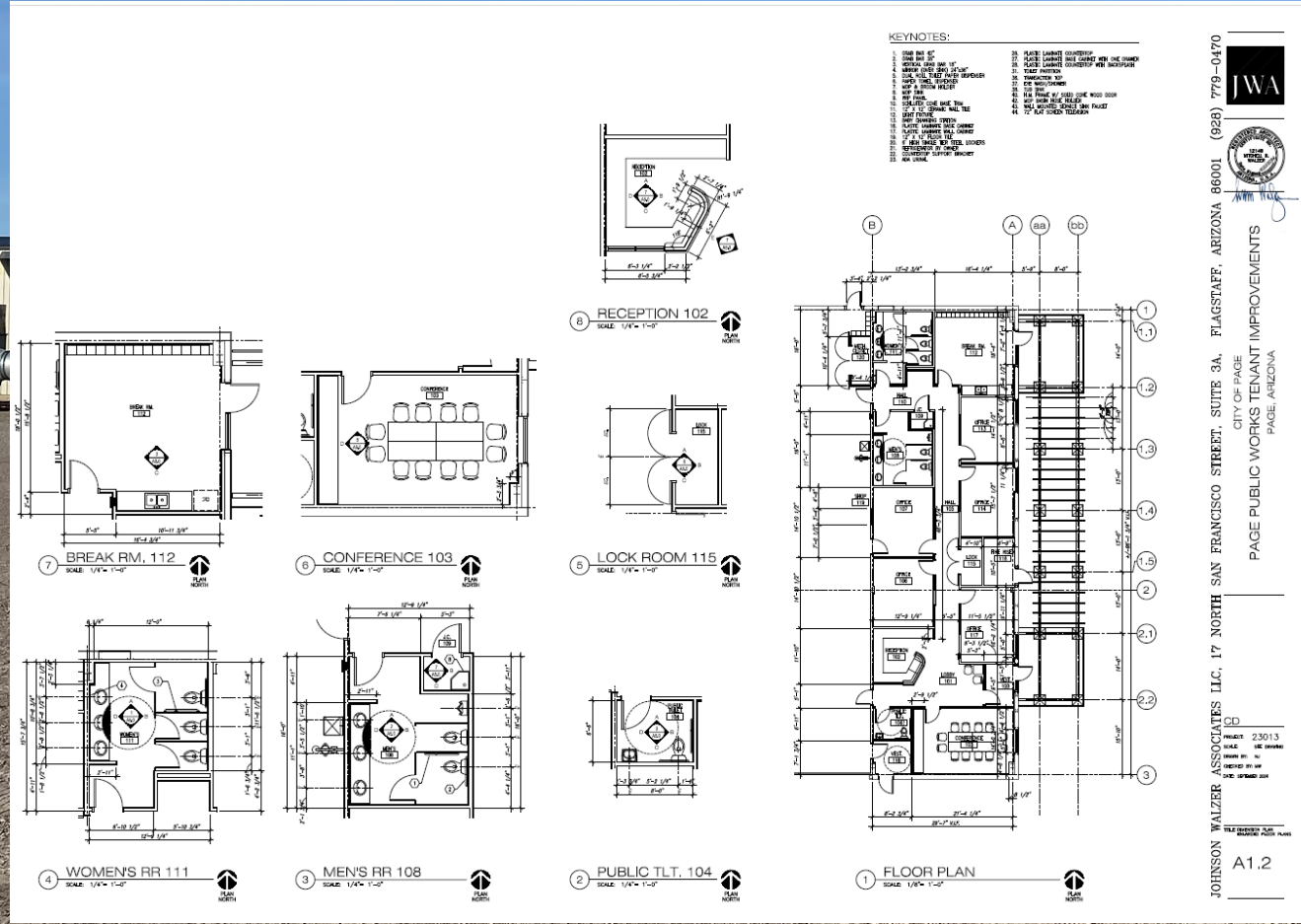
BORDER STREET

ROUNABOUT PROJECTS

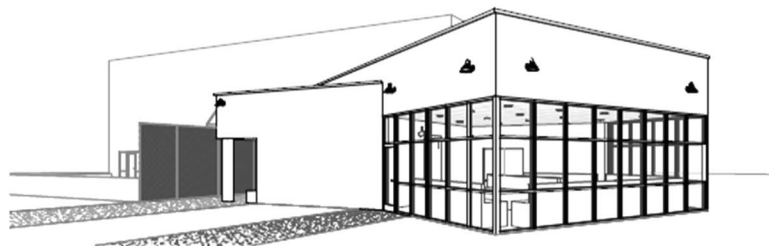
US89 & LP BLVD



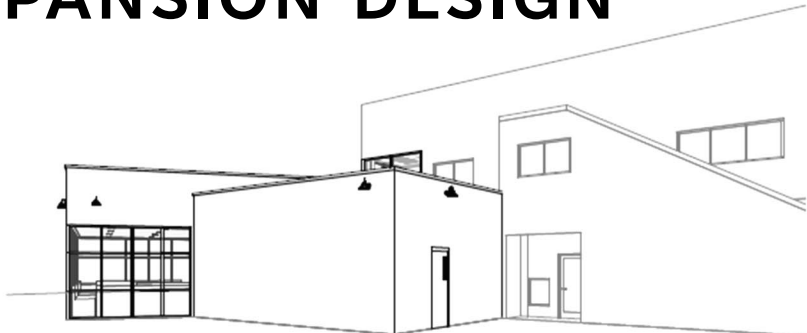
PUBLIC WORKS TENANT IMPROVEMENT



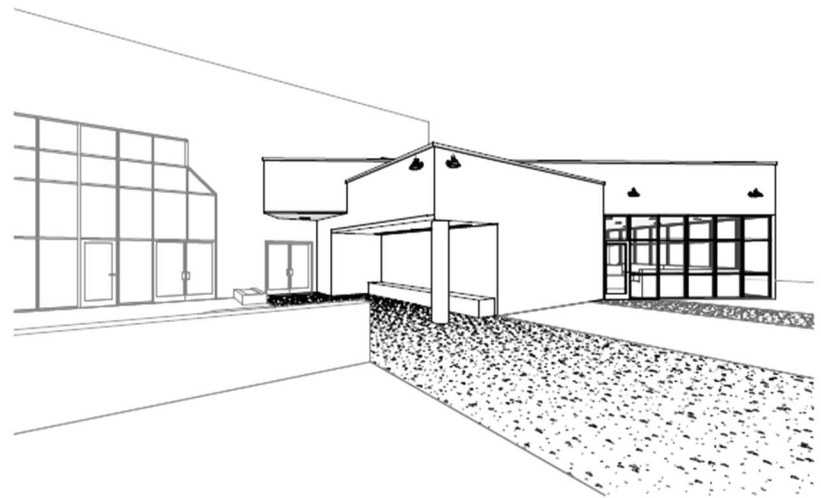
AIRPORT CAPITAL IMPROVEMENTS TERMINAL EXPANSION DESIGN



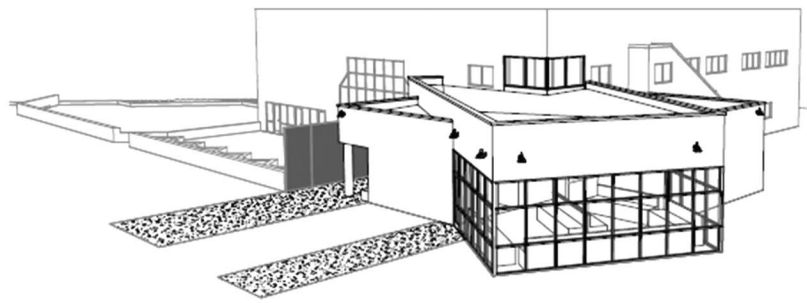
VIEW 4



VIEW 3



VIEW 2



VIEW 1

JOHNSON WALZER ASSOCIATES LLC, 17 NORTH SAN FRANCISCO STREET, SUITE 3A, FLAGSTAFF, ARIZONA 86001 (928) 779-0470



REMODEL AND ADDITION
PAGE AIRPORT TERMINAL
901 SAGE AVENUE, PAGE AZ. 86040

PROJECT: —
SCALE: —
DRAWN BY: Author
CHECKED BY: Checker
DATE: —

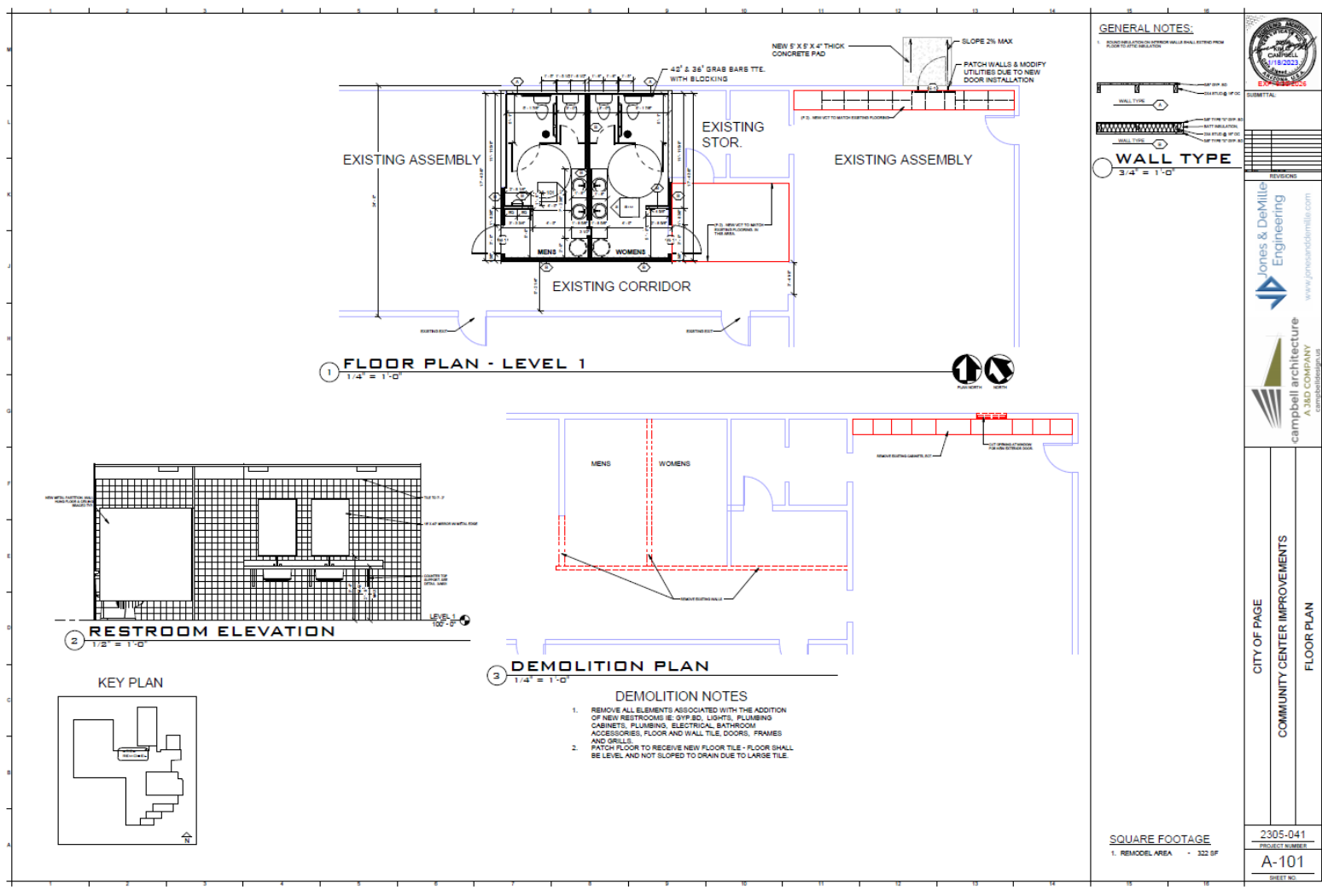
TITLE: 10 OUTDOOR VIEWS

A7.0

COMMUNITY CENTER

COMMUNITY DEVELOPMENT BLOCK GRANT

CONSTRUCTION



IMPROVEMENTS TO COMMUNITY BATHROOMS



AIRPORT CAPITAL IMPROVEMENTS SEGMENTED CIRCLE RELOCATION



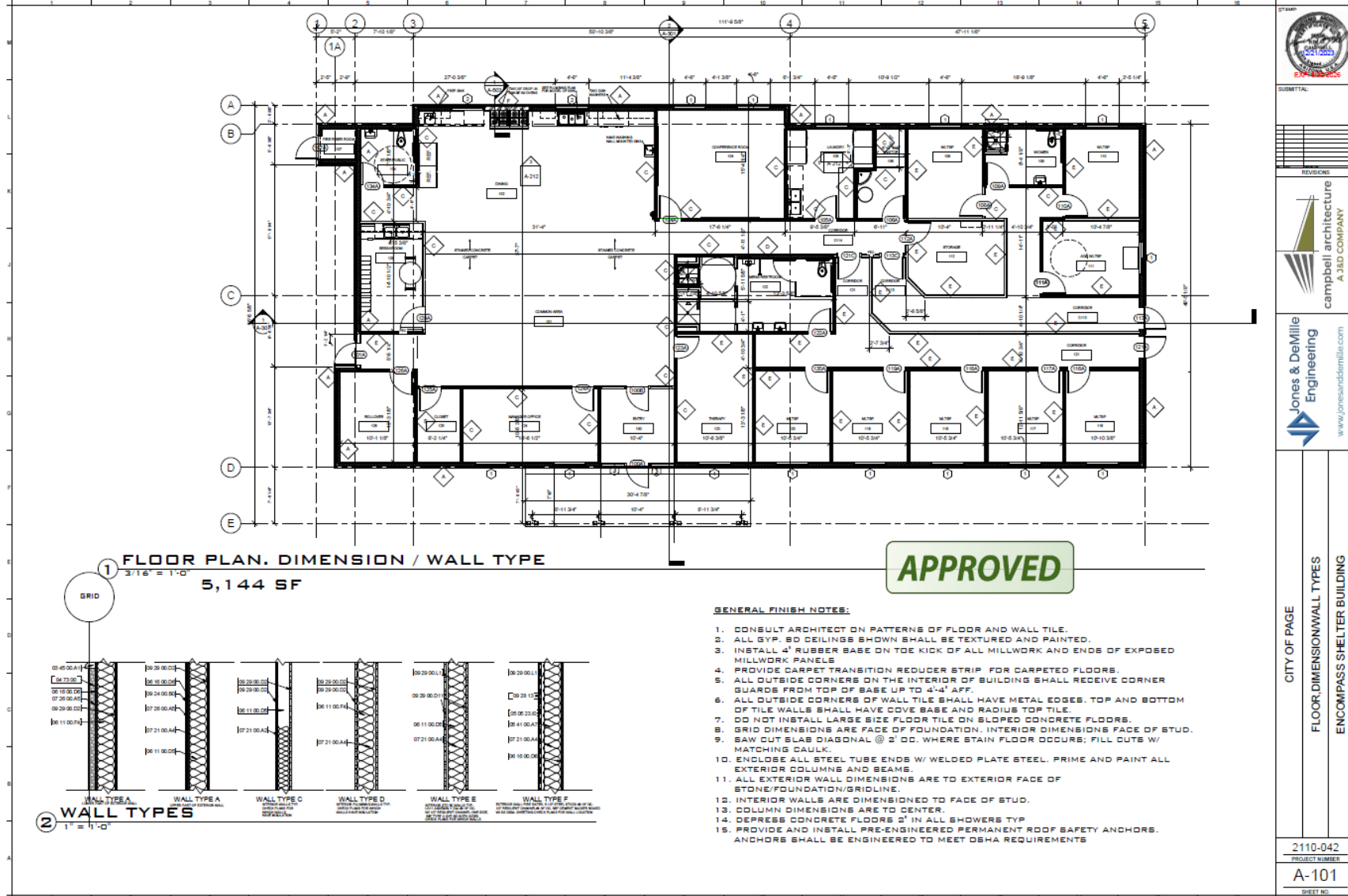
AIRPORT CAPITAL IMPROVEMENTS RUNWAY SAFETY AREA GRADING



AIRPORT CAPITAL IMPROVEMENTS TAXIWAY SAFETY AND SOUTH RAMP RECONSTRUCTION



ENCOMPASS DETOX FACILITY





UPCOMING PROJECTS

HAUL RD/ PERA CLUB IMPROVEMENTS

NORTH
VICINITY MAP
PAGE, ARIZONA
SCALE 1/4" = 1'

HAUL ROAD SOUTH IMPROVEMENTS

LOCATED IN SECTION 5, TOWNSHIP 40 NORTH, RANGE 9 EAST, G & SRM
PAGE, ARIZONA

DATE: 12/11/2024
DRAWN: JMM
CHECKED: JMM
DESIGNED: JMM
PROJECT: HAUL ROAD SOUTH IMPROVEMENTS
SHEET: 1 OF 5

POWER
PAGE 1000 INTERFERENCE
PAGE 1001 ROAD
PAGE 1002 ROAD
PAGE 1003 ROAD

WATER/SEWER
PAGE 1004 INTERFERENCE
PAGE 1005 ROAD
PAGE 1006 ROAD
PAGE 1007 ROAD

PROPANE
PAGE 1008 INTERFERENCE
PAGE 1009 ROAD
PAGE 1010 ROAD
PAGE 1011 ROAD

CATV SERVICE
PAGE 1012 INTERFERENCE
PAGE 1013 ROAD
PAGE 1014 ROAD
PAGE 1015 ROAD

TELEPHONE
PAGE 1016 INTERFERENCE
PAGE 1017 ROAD
PAGE 1018 ROAD
PAGE 1019 ROAD

OWNER/DEVELOPER
THE OWNER FOR THE PROJECT IS
PAGE 1020 ROAD
PAGE 1021 ROAD
PAGE 1022 ROAD
PAGE 1023 ROAD

PROJECT LOCATION
THE PROJECT IS LOCATED AT:
PAGE 1024 ROAD
PAGE 1025 ROAD
PAGE 1026 ROAD
PAGE 1027 ROAD

PROJECT ENGINEER
THE ENGINEER FOR THE PROJECT IS:
PAGE 1028 ROAD
PAGE 1029 ROAD
PAGE 1030 ROAD
PAGE 1031 ROAD

ENGINEER'S ACKNOWLEDGMENT:
I, Michael S. Robinson, do hereby certify that I am a
Professional Engineer in the State of Arizona and that I hold Certificate of Registration Number 44044. I
herby certify that the design of this plan was made under my direction
and supervision and is accurately represented on these plans.

Robert S. Robinson
Certificate No. 44044

COVER SHEET
HAUL ROAD SOUTH IMPROVEMENTS
PAGE, ARIZONA

SHEET LAYOUT	
SHEET NUMBER	SHEET DESCRIPTION
C1.0	COVER SHEET
C2.0	DEMOLITION PLAN
C3.0	SITE AND GRADE/NO PLAN
C4.1	SITE AND GRADE/NO PLAN
C5.1	SITE AND GRADE/NO PLAN

811 Know what's below.
Call before you dig.

811
Know what's below.
Call before you dig.

RAISE GRANT

COPPERMINE & HAUL RD ROUNDABOUT DESIGN



VISTA AVE DESIGN MILL & OVERLAY



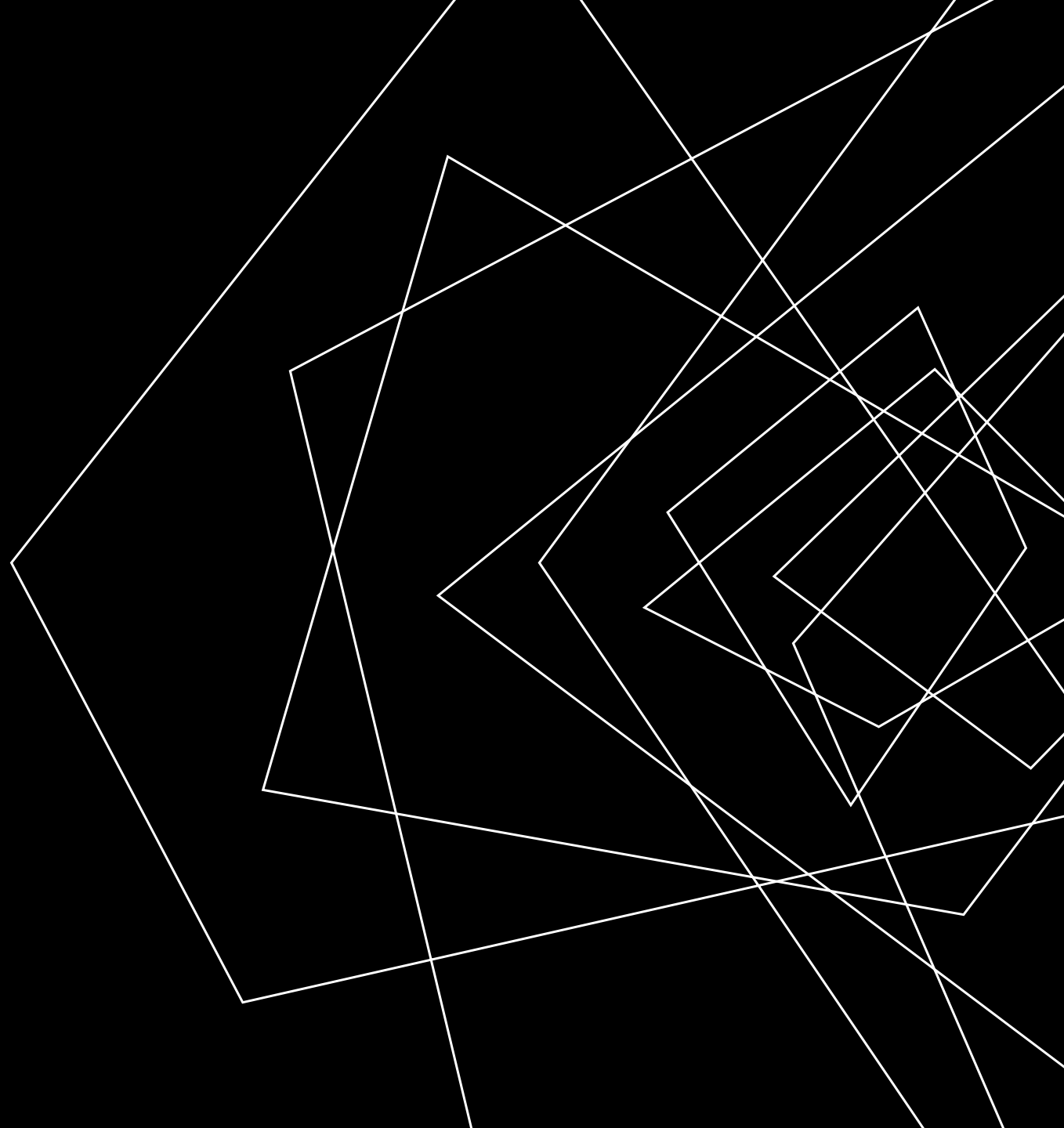
CEMETERY DEVELOPMENT

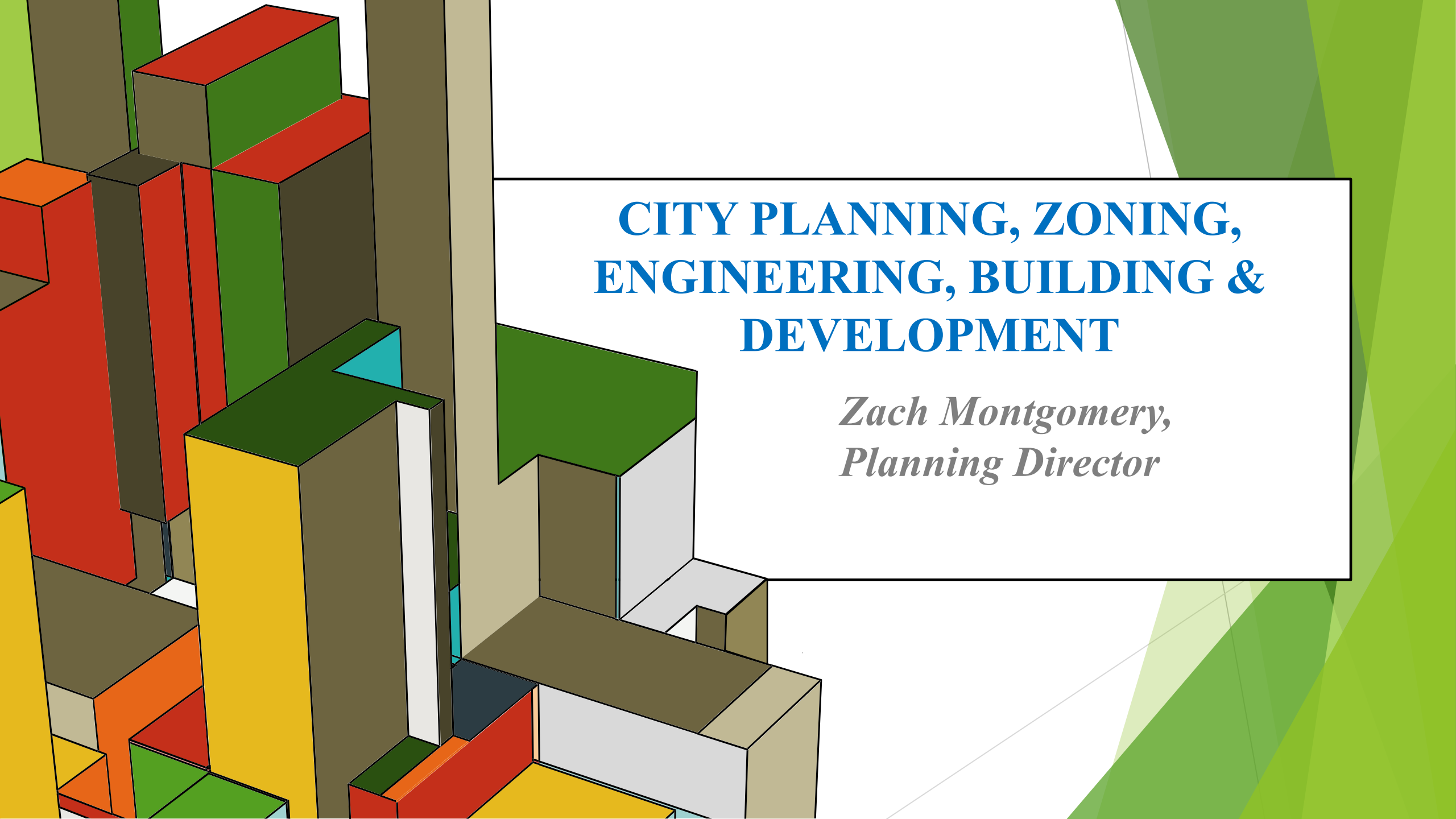


THANK YOU



QUESTIONS?





CITY PLANNING, ZONING, ENGINEERING, BUILDING & DEVELOPMENT

*Zach Montgomery,
Planning Director*

Recent Upgrades to Planning Department:

- ▶ Hired Apurv (Apuh-di-wa) Kale, New City Engineer

Apurv is instrumental in saving the City more than his salary in what we've previously paid Contract Engineers to do by doing the following functions: *Engineering Plan Reviews; Preparing Bid Documents; Liaison to outside Engineers; Verifies Legal Descriptions & other Engineering documents for correctness; Assists with preparation of RFP's & RFQ's; Creates and/or verifies Engineering Cost Estimates & Budgets; Construction Project Management & Administration; Assists with Grants Preparation regarding Engineering; Creates/Prepares Engineering Studies & Analysis; Assists Public Works Director & Building Inspector with Construction Project Management.*

- ▶ Brought Code Enforcement back into the Planning Department:

The Building Inspector has taken over Code Enforcement Duties on an As-Needed, Part-Time basis until somebody can be brought in to do it.

HOUSING & APARTMENT DEVELOPMENTS

#1. Cliffs Townhomes Housing Subdivision **(38-Lots)**

Under Construction – *SW Corner of 13th & North Navajo Drive*

#2. Colt Springs Housing Subdivision – Phases I & II **(87-Total Lots)**

Under Construction – *South of the Ranchettes and North of Hwy. 98*

#3. Pinyon Pointe Apartments for the Homeless **(20-Units)**

Recently Opened – *Located at 75 - 7th Avenue*

#4. Whispering Sands Phase II Apartments **(54-Units)**

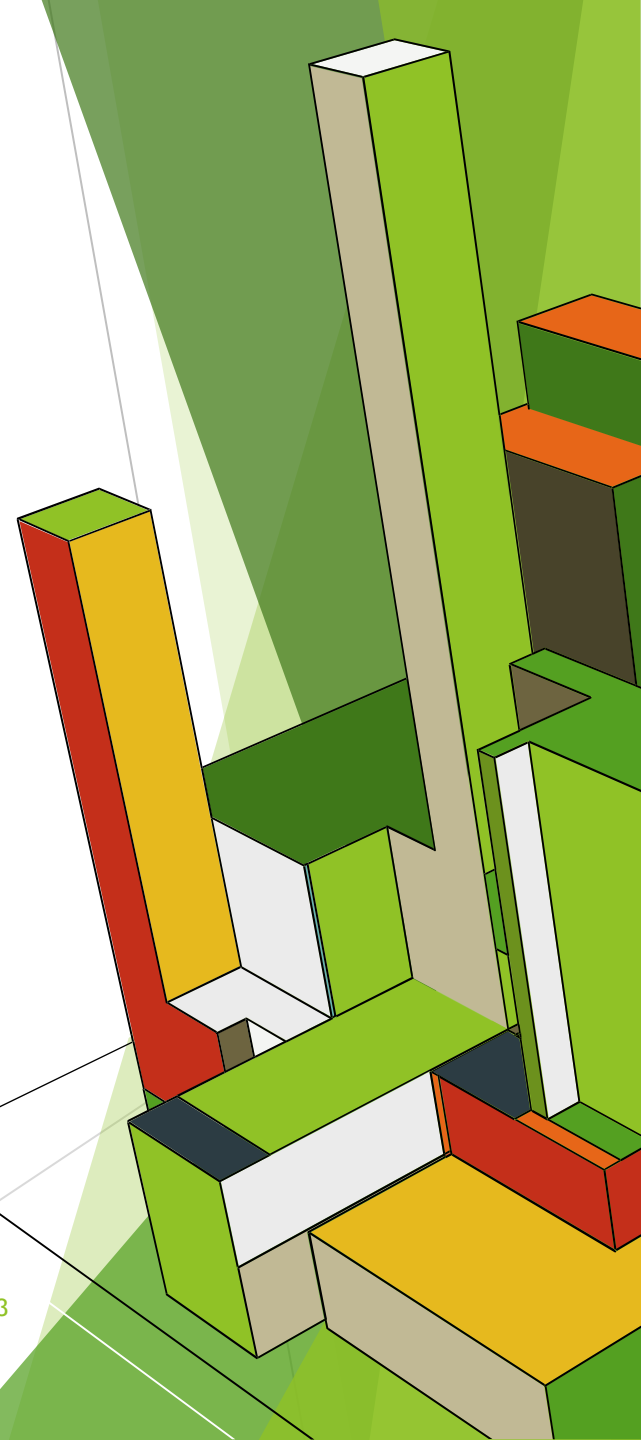
Recently Opened – *On Sandhill Rd. S of Haul Rd.*

#5. Antelope “Amangiri Staff & Public” Apartments **(44-Units)**

Plan to Begin Construction this Year – *On N. Navajo Dr. North of the HYATT*

#6. 2 Housing Subdivisions in the Planning Stages **(Approx. 200-Lots)**

On old Radio Station Property & SE Corner of Hwy. 89 and Ridgeway Drive



COMMERCIAL NEW DEVELOPMENTS

#1. New FORD Dealership w/EV Charging Stations & Coffee Shop

Site Plan Approved-Ready to Issue Permits – On Hwy. 89 across from Wal-Mart

#2. Encompass Detox Facility

Project Under Construction – Behind the Police & Fire Station

#3. Rodeo Grounds Site Upgrades & Developments

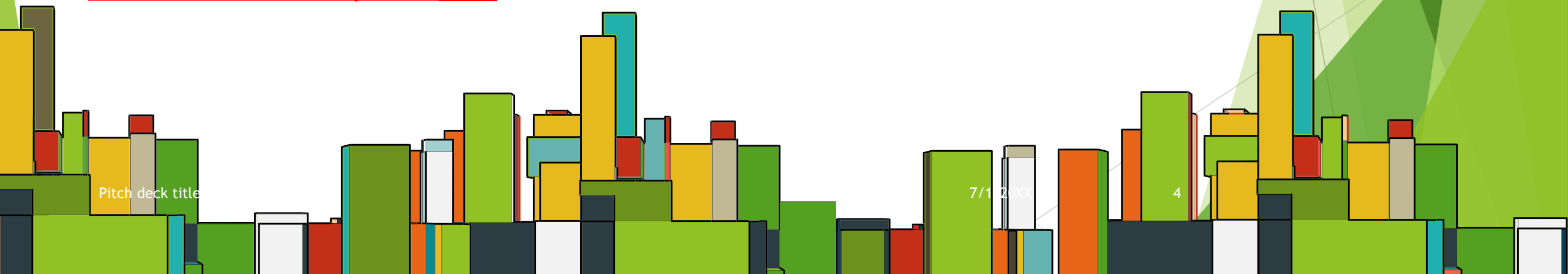
Awaiting Site Plan Submittals – On Haul Road next to the Sports Fields Complex

#4. Kang RV Park & Restaurant – (24 RV Spaces and a Restaurant)

Held 2nd Site Plan Review Last Week – On Coppermine Rd. just South of Amphitheater

#5. New America First Credit Union – (New Building to Replace Existing)

Site Plan Submittals by Late 2025 – On Haul Rd. next door to the PERA Club



GRANTS by PLANNING - AWARDED SINCE 2023:

1. EDA Disaster Relief Grant for “Downtown Redevelopment Project” =	\$4,964,000.00
2. CDBG Grant for Community Center Roof & Interior Revitalization =	\$ 392,000.00
2. SRP Utilities Grant for Grant Writing & Administration (4 @ \$25,000) =	\$ 100,000.00
4. NPS & Land & Water Conservation Fund Grant for Splash Pad =	\$ 590,000.00
5. AZ State Parks & Trails Grant for BMX Pump Track Project =	\$ 150,000.00

GRANTS by PLANNING - RECENTLY SUBMITTED:

1. SRP Utilities Grant for Grant Writing & Administration (3 @ \$25,000) =	\$ 75,000.00
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GRANTS by PLANNING – SOON TO BE SUBMITTED:

1. AZ SMART (ADOT) Planning Grant for Hwy 89 & 98 Redevelopment =	\$ 700,000.00
2. EDA Planning Grant - Coppermine to Hwy 89 Project Redevelopment =	\$ 450,000.00

***The Above does not include Grants done by other Departments!**

The above-listed Grants align with the following City Council Strategic Priority Goals & Objectives:

1.1 (Downtown Redevelopment Project); 2.1 (Explore alternative Funding for City projects); 4.1 (Updating City Facilities); 5.1 (Plan, Design & Implement Community Programs to enhance Quality of Life); and, 5.2 (Research & Explore Grant Opportunities for Rec. Programs).

Development Process Realignment to Prepare for Growth:

Steps Completed To Get us Ready for New Developments & Economy Turnaround:

- #1. Staff Rewrite of Subdivision Code Regulations – Adopted May 2022**
- #2. Staff-Assist Rewrite/Creation PAGE 2040 General Plan – Adopted December 2022**
- #3. Staff-Assist Recreate Future Land Use Map (FLUM) – Adopted December 2022**
- #4. Staff Rewrite Economic Development Recovery & Resiliency Plan – Adopted December 2022**
- #5. Staff Rewrite of Zoning Code Regulations – Adopted April 2023**
- #6. Citywide Zone Change of 18 “Privately-Owned” Parcels – Approved in 2023**
- #7. Citywide Zone Change of 16 “City-Owned” Parcels – Approved in 2023**
- #8. Multi-Parcel Zone Change of 13 “City & Private” Parcels – Approved in 2023**
- #9. Created 10-New “City-Owned” Parcels for Growth & Rezoned 9 – Approved October 2024**
- #10. Final Updates Made to the Official Zoning Map (OZM) – Completed November 2024**
- #11. Completion & Posting of “INTERACTIVE” Official Zoning Map – Posted November 2024**

The above listed items align with the following City Council Strategic Priority Goals & Objectives:

1.3 (Identify properties to support multi-family developments); 1.5 (Promote & Encourage Attractive neighborhoods through New Codes); and, 3.3 (Update City Website with Relevant & Current Information: New Interactive Zoning Map, New General Plan, New Zoning Codes, New Subdivision Codes and the New Economic Development Recovery & Resiliency Plan EDRRP)

Future Planning Projects for 2025-26:

- #1. Continue Working with Directors to meet all PAGE 2040 General Plan Goals & Objectives.**
- #2. Continue Writing Federal & State Grants to pay for Planning/Construction of Projects.**
- #3. Finish Writing 20-Year Long Range Transportation Plan by April of 2025.**
- #4. Perform other Duties As-Assigned.**

- END -



Parks “n Trails

2024 In Review

The Parks ’n Trails Department is
Comprised of 8 individuals who
are responsible for the upkeep and
maintenance of 23 parks and
areas around the City of Page



Amphitheater
Children's Park
Elm Street Fitness Park
Golliard Park (Dog Park)
Grandview Overlook
John C. Page Memorial Park
Lakeview Nature Park
Disc Golf Course Area (9 hole)

Red Mesa Rim Trail (18-hole Disc Golf)
Rim Trail (All 10 Miles)
Sage Park
Skate Park
Sports Complex
Tennis Courts
Vermilion Park

Breezeway in Block 17
City Hall (Front & Back Parking Lot)
Coconino Community College
Court House Building
Library
North Navajo Drive
Veteran's Memorial

Daily Maintenance



Parks & Trails Year Around Maintenance



2024
Completed
Project

Golliard Park & Dog Park

- Removal of clay
- Backfill with sand and topsoil
- New Irrigation
- New Grass
- New Fencing
- Two new shade canopy
- Picnic tables
- Dog agility course





John C. Page Memorial Park

- Upgrade on the electrical

John C. Page
Memorial Park
French Drain



Red Mesa Rim Trail / Disc Golf

- Drainage, Bridge, and Culvert
- Nine tee boxes and basket placement
- New walking trail from tee to tee





Vermilion Park

- Bollard's
- Fencing



Basketball & Pickle Ball

- New lights

Annex Park

- Install sand
- Fence



Rim Trail Repairs

- South side of airport



Pera Club





Special Events

- Outdoor Market on Elm Street
- 3 V 3 Basketball Tournament
- Hard Enduro Set-Up
- Page Fine Art Festival
- Page Attacks Trash
- Concerts in the Park
- Movies in the Park
- 4th of July
- National Night Out
- Oktoberfest
- Page, AZ Balloon Regatta
- Christmas in the Park
- Christmas at the Ranch
- Mormon Church Christmas Event
- Trunk or Treat





Christmas Tree Preparation



City Park Trees, Lake Powell Blvd., PD, Library, City Hall, Courthouse, and Memorial



Merry Christmas



Vandalism

Parks & Trails 2024 Year in Review

Special Projects Completed in 2024

- Golliard Park demo, removal of clay, backfill with sand and topsoil, irrigation installation, and new grass.
- Redo the trailhead parking lot on the south side of the airport.
- Red Mesa drainage and bridge/culvert project
- Completed nine tee boxes and basket placements for the front nine Red Mesa Disc Golf.
- Completed two bridges and all trail work needed at Red Mesa Disc Golf.
- Completed the warning track at the sports complex to 10 feet.
- Replaced aluminum light poles at Vermilion Park with metal poles.
- New bollards and top rail fence project at Vermilion.
- Replace all light bulbs at the pickle and basketball courts (9 were out).
- Revitalized the Golliard Dog Park with new fencing, two new shade canopies, picnic tables, and a dog agility course.
- French Drain at the skate park.
- Installed new sand and fence at the Annex Park.
- Christmas lights on all city buildings (PD, library, community center, courthouse, Lake Powell Blvd., and memorial).

Special Events set up and take down for 2024

Throughout the year, we help the special events, library, and recreation departments set up events and maintain and build the props associated with each event.

- Outdoor Market on Elm Street every month on the 2nd and 4th Saturday.
- 3V3 Basketball Tournament
- Hard Enduro Grinding Stone motocross race
- Page Fine Art Festival
- Page Attacks Trash
- Movies in the Park every other Friday during the summer (6 total).
- Fourth of July
- Concerts at Lake Powell National Golf Course or John C. Page Memorial Park.
- First Friday Art Alliance beer fest (stage and light set up).
- National Night Out
- Oktoberfest
- Trunk or Treat
- Page, AZ Balloon Regatta
- Christmas in the Park and Parade of Lights
- Christmas at the Ranch
- Morman Church Christmas in the Park

Daily maintenance 2024

Daily maintenance includes trash removal, lawn care, playground maintenance and repair, cleaning/graffiti removal, irrigation maintenance and repair, hedge and tree trimming, etc.

- Annex Park
- Basketball and Pickleball courts
- Children's Park
- City Hall
- Coconino College
- Elm Street Fitness Park
- Grandview Overlook
- Golliard/Dog Park
- John C. Page Memorial Park
- Page Magistrate Court
- Page Public Library
- Police and Fire Department
- Red Mesa Rim Trail
- Rim View Trail
- Skate Park
- Sports Complex
- Streetscape bus stop on Elm St.
- Streetscape in front of the movie theater on Lake Powell Blvd.
- Streetscape on South Navajo across from Circle K
- Tennis Courts
- Vermillion Park



Page Police Department
Council Update
February 5, 2025

Serving our community with Courage, Compassion, and Integrity

Page PD Mission & Vision Statements

Mission Statement

- The Page Police Department's mission is to protect lives and property of our diverse community.

Vision Statement

- We are committed to preventing and reducing crime. As a department, our goal is to create a safe community by being a progressive, community-oriented police department, while respecting the rights of all individuals.

Organizational Overview

The Page Police Department is comprised of 4 divisions:

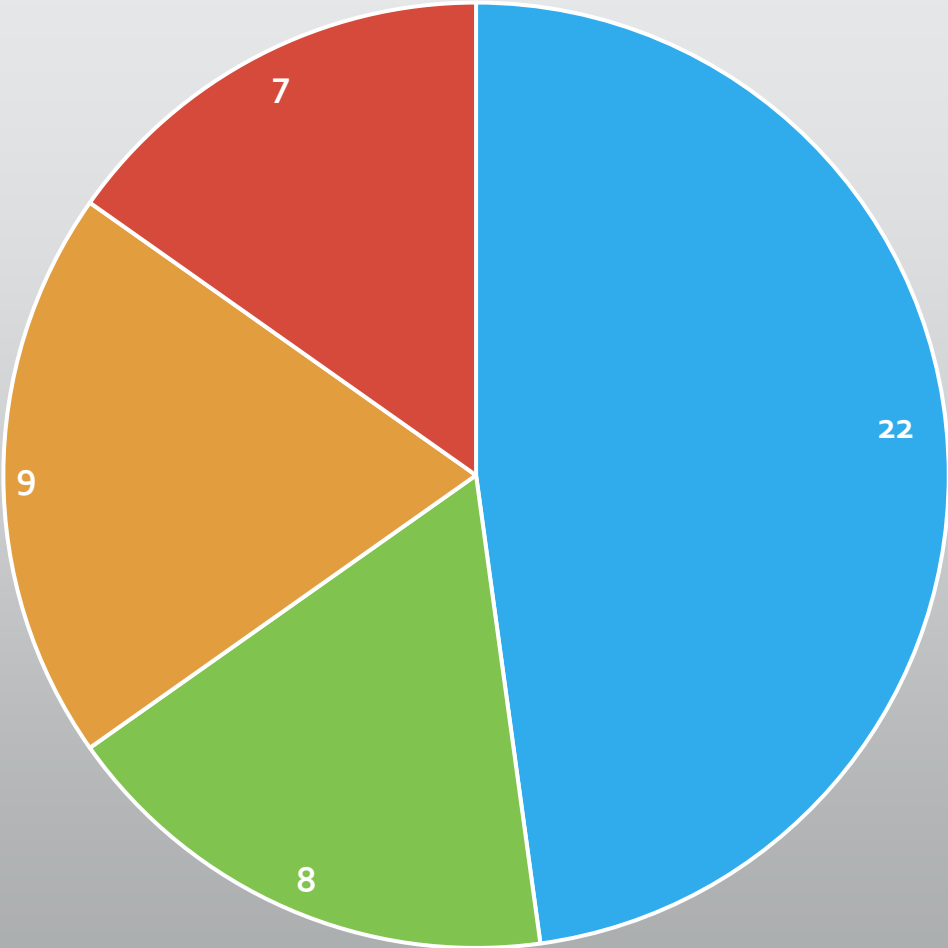
- Patrol
- Communications
- Administration
- Criminal Investigations

We have 46 budgeted positions (7 current vacancies)

- 23 sworn
- 23 professional staff
 - 20 full-time and 3 part-time

Organizational Overview

Breakdown of Assigned Personnel



■ Patrol ■ Admin ■ Communications ■ Investigations

Organizational Overview

The Police Department's current sworn staff consists of:

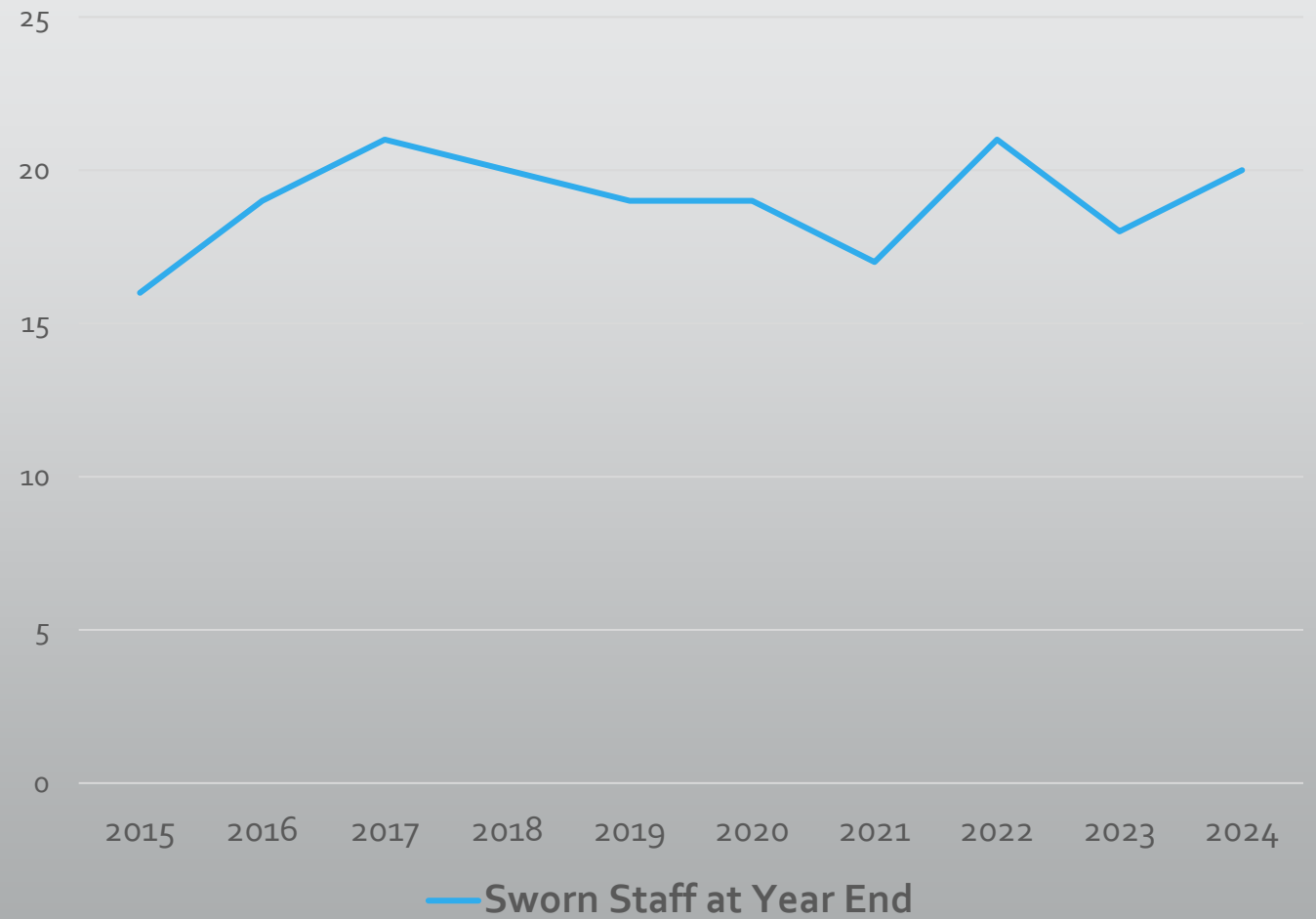
- 1 Chief of Police
- 1 Captain
- 2 Lieutenants
- 2 Patrol Sergeants
- 2 Detectives
- 11 Patrol Officers (1 in field training)
- 1 Recruit at the Police Academy
- 3 Vacant positions

Page Police
Department
Organizational
Chart
January 2025

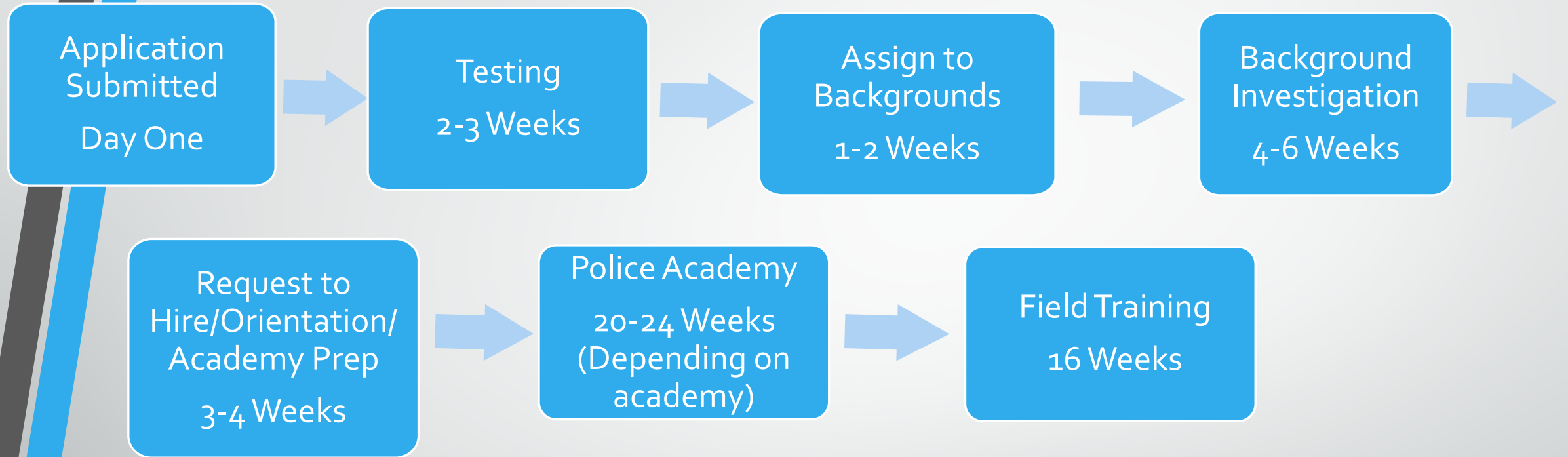


Staffing

Sworn Staff at Year End



Sworn Hiring Process



46-55 weeks from someone submitting an application until they are actually filling an open position on the schedule.

Arizona Law Enforcement Accreditation Program (ALEAP)

The Page Police Department is in Year 1 of its second four-year reaccreditation cycle for the law enforcement accreditation program. The Page Police Department also entered the Emergency Communications Centers Accreditation Program and the Property and Evidence Accreditation Program.

In September of 2024 Page PD became the first and only agency in the state to hold all three accreditation awards.

Captain Jones is an ALEAP assessor and has completed 23 mock assessments and 10 on-site assessments for agencies around Arizona.





Records Division

In 2024, the Records Department purged 6,662 files per state retention requirements

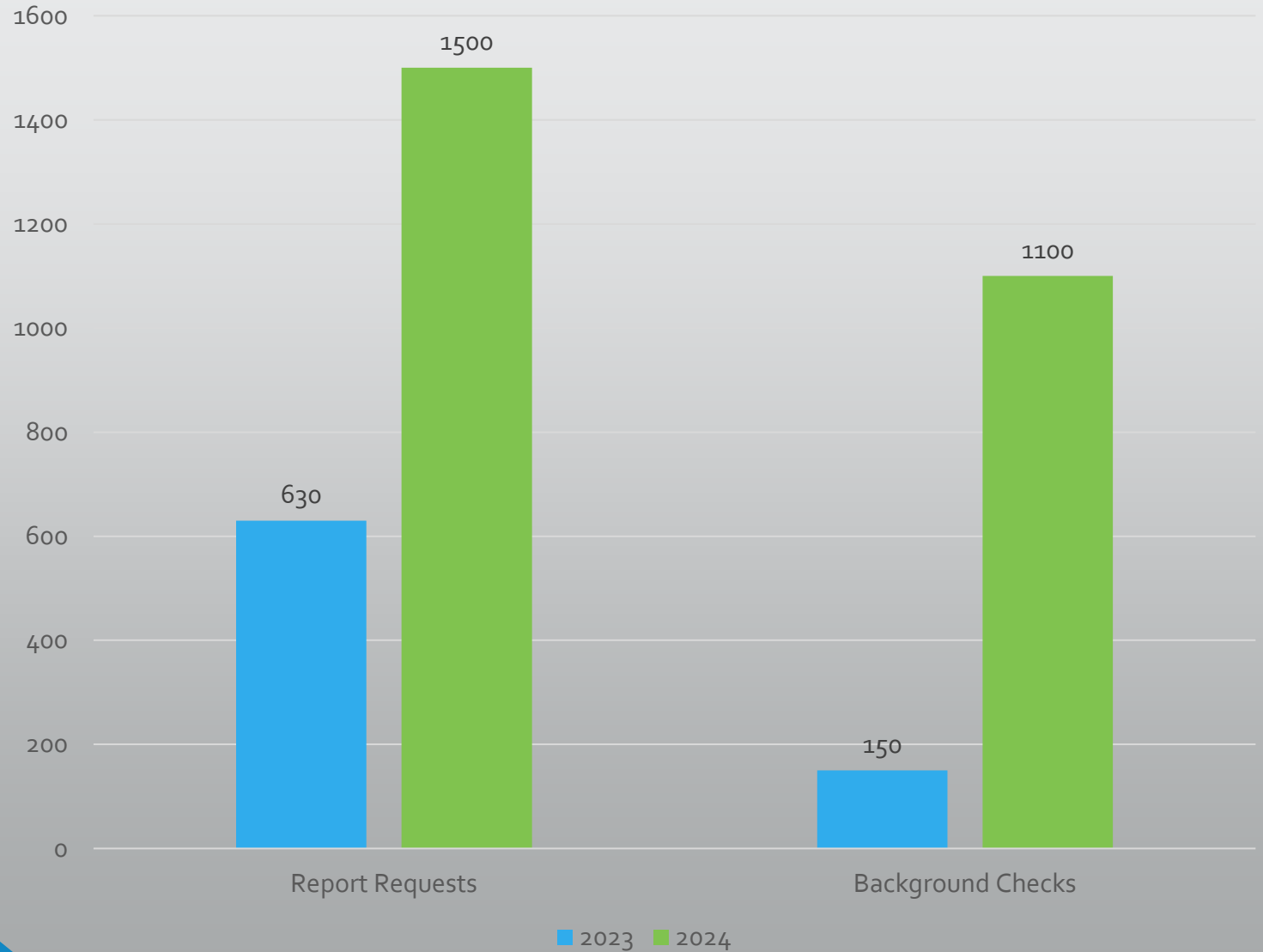
Our Records Department has 2 fulltime Records Clerks (1 position vacant), 1 part-time Records Clerk, supervised by our Executive Administrative Assistant

All Records personnel hold positions with the Arizona Law Enforcement Records Managers Association

Video Redactions-
Estimated at 750-1000 hours completing video redactions

Records Division

Records Stats



Communications Division



The Communications Division has:

- (1) Communications Manager
- (1) Lead Communications Specialist
- (6) Full-time Communications Specialists
- (1) Part-time Communications Specialist

The Page Communications Center is a Public Safety Answering Point (PSAP-911 Hub).



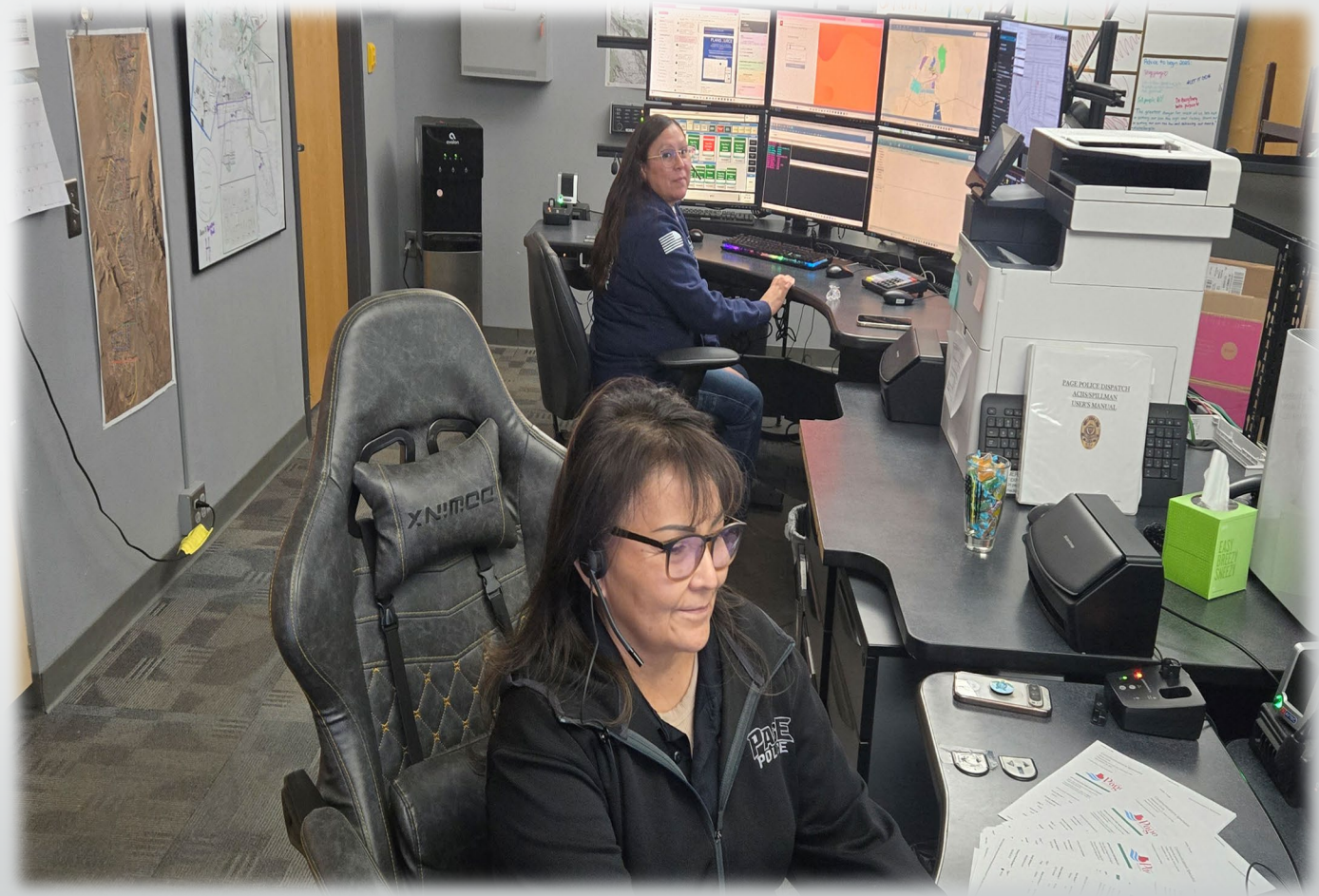
Communications Division

25,504 non-emergency
calls received in 2024

7,583 emergency calls
received in 2024

33,087 total calls
received in 2024

97.18% of calls
answered in <15 seconds





Criminal Investigations Division

2 Detectives

4 Crime Scene Specialists

1 Evidence Technician

Police K-9's



K-9 Bacon



K-9 Cooper



Recovery Court

What are drug/treatment/recovery courts?

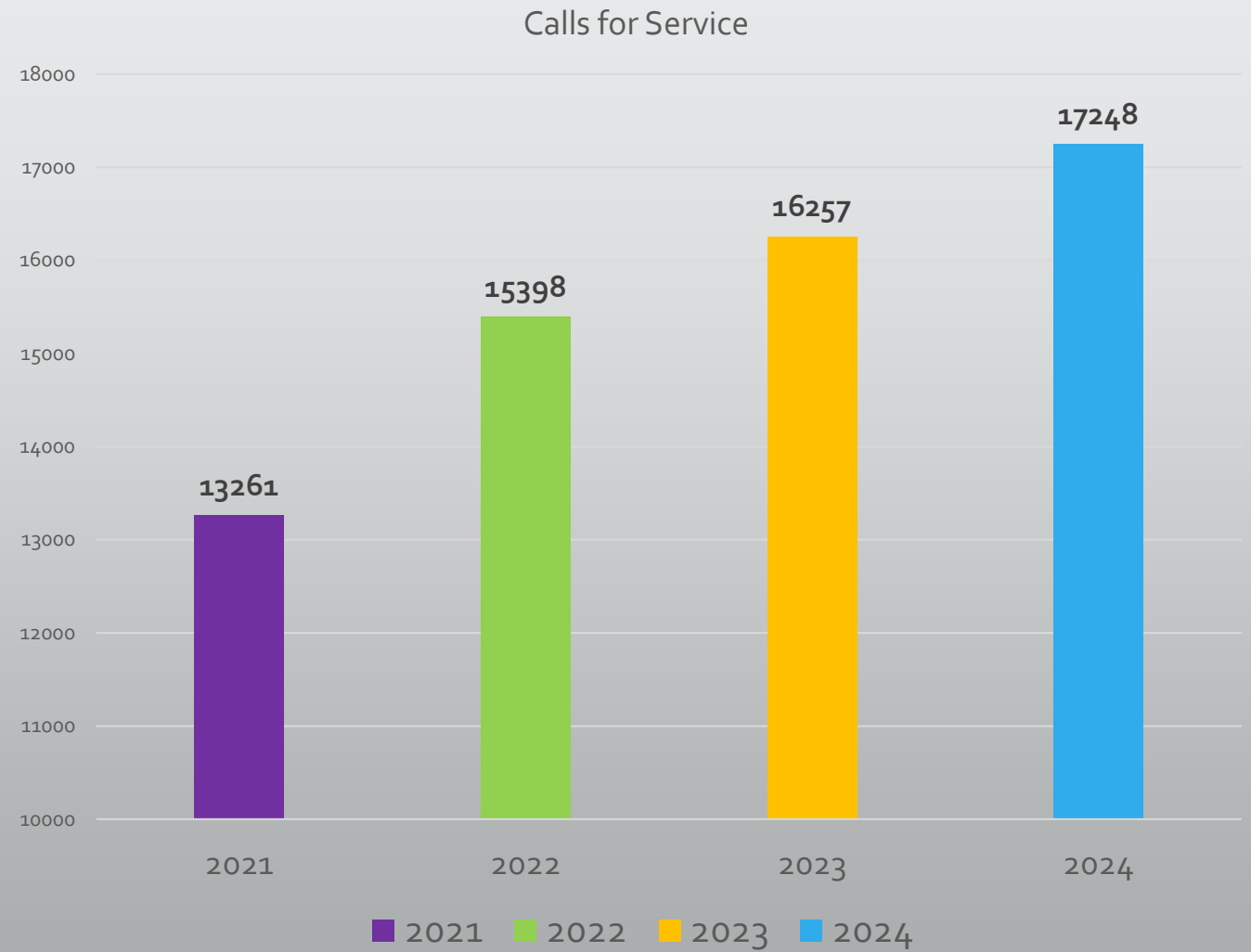
- An alternative to repeat incarceration for individuals with repeat offenses that involve alcohol or substance use.
- This intervention utilizes public health services and public safety working together.

Page Magistrate Recovery Court

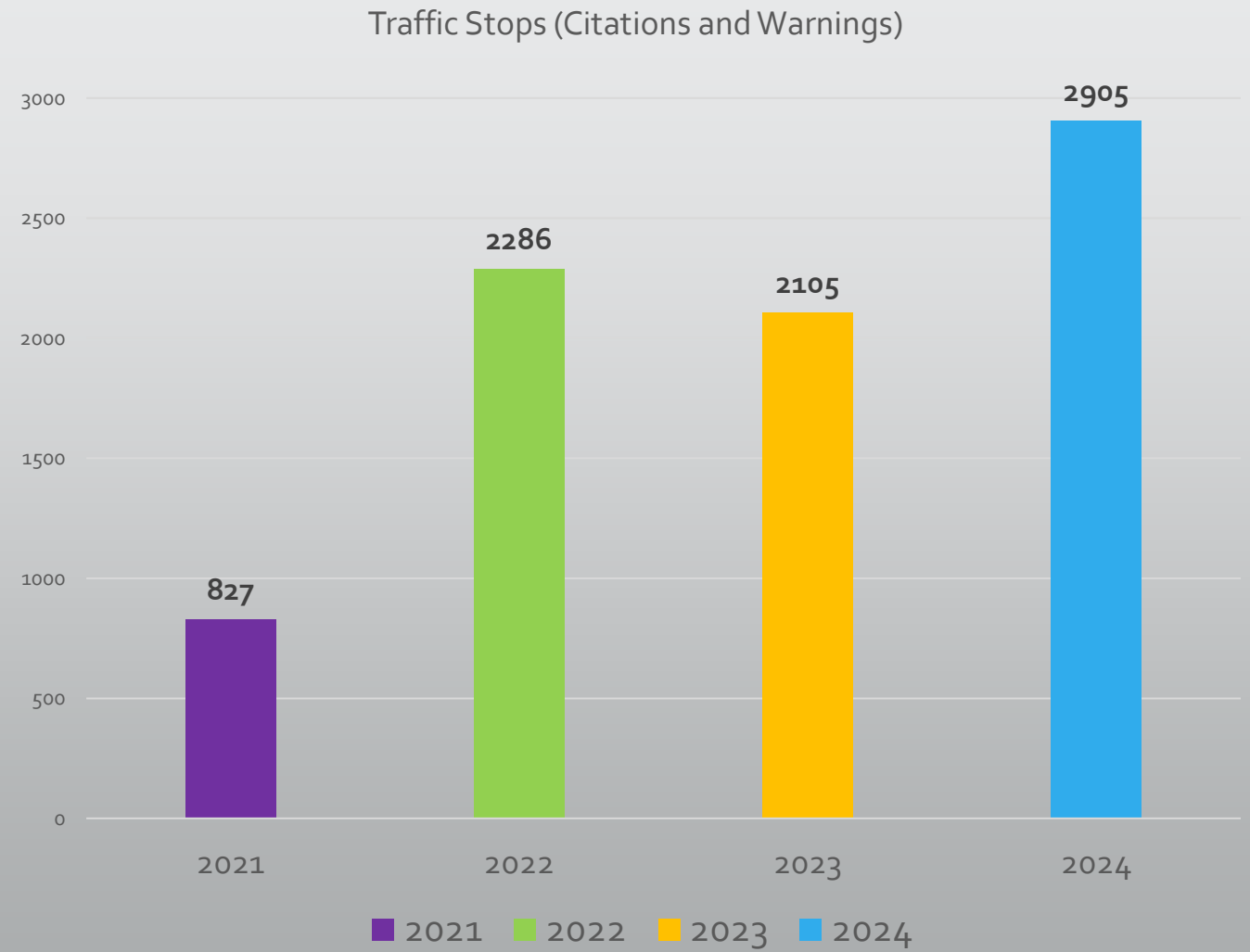
- Active since 2022 as the Drug Court.
- Served dozens of participants, currently with 4 graduates and more to come.



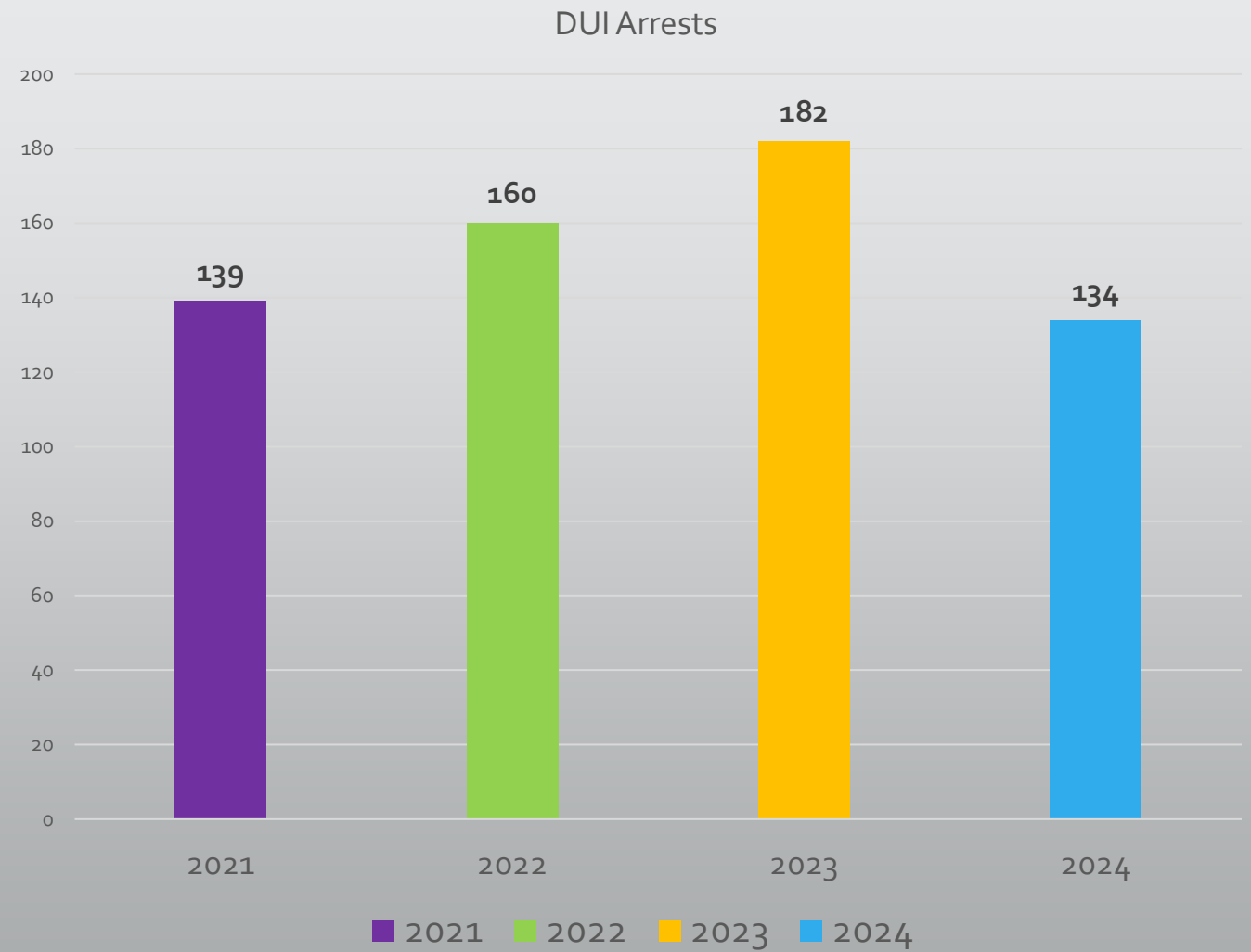
Calls For Service



Traffic

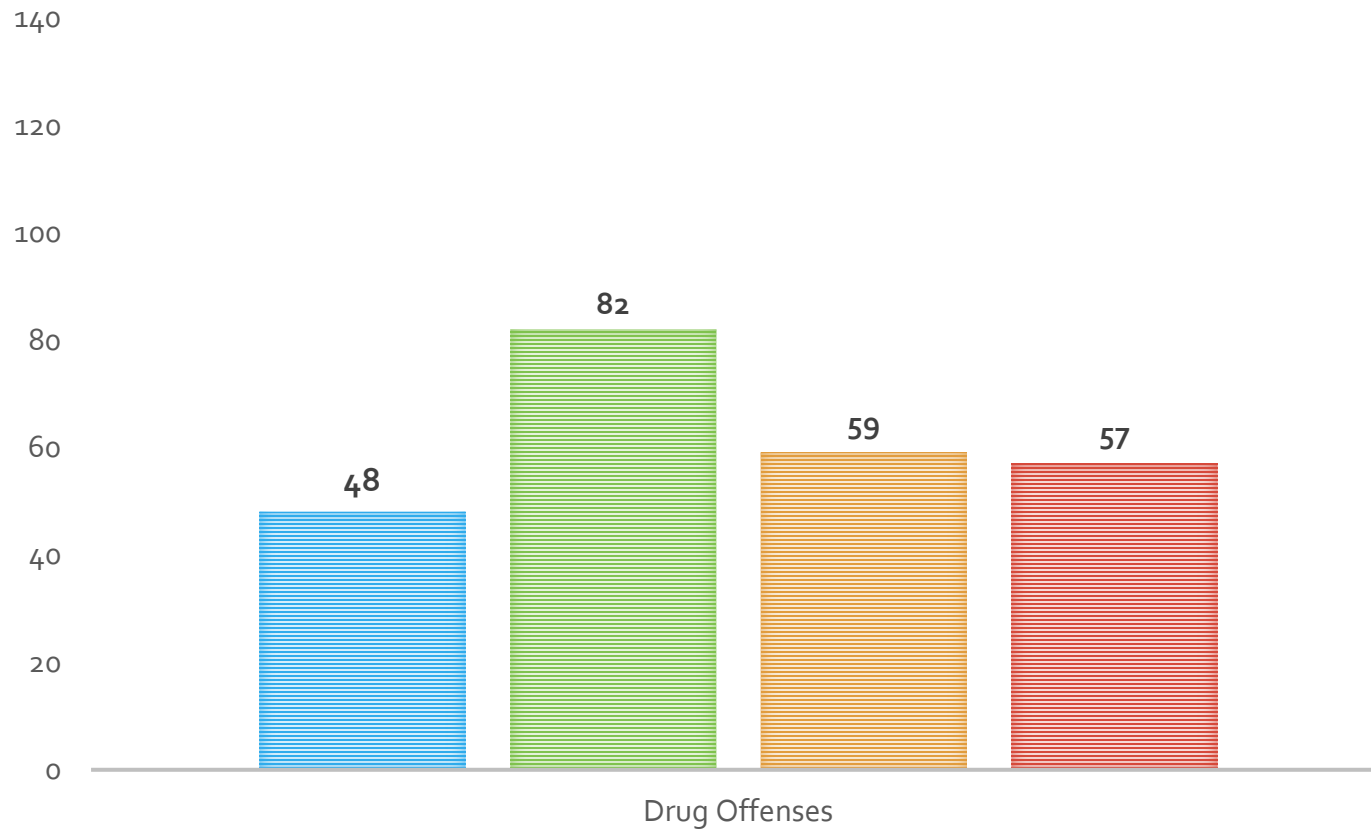


DUI Enforcement



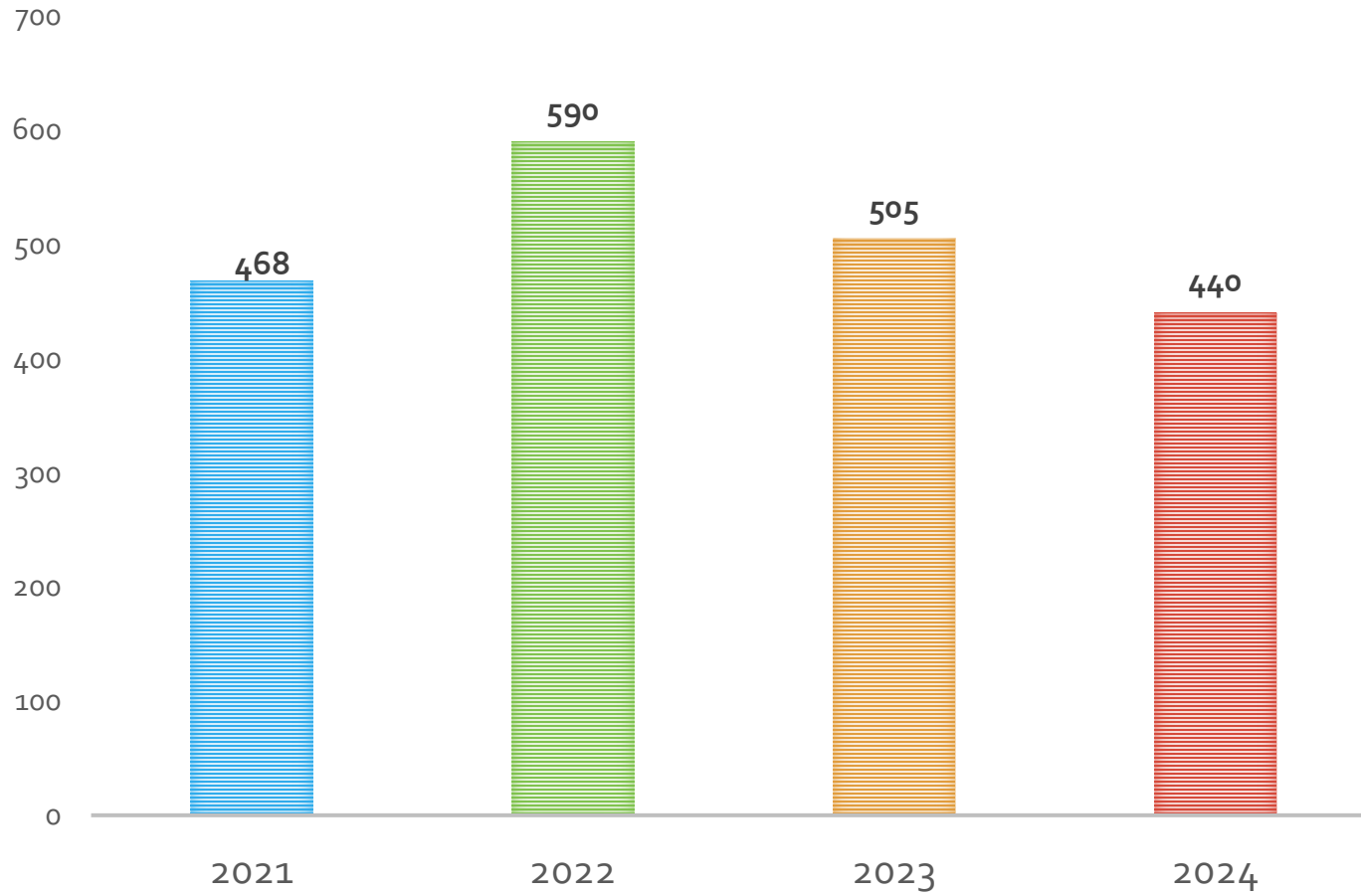
DRUG OFFENSES

2021 2022 2023 2024



Drug
Information

ANIMAL-RELATED CALLS FOR SERVICE



Animal
Control

Mutual Aid / Partnerships

- Az. CounterTerrorism Information Center-
 - (Balloon Regatta / July 4th)
- Banner Health
- Bureau of Reclamation (Terrorist Scenarios)
- Regional- (CCSO, KCSO, Big Water, Fredonia, Kanab)
- Dept. of the Energy
- Navajo Nation (Special Events)
- National Park Service
- Internet Crimes Against Children
- Department of Child Services
- AZDPS
- METRO (Street Crimes)
- United States Marshals Service
- FBI
- Rocky Mountain Information Network
- Coconino Emergency Management-
 - Substation
 - Grant
- Page Unified School District- SSO's
- Tri-Sate Intelligence Association

Specialized Training

Active Shooter (Self Sponsored)

Street Crimes (Self-Sponsored)

Lantern Rescue- Human Trafficking (Self Sponsored)

Title 4 Liquor Enforcement (Self Sponsored)

Department of Energy (Nuclear Material Transportation)

ICAC Training

I-Detect Training

Criminal Interdiction

Recruit & Retention

Canine (Drug Detection)

Field Training Officer

Phlebotomy

Search & Seizure

Drone Operator

Tri-State Intelligence Association

Property & Evidence

Cell Phone Investigation & Evidence

FARO Scanner

Projects
Current
Fiscal Year

Surveillance Equipment Upgrades

Speed Trailer

License Plate Readers

Continue Shelter Upgrades

Projects Next Fiscal Year

Bollards

Community
Room
Upgrades

Animal
Shelter

Drone
Program

Department Awards

- 5 Life Saving Awards
- 7 Exceptional Service Awards
- 1 Heart of Gold Award
- 4 Accreditation Awards



Citizen's Police Academy

Page Police Department Citizen's Police Academy is a free, 9-week course that provides Page residents with an inside look at law enforcement. Participants are introduced to a variety of law enforcement topics. The once-a-week 90-minute classes are designed to give citizens a general overview of the police department's function and operational procedures. The curriculum for the Citizen's Police Academy includes many interesting topics such as:

- Active shooter presentation
- Criminal Investigations
- DUI Investigations
- Drug awareness/prevention/investigations
- Animal Control
- Dispatching
- Use of Force
- Search and Seizure

Class 24-1 started at the end of September and finished mid-November of 2024 and had 9 participants. We are anticipating Class 25-1 in the spring of 2025.



Special Events

National Night Out
Trunk or Treat
Parade of Lights



Special Events

Shop with a Hero



Film-Road to Everywhere



Justin Fobes

Actor

Justin Fobes is known for [Road to Everywhere](#).

[Add photos, demo reels](#) 

[+ Add to list](#)

[More at IMDbPro](#) [Contact info](#) · [Agent info](#)

[More at IMDbPro](#) [Contact info](#) · [Agent info](#)





Questions?



City of Page Fire Department

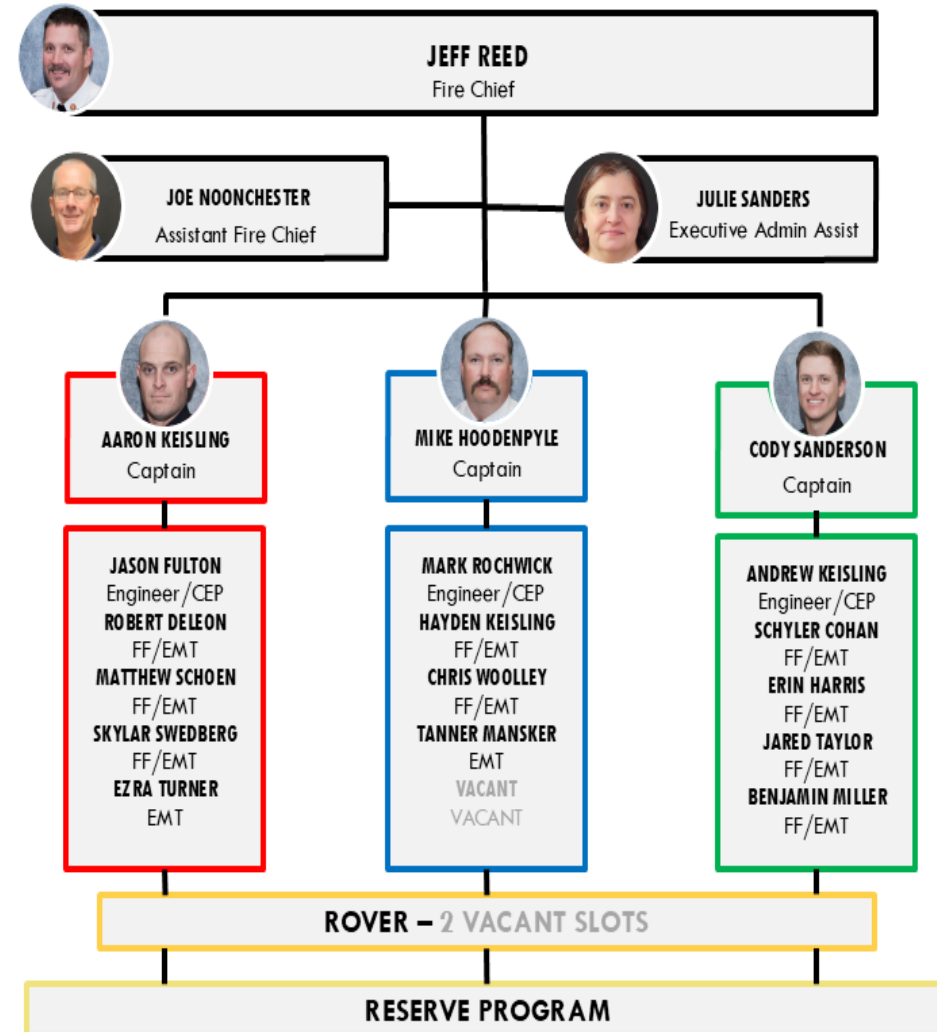
CITY COUNCIL PRESENTATION

FEBRUARY 5, 2025



PERSONNEL

ORGANIZATION CHART

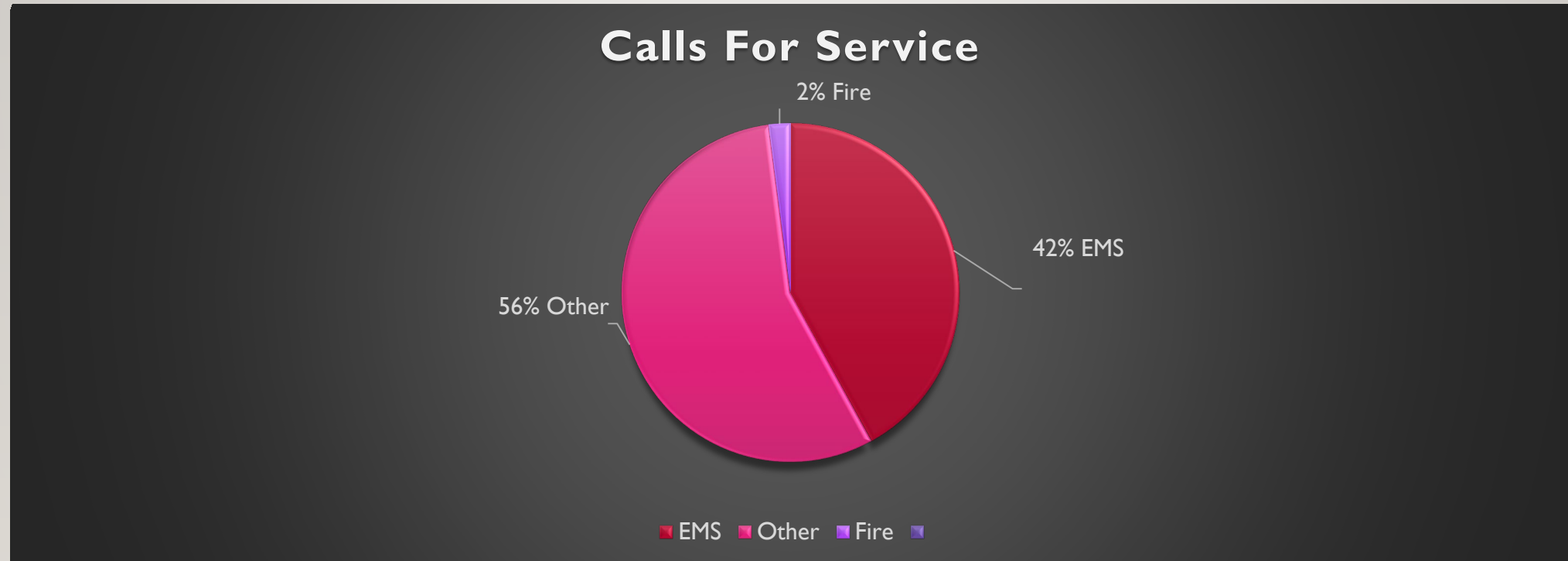


27 Staff Members

1 Fire Chief
1 Asst. fire Chief
1 Admin. Asst.
3 Captains
3 Engineers
10 FF EMT/CEP
9 Reserves



PAGE FIRE DEPARTMENT STATISTICS



INCIDENT BREAKDOWN

Year	EMS Calls	Fire Calls	Total Calls
2022	1241	43	2840
2023	1078	33	2787
2024	1285	42	3018



PERSONNEL LOSSES IN 2024

Within the last calendar year...

- Lost 2 employees
 - 2 Full time
- Impact on Department
 - Training Losses
 - Education Losses
 - Institutional Knowledge Losses
 - Experience Losses
 - NFPA Standards are affected
- Most recent hiring process results:
 - Ineffective due to nationwide high demand for firefighters, EMT's and paramedics
 - Lots of competition with larger agencies
 - Resulting in rethinking our strategies-Single cert employees
- Current Personnel
 - 16 Full-Time Members and 9 Reserves
 - 4 members short and having difficulty filling these positions

PERSONNEL RETENTION CHALLENGES



- Remote location
- High cost of housing
- Limited resources available
- Fewer advancement opportunities

RESERVE PERSONNEL

- **Reserves: 6 Reserve EMTs, 3 Reserve FF/EMTs**
- **Duties include:**
 - **Response to major incidents**
 - **Fill in for full-time staff**
 - **Interfacility transports**
 - **Assistance with fire prevention**
 - **Administrative assistance**
- **Goals for Reserve Program**
 - **Pushing to attract and train locals-CCC**
 - **Increase Recruitment Options**



FACILITIES



- **Station 1**

- Established 2002
- Features a remodeled kitchen, sleeping quarters, administrative offices, gym space
- Response Apparatus
- Exceeded available space
 - Personnel share bedrooms
 - Repurposed one office space for an additional bedroom.
 - All apparatus bays are full- additional equipment parked behind station
- Future Station 2-Airport
 - In Preliminary Planning Phase
 - Will Be Staffed 24/7 If Possible

APPARATUS



AMBULANCES

5

ENGINES OR PUMPERS

3

AERIAL APPARATUS

1

ARFF VEHICLES

2

BRUSH TRUCKS

1

RESCUE VEHICLES

2

DUTY VEHICLES

4



APPARATUS

Vehicle	Year of Purchase	Miles
Medic 10	2018	60,878
Medic 11	2020	13,855
Medic 12	2011	87,058
Medic 15	2005	36,376
Medic 20	2014	104,183
Engine 10	2023	7376
Engine 11	2011	37,446
Engine 12	1999	21,055
Ladder 1	2007	29,932
Attack 1	2020	7271
Airport 1	2004	7,644
Airport 2	1983	4,425

- Aging equipment
- Replacement program
- Long Lead Times For Delivery
- Ever Increasing Cost To Replace



NEWEST APPARATUS

- 2024 Command Vehicle
- Goes Into Service in 2025



MILESTONES

P25 RADIOS

NEW SWORN CAPTAIN

NEW COMMAND VEHICLE

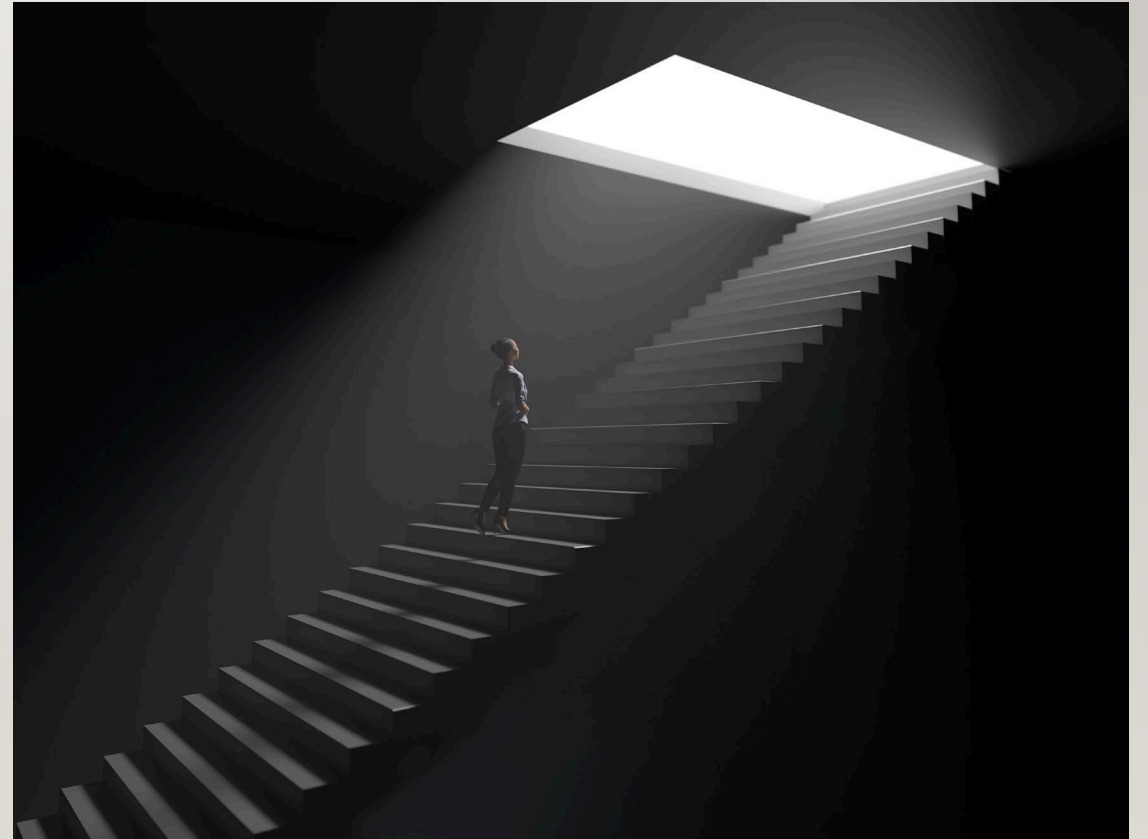
REMODELED STAFF QUARTERS

NEW EXECUTIVE ADMINISTRATIVE ASSISTANT

3 NEW PARAMEDICS

WASHER/EXTRACTOR FOR TURNOUT GEAR

CON AZ EMS



POSSIBLE GRANT OPPORTUNITIES

- New Fire Station
- ARFF Truck
- Cancer Screening For Firefighters
- AFG FEMA

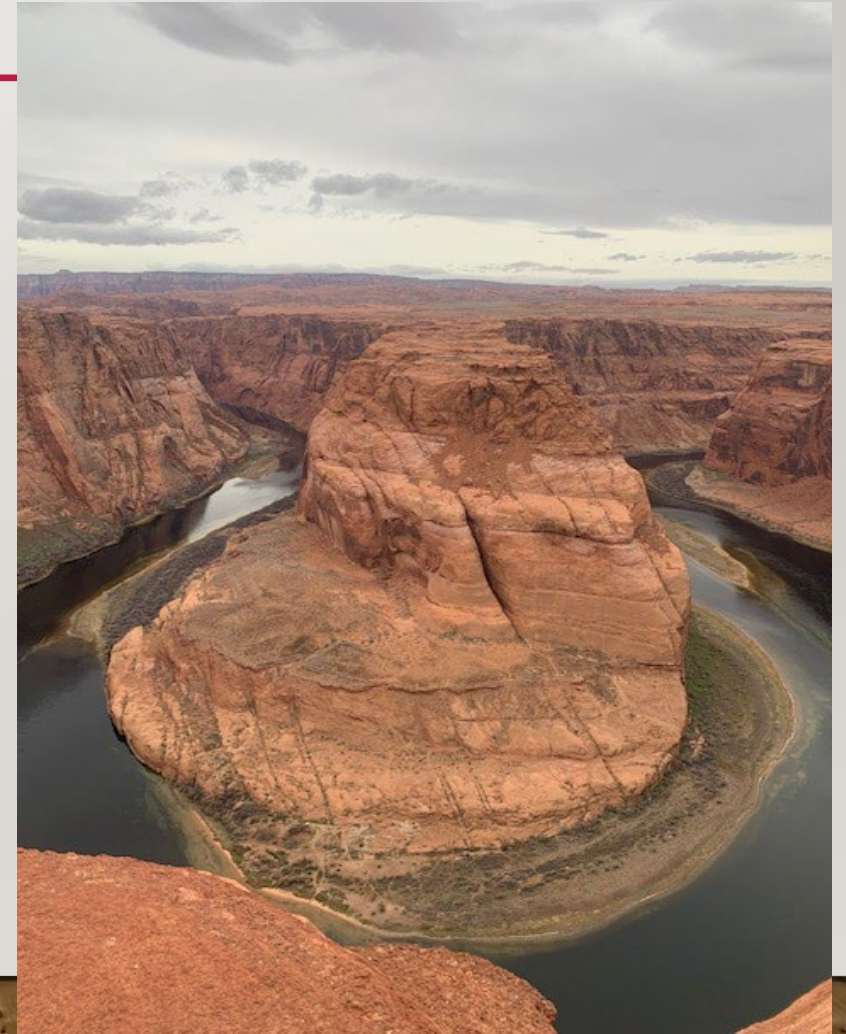


CITY OF PAGE 3/3X ISO RATING

- Reduced ISO Rating
 - Records keeping
 - Equipment, inspections, and maintenance
 - Training

Next ISO Inspection coming soon...

- Negative Impacts on future ISO
 - Aging Equipment
 - Loss of Station 2
- Additional Improvement Requirements
 - 105' Aerial Platform Truck
 - Additional Staffing
 - New ARFF Truck



- Total training hours in 2024
 - 3550.75 hours between 28 personnel
- State accreditation Fire I & 2 in-house through AZ Center for Fire Service Excellence (AZCFSE).
 - Trained 2 personnel in 2024
- Continuing education through Coconino Community College (CCC).
 - 3 personnel completed paramedic academy
 - EMS Refresher in March 2024-Classic Air Medical-EMTs and Paramedics
 - CCC Held an EMT Class With 11 Students-PFD Hosted Ride-Alongs
- Continuing inter-agency training
 - NPS Joint Training, Classic Air Medical
- ARFF training February-April 2024
 - 10 ARFF Live Burn recertifications
 - 1 40-hour class recipient

TRAINING



FIRE PREVENTION

- Building Inspections
- New Construction
- FD Pre-Plans
- Hydrant Testing
- Red Cross Collaboration
- Fire Watch Program
- School Station Tour Education-
Fire Safety



PUBLIC OUTREACH

- **Attended 18 school events**

- Career education at PHS, Tse'yaato, Lake View Primary, & Desert View Int.
- Page High Homecoming Events
- Desert View Lantern Release
- Lake View Fall Festival

- **Completed 6 station tours**

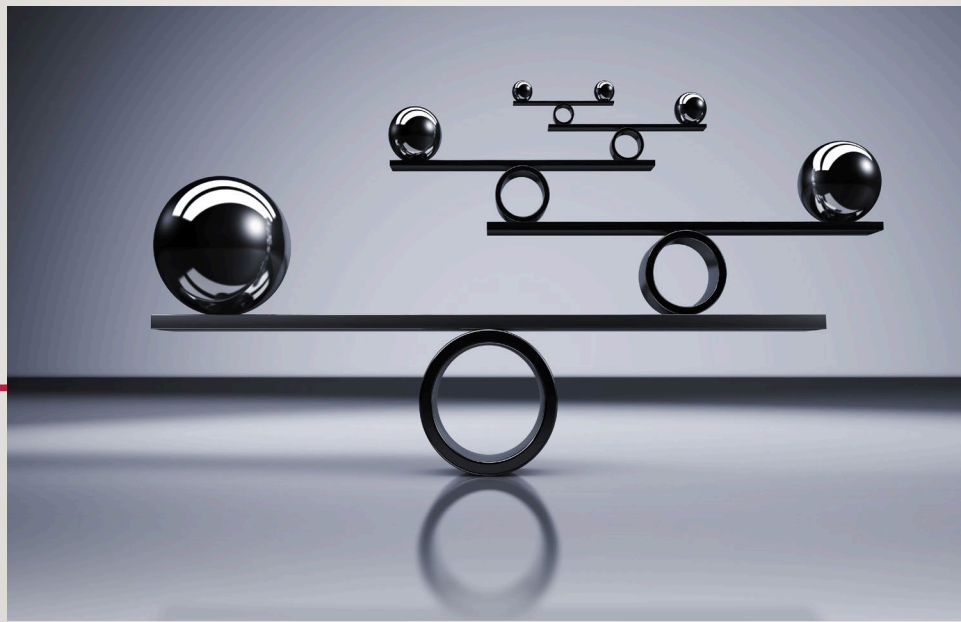
- Lake View - Grade 1
- Desert View - Grade 3
- Page Preschool - Grade Pre-K
- Page Middle School-Safety Fair
- Catholic School - Ages 3-10
- Page Christian School - Grades K-6

- **Attended city events**

- Public Library - Summer Reading Program Kick Off
- Page PD - National Night Out
- Nightmare on Elm Street- Trunk or Treat
- City of Page - Parade of Lights
- Page PD - Shop with a HERO
- 4th of July Fireworks and Parade
- Balloon Regatta

- **Held our annual Fire/EMS Open House**





QUESTIONS?



City of Page Magistrate Court

Andrew Hettinger

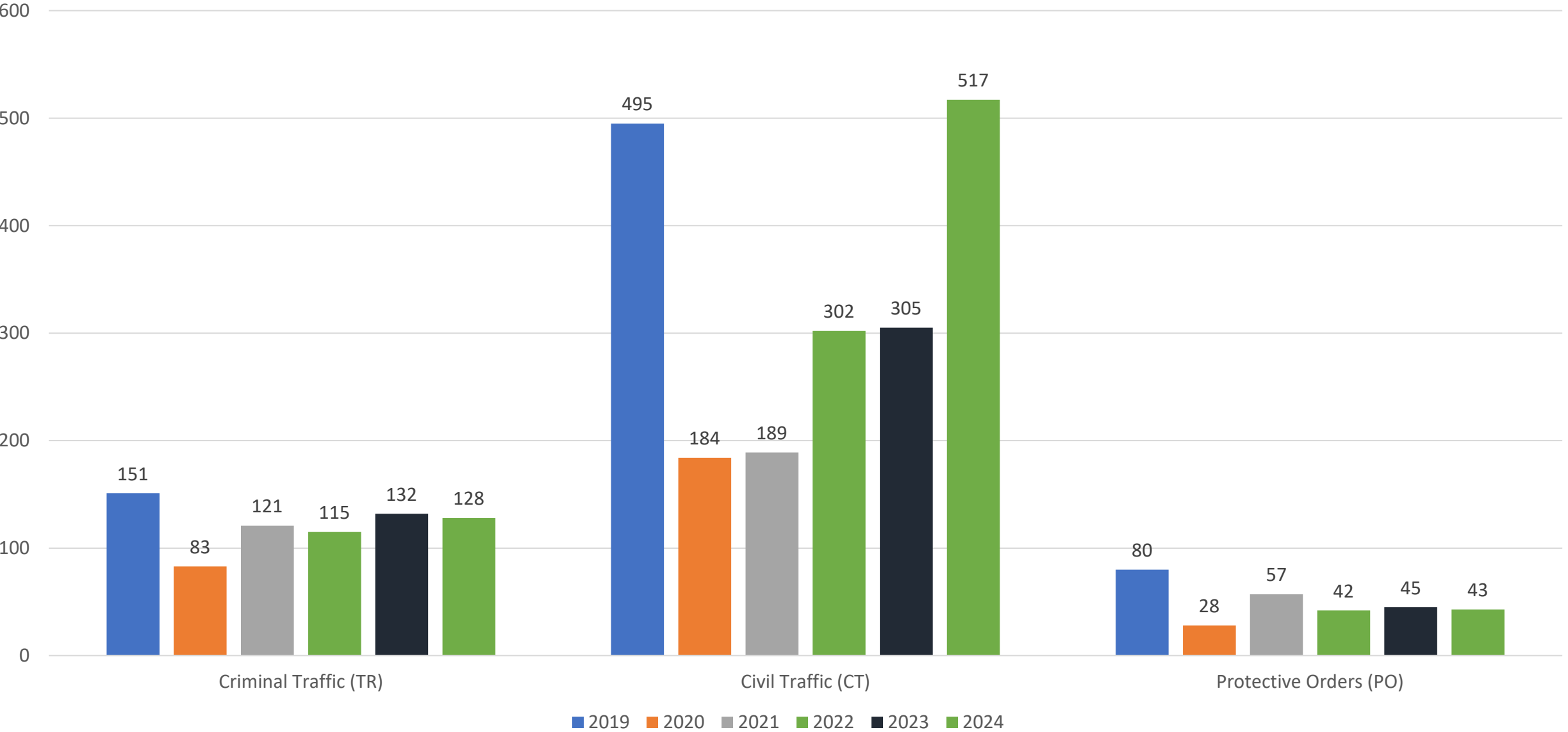
City Magistrate

February 2025

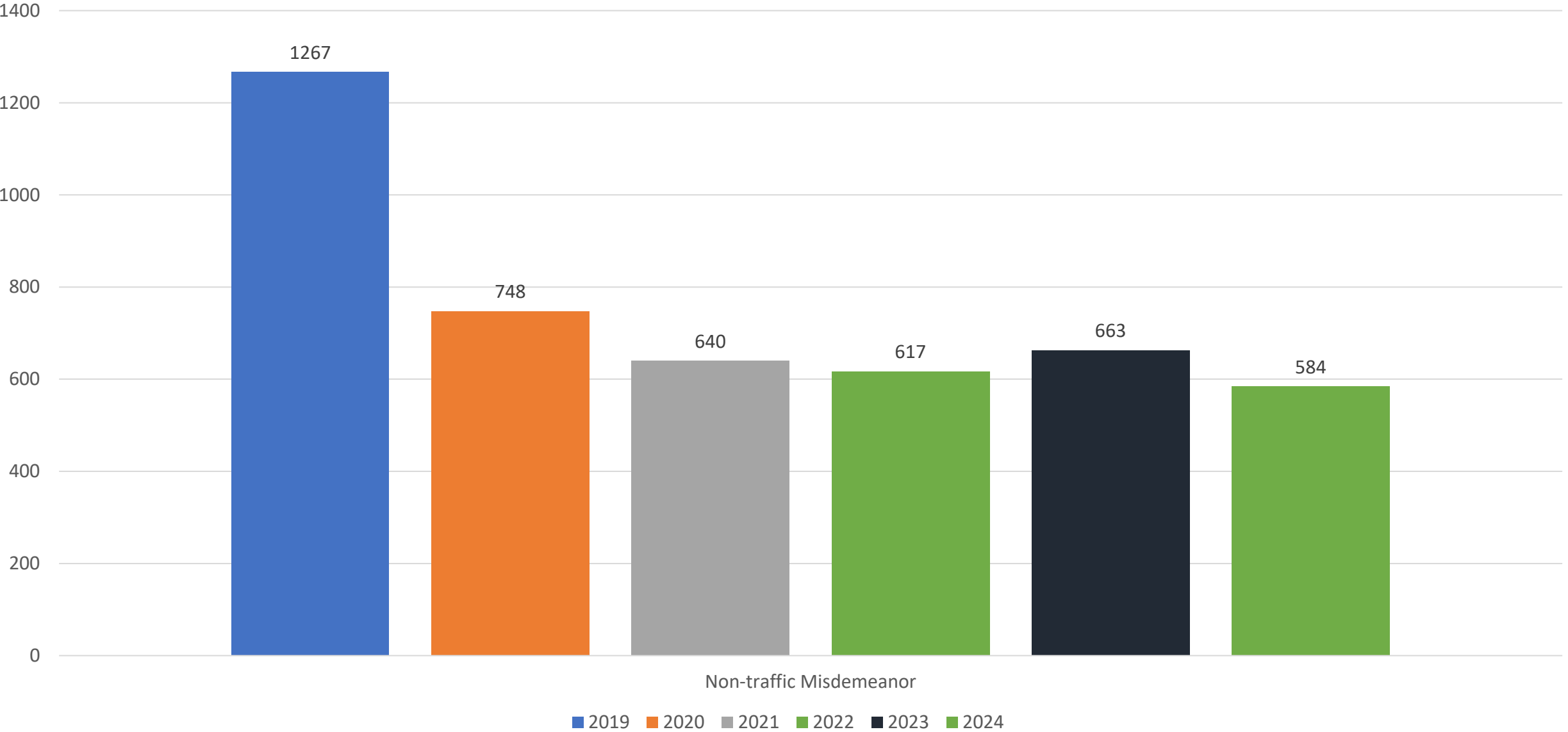




Page Magistrate Court Case Filings



Page Magistrate Court Criminal Misdemeanor Case Filings (CM)



2025 Strategic Agenda

MISSION

Administer justice fairly, efficiently and respectfully.

VISION

The Page Magistrate Court will be one of the premier rural municipal courts in Arizona.

VALUES

Justice, Excellence, Teamwork

2025 Strategic Agenda Goals

- Goal 1: Sustain Excellent Court Employee Satisfaction
- Goal 2: Sustain Excellent Customer Satisfaction
- Goal 3: Maintain a Successful Recovery Court Program
- Goal 4: Establish a Successful Domestic Violence Court
- Goal 5: Ensure Adherence to Arizona Court Operational Review Standards
- Goal 6: Process Cases Efficiently
- Goal 7: Use Resources Efficiently
- Goal 8: Maintain a Safe and Professional-looking Court
- Goal 9: Enhance Public Trust in the Court

Sustain Excellent Court Employee Satisfaction

- Employee satisfaction survey completed September 2024.
 - 30 questions from the National Center for State Courts.
 - Average response was 4.3 out of 5 where 5 is “strongly agree” and positive.
- Annual performance reviews with individual staff goals completed February 2025.



Sustain Excellent Customer Satisfaction

- Customer Service Satisfaction Survey completed Summer 2024.
 - 15 questions from the National Center for State Courts regarding the quality of litigants' court experiences.
 - Average response was 4.3 out of 5 where 5 is “strongly agree” and positive.



Maintain a Successful Recovery Court 1/2

- Program description
- Currently 16 **high-risk high-need** participants. Maximum of 20.
- 6 graduates: \$40,800 jail savings.
- Graduation rate: 29%
- Post-graduation crime-free rate: 67%
- 4 individuals in final phase of the program – March graduation dates.
- Grant runs through September 30, 2025
- Approximate annual cost is \$100,000



Maintain a Successful Recovery Court 2/2

- Findings from ASU independent evaluation:
 - “Most survey participants (84.6%) at least slightly agreed that they have made progress with their drug/alcohol problems.”
 - “Nearly all survey participants (92.3%) at least slightly agreed that they stopped or greatly reduced their drug/alcohol use while in the program.”



Establish a Domestic Violence Court

- In FY 2023, 6% of D.V. offenders completed the state-mandated D.V. program within 1 year of conviction.
- The Court applied for and was selected to participate in the D.V. Mentor Court Program through a grant from the U.S. Department of Justice.
- Goals are to hold D.V. offenders accountable and improve outcomes for victims.



Ensure Adherence to Arizona Court Operational Review Standards

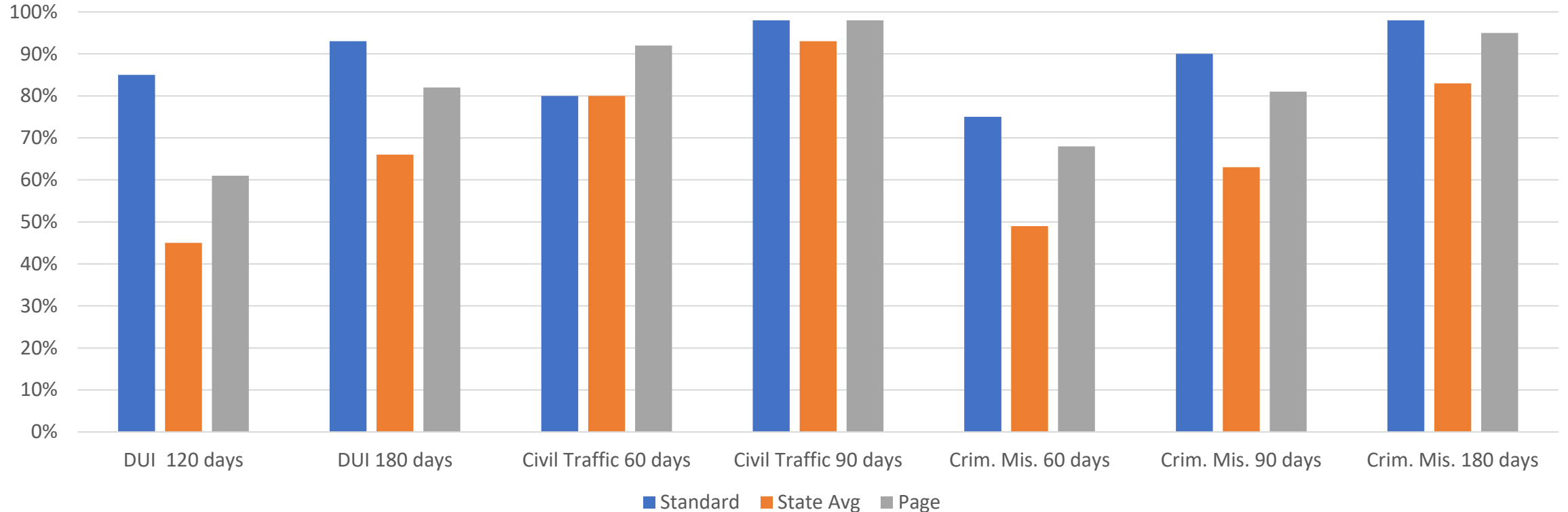
- Trainings on court operational reviews conducted by the Administrative Office of Courts
- Checklist created of common findings
- Quarterly compliance checks on court operational review common findings checklist



Process Cases Efficiently 1/2

The Page Magistrate Court exceeds time to disposition statewide averages for all case types

Time to Disposition



Process Cases Efficiently 2/2

- The Court has approximately 6,000 paper files.
- File Integrity Survey completed February 2025 wherein Clerks locate 50 random files from a preset list.
 - **Average time to find each case: 23 seconds.**



Use Resources Efficiently 1/2

Court is ranked #2 out of 6 similarly situated courts as measured by dollar per judicial productivity credit (JPC). 2023 data.

#1 Nogales \$3,488 / JPC

#2 Page \$3,530 / JPC

#3 Tolleson \$3,792 / JPC

#4 Cottonwood \$4,320 / JPC

#5 Sedona \$6,914 / JPC

#6 Sahuarita \$9,792 / JPC



Use Resources Efficiently 2/2

- \$706 per DUI
- \$353 per criminal misdemeanor, such as disorderly conduct
- \$59 per civil traffic case



Maintain a Safe and Professional-looking Courthouse

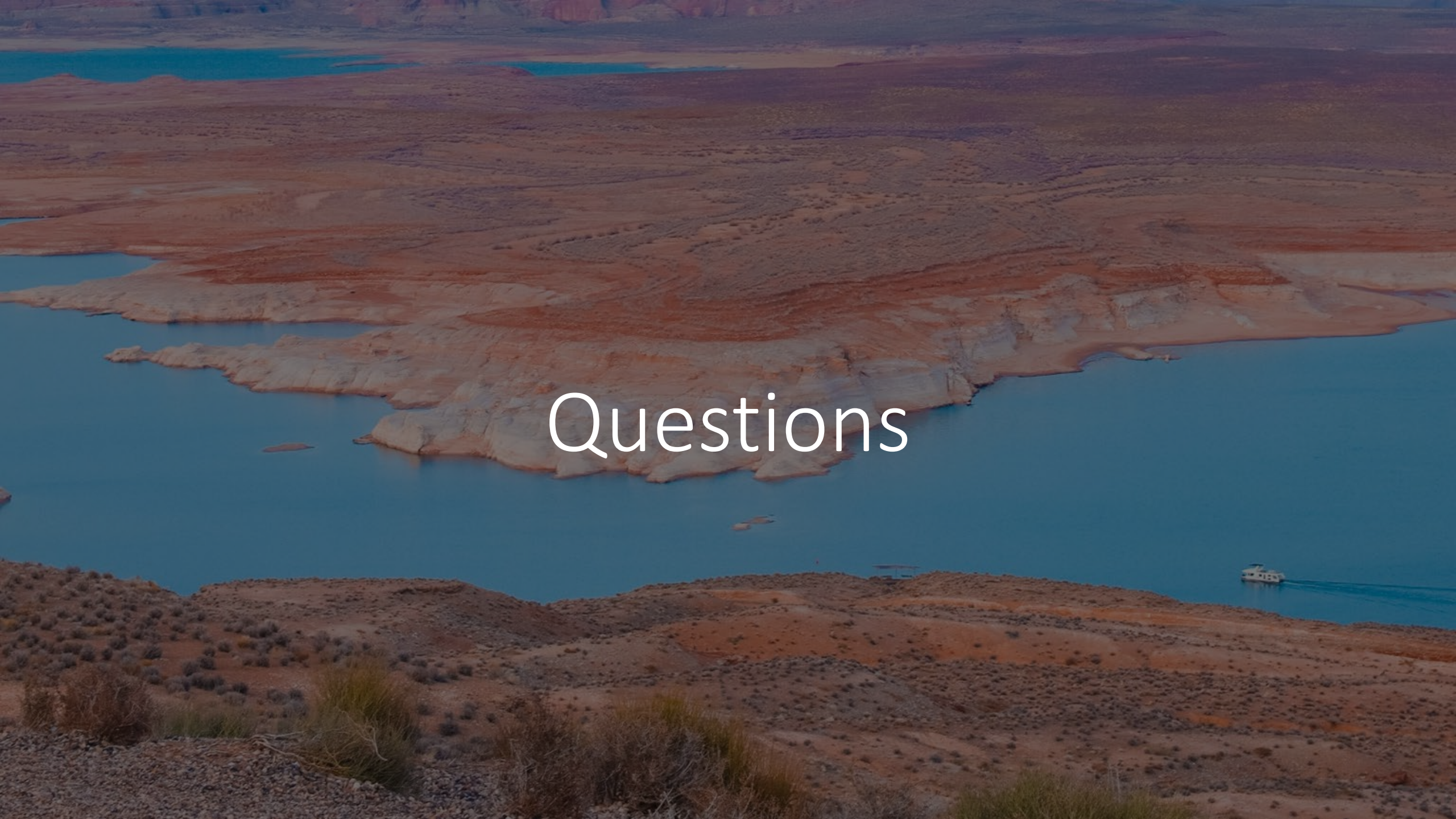
- Conference/Jury room addition completed.
- Courthouse mandatory notices updated.
- Annual Deep Clean completed.
- Complete Security Room buildout.



Enhance Public Trust in the Court

- Law Day presentations for the library summer reading program and to Page schools – Page Middle School and Glen Canyon Outdoor Academy.
- Article published in Lake Powell Chronicle regarding civil traffic cases. Protective order cases in 2025.
- Continue to invite City Council and Substance Abuse Task Force members to Recovery Court graduations.



A wide-angle landscape photograph of a desert lake, likely Lake Powell, showing layered rock formations and a small boat on the water. The word "Questions" is centered in white text.

Questions

A scenic landscape of Lake Powell National Golf Course. In the foreground, a lush green golf course with a flagstick on a green is visible. A calm body of water reflects the surrounding landscape. In the background, there are rugged, layered rock formations and mountains under a clear sky. A vertical white line is positioned to the right of the main title.

LAKE POWELL NATIONAL G.C.

Year in Review

REVENUE COMPARISON LAST 5 YEARS



Golf Revenue



Food and Beverage Revenue



Merchandise Sales



Total Revenue



Rounds Played



Revenue per Round

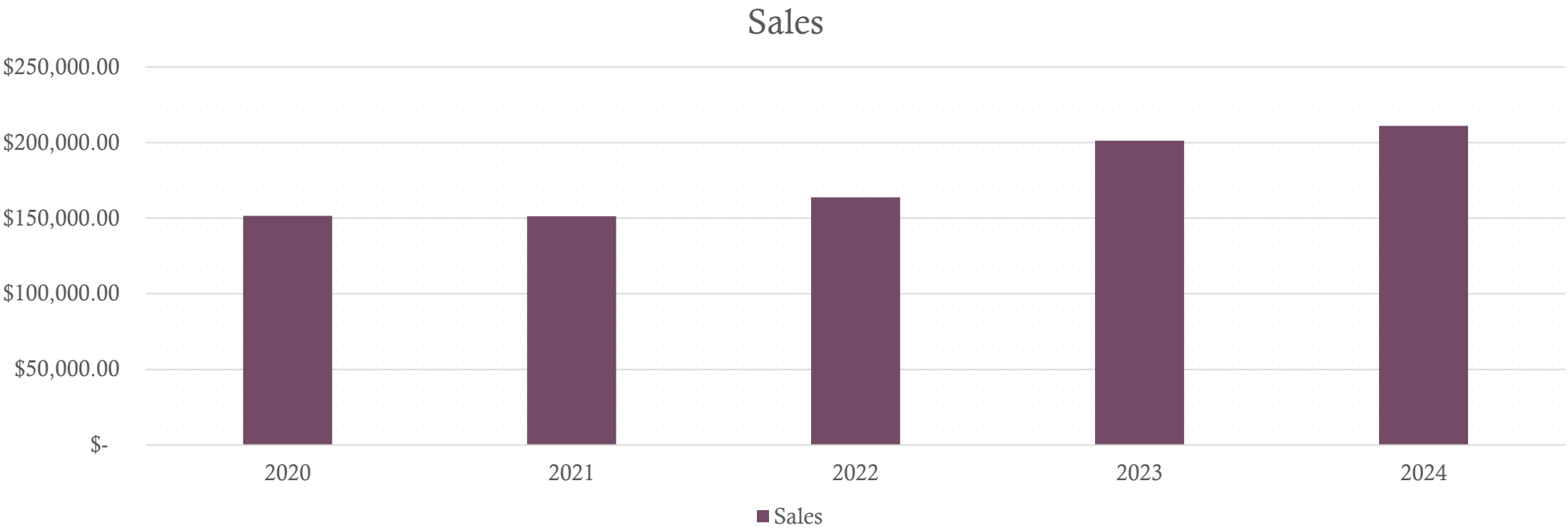
GOLF REVENUE: GREEN FEES, CART FEES, RENTALS



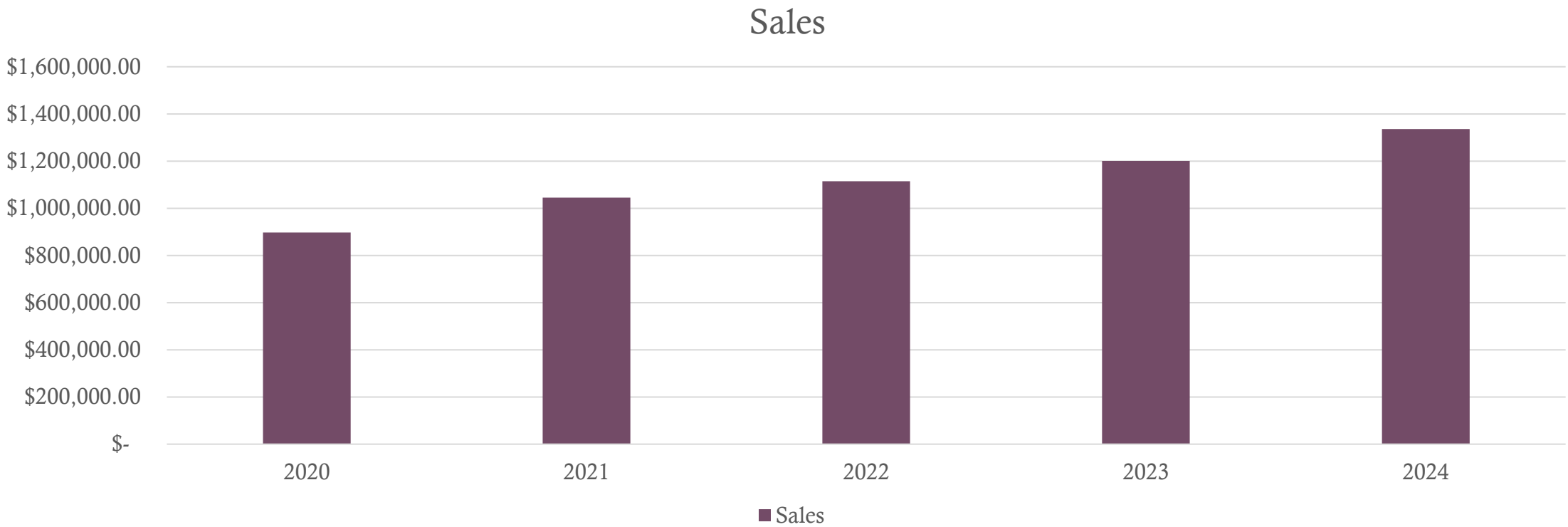
FOOD AND BEVERAGE REVENUE



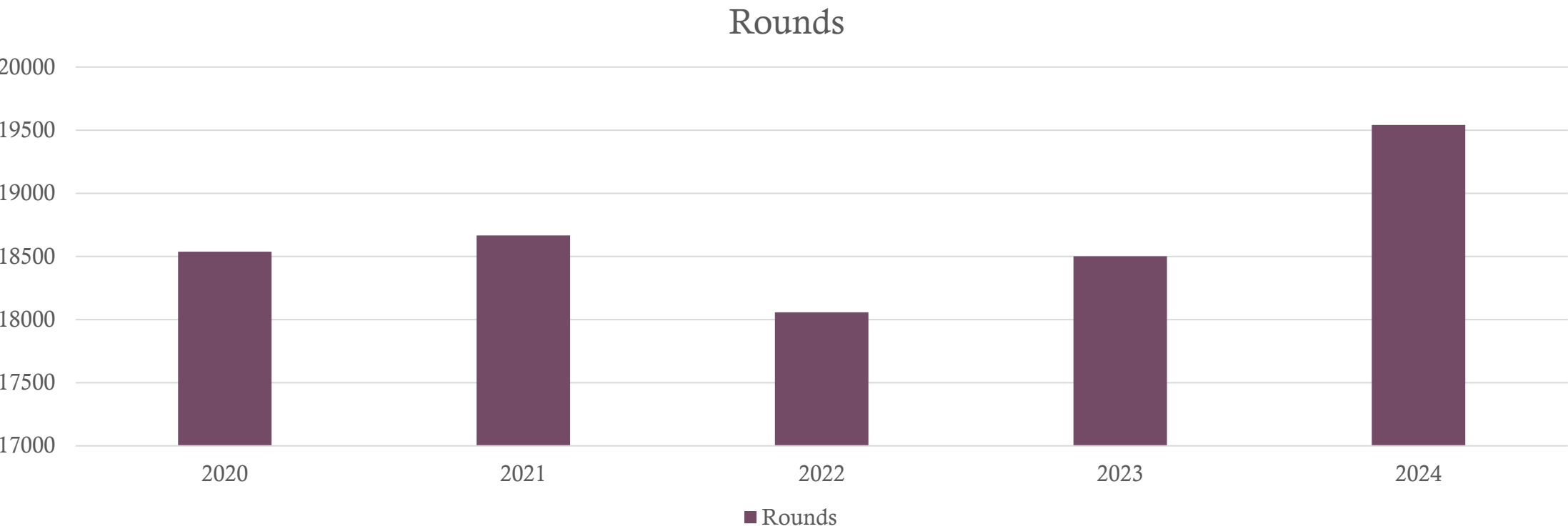
MERCHANDISE REVENUE



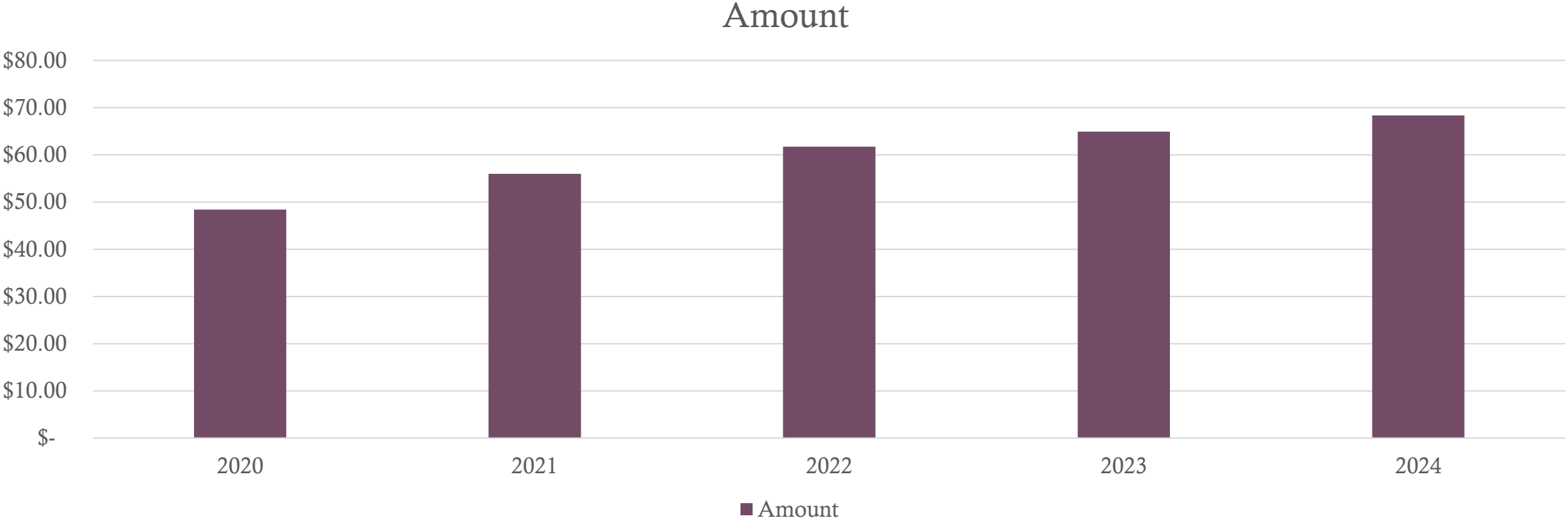
TOTAL REVENUE



ROUNDS PLAYED



REVENUE PER ROUND



2024 HIGHLIGHTS



STAFF

Clubhouse



Maintenance



MARKETING

- Dixie Direct
- Fairways Magazine
- Social Media
- NBC Commercial

Big Thanks to Director of Economic Development Gregg Martinez and his team!!



CLUBHOUSE RENOVATION COMPLETED

New Events Created:

- High School Prom
- Grand Circle's Enchanted Evening
- Dixie Elis Employee Appreciation Day
- Multiple Luncheons
- Open Mic Night
- Christmas Parties
- Weddings



NEW EVENTS

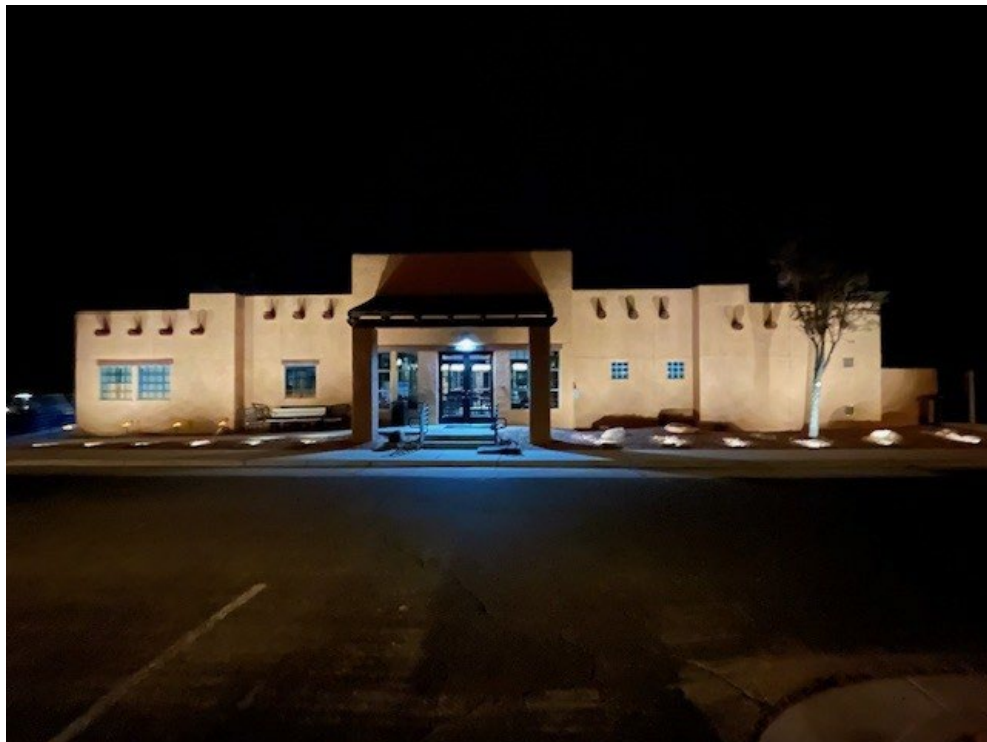
Open Mic Night



Christmas Formal



NEW CLUBHOUSE LIGHTS



TOURNAMENTS AND LEAGUE PLAY

18 tournaments hosted, raising tens of thousands of dollars for charities.

36 LPN Golf Clubs Events with a record 139 members.





VENTRAC TRACTOR PURCHASED

- Multi use vehicle with attachments that allows us to complete a variety of tasks efficiently and effectively including, mowing fairways, mowing rough, slope mowing, edging, hedging, and loading.

BUNKER RENOVATION

New bunker on #5.



HEDGING TREES AND BUSHES ALONG THE RIM

Before



After





- Lake Powell National G.C. is now featured on Golf Now.
 - Millions of users and reviews.
 - Over 10,000 golf courses listed.
 - 4.5 Star Ranking
-



TOP 25 U.S. GOLF COURSES for pace of play #25

Lake Powell National Golf Course

is rated as one of America's 50 best all-around golf experiences.

On the strength of numerous golfer-submitted ratings and reviews, GolfPass recognizes this facility as a treasure of American golf.

2025 – CONTINUE TO IMPROVE

- Staff support and retention.
 - Build on relationships with other departments including PUE.
 - Work on partnerships with local businesses.
 - Increase non golf related events.
 - Promote junior golf.
 - Course improvements.
 - 20,000 rounds!
-

DRIVING RANGE RENOVATION



DRIVING RANGE RENOVATION

- 12 hitting bays with dividers.
 - Commercial Grade mats.
 - Seating area.
 - Golf Ball Dispenser with smart technology.
 - Lights
 - Reduced maintenance costs.
 - More range activity = more green fees.
-

FLIPPING THE NINES

Ability to honor requests
to play the upper nine.

Proximity to the driving
range.

Better first tee control.



FLIPPING THE NINES

- New and improved scorecards
- New course signage.



LAKE POWELL NATIONAL
golf course

THANK YOU!
QUESTIONS?



Library's Mission

Page Public Library is dedicated to the assembly, preservation, and organization of resources from all types of media in a learning and recreational center serving all residents and visitors. It offers each patron an opportunity to seek knowledge, pleasure, personal betterment, and quiet reflection in surroundings dedicated to the pursuit of enlightenment.

Debbie Winlock - Library Manager

Zach Montgomery - Director





Page Public Library, Community Heartbeat | Best Small Library In America, 2023

Libraries are many things to their communities—and sometimes, they're everything. The Page Public Library, on the northern Arizona border, is considered not just a library but the essential core of the community, and has been named LJ and Ingram's Best Small Library in America 2023.

www.libraryjournal.com

“

Best Small Library Highlights 2023-2024

- Presenter at Big Talk Small Libraries web conference
- Keynote Speaker – New Jersey Small Libraries Unconference
- Guest Speaker for the Charlie Cart Pod Cast.
- The American Library Association President visited the library and documentary.
- Article in the International, Peer Reviewed Journal Public Library Quarterly.

12NEWS



Taylor & Francis Online
<https://www.tandfonline.com> › ... › Volume 43, Issue 3

Editorial: Best Small Library in America 2023

by JR Matthews · 2024 — The Page Public Library is honored to receive Library Journal's Best Small Library in America 2023 Award; it's an even greater honor to be chosen out of so ...

The Arizona Republic
<https://www.azcentral.com> › local › arizona › 2024/03/08

This northern Arizona library was named Best Small ...

Mar 8, 2024 — Page Public Library was named best small library in America in 2023 by Library Journal. The Page Public Library is located within the city of ...

Page Library featured in upcoming documentary



Left to right: Arizona Library Association President Lisa Lewis, Library Manager Debbie Winlock, American Library Association President Emily Drabinski, Page Mayor Bill Diak, Coconino County Supervisor Lena Fowler, and cinematographer Nikita Carpenter.

Big Talk Small Libraries

Debbie Winlock
Library Manager

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 479 S. Lake Powell Blvd. Page AZ, 86040

Seairah Combest
Children's Coordinator

scombest@pageaz.gov
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 479 S. Lake Powell Blvd. Page AZ, 86040

“For even the Son of Man came not to be served, but to serve others and to give His life as a ransom for many.”
- Mark 10:45



Public Library Quarterly

Nebraska.gov
<http://nicblogs.nebraska.gov> › bigtalk › 2024/06/17 › is-...

Is Your Public Library the 'Best Small Library in America'

creativecircledcn.com
<https://alpha.creativecircledcn.com> › nmcaz › files PDF

Page Public Library wins 2023 Best Small Library in America ...



Accomplishments

NEW PROGRAMMING

- Dungeons & Dragons for teens
- Dungeons & Dragons for Adults
- Seed Library
- 3D Printing Programs
- Adopt-a Grandparent Outreach Program
- Christmas Angel Tree Outreach (97)
- Taylor Swift Night (117 Attendees)
- Expanded Christmas at the Ranch Event
- Adult After Hours
- Laser Cutter Programs
- Sound Healing
- Mahjong Classes
- Adult Crafting Bonanza
- Photography Class 101
- Friendship Potluck
- Fry Bread Day
- Dia De Los Muertos
- Pages of Freedom
- >>> And More



NEW SERVICES

- **Mango Languages:**
 - Learn a New Language, Including Sign Language
- **Seed Library**
- **Free Legal Talks Series (AZ Courts)**
- **Parenting Classes**
- **WIFI Mobile Checkout**
- **3D Printing Services**
- **Free Vegetables & Fruit**
 - Food Bank Partnership



Accomplishments

Staff Accomplishments

- **Fully Staffed**
 - Adult Program/Outreach
 - Library General Utility
 - Administrative Assistant
- **Open Longer Hours**
 - Added two more public hours per week
- **New Early Literacy Computer**
- **Weeded Non-Fiction Books**
- **New Reference Area & Desk**
- **Community Program Survey**
- **Customer Service Classes (Monthly)**
- **Increase in our Facebook & Instagram Presence**
- **Increased Health Fair Dental Services for children 18 and under**



New Partnerships

- **Coconino County Health Dept.**
 - Nutrition Classes & Culinary Skills for teens.
 - Seed To Supper (Gardening)
- **Chicanos Por La Casa**
 - Active Parenting Classes
- **Southern Utah University & Institute for Heritage Ed.**
- **Institute for Heritage Education**
 - AZ Project Archaeology
- **University of Cincinnati**
 - Family Makers
- **Toys For Tots**
 - New partners – Local businesses, groups, and organizations joined us to provide toys to families
- **University of Arizona (Cooperative Extension)**
 - Parenting Classes

The Page Public Library aligns with the following City Council Strategic Priority Goals & Objectives:

4.1 (Strategically Invest & Support Updating City Facilities); 5.1 (Plan, design & implement community programs to enhance Quality of Life); and, 5.2 (Research/Pursue Grant Opportunities for Rec. Programs).

Library Stats

	2022	2023	2024
Patron Count	19,002	19,708	20,390
Visits to the Library	71,845	91,381	107,170
Programs	858	1,031	1,157
Programs Attendance	35,962	45,720	51,927
Website Hits	31,874	48,555	57,122
WIFI	33,724	42,627	41,941
Circulation	50,268	58,634	61,610
Public Computers	8,955	14,254	18,015



Flagstaff Dentistry 4 Kids
 FlagstaffDentistry4Kids.com

Join us for dental services at
Page Public Library

September 27th-28th 8am-2pm
 479 S. Lake Blvd, Page, AZ 86040

Your child can now receive a comprehensive dental exam including:

- X-rays
- Dental Cleaning
- Fluoride
- Sealant application by one of our licensed dental providers.

Nov. 19th @ 7pm
 The Powell Museum & Archives

BACK FROM THE BRINK
 The Science and Challenges of Protecting California Condors

GUEST SPEAKER
Shawn Farry
 Program Manager
 California Condor Reintroduction

THE PEREGRINE FUND

GLEN CANYON LECTURE SERIES



Meals YTD 2025

Dinner
 10,003

Weekend Meals
 691



Future Goals

- **Five-year strategic plan**
- **Continue to diversify and increase our patron attendance, allowing the library to be a comfortable, safe space for all identities**
- **Provide More essential services**
 - Passports
 - Self Checkout
- **Create a Library logo**
- **RFID Tags for Material & Security**

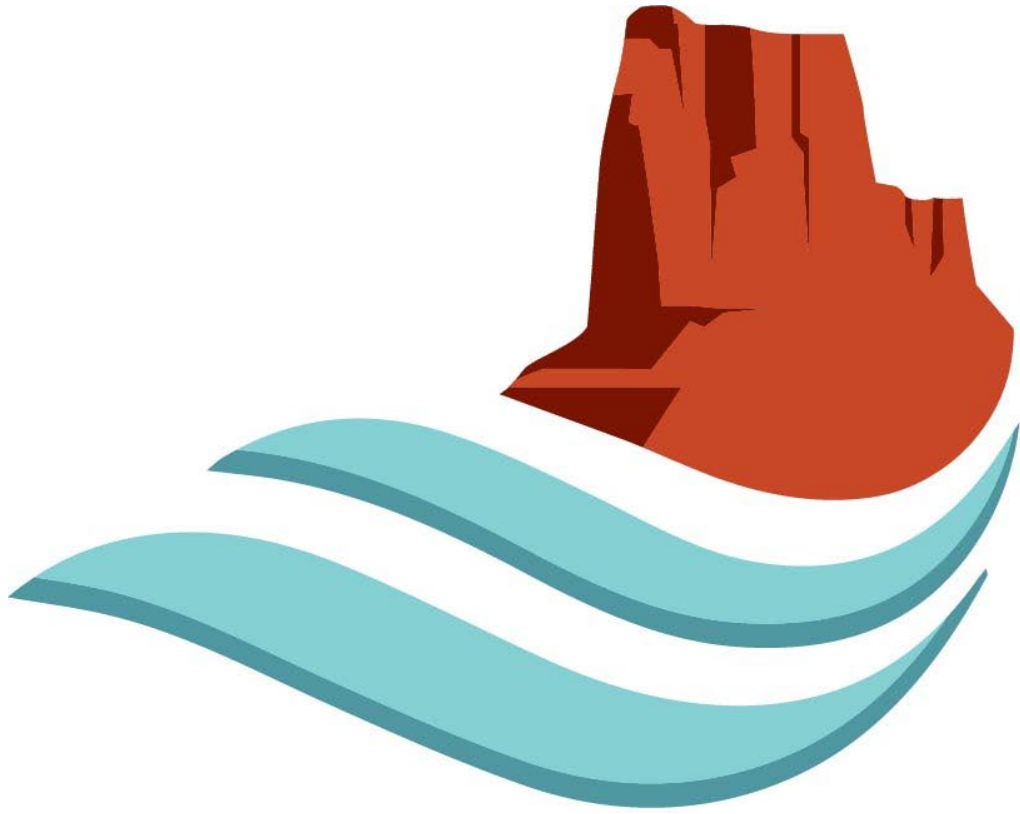
- **Plan more events for the community as a whole:**
 - Women's Expo
 - Culture Festival
 - Youth/teen Events
- **Increase staff training and skills**
- **Increase use of library databases**
- **Expand LOT Library of Things**
- **Councils Goals**

Review the new Council Strategic Priority Goals & Objectives to align library's goals



- **Comic Con**

Increase participation and enhance the event
- **Facility Improvements**
 - Relocating the teen area adjacent to the children's section.
 - Library signage
 - Create study areas
- **Promote early childhood and adult literacy**
 - Quality programs



CITY OF
P a g e
ARIZONA

Information Technologies

IT Team



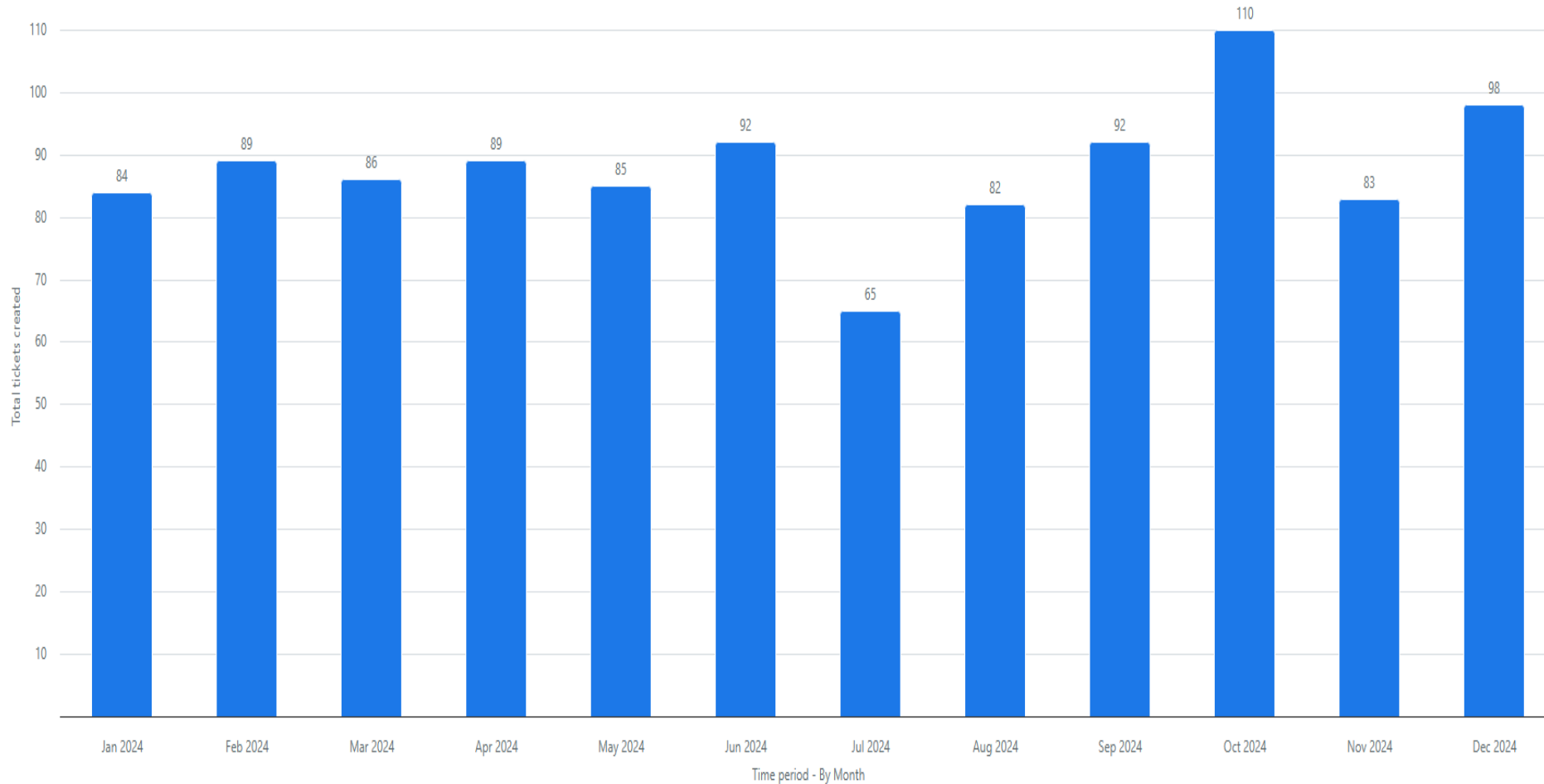
2023-24 Completed Projects

- SCC Right-Of-Way Fiber
 - Approximate City cost for project \$2.2 Million
 - Approximate Income from ROW \$82,000 year
 - City break even is 27 years
 - Fiber ran to the following:
 - Pera Club, Sports Complex, Public Works, Water Tower
 - Community Center, Golf Clubhouse and Maintenance Shop
- Website Administration (High Performing Organization)
 - City of Page, Ask Your Government
 - Library, Golf Course, Police and Fire
 - visitpageaz.com, Events Page
 - New Horseshoe Bend Website <https://horseshoebend.co>
- Centralized Website Calendar (Quality of Life)
- iWorQ Online Permits and Payments
- Security Camera system upgrades in several city buildings
- Cradlepoint upgrade in Public Safety Vehicles
- Spillman Server and Version Upgrade
- 911 upgrade from Lumen to AT&T
- Public Works Move
- Lumen Reconcile which resulted in \$15,000 year savings

2024 Help Desk Tickets

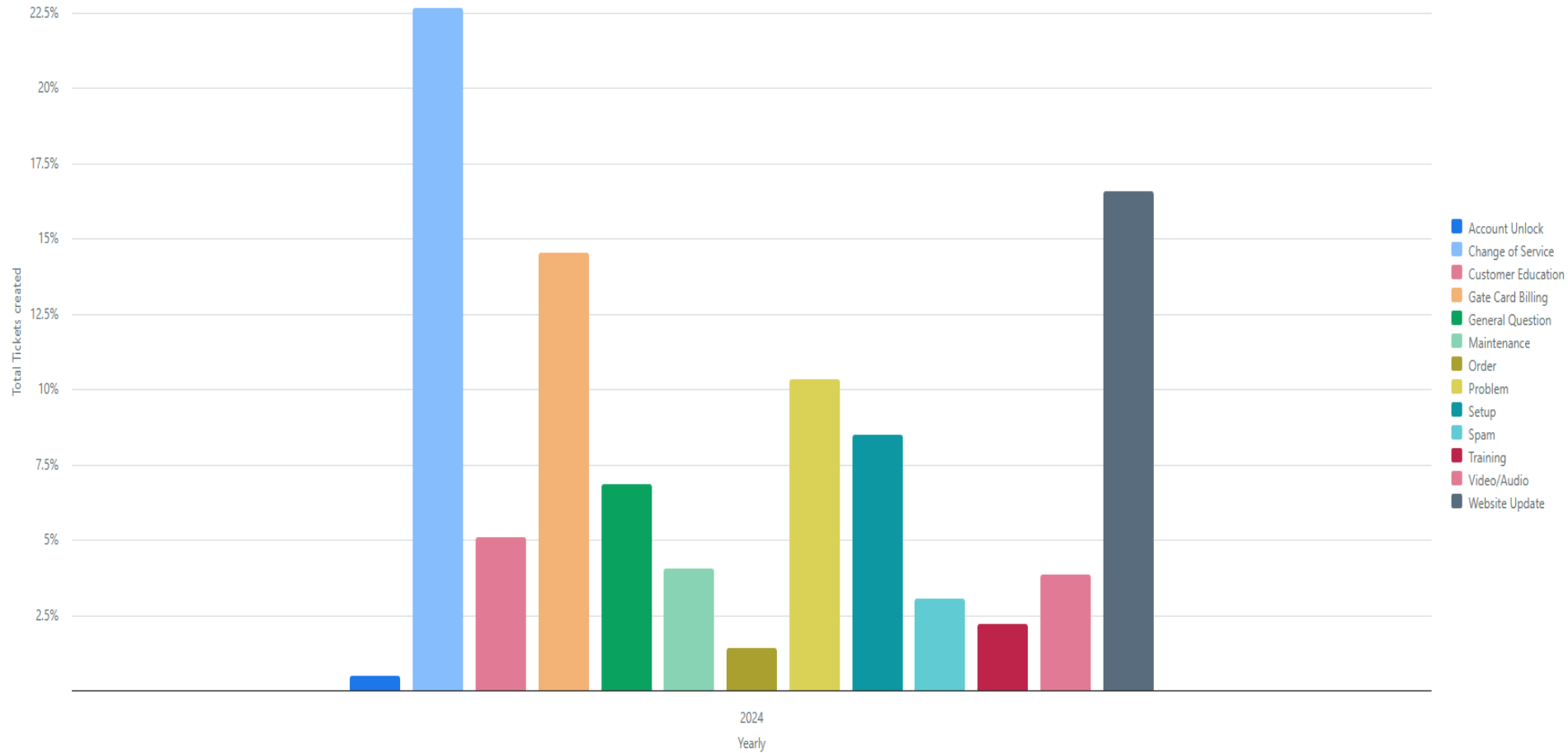
- 1055 Tickets Created

Tickets management overview



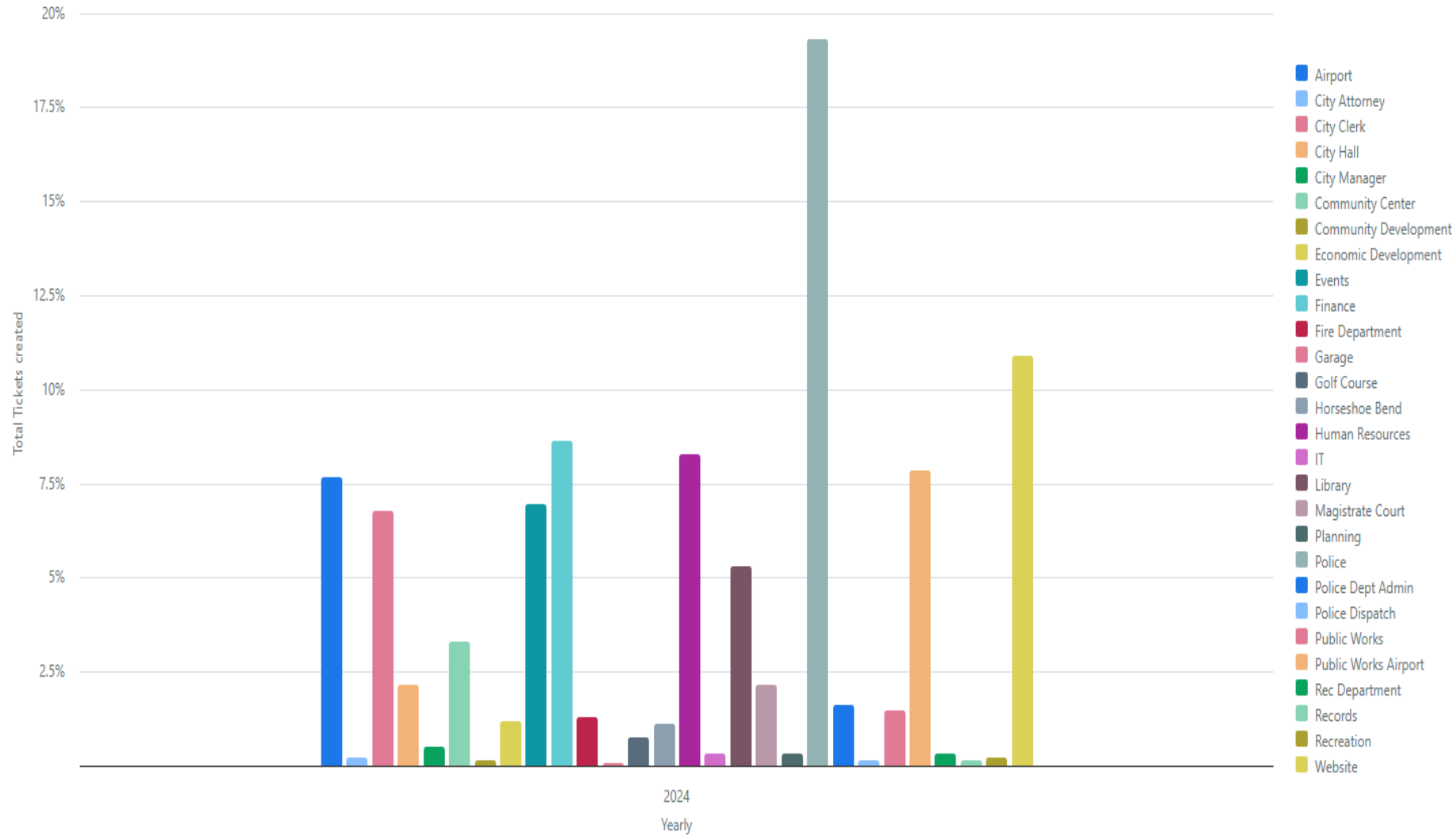
2024 Help Desk Tickets

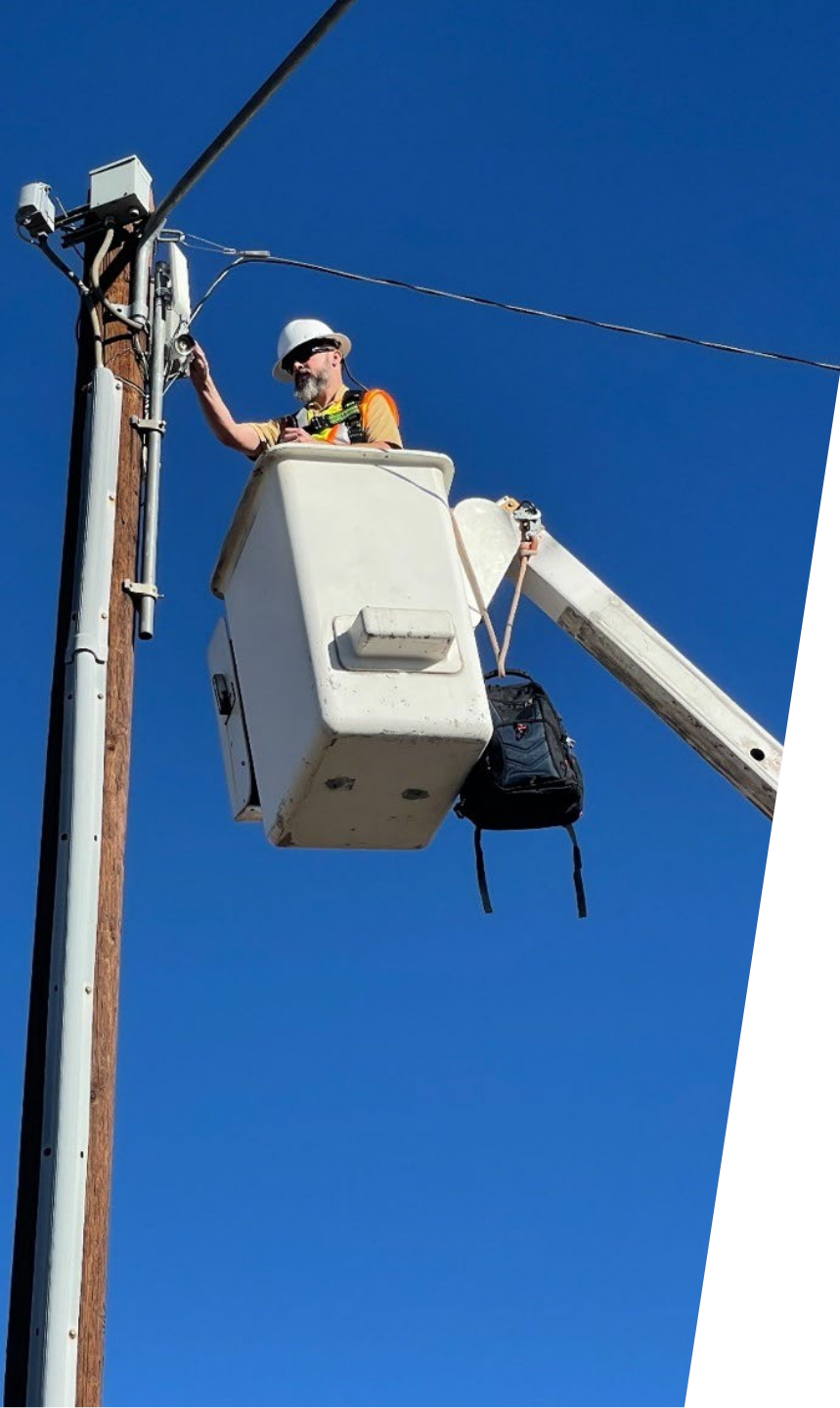
- Tickets by Type



2024 Help Desk Tickets

- Tickets by Location





IT Hard at Work



IT Hard at Work

Golliard Park Cameras





Cabling Public Works



Getting Inside the Job

2025 Projects

- Website Administration (High Performing Organization)
 - Page 50th Anniversary Pages
 - Events Website Refresh
 - General maintenance and content updates
- Library External Cameras
- Sports Complex External Cameras
 - Cover parking lot and entrance
 - Conduit already ran to outside fence during SCC fiber project
 - Park and Splash Pad
 - Run conduit and network to area
- John C. Page Memorial Park Cameras
 - Playground Equipment
 - Run conduit and network to play equipment
- Airport Hangar Cameras
- Public Works / Garage Office
- Convert Golf phone system to City system
- Horseshoe Bend remote solar update

Human Resources & Risk Management

The Team



Rachell French

HR/ Risk Director



Rachel Carlson

HR Assistant



What do we do?

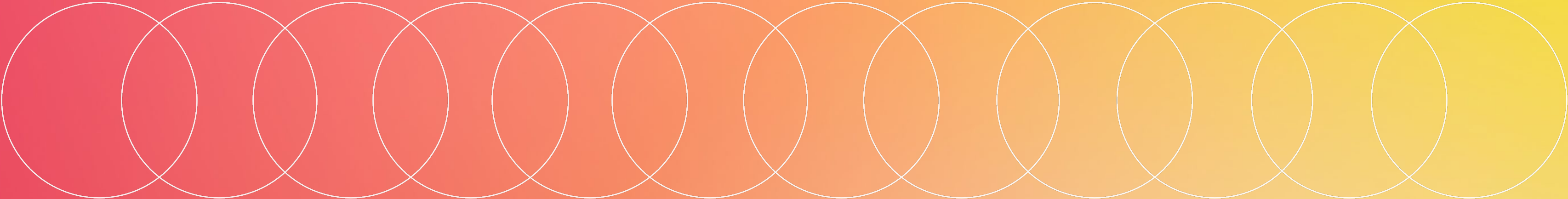
Human Resources

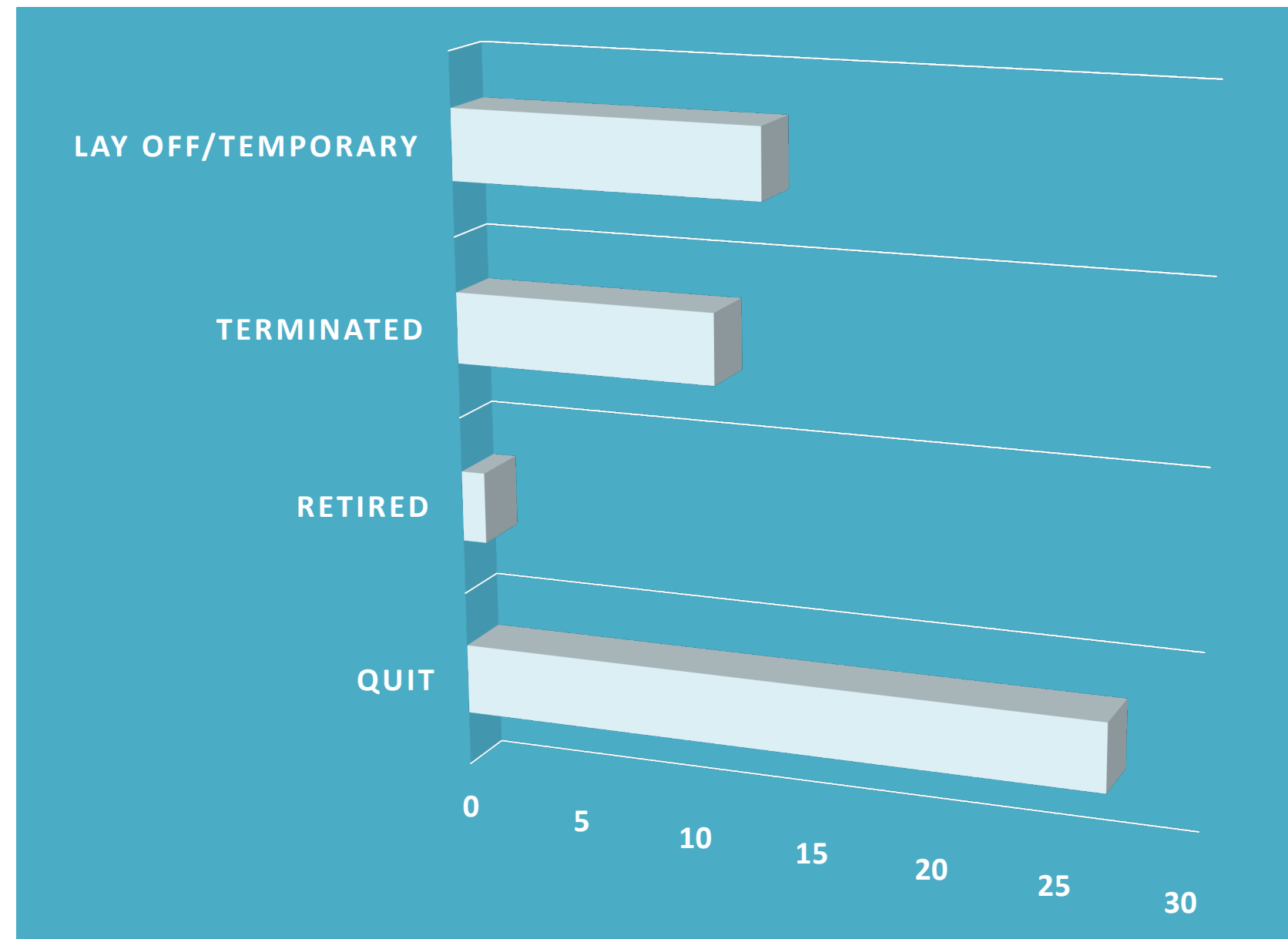
- Compensation Management
- Employment Verifications
- Employee Relations
- Benefits Management/Assistance
- Employee Life Cycle
- CDL Quarterly Drug Testing
- OSHA/Bureau of Labor Statistics/EEOC Reporting
- Employee Recognition
- Employee Advisory Committee
- Serve on RAGHT Board of Trustees
- Serve on RAGHT Wellness Committee
- Serve on PSPRS Board

Risk Management

- General Liability Insurance Renewal/Management
- Asset/Capital Management for Insurance
- Claim Management
- Restitution Management
- Workers Compensation
- Obtain Balloon Regatta Insurance Annually
- Certificate of Insurance Requests/Verification
- Safety Committee
- Training
- ADA Compliance

2023/ 2024 HR Goals Met	2024/ 2025 HR Goals
I-9 Audit	Alliant Comp & Class Study
Implemented PlanSource for EE Benefits	Update HR Section on City Website
Conduct Compliance Audits	Increase Wellness Event Engagement
Employee Info Update	Continue to Increase Employee Engagement & Morale

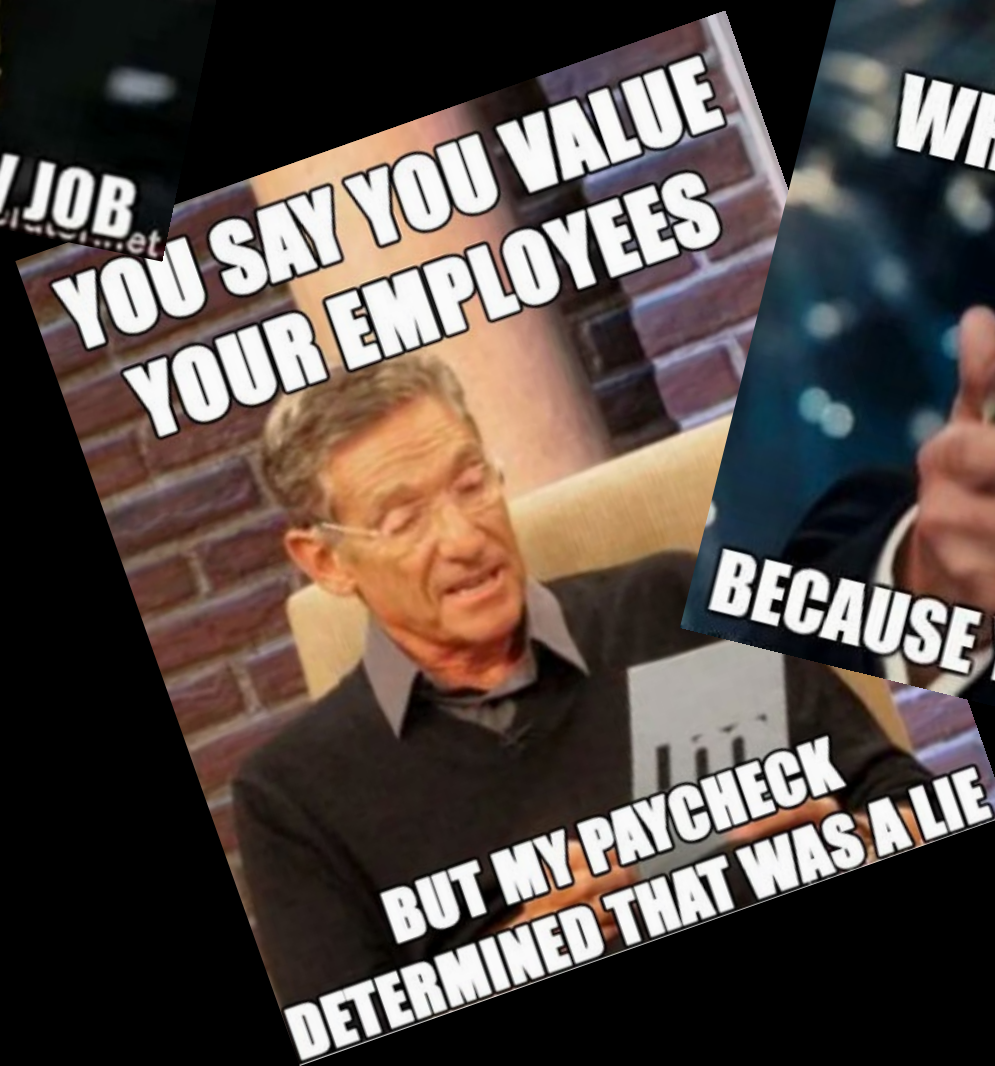




Overall Turnover

29%

Why are people leaving?



What can we do to attract and retain staff?

- *Increase Starting Wages*
- Consistent Annual Increases
- *Daycare Center*
- *Maternity/Paternity Paid Leave*
- *Step Scale for PD*
- *Implementing 2025 Updated Comp & Class*
- Housing/Down Payment Assistance
- Tuition Reimbursement
- Student Loan Repayment Assistance
- Career Development

EAH

Employer Assisted Housing Program

Up to \$20,000 in Downpayment Assistance



About EAH

The City of Flagstaff will provide up to \$20,000 (interest free, deferred payment loan) per household to be used for down payment and/or closing costs on the purchase of a home. Funds are matching funds - assistance will match buyer contribution 2 to 1 with up to \$20,000 in assistance.

EAH Program is a loan that:

- Is secured with a promissory note and recorded deed of trust.
- Up to \$10,000 of the loan is forgiven on a pro rata basis during 10 years of employment and owner occupancy. The remaining loan balance is repaid at sale, refinance for cash out, terminated employment with the City of Flagstaff, or lack of owner-occupancy. This is a one-time employee benefit.
- Please note that this is a partially forgivable loan and **the Internal Revenue Service (IRS) classifies forgiveness of debt as taxable income and wages** to you, with few exceptions. If you have questions about this partially forgivable loan, it is recommended you speak to your certified public accountant or a tax consultant.



Eligibility

- At least one homebuyer per household must be employed by the City of Flagstaff and meet the following employment guidelines:
 1. Worked for the City of Flagstaff in a non-temporary position for a minimum of 12 consecutive months.
 2. Most recent performance evaluation demonstrates work performance meeting or exceeding expectations
 3. Not be on a performance work plan.
- Must not have owned a home within the Flagstaff Metropolitan Planning Organization (FMPO) boundary within the last three years and be a first-time homebuyer in Flagstaff, AZ, as defined by HUD ("an individual who has had no ownership in a principal residence during the 3-year period ending on the date of purchase of the property. This includes a spouse (if either meets the above test, they are considered first-time homebuyers). A single parent who has only owned with a former spouse while married.")
- Must complete the Housing Solutions' online homebuyer education course and one-on-one housing counseling prior to entering into a purchase contract. There is no cost to the employee for these services.
- Must occupy the home purchased with EAH funds as their principal residence.
- If a household consists of more than one eligible city employee, only \$20,000 max is available per household.
(continued on reverse)

The Fun Part of the HR Department

Volunteer@Work Opportunities

- Page Animal Adoption Agency
- St. David's Soup Kitchen/Food Pantry
- City Clean Up
- Quarterly Blood Drives

Annual Position Recognition

- Library Week
- Police/Dispatch Week
- Public Works Week
- Customer Service Week

Annual Parties

- Years of Service Awards
- Retirement Parties
- Employee Appreciation Party
- Christmas Party

GEM's of 2024

Employees Going the Extra Mile

January – Gil Manzanares

February – Chance Williams

March – Megan Marks

April – Alex Sessions

May – Max Graymountain

June – Candace Tsingine

July – Lore Davis-McCluskey

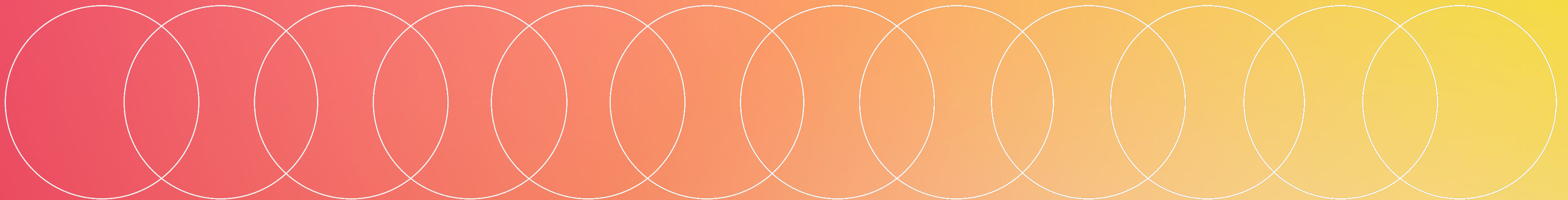
August – Cody Sandersonm

September – Nate Carlson

October – Daylan Jones

November – Kirk Esco

December – Jason Jones

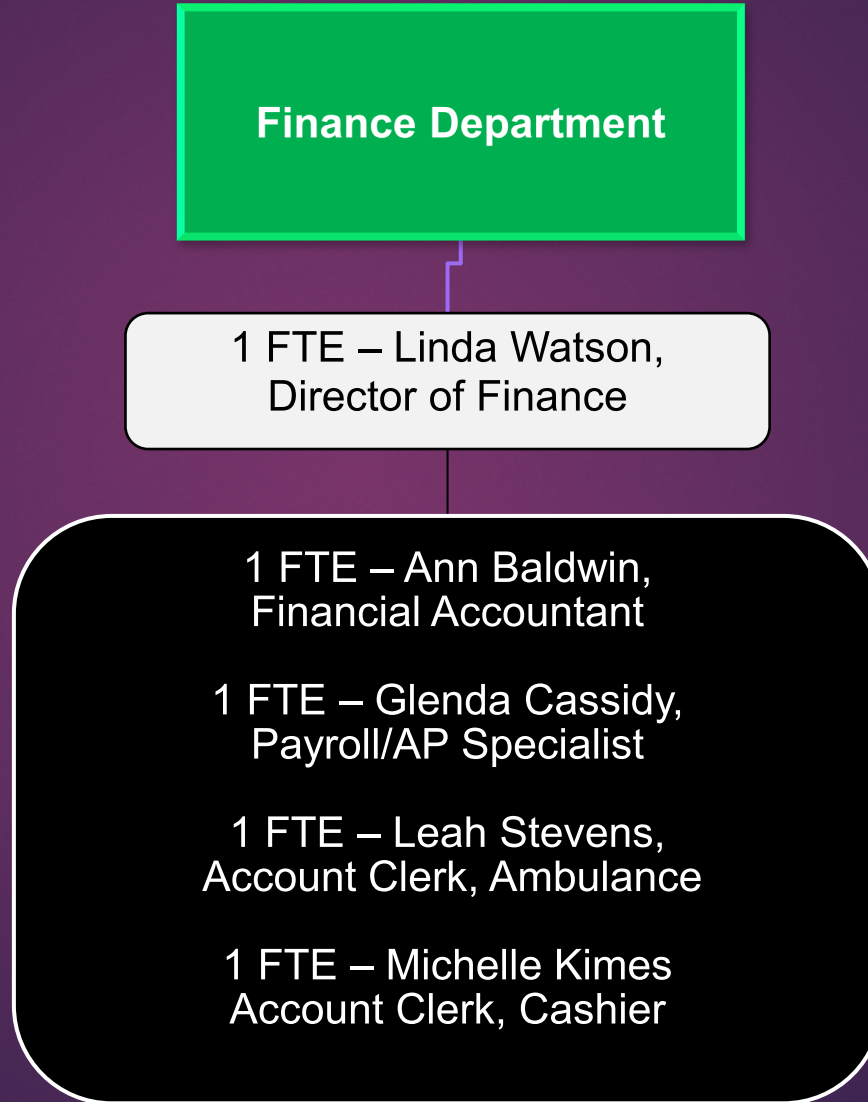


Finance Department

OPERATIONS & CURRENT PROJECTS

FEBRUARY 5, 2025

Finance Department Organization Chart





MEET THE FINANCE STAFF

OVER THE LAST TWO YEARS, WE HAVE SEEN MANY PERSONNEL CHANGES WITHIN THE FINANCE DEPARTMENT.

Linda Watson

Director of Finance

- ❑ Daily Oversight for the Finance Department
- ❑ Cash Investment Management
- ❑ Budget Oversight and Preparation
- ❑ ACFR Oversight and Preparation
- ❑ Daily Oversight to Grants Management
- ❑ Grant Management Oversight
- ❑ “Picking Up the Pieces of Finance”



Ann Baldwin

Financial Accountant

- ❑ Grant Management
- ❑ Sales Tax Reporting and Oversight
- ❑ Payroll Review
- ❑ Monthly/Quarterly Reporting
- ❑ Budget Preparation



Glenda Cassidy

Payroll/AP Specialist

- ❑ Accounts Payable
- ❑ Payroll
- ❑ Backs Up Ambulance Billing



Leah Stevens

Account Clerk- Ambulance Billing

- ❑ Ambulance Billing Clerk
- ❑ Backs Up the Cashier Office
- ❑ Assists in Special Projects within the Department



Michelle Kimes

Account Clerk

- ❑ Cashier
- ❑ Accounts Receivable Billing
- ❑ Credit Card-Bill Spend (Divvy) Review
- ❑ Assists in Grants Management for Library and Parks & Trails Grants
- ❑ Assists in Special Projects within the Department



Functions of the Finance Department

FUNCTIONS OF THE FINANCE DEPT:

- ▶ CUSTOMER SERVICE
- ▶ ACCOUNTS RECEIVABLE
- ▶ CASHIERING
- ▶ AMBULANCE BILLING OVERSIGHT
- ▶ ACCOUNTS PAYABLE
- ▶ PAYROLL
- ▶ SALES TAX ANALYSIS
- ▶ BUDGET MANAGEMENT
- ▶ CASH INVESTMENT MANAGEMENT
- ▶ DEBT MANAGEMENT
- ▶ FIXED ASSET TRACKING
- ▶ GRANT MANAGEMENT

City-Wide Staffing Increases

Budgeted Positions Over the Last 10 Years

FY 2025	188 FTE'S	
FY 2024	178 FTE'S	
FY 2023	161 FTE'S	
FY 2022	148 FTE'S	
FY 2021	152.25 FTE'S	
FY 2020	160 FTE'S	INCREASE DUE TO ADDING HSB AND GOLF
FY 2019	121 FTE'S	
FY 2018	118 FTE'S	
FY 2017	102 FTE'S	
FY 2016	94 FTE'S	

STAFF TRAINING THIS YEAR

CASELLE TRAINING

- ✓ STAFF WILL BE ATTENDING CASELLE TRAINING THIS YEAR, AS REQUESTED

```PAYROLL

```ACCOUNTS PAYABLE

```CASH RECEIPTING

```ACCOUNTS RECEIVABLE

```GENERAL LEDGER

## EXCEL/PIVOT TABLES

- ✓ THE FINANCE STAFF LEARNED AND SHARED LEARNING ABOUT EXCEL & PIVOT TABLES THIS YEAR

| Raw data |       |         |         |       | Pivot table |       |         |
|----------|-------|---------|---------|-------|-------------|-------|---------|
| Date     | Order | Item    | Total   | State | Item        | Count | Total   |
| 1-Jan    | 1001  | Shorts  | \$32.00 | CA    | Hat         | 46    | \$736   |
| 1-Jan    | 1001  | Hoodie  | \$34.00 | CA    | Hoodie      | 59    | \$2,006 |
| 2-Jan    | 1002  | T-shirt | \$18.00 | CA    | Sandals     | 36    | \$864   |
| 3-Jan    | 1003  | T-shirt | \$18.00 | CA    | Shorts      | 25    | \$800   |
| 3-Jan    | 1004  | Shorts  | \$32.00 | OR    | T-shirt     | 47    | \$846   |
| 3-Jan    | 1004  | Hoodie  | \$34.00 | OR    | Grand Total | 213   | \$5,252 |
| 3-Jan    | 1004  | Hat     | \$16.00 | OR    |             |       |         |
| 4-Jan    | 1005  | Shorts  | \$32.00 | ID    |             |       |         |
| 4-Jan    | 1005  | Hoodie  | \$34.00 | ID    |             |       |         |
| 5-Jan    | 1006  | T-shirt | \$18.00 | CA    |             |       |         |
| 5-Jan    | 1006  | T-shirt | \$18.00 | CA    |             |       |         |
| 7-Jan    | 1007  | T-shirt | \$18.00 | CA    |             |       |         |
| 7-Jan    | 1007  | Hat     | \$16.00 | CA    |             |       |         |

This pivot table is summarizing all raw data to the left

## PROFESSIONAL

- ✓ GFOAz CONFERENCES
- ✓ GFOA Conference in Washington DC.
- ✓ RAGHT CONFERENCE
- ✓ Staff Working Toward Professional Certifications in their Field
- ✓ City Department Training Sessions (Timekeeping, A/P Etc.)
- ✓ ASRS Annual Training
- ✓ Hinton Burdick's Local Government Seminar



# ACCOMPLISHMENTS

FISCAL YEAR 2024 PROJECTS  
COMPLETED AND ONGOING INTO FISCAL  
YEAR 2025



# Fiscal year 2024 Annual Comprehensive Financial Report

CITY OF PAGE, ARIZONA

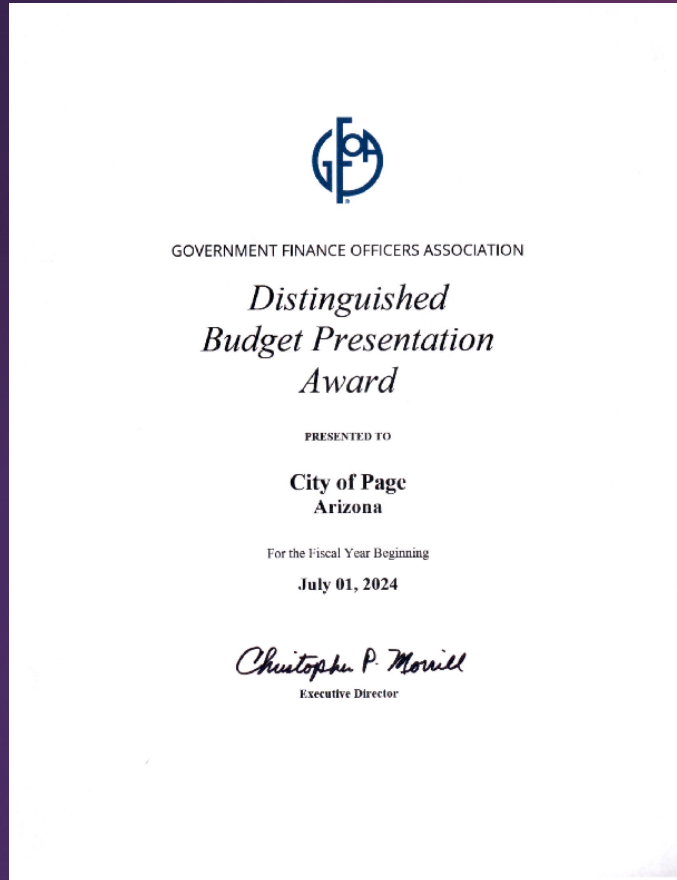


ANNUAL COMPREHENSIVE FINANCIAL REPORT  
For Year Ended June 30, 2024

- ▶ The Finance Department has completed the on-site audit this last September with our auditors, HintonBurdick CPA's and Advisors, and we have recently presented the Fiscal Year 2024 Annual Comprehensive Financial Report (ACFR) to the City Council on February 12, 2025.
- ▶ The Fiscal Year 2024 report was submitted to GFOA for the Annual ACFR award.
- ▶ The City of Page has received the ACFR Award a total of 24 times and the last 14 consecutive years, under my direction.

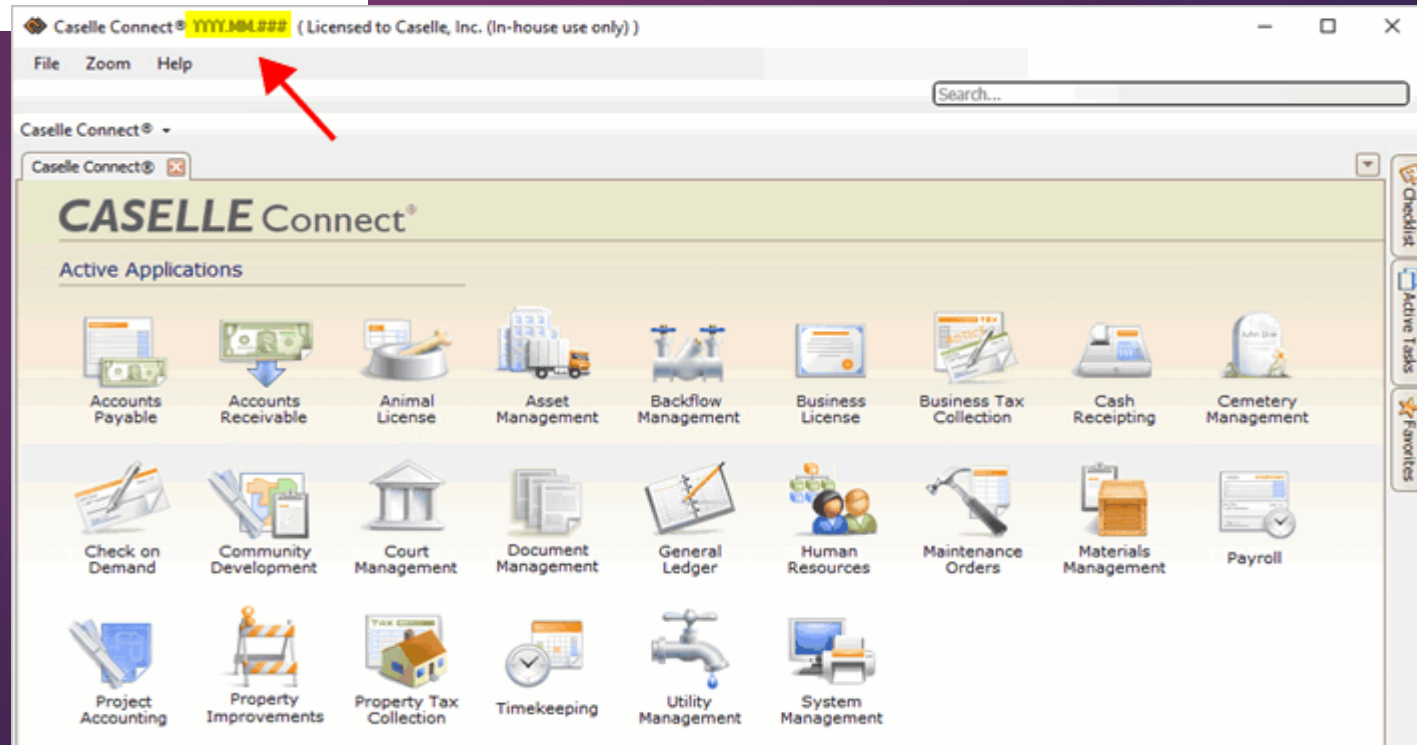


# Fiscal Year 2025 City of Page Annual Budget



- ▶ The Finance Department recently completed the preparation and submission of the Fiscal Year 2025 Annual Budget document to the Government Finance Officers Association (GFOA) for their Budget Award Program.
- ▶ The City has received the GFOA Budget Award for our reporting for 7 consecutive years.

Caselle has a paperless option for processing expenditure requests. We extended this another year, as we train our new staff within the department and will be looking at the best time to implement this process in the coming year or so.





# GRANT UPDATE

## FY 2025-----Budgeted \$17.6M

- ▶ FAA GRANTS (AIRPORT)
- ▶ STREETS
- ▶ LIBRARY
- ▶ POLICE DEPARTMENT
- ▶ COMMUNITY CENTER
- ▶ RECREATION
- ▶ MAGISTRATE COURT
- ▶ COMMUNITY DEVELOPMENT
- ▶ FIRE DEPARTMENT
- ▶ MISCELLANEOUS GRANTS

Beginning Grant Balances on  
July 1, 2024

\$23,000,000

Grant Funds awarded since  
beginning of this fiscal year:

\$6,000,000

Grant funds not spent year-  
to-date

\$18,000,000

# Cash Balance Comparison

## December 2023 to December 2024

|            |  |                                | Dec-23               |  | Dec-24               |
|------------|--|--------------------------------|----------------------|--|----------------------|
| 01-1110200 |  | LGIP - GENERAL SAVINGS ACCT    | 14,963,554.38        |  | 20,154,694.26        |
| 01-1110250 |  | US BANK - GENERAL SAVINGS ACCT | 8,725,857.51         |  | 8,778,379.60         |
| 01-1110350 |  | XPRESS DEPOSIT ACCOUNT         | 25.00                |  | 0.00                 |
| 01-1110700 |  | BMO CASH A/P CHKNG (COMBINED)  | 3,992,982.08         |  | 2,203,349.85         |
| 01-1110800 |  | BMO CASH P/R CHKNG (COMBINED)  | 435,748.11           |  | 750,948.52           |
| 12-1110600 |  | EMERG RESERVE-U.S. BANK ACCT   | 10,983,429.06        |  | 11,848,655.25        |
| 15-1120300 |  | LGIP - HURF SAVINGS ACCT       | 1,259,096.60         |  | 1,148,176.84         |
| 32-1120500 |  | BMO JCEF SAVINGS ACCOUNT       | 9,118.52             |  | 12,565.18            |
| 45-1110700 |  | HSB CHECKING ACCOUNT           | 8,469,860.86         |  | 8,606,793.95         |
| 45-1110800 |  | HSB INVESTMENT ACCT-US BANK    | 0.00                 |  | 4,228,668.73         |
| 72-1120800 |  | BMO -FIRE PENSION SAVINGS      | 10,706.95            |  | 27,892.27            |
| 72-1121100 |  | FIRE PENSION-INVESTMENT ACCT   | 594,812.92           |  | 594,651.31           |
|            |  |                                |                      |  |                      |
|            |  |                                | <b>49,445,191.99</b> |  | <b>58,354,775.76</b> |



# CITY OF PAGE INVESTMENTS

As of December 31, 2024

- EMERGENCY RESERVE FUND.....\$11,848,655
- HORSESHOE BEND RESERVE ACCOUNT.....\$4,228,669
- US BANK INVESTMENTS (General).....\$8,778,380
- LGIP (Local Govt Investment Pool)
  - General Account.....\$20,154,694
  - HURF Account.....\$ 1,148,177

**TOTAL INVESTMENT BALANCES: \$46,158,575**

# BUDGET DATES HIGHLIGHTED

- ❖ Budgets are due to the Finance Department.....**March 6, 2025**
- ❖ City Manager/Finance Review.....Week of **March 11-14, 2025**
- ❖ Department Head Meetings with the City Manager/Finance.... **March 31<sup>st</sup>- April 10, 2025**
- ❖ City Manager's Budget Work Session with City Council..... scheduled for Thursday,  
**May 15, 2025**
- ❖ Adoption of our Tentative Budget by City Council scheduled..... **May 28,2025**
- ❖ Adoption of the Final Budget by City Council scheduled..... for the **June 25, 2025**



Just a reminder, we have been using our program with Caselle called “Doculivery”. This program allows all paycheck stubs to be viewed on-line. W-2’s are accessible to the employees who sign up to receive these documents electronically.

**Paystubs**

| Easy | Detailed | Modern | Striped |
|------|----------|--------|---------|
|------|----------|--------|---------|

CO. FILE DEPT. CLOCK NUMBER  
MCS Check Number 02470383 0

Company Name  
Company Address  
City, State, Zip Code

Social security number: 100-00-4200  
Marital Status: Single  
Marital Status: 0

### Earnings Statement

Period start: 02/17/2021  
Period ending: 02/22/2021 7 Working Days  
Pay date: 02/21/2021  
Emp #: 0000

| Earnings         | rate  | hours | this period   | year to date    |
|------------------|-------|-------|---------------|-----------------|
| Regular          | 10.00 | 40    | 400.00        | 4,400.00        |
| Overtime         | 0.00  | 0     | 0.00          | 0.00            |
| Holiday          | 0.00  | 0     | 0.00          | 0.00            |
| Vacation         | 0.00  | 0     | 0.00          | 0.00            |
| Bonus            | 0.00  | 0     | 0.00          | 0.00            |
| Frost            | 0.00  | 0     | 0.00          | 0.00            |
| <b>Gross Pay</b> |       |       | <b>400.00</b> | <b>4,400.00</b> |

| DEDUCTIONS & STATUTORY |       |               |                 |
|------------------------|-------|---------------|-----------------|
| Federal Income Tax     | 40.10 |               | 496.10          |
| Social Security Tax    | 24.80 |               | 272.80          |
| Medicare               | 5.80  |               | 63.80           |
| State Income Tax       | 20.00 |               | 220.00          |
| SUI/SDI Tax            | 0.00  |               | 0.00            |
| 401(K)                 | 0.00  |               | 0.00            |
| <b>Net Pay</b>         |       | <b>304.90</b> | <b>3,147.30</b> |

\* Excluded from federal taxable wages

Company Name  
Company Address  
City, State, Zip Code

Payroll check number: 02470383  
Pay date: 02/21/2021  
Social Security No. 100-00-4200

Pay to the order of: JANE HARRER  
This amount: THREE HUNDRED FOUR DOLLAR & THIRTY CENT & \$304.90

VOID AFTER 180 DAYS

VOID VOID VOID

VOID VOID VOID

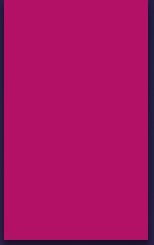
VOID VOID VOID

| 22222                                               |                            | Employee's social security number                          |                     | OMB No. 1545-0008              |                     |                  |
|-----------------------------------------------------|----------------------------|------------------------------------------------------------|---------------------|--------------------------------|---------------------|------------------|
| b Employer identification number (EIN)              |                            | 1 Wages, tips, other compensation                          |                     | 2 Federal income tax withheld  |                     |                  |
| c Employer's name, address, and ZIP code            |                            | 3 Social security wages                                    |                     | 4 Social security tax withheld |                     |                  |
|                                                     |                            | 5 Medicare wages and tips                                  |                     | 6 Medicare tax withheld        |                     |                  |
|                                                     |                            | 7 Social security tips                                     |                     | 8 Allocated tips               |                     |                  |
| d Control number                                    |                            | 9                                                          |                     | 10 Dependent care benefits     |                     |                  |
| e Employee's first name and initial Last name Suff. |                            | 11 Nonqualified plans                                      |                     | 12a                            |                     |                  |
|                                                     |                            | 13 Statutory employee Retirement plan Third-party sick pay |                     | 12b                            |                     |                  |
|                                                     |                            | 14 Other                                                   |                     | 12c                            |                     |                  |
|                                                     |                            |                                                            |                     | 12d                            |                     |                  |
| f Employee's address and ZIP code                   |                            |                                                            |                     |                                |                     |                  |
| 15 State                                            | Employer's state ID number | 16 State wages, tips, etc.                                 | 17 State income tax | 18 Local wages, tips, etc.     | 19 Local income tax | 20 Locality name |
|                                                     |                            |                                                            |                     |                                |                     |                  |

Form **W-2** Wage and Tax Statement  
Copy 1—For State, City, or Local Tax Department

2021

Department of the Treasury—Internal Revenue Service



~~THANK YOU FOR YOUR TIME~~

ANY QUESTIONS OR  
COMMENTS???





# Economic Development

Calendar Year 2024





# Economic Development Team

Economic Development

Special Events



Gregg Martinez



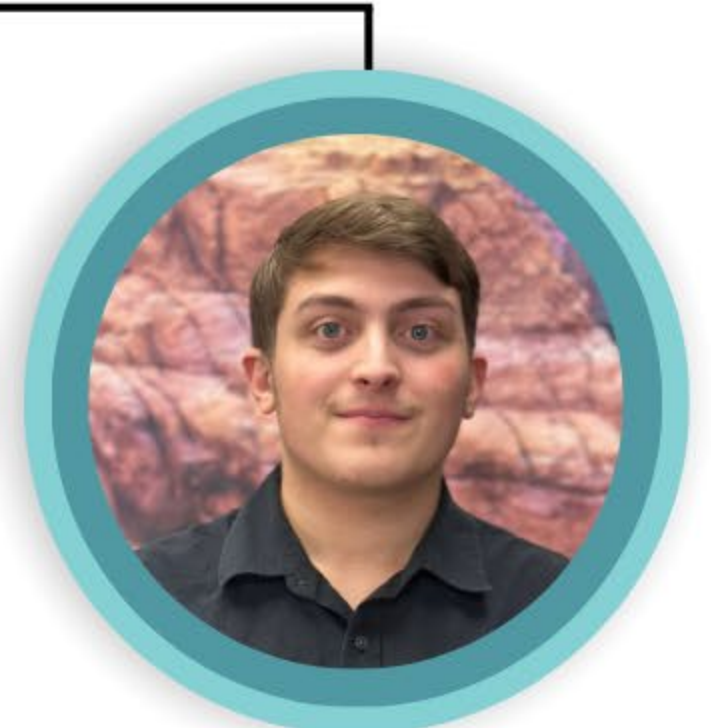
Jackelyne Aguirre



Lissette De La Cruz



Joseph Walker



Trystan Conley

Recreation



Dakota Richardson



Kele Meredith



Allie Coldwell





# Recreation Update

January 2025





# 2023- 24 vs 2024 - 25

## Participation Numbers

### 2023 - 2024

Youth Soccer (2023) – 310 Participants  
Youth Basketball (2023) – 129 Participants  
Youth Flag Football (2023) – No League  
Adult Summer Softball (2023) – 12 Teams  
Winter Softball (2024) – 6 Teams

No Adult / Kids Functional Strength Camps

### 2024 - 2025

Youth Soccer (2024) – 396 Participants – *28% Growth*  
Youth Basketball (2024) – 154 Participants – *19% Growth*  
Youth Flag Football (2024) – 70 Participants  
Adult Summer Softball (2024) – 15 Teams  
Adult Winter Softball (2025) – 8 Teams

Adult / Kids Training Camps – 66 Camps





# New Offerings

## New Day Events or Games

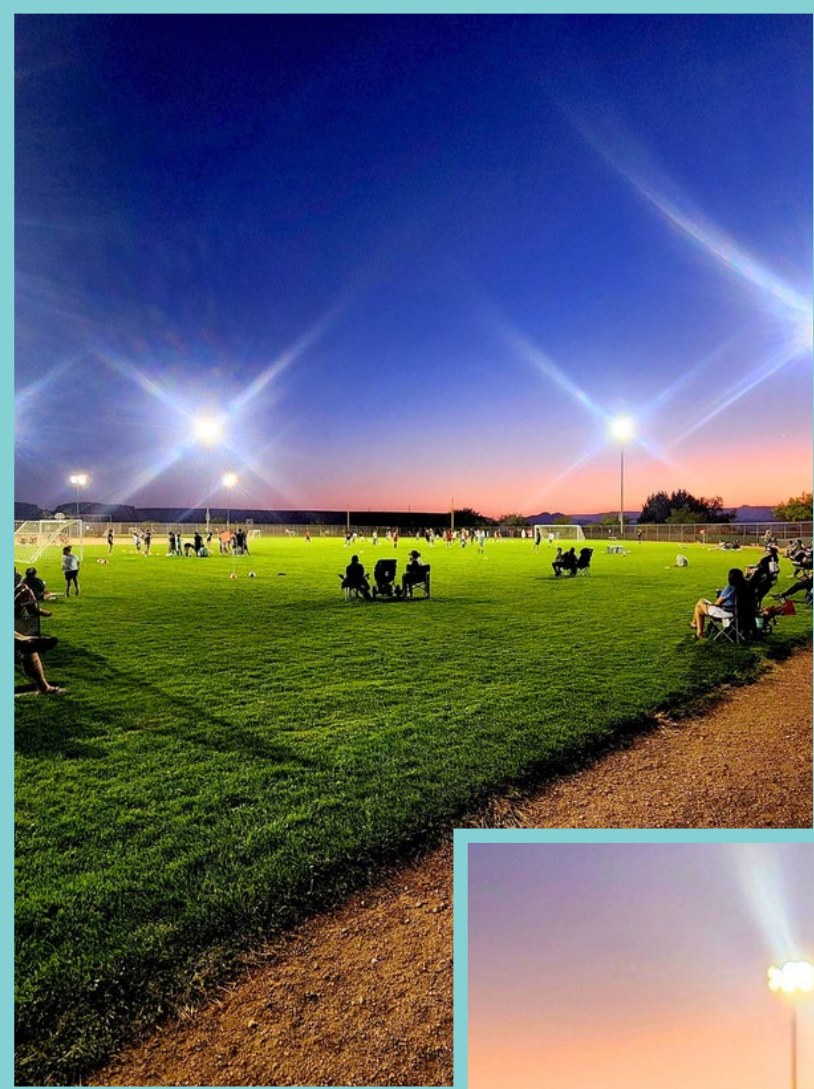
- Pickleball Tournament (May – September)
- Cornhole Nights (Everyday Friday of April & November)
- July Basketball Camp
- Super Soccer Saturday & Skills Night with High School Players
- Hosted GCOA Soccer Season
- Assisting with the Food Bank – Every 2nd of the Month

## New Leagues

- Youth Functional Strength and Sports Specific Camp (June – July)
- Adult Functional Strength Camp (June – July)
- Youth Flag Football & Tournament
- Adult Flag Football League & Tournament







# Sports Complex Maintenance

- **1.5 hours** to dig, drag and water per softball field
- **30 - 45 minutes** to line the fields for games & practices (M, T, W, & TR)
- **2.5 hours** every day to clean out trash bins, pick up floating trash and cleaning bathrooms
- **2 hours** to mark up and measure Flag football fields and soccer fields.
- Remarking takes **1 hour (3x a week)**

## Other Duties:

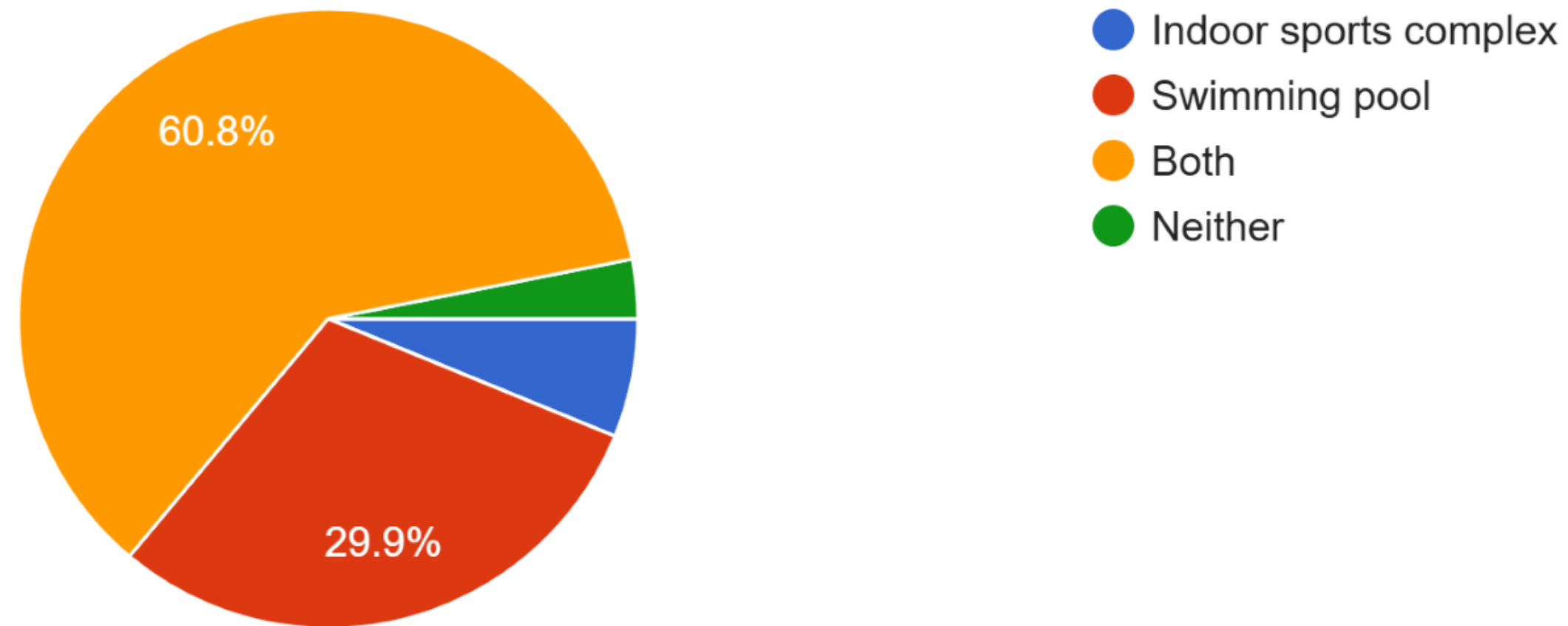
- Rake bases on fields
- Pick up weeds throughout fence line
- Replace dug out and fence shades
- Clean concession stand, tool room, storage areas, and upper deck offices
- Maintain sprinkler systems



# Surveys conducted in 2024

Which recreation facility would you like to see the City add?

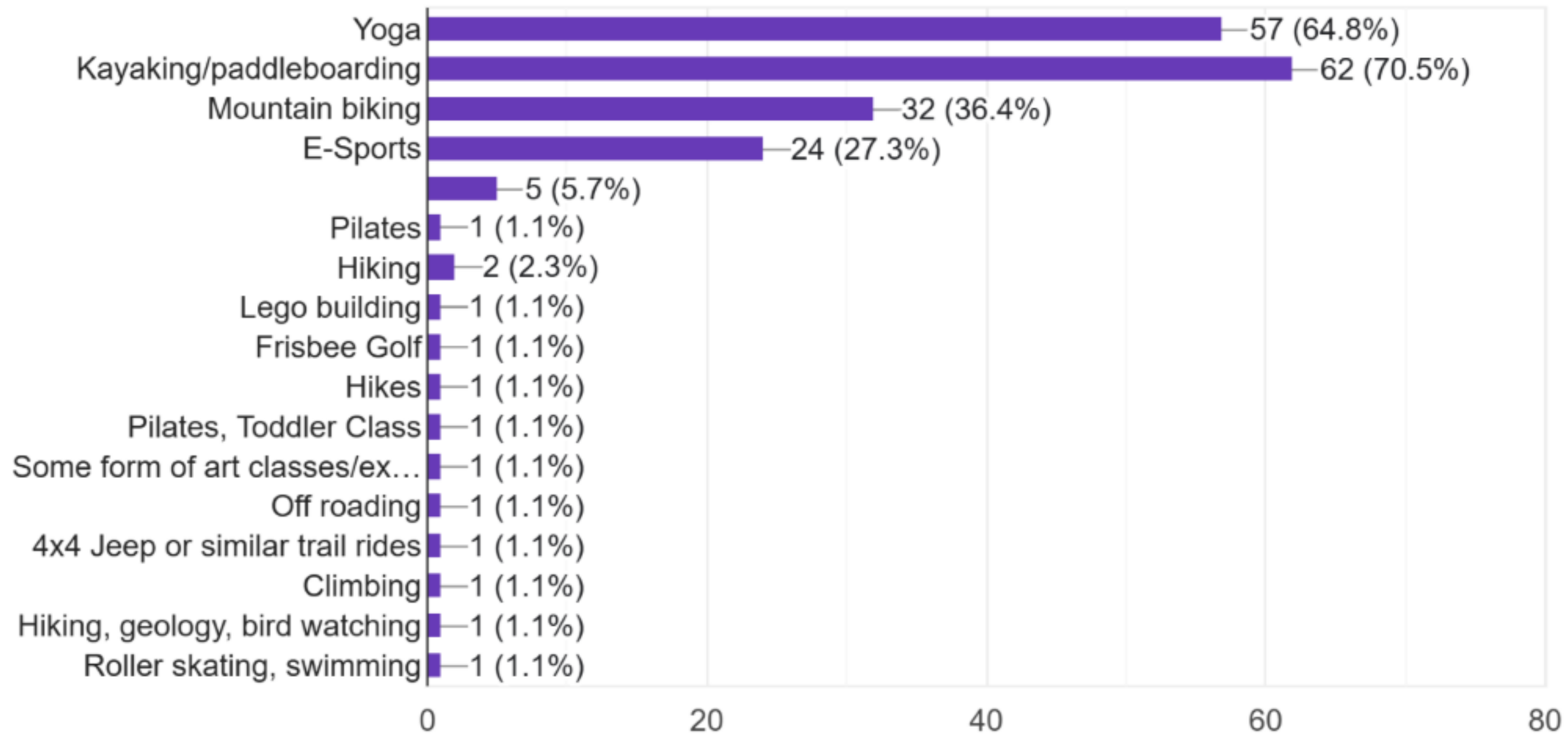
97 responses



# Surveys conducted in 2024

Which non-sporting recreation options are you interested in? Select all that apply.

88 responses







# Special Events Update

January 2025







# Popular Annual Events

The City of Page hosts a variety of events throughout the year, catering to families and the broader community. Highlights include beloved traditions like the Easter Egg Hunt, Family Field Days, and the Summer Concert Series. A recent addition to our lineup is the exciting “Rock-toberfest!” Our most popular events include:

## Summer Concert Series

**June - September**

A monthly favorite, the Summer Concert Series serves as a cornerstone of our community events, attracting an average of **700 attendees per concert**.

## Family Field Days

**July - September**

Perfect for beating the summer heat, Family Field Days feature games, water slides, and bounce houses, making them a hit with families. These events draw around **200+ attendees**.

## 4th of July Celebration

Our Independence Day celebration is a standout event, drawing an impressive **3,000 attendees**. It's a fantastic occasion for community bonding and an excellent platform for businesses to connect with residents and visitors.

## Christmas in the Park

**Thanksgiving Weekend**

In 2024, this festive event brought in:

- **18 Floats**
- **28 Vendors**
- **600+ in attendees**

## Page, AZ Balloon Regatta

**First Weekend of November**

In its 21st year, the Balloon Regatta continued to bring national attention to Page. The 2024 event saw:

- **69 Balloon Pilots**
- **34 sponsors** contributing a total of **\$22,250**
- **100% city - wide hotel occupancy**, showcasing the event's immense tourism impact.



# New Celebratory Events

In honor of the City of Page's 50th Anniversary, we are thrilled to introduce a year-long series of special events designed to bring our community together and celebrate this milestone.

## Free Movies at the Mesa Theatre

**Every Saturday in January**

Special screenings of fan favorite movies filmed in Page including: John Carter, Evolution, Maverick & Planet of the Apes (1968).

## Free Saturdays at the Mueseum

**Every Saturday in February**

In partnership with Powell Museum & Archives, showcasing special exhibits every Saturday in February.

## 50th Anniversary Celebration

**Saturday, March 1**

Living Legend Parade at John C. Page Memorial Park  
1975 Time Capsule Unveiling in front of City Hall.

## 70's Roller Rink at Page Park

**Saturday, May 10**

Requested by our Youth Advisory Commission, this retro roller skating event features skating and a live DJ spinning 70's hits all evening long.

**January  
Welcomed  
638 Visitors**







# New Celebratory Events

## Taste of Page Food Truck Festival

**Saturday, June 7**

Join us at Page Park for a fun-filled day of delicious food, live music, and family-friendly activities!

## 48 Hour Film Race

**Friday, June 13 - Sunday, June 15**

Calling all filmmakers! Are you ready to accept the challenge of creating a movie over one weekend?

## Page Film Festival at Mesa Theatre

**Monday, June 16 - Saturday, June 21**

In partnership with the Mesa Theatre, join us to watch Page Film Classics on the big screen.

## Page Art Festival at the CAB

**Saturday, June 28**

Celebrate creativity with a day of art, music, and all things imaginative.



# 2025 Event Calendar

## January

Free Movies at Mesa Theatre

## February

Free Saturdays at the Museum

## March

50th Anniversary Celebration

## April

Page Attacks Trash

A city-wide initiative to help clean up and preserve the beauty of our community!

Easter Egg Hunt

An exciting, family-friendly event filled with games, activities, and of course, our beloved Easter egg hunt.

## May

70's Roller Rink

Requested by our Youth Advisory Commission, this retro roller skating event features skating and a live DJ spinning 70's hits all evening long.

## June

- Taste of Page Food Truck Festival
- 48 Hour Film Race
- Film Festival at Mesa Theatre
- Page Art Festival

## July

- 4th of July Celebration
- Family Field Day, July 19

## August

- Summer Concert, August 2
- Family Field Day, August 16

## September

- Summer Concert, September 6
- Family Field Day, September 20
- Rocktoberfest, September 27

Celebrate fall with family and friends! Enjoy live music, barrel racing, brat-eating contests, and more at this festive event.

## October - November

- Balloon Regatta, Oct. 30 – Nov. 2
- Christmas in the Park, November 29



# New 50th Anniversary Website

Will be actively updating



Visit our website:  
[bit.ly/CityofPage](https://bit.ly/CityofPage) - 50







# Marketing CY 2024

# Advertising Campaigns

## Arizona Diamondbacks

February, March, July, August, & Sept. 2024  
30 second commercials & Spring Training

## Arizona Cardinals

August, November, & December 2024  
30 second commercials

## Madden Media

September & October 2024  
Balloon Regatta & Oktoberfest

## Miles Media

October, November, & December 2024  
Apple Maps Guide

## GSTV

March & April 2024  
Gas station 30 second commercials

## Arizona Lottery

February through April 2024  
Social media

## Hemispheres

June 2024  
United Airlines in-flight magazine

## Peacock Sports Streaming

March 2024 through February 2025  
30 second commercials



# Local Advertising

## Lake Powell Chronicle

2 ads in each weekly release

## Electronic Message Board

Weekly updates on electric message board on South Lake Powell Boulevard

## Website

Frequent updates on news and announcements

## Radio

Radio ads for events and activities

## Hotel Signs

11x17in & 22x28in signs in hotels and local businesses

- Airport
- Best Western Plus
- Best Western View
- City Hall
- Clarion
- Community Center
- Days Inn
- GCC
- Home 2 Suites
- Hyatt Place
- Knights Inn
- Marriott
- Quality Inn
- Roam RV Park
- Super 8
- The Bowl
- Travelodge
- Baymont
- Canyon Inn
- Comfort Inn
- Hampton Inn
- Holiday Inn
- Horseshoe Bend
- La Quinta
- LPNGC
- Lake Powell Motel
- Motel 6
- Page Campground
- Rodeway Inn
- Sleep Inn
- Wingate
- Horseshoe Bend
- The Hub

# Fam Tours

- **5 Journalists - J. Lauren PR**

May 1-3, 2024

*Parents Magazine, Welcome to Arizona, Sand Diego Family Magazine, Cowboys & Indians, South Bay Magazine, East Bay Times, & Mercury News.*

- **Cordula Funke - AOT Germany**

September 1-2, 2024

- **National Park Travelers**

October 4-6, 2024

- **4 Journalists - AOT Mexico**

October 24-25, 2024

- **Sandrine Faucher - AOT Canada**

November 1-2, 2024

- **Chantal Cooke - AOT USA**

November 15, 2024

- **Jonathan Custeau - AOT Canada**

December 7-8, 2024



# Peacock Sports Streaming

- **March** - 72,144 impressions
- **April** - 34,688 impressions
- **May** - 59,129 impressions
- **June** - 97,939 impressions
- **July** - 50,100 impressions
- **August** - 70,622 impressions
- **September** - 989,754 impressions
- **October** - 546,234 impressions
- **November** - 736,326 impressions
- **December** - 537,784 impressions

**Total impressions: 3.1 million**

# Web & Social Analytics

## City of Page

|                  | 2024  | 2023   |
|------------------|-------|--------|
| FB Reach         | 601K  | 427.6K |
| IG Reach         | 48.7K | 20.8K  |
| FB New Followers | 1K    | 1.2K   |
| IG New Followers | 391   | N/A    |
| Website Visitors | 104K  | 60K    |



# Web & Social Analytics

## Visit Page AZ

|                  | 2024   | 2023  |
|------------------|--------|-------|
| FB Reach         | 1M     | 1.1M  |
| IG Reach         | 196.8K | 81.6K |
| FB New Followers | 1.6K   | 1.6K  |
| IG New Followers | 3.6K   | N/A   |
| Website Visitors | 161K   | 28K   |

# Public Information Officer

## Platforms

- Business displays
- Direct mailer
- PSA & radio
- Roadway signs
- Email newsletter
- Bulletin boards
- Fence banners
- Digital displays
- Community leaders
- Social Media
- NGO's
- Geotargeting
- Website

## Daily Tasks

- Conducts internal & external communications
- Assists with communication for departments
- Attends all meetings
- Organizes all releases
- Enhances Page Happenings for multiple platforms

## First Day

- Meet with all city departments to determine their level of outside communication
- Create a media sheet release form
- Works with Council and Clerks
- Implements recommendations from Zion & Zion



**Thank You**



# **FY 25/26 Community Center Presentation**

**Manager – Becky Reed**

**Director – Zach Montgomery**



# Welcome to Our Center-



- The Page Community Center has had an amazing year of transformation and growth. We have come together as a “family” with our patrons and value what is needed to allow for a structured and prosperous setting to gather. As we anticipate reopening the doors following our renovation, we reflect on the importance of what our citizens mean to us and how excited we are to have them back.

# Services:

## SERVICES WE OFFER:

- Meals – Meals on Wheels (MOW),
- Meals - To Go and Dine In
- Nutrition Referrals
- Healthy Snack Classes
- Exercise Programs
- Crafts
- Game Days
- Yoga Classes
- Meal Kits
- Out of Town Excursions

## SERVICES WE WOULD LIKE TO OFFER:

- In town transportation for our homebound citizens (medical and Community Center visits)
- Public Meetings
- Workshops (technology, art, music, gardening)
- Monthly Book Club
- Play with a pet

## GOALS:

- Additional programs
- Patio Revitalization
- In town transportation
- CPR Class
- Work with other departments to bring informative topics to our citizens
- Kitchen enhancements
- Townhouse kitchen upgrades (refrigerator and utility sink, prep station)



# Organizational Chart

There are currently four full time and two part time employees.

- Zach Montgomery - Director
- Becky Reed - Manager
- Nora Black - Executive Cook
- Amanda Elshire – Assistant Cook
- Madison Thompson – Program Coordinator
- John Roberson – Transportation Aide
- Wenona Benallie – Transportation Aide
- Nealsa Curley – Community Center Aide

# What's Happening at the Center?



**People coming together as a community can make things happen**



**DO SOMETHING CREATIVE EVERYDAY!**



**EXERCISE KEEPS YOUR SPIRIT LIFTED AND YOUR MIND HEALTHY AND ACTIVE**



**THE SIMPLE ACT OF CARING IS HEROIC....  
Be A Hero!**



# RENOVATION TIME....



**BUILDING  
DREAMS, ONE  
BRICK AT A  
TIME**



**THE ROAD TO SUCCESS  
IS ALWAYS UNDER  
CONSTRUCTION**



**WHATEVER GOOD  
THINGS WE BUILD  
END UP BUILDING US**



**A LITTLE PROGRESS  
EACH DAY LEADS TO  
BIG RESULTS**

# Growth and Needs

## Meals provided

July 24 – December 24      7492 (13% increase)

(Construction started November 2024)

Promoted part time employee to full-time

Gained one additional full-time employee to accommodate growing needs of our congregate

Added six Meals on Wheels recipients to our delivery

## Future Needs:

Kitchen upgrades (due to aging equipment, loss of equipment and unreliability)

Patio revitalization – New shaded structure, furniture, privacy fence panels and gardening equipment

Concrete slab from new patio access – approximately 5'x5' (wheelchair accessible)

Handwashing sink near coffee bar per Food Standards regulations

Townhouse upgrades – Refrigerator, hand washing sink in kitchen area, stainless steel prep station and fresh paint



# City Manager



## CITY MANAGER

RESPONSIBLE FOR TRANSLATING COUNCIL POLICY INTO ACTION, AS WELL AS THE DAILY ADMINISTRATION AND MANAGEMENT OF ALL CITY DEPARTMENTS.

THE STRENGTH OF THE COUNCIL/MANAGER FORM OF GOVERNMENT LIES IN THE POLITICAL LEADERSHIP OF THE CITY COUNCIL COMBINED WITH THE MANAGERIAL EXPERTISE OF A CITY MANAGER.







The City Manager's Office is responsible for the overall administration of City Government in concert with the goals and policies established by the City Council.

This includes the implementation of the City Council's policies and directives and the day-to-day management of City government.



According to the City of Page City Code, the City Manager of the City of Page is the administrative head of the government of the City of Page under the direction and control of the City Council.

He is responsible for the administration of all affairs of the City.





Citizens of Page

**City Council**  
Steve Kidman, Mayor  
Mike Farrow, Vice Mayor  
David Auge, Councilor  
Kenna Hettinger, Councilor  
Tom Preller, Councilor  
Amanda Hammond, Councilor  
Debbie Roundtree, Councilor

**City Clerk**  
Cindy Scott

**City Manager**  
Darren Coldwell

**City Attorney**  
Josh Smith

**Magistrate**  
Andrew Hettinger

**Page Utility Enterprises**  
Bryan Hill

**City Administration**

**Finance**  
Linda Watson

**Human Resources**  
Rachell French

**Information Technology**  
Kane Scott

**Police Department**  
Chief Tim Lange

**Fire Department**  
Chief Jeff Reed

**Public Works/Airport**  
Kyle Christiansen

**Economic Development**  
Gregg Martinez

**Planning/Zoning**  
Zach Montgomery

General Services  
Golf Course  
Horseshoe Bend  
Parks

Risk Management

Streets  
Building Maintenance  
Cemetery  
Central Garage

Special Events  
Recreation  
Marketing

Building Safety  
Community Center  
Library



## CITY OF PAGE FINANCE DEPARTMENT MONTHLY SALES TAX STATISTICS NOVEMBER 2024

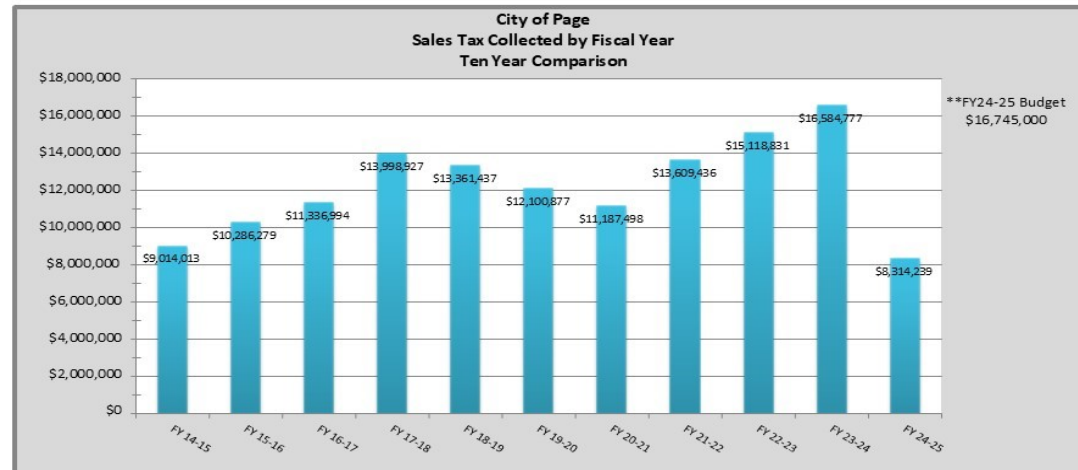
The City of Page receives payment journals from the Arizona Department of Revenue ("ADOR") for prior month distributions. The following report reflects Sales and Use Tax collected in December 2024 for economic activity that occurred in November 2024.

Note: As of September 1, 2024, Ordinance 731-24 increased the Hotel Tax rate from 3% to 5% and the Transient Lodging Tax rate from 4.263% to 5%.

| NOVEMBER 2024  | NOVEMBER 2023 | DIFFERENCE     | % CHANGE |
|----------------|---------------|----------------|----------|
| \$1,166,968.56 | \$981,960.88  | ↑ \$185,007.68 | 18.8%    |

| FISCAL YEAR-TO-DATE | SAME PERIOD LAST YEAR | DIFFERENCE       | % CHANGE |
|---------------------|-----------------------|------------------|----------|
| \$8,314,239.18      | \$7,181,190.51        | ↑ \$1,133,048.67 | 15.8%    |

| LAST 12 MONTHS  | SAME PERIOD LAST YEAR | DIFFERENCE       | % CHANGE |
|-----------------|-----------------------|------------------|----------|
| \$17,717,825.94 | \$15,701,163.51       | ↑ \$2,016,662.43 | 12.8%    |



### TAXPAYERS REPORTING REVENUE:

|         | FY 2023/2024 | FY 2024/2025 |
|---------|--------------|--------------|
| JUL     | 2374         | 2513         |
| AUG     | 2374         | 2479         |
| SEP     | 2504         | 2658         |
| OCT     | 2351         | 2503         |
| NOV     | 2182         | 2545         |
| DEC     | 2768         |              |
| JAN     | 2520         |              |
| FEB     | 2397         |              |
| MAR     | 2557         |              |
| APR     | 2528         |              |
| MAY     | 2484         |              |
| JUN     |              |              |
|         | <u>2569</u>  |              |
| YTD Avg | 2467         | 2540         |

### NEW TPT LICENSES:

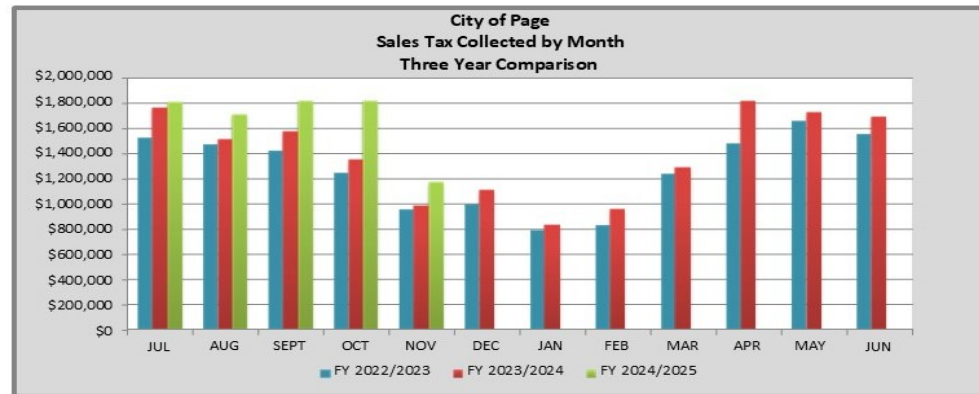
|         | FY 2023/2024 | FY 2024/2025 |
|---------|--------------|--------------|
| JUL     | 3            | 9            |
| AUG     | 11           | 6            |
| SEP     | 6            | 2            |
| OCT     | 9            | 7            |
| NOV     | 2            | 5            |
| DEC     | 11           |              |
| JAN     | 9            |              |
| FEB     | 4            |              |
| MAR     | 5            |              |
| APR     | 12           |              |
| MAY     | 13           |              |
| JUN     | 3            |              |
|         | <u>7</u>     |              |
| YTD Avg | 7            | 6            |





**CITY OF PAGE FINANCE DEPARTMENT  
MONTHLY SALES TAX STATISTICS  
NOVEMBER 2024**

| MONTH        | FY 2022/2023          | FY 2023/2024          | Variance<br>from Prior<br>Year | FY 2024/2025   | Variance<br>from Prior<br>Year |
|--------------|-----------------------|-----------------------|--------------------------------|----------------|--------------------------------|
| JUL          | \$1,520,627.60        | \$1,763,368.88        | 16.0%                          | \$1,806,231.81 | 2.4%                           |
| AUG          | \$1,467,402.10        | \$1,513,426.64        | 3.1%                           | \$1,709,638.12 | 13.0%                          |
| SEPT         | \$1,417,592.77        | \$1,568,694.41        | 10.7%                          | \$1,815,911.08 | 15.8%                          |
| OCT          | \$1,241,756.63        | \$1,353,739.70        | 9.0%                           | \$1,815,489.61 | 34.1%                          |
| NOV          | \$951,478.67          | \$981,960.88          | 3.2%                           | \$1,166,968.56 | 18.8%                          |
| DEC          | \$993,922.04          | \$1,106,201.20        | 11.3%                          |                |                                |
| JAN          | \$787,135.45          | \$827,578.55          | 5.1%                           |                |                                |
| FEB          | \$827,872.81          | \$951,273.26          | 14.9%                          |                |                                |
| MAR          | \$1,233,589.84        | \$1,290,812.66        | 4.6%                           |                |                                |
| APR          | \$1,474,607.83        | \$1,815,349.92        | 23.1%                          |                |                                |
| MAY          | \$1,653,819.77        | \$1,721,922.06        | 4.1%                           |                |                                |
| JUN          |                       |                       | 9.1%                           |                |                                |
|              | <u>\$1,549,025.26</u> | <u>\$1,690,449.11</u> |                                |                | <u>Avg</u>                     |
| Y-T-D Totals | \$15,118,830.77       | \$16,584,777.27       | 9.7%                           | \$8,314,239.18 | 16.82%                         |



| BUSINESS CLASS                            | COLLECTED<br>THIS MONTH | % OF<br>COLLECTIONS |
|-------------------------------------------|-------------------------|---------------------|
| 017, 387 RETAIL SALES                     | 309,809.31              | 26.55%              |
| 605,606,618 REMOTE SELLERS                | 38,406.69               | 3.29%               |
| 062 FOOD FOR HOME CONSUMPTION (GROCERIES) | 128,219.98              | 10.99%              |
| 011 RESTAURANT/BAR/CATERING               | 175,515.60              | 15.04%              |
| 044,144,325,344 HOTEL/MOTEL/VHR/B&B       | 333,212.22              | 28.55%              |
| 045 RESIDENTIAL LEASE                     | 21,070.70               | 1.81%               |
| 213 COMMERCIAL LEASE                      | 28,639.08               | 2.45%               |
| 015,016,037,315 CONTRACTING               | 25,935.19               | 2.22%               |
| 012 AMUSEMENTS                            | 37,241.68               | 3.19%               |
| [VARIOUS] ALL OTHER PRIVILEGE TAX         | 60,493.04               | 5.18%               |
| 029,030, 389 USE TAX                      | 8,037.16                | 0.69%               |
| 050 LICENSE FEES                          |                         |                     |
|                                           | <u>387.91</u>           | <u>0.03%</u>        |
| TOTAL COLLECTED THIS MONTH                | \$ 1,166,968.56         | 100%                |
| LESS:                                     |                         |                     |
| AMOUNT PAID FOR PRIOR PERIODS             | \$24,941.44             | 2.14%               |
| AMOUNT PAID FOR FUTURE PERIODS            | \$11,807.73             | 1.01%               |
| AUDIT/PENALTY COLLECTIONS                 | \$13,408.24             | 1.15%               |
| COLLECTIONS APPLICABLE TO CURRENT PERIOD  | \$ 1,116,811.15         | 95.70%              |

CITY OF PAGE  
CASH ACCOUNTS AND ALLOCATIONS  
NOVEMBER 30, 2024

**BANK ACCOUNT BALANCES**

|                     |                                |                      |
|---------------------|--------------------------------|----------------------|
| 01-1110200          | LGIP - GENERAL SAVINGS ACCT    | 18,554,306.43        |
| 01-1110250          | US BANK - GENERAL SAVINGS ACCT | 8,753,420.76         |
| 01-1110700          | BMO CASH A/P CHKNG (COMBINED)  | 3,740,029.16         |
| 01-1110350          | XPRESS DEPOSIT ACCOUNT         | 28,738.06            |
| 01-1110800          | BMO CASH P/R CHKNG (COMBINED)  | 710,087.93           |
| 12-1110600          | EMERG RESERVE-U.S. BANK ACCT   | 11,814,425.99        |
| 15-1120300          | LGIP - HURF SAVINGS ACCT       | 1,877,240.98         |
| 32-1120500          | BMO JCEF SAVINGS ACCOUNT       | 12,368.68            |
| 45-1110700          | HSB CHECKING ACCOUNT           | 8,374,882.63         |
| 45-1110800          | HSB INVESTMENT ACCT-US BANK    | 4,216,545.87         |
| 72-1121100          | FIRE PENSION-INVESTMENT ACCT   | 607,159.33           |
| 72-1120800          | BMO -FIRE PENSION SAVINGS      | 37,857.35            |
| TOTAL COMBINED CASH |                                | <u>58,727,063.17</u> |

**CASH ALLOCATION RECONCILIATION**

|                            |                                             |                      |
|----------------------------|---------------------------------------------|----------------------|
| 10                         | ALLOCATION TO GENERAL FUND                  | 30,678,000.22        |
| 12                         | ALLOCATION TO EMERGENCY RESERVE FUND        | 11,515,661.53        |
| 15                         | ALLOCATION TO HIGHWAY USER FUND             | 1,071,367.14         |
| 16                         | ALLOCATION TO SUBSTANCE ABUSE               | 39,062.14            |
| 25                         | ALLOCATION TO MISCELLANEOUS GRANTS          | 335,329.13           |
| 32                         | ALLOCATION TO JCEF FUND                     | 11,934.05            |
| 33                         | ALLOCATION TO MAGISTRATE COURT IMPVMNT FUND | 16,341.11            |
| 34                         | ALLOCATION TO FILL THE GAP FUND             | 3,301.28             |
| 36                         | ALLOCATION TO DONATION FUNDS                | 53,815.27            |
| 40                         | ALLOCATION TO CAPITAL PROJECT FUND          | 6,449,646.78         |
| 45                         | ALLOCATION TO HORSESHOE BEND FUND           | 4,402,064.23         |
| 46                         | ALLOCATION TO AIRPORT                       | 2,995,591.45         |
| 48                         | ALLOCATION TO LAND                          | 718,594.30           |
| 50                         | ALLOCATION TO PAGE UTILITY ENTERPRISES      | ( 3,925.36)          |
| 51                         | ALLOCATION TO WATER FUND                    | ( 1,921.85)          |
| 52                         | ALLOCATION TO SEWER FUND                    | ( 522.65)            |
| 55                         | ALLOCATION TO GOLF COURSE FUND              | ( 487,750.79)        |
| 57                         | ALLOCATION TO CEMETERY                      | 316,397.12           |
| 72                         | ALLOCATION TO FIRE PENSION                  | 608,427.55           |
| TOTAL ALLOCATIONS TO FUNDS |                                             | <u>58,721,412.65</u> |





**PAGE SPLASH PAD | Renderings**  
JULY 2024





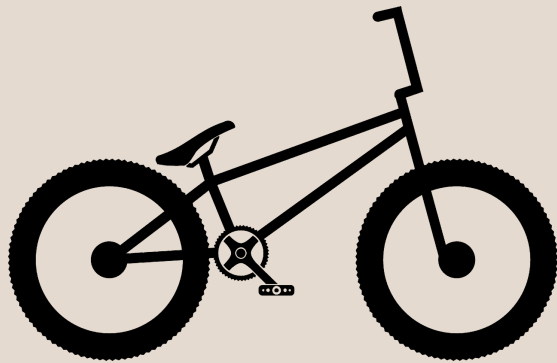
# Swimming Pool







# Pump Track





# BMX Project













# Downtown Revitalization



NORTH NAVAJO DRIVE STREETScape EXHIBIT

JANUARY 28, 2025

























# Questions





# City Clerk's Office

Cindy Scott, City Clerk

Jennifer Lange, Deputy City Clerk



# RESPONSIBILITY



- Council Support
- Administer Elections
- Records Management
- Oversee Boards and Commissions
- Liquor License Processing
- Business Registrations
- Bid Process
- Public Records Requests

# Legally Mandated Duties Council Support

- Prepare City Council Meeting Agendas and Meeting Packets
- Prepare Council Meeting Minutes accurately and timely
- Post Notices, Agendas and Minutes for Public Meetings
- Comply with Arizona Open Meeting and Conflict of Interest Law
- Ensure Council compliance with Financial Disclosure Laws



# Legally Mandated Duties Elections

- Work with the County to Conduct City Elections (Elections Official)
- Provide Candidate Packets and Accept Filings (including Campaign Finance)
- Ensure Compliance with all Deadlines
- Certify Election Results
- Accept Initiatives, Referendums, and Recall Filings



# Legally Mandated Duties Records Management

- Maintain City Records (Ordinances, Resolutions, Contracts, Deeds, etc.)
- Ensure Records Retention in Accordance with State Laws
- Maintain an Essential Records List
- Process Public Records Requests



# Legally Mandated Duties

## Additional



- Publish Ordinances and Other Official Documents
- Post Meeting Notices and Ordinances
- Record Legal Documents
- Administer Loyalty Oath
- Custodian of City Seal

# Additional Duties

- Oversee City Boards and Commissions
- Process Business Registrations
- Process Liquor License Applications
- Notarize Documents
- Prepare Proclamations
- Document Tracking
- Bid Posting, Acceptance, and Opening
- Prepare and Oversee City Council and City Clerk Budgets
- Coordinate Travel and Training for the Council
- Obtain and Maintain Applicable Training and Certifications
- Maintain the Website Content (Government and Elections Tabs) (City Council and City Clerk Dashboards on ClearGov)

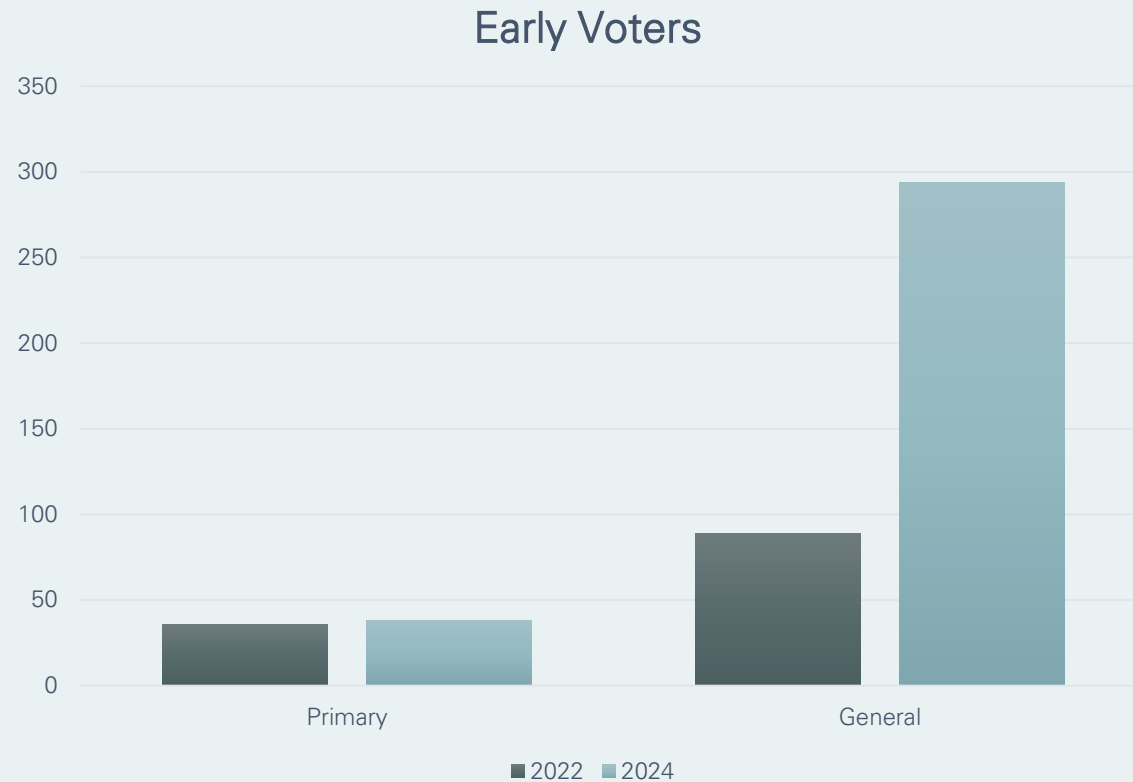


# 2024 Accomplishments

- Support for Council
- Boards and Commissions Processing
- Liquor License Processing
- Training, Education, and Network



# 2024 Accomplishments Elections

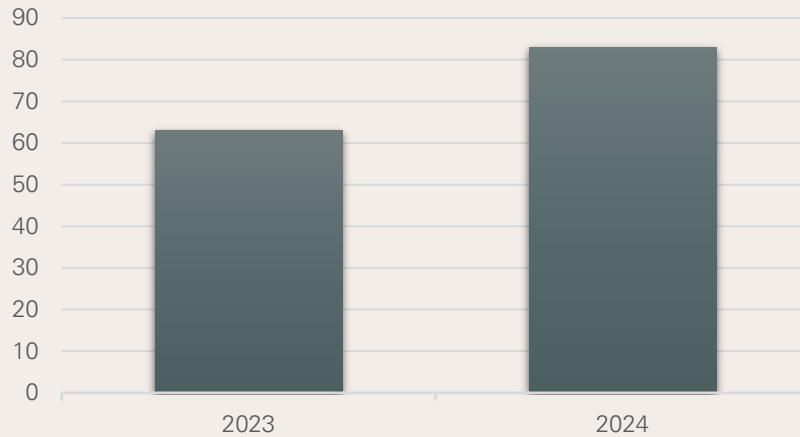


- Special Election
- Primary Election
- Recall Election
- General Election
- Recount

Cost for Elections  
\$20,000+

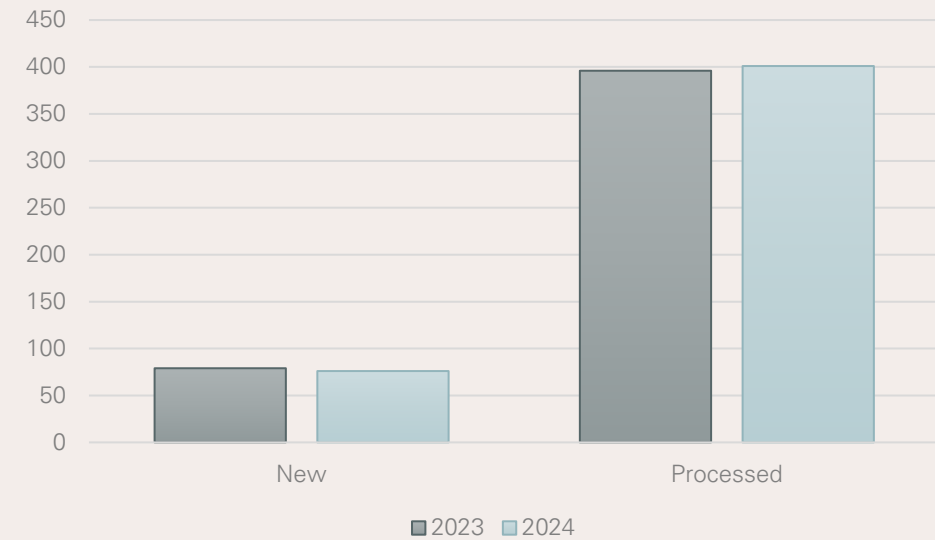


# 2024 Accomplishments Records and Registrations



Public Records Requests

## Business Registrations



Thank  
You