



**MEETING NOTICE
CITY OF PAGE
CITY COUNCIL**

**CITY COUNCIL REGULAR MEETING
CITY HALL, 697 VISTA AVE
PAGE, ARIZONA**

**FEBRUARY 26, 2025
5:30 P.M.**

NOTICE OF PUBLIC MEETING AND AGENDA

Page City Council may discuss and take action on any item listed on the agenda.

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Mayor Steven Kidman

Vice Mayor Mike Farrow

Councilor Amanda Hammond

Councilor Kenna Hettinger

Councilor David Auge

Councilor Tom Preller

Councilor Debi Roundtree

5. PRIORITY LIST

None

6. MINUTES

1. City Council Work Session Minutes - February 12, 2025

2. City Council Special Meeting Minutes - February 12, 2025

3. City Council Regular Minutes - February 12, 2025

7. CONSENT AGENDA

The Consent Portion of the Agenda is a means of expediting routine matters. All items approved will be done by one undebatable motion passed unanimously. Any item may be removed for debate on request of any member of Council. Items removed from the Consent Portion become the first items of business of the Regular Agenda.

1. INFORMATION

a. Monthly Cash Allocation Comparison - December 2024

b. Page Utility Enterprises Board Minutes - January 14, 2025

2. MISCELLANEOUS ACTIONS

None

8. PUBLIC HEARINGS

None

9. HEAR FROM THE CITIZENS

The City of Page welcomes public engagement, and the public may comment and address the City Council. To request to speak, complete and submit the Request to Speak form PRIOR to the start of the meeting. When called to speak, please step up to the lectern, speak clearly into the microphone, and begin by stating your name for the record. Hear From the Citizens provides a time for the public to speak about matters that are NOT listed on the posted Agenda. The City Council cannot discuss or take legal action on any matters during the Hear From the Citizens. At the conclusion of the Hear

From the Citizens, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, and/or may ask that a matter be put on a future agenda. If the topic you are commenting about is listed on the current agenda, you will be called to speak during that agenda item. Comments are limited to three (3) minutes each speaker and thirty (30) minutes in total. If you are with a group, please designate a spokesperson.

10. REPORTS AND ANNOUNCEMENTS

1. MAYOR'S REPORTS AND ANNOUNCEMENTS
 - a. Public Comment Form
2. CITY MANAGER'S CURRENT EVENTS SUMMARY

11. BOARDS AND COMMISSIONS

1. Reports on the most recent Board meetings by Board Liaisons (The most recent Board Agendas can be found on the City of Page website <https://cityofpage.org/government/public-meetings/>):

Mayor Kidman – Page Utility Enterprises Board
Mayor Kidman – Page Public Safety Personnel Retirement Systems Board
Mayor Kidman – Volunteer Firefighter Pension Board
Vice Mayor Farrow – Youth Advisory Commission
Councilor Auge - Substance Abuse Task Force
Councilor Hettinger - Parks and Recreation Advisory Board
Councilor Preller – Planning and Zoning Commission
Councilor Hammond – Economic Development Advisory Board
Councilor Roundtree – Library Advisory Board

2. Youth Advisory Commission Appointment Application
3. Substance Abuse Task Force Appointment Application

12. UNFINISHED BUSINESS

1. Page Splash Pad

13. NEW BUSINESS

1. Resolution 1329-25 AZ SMART Grant Application
2. Amendment to City Code Section 30.054; Ordinance 737.25
3. City Council, Boards and Commissions Code of Ethics
4. Financial Disclosure Statements
5. Potential update to the City Council Strategic Priorities

14. BID AWARDS

None

15. DEPARTMENTS

None

16. EXECUTIVE SESSIONS

1. EXECUTIVE SESSION
Pursuant to A.R.S. § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions regarding negotiations for the purchase, sale, or lease of real property.
Potential Sale of Property on the Northeast portion of Newburn Road - Parcel No 80106032A

ADJOURN

FOR YOUR INFORMATION

Next Regular Meeting Wednesday, March 12, at 5:30 p.m.

Pursuant to A.R.S. 38.431. 02, notice is hereby given to the members of the City Council and to the general public that the Page City Council will hold a meeting open to the public. Supporting documents and Staff reports, which were furnished to the City Council, with this agenda, are available for review at www.cityofpage.org or at the City Clerk's Office. Councilmembers of the City of Page City Council will attend either in person or by technological means. City Council may vote to go into Executive Session for the purpose of obtaining legal advice from the City Attorney on any item listed on the agenda,

pursuant to A.R.S. 38-431.03 (A)(3). City Council may modify the agenda order, if necessary. This agenda may be subject to change up to 24 hours prior to the meeting.

Persons with disabilities should call the City Clerk's Office, at 928-645-4205 for program and services information and accessibility.

NOTICE TO PARENTS: Parents and legal guardians have the right to consent before the City of Page makes a video or voice recording of a minor child A.R.S. §1-602.A.9. City Council meetings are audio and video recorded. Parents or guardians may either submit a written consent to the City Clerk's Office, or by allowing a minor to be present and/or participate in the meeting, parents or guardians waive this right.

If you would like to receive City Council agendas via email, please send your email address to cityclerk@pageaz.gov or call 928-645-4205.

CERTIFICATION OF POSTING OF NOTICE

**The undersigned hereby certifies that a copy of the attached notice was duly posted at the following places:
City Hall Bulletin Board located at 697 Vista Avenue, Page, Arizona, Justice Building Bulletin Board located at 547 Vista Avenue, Page, Arizona, U. S. Post Office Lobby located at 44 Sixth Avenue, Page, Arizona, on the ____ day of _____, 2025, at _____.m. in accordance with the statement filed by the City of Page City Council with the City Clerk.**

CITY OF PAGE

By: _____

CITY CLERK'S OFFICE

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: City Council Work Session Minutes - February 12, 2025

Presented by:

Subject:

City Council Work Session Minutes - February 12, 2025

Attachments

WS Minutes 02 12 2025



**PAGE CITY COUNCIL
WORK SESSION MEETING MINUTES
February 12, 2025**

A Work Session Meeting of the Page City Council was held at 4:30 p.m. on the 12th day of February 2025, in the Council Chambers at City Hall in Page, Arizona. Mayor Steven Kidman presided. Vice Mayor Mike Farrow, and Councilors Amanda Hammond, Kenna Hettinger, Tom Preller, and Debi Roundtree were present. Councilor David Auge was excused.

Mayor Kidman called the meeting to order at 4:32 p.m.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Management Analyst, Robin Crowther; Deputy City Clerk, Jennifer Lange; and City Clerk, Cindy Scott.

DISCUSSION ITEMS

Discussion Only by the City Council pertaining to updates to the City Council Strategic Priorities

There was discussion.

ADJOURN

The meeting was adjourned at 5:21 p.m.

Cindy Scott
City Clerk

Steven Kidman
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 12th day of February 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 26th day of February 2025

Cindy Scott, City Clerk

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: City Council Special Meeting Minutes - February 12, 2025

Presented by:

Subject:

City Council Special Meeting Minutes - February 12, 2025

Attachments

Spec Minutes - 02 12 2025



**PAGE CITY COUNCIL
SPECIAL MEETING MINUTES
February 12, 2025**

A Special Meeting of the Page City Council was held at 5:20 p.m. on the 12th day of February 2025, in the Council Chambers at City Hall in Page, Arizona. Mayor Steven Kidman presided. Vice Mayor Mike Farrow, and Councilors Amanda Hammond, Kenna Hettinger, Tom Preller, and Debi Roundtree were present. David Auge was excused.

Mayor Kidman called the meeting to order at 5:23 p.m.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Planning and Zoning Director, Zachary Montgomery; Finance Director, Linda Watson, Police Chief, Tim Lange; Police Captain, Larry Jones; Police Executive Administrative Assistant, Alie Malnack; Management Analyst, Robin Crowther; Deputy City Clerk, Jennifer Lange; and City Clerk Cindy Scott.

NEW BUSINESS

Resolution 1328-25 - Authorizing Loan Agreement with WIFAA

Clerk introduced Resolution 1328-25 by title only.

City Attorney Smith gave background information.

Matthew Rojas from Spencer Fane was on Zoom to answer questions.

Motion was made by Councilor Roundtree to adopt Resolution 1328-25 Authorizing a Loan Agreement with the Water Infrastructure Finance Authority of Arizona (WIFAA). The motion was seconded by Vice Mayor Farrow and passed unanimously upon a vote.

ADJOURN

The meeting was adjourned at 5:27 p.m.

Cindy Scott
City Clerk

Steven Kidman
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of

Page City Council Special Meeting-February 12, 2025

the City Council Special Meeting, held on the 12th day of February 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 26th day of February
2025

Cindy Scott
City Clerk

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: City Council Regular Minutes - February 12, 2025

Presented by:

Subject:

City Council Regular Minutes - February 12, 2025

Attachments

Minutes - 02 12 2025



**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
February 12, 2025**

A Regular Meeting of the Page City Council was held at 5:30 p.m. on the 12th day of February 2025, in the Council Chambers at City Hall in Page, Arizona. Mayor Steven Kidman presided. Vice Mayor Mike Farrow, and Councilors Amanda Hammond, Kenna Hettinger, Tom Preller, and Debi Roundtree were present. Councilor David Auge was excused. There was a moment of meditation. Vice Mayor Farrow led the Pledge of Allegiance.

Mayor called the meeting to order at 5:32 p.m.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Planning and Zoning Director, Zachary Montgomery; Public Works Director, Kyle Christiansen; Finance Director, Linda Watson, Police Chief, Tim Lange; Police Captain, Larry Jones; Police Executive Administrative Assistant, Alie Malnack; Management Analyst, Robin Crowther; Deputy City Clerk, Jennifer Lange; and City Clerk Cindy Scott.

PRIORITY LIST

City Council Strategic Priorities.

None.

City Councilors' individual Priorities.

None.

MINUTES

City Council Regular Minutes - January 22, 2025

City Council Work Session Minutes - January 29, 2025

City Council Work Session Minutes - February 5, 2025

Motion made by Councilor Preller to approve the Minutes. The motion was seconded by Councilor Hettinger and passed unanimously by all voting members. Councilor Roundtree abstained.

CONSENT AGENDA

INFORMATION

Monthly Cash Allocation Comparison - November 2024

Planning and Zoning Commission Minutes - October 1, 2024

Economic Development Advisory Board Minutes - October 22, 2024

Page Utility Enterprises Board Minutes - November 12, 2024

Parks and Recreation Advisory Board Minutes - January 6, 2025

Economic Development Advisory Board Minutes - January 27, 2025

MISCELLANEOUS ACTIONS

None.

Page City Council Regular Meeting – February 12, 2025

Motion made by Councilor Hammond to approve the items in the Consent Agenda. The motion was seconded by Councilor Preller and passed unanimously upon a vote.

PUBLIC HEARINGS

Liquor License - K-BBQ and Tofu House

Mayor Kidman opened the Public Hearing.

Proponents: None

Opponents: None

Mayor Kidman closed the Public Hearing.

HEAR FROM THE CITIZENS

Residents Tina Holman and Chuck Straub addressed the City Council.

REPORTS AND ANNOUNCEMENTS

MAYOR'S REPORTS AND ANNOUNCEMENTS

None.

CITY MANAGER'S CURRENT EVENTS SUMMARY

City Manager Coldwell presented information on the 50th Anniversary.

Update on Pera Club.

City Manager Coldwell presented an update on the Pera Club.

BOARDS AND COMMISSIONS

Discussion by the City Council pertaining to reports on board meetings by Board Liaisons

Vice Mayor Farrow, Councilor Hettinger, Mayor Kidman, and Councilor Hammond gave updates.

Economic Development Advisory Board Appointment Application

Councilor Hammond commented.

Motion made by Councilor Hammond to appoint Arden Redshirt to the Economic Development Advisory Board. The motion was seconded by Vice Mayor Farrow and passed unanimously upon a vote.

UNFINISHED BUSINESS

Chapman Mobile Home Park Conditional Use Permit Case #CUP 25-001 to allow RV Use in MHP Zoning.

City Attorney gave direction about how to proceed with a motion.

There was discussion.

Resident Chuck Straub addressed the City Council.

Discussion continued.

Aly Musgrove from Nestworthy Communities provided information.

Motion was made by Councilor Hammond to approve the Conditional Use Permit (CUP) Case #25-001 to add the RV Park Use to the existing Manufactured/Mobile Home Park (MHP) Zoning District within the confines of the existing Chapman Mobile Home Park. The approval is based upon the required findings 1-9 in section 152.09 of the Page City Code. In order to avoid detrimental environmental impact and to otherwise protect the

Page City Council Regular Meeting – February 12, 2025

best interest of the surrounding area or the community as a whole, the following are conditions of approval with which the Applicant must comply:

#1. RVs shall be rented for a “minimum” period of one month, so as to conform with the character and nature of the Mobile Home Parks where they will be located. Daily and Weekly Rentals are prohibited.

#2. In accordance with Page Zoning Codes Section 152.045 Specific Land Use & Development Standards – In establishing the temporary or seasonal nature of the RV Park, no single RV site shall be occupied by the same party for a period of time longer than nine continuous months in any 12-month period.

#3. RVs will only be permitted to occupy a maximum of 15% of spaces at any given time within the Mobile Home Park.

#4. The Mobile Home Park may not own or operate any of the RVs in the Park. All RVs shall be tenant owned.

The motion was seconded by Mayor Kidman.

The motion was amended by Vice Mayor Farrow to replace condition #4 in the original motion to The Mobile Home Park may own and operate a maximum of 5% of RVs within the Chapman Mobile Home Village Park.

The amendment was seconded by Councilor Hettinger. Mayor Kidman, Vice Mayor Farrow, Councilor Hettinger, and Councilor Roundtree voted in favor. Councilor Hammond and Preller opposed.

Mayor Kidman, Vice Mayor Farrow, Councilor Hettinger, and Councilor Roundtree voted in favor of the amended motion. Councilor Hammond and Preller opposed.

Lake Powell Mobile Home Village Conditional Use Permit Case #CUP 25-002 to allow RV Use in MHP Zoning.

Motion was made by Councilor Hettinger to approve the Conditional Use Permit (CUP) Case #25-002 to add the RV Park Use to the existing Manufactured/Mobile Home Park (MHP) Zoning District within the confines of the existing Lake Powell Mobile Home Park with the same findings and conditions as the previous agenda item. The motion was seconded by Vice Mayor Farrow.

Councilors Hammond, Preller, Roundtree, and Hettinger commented.

Motion proposed by Councilor Preller to adjust the number of spaces proposed in the original motion in condition #3 from 15% to 10%.

There was discussion.

Councilor Preller withdrew his amendment to the motion.

Page City Council Regular Meeting – February 12, 2025

Motion was made by Councilor Hammond to amend the original motion to adjust the number of spaces in condition #3 to 10% and condition #4 to 3%. The motion was seconded by Councilor Roundtree. Mayor Kidman, Councilor Preller, Councilor Hammond, and Councilor Roundtree voted in favor. Vice Mayor Farrow and Councilor Hettinger opposed.

Mayor Kidman, Councilor Preller, Councilor Hammond, Councilor Hettinger, and Councilor Roundtree voted in favor of the amended motion. Vice Mayor Farrow opposed.

NEW BUSINESS

Presentation of the FY 2024 Annual Comprehensive Financial Report

Finance Director, Linda Watson gave background information.

McKay Hall and Victorya Yahorava from HintonBurdick CPA & Advisors presented the financial report.

There was discussion.

Arizona Law Enforcement Accreditation Program (ALEAP) Presentation

City Manager Coldwell gave background information.

Rich Jessup, Director of the Arizona Law Enforcement Accreditation Program (ALEAP) presented the award.

Chief Lange, Captain Jones, Executive Administrative Assistant Alie Malnack, Dispatch Supervisor Jackie Lyons, and Lead Communications Specialist Taylor McNally were in attendance to accept the award.

A Presentation of the findings of Communications Audit by Zion and Zion

City Manager Coldwell gave background information.

Amanda Johnson from Zion and Zion marketing firm presented.

There was discussion.

Liquor License - K-BBQ and Tofu House

Motion was made by Councilor Preller to approve the liquor license for K-BBQ and Tofu House. The motion was seconded by Councilor Kidman and passed unanimously upon a vote.

Potential update to the City Council Strategic Priorities.

Mayor Kidman stated that this will be on a future agenda.

Councilor Hammond requested a short recess. Mayor called for a 5 minute recess at 7:18 p.m.

The meeting resumed at 7:24 p.m.

Page City Council Regular Meeting – February 12, 2025

BID AWARDS

Public Works Tenant Improvements Bid Award

Public Works Director Christiansen and City Manager Coldwell gave background information.

There was discussion.

Motion was made by Vice Mayor Farrow to award the Public Works Tenant Improvements contract to Mountain States Contractors, Inc in the amount of \$1,271,693.75 and authorize the Mayor to sign the contract. The motion was seconded by Councilor Preller and passed with Mayor Kidman, Vice Mayor Farrow, Councilors Hettinger, Preller, and Roundtree in favor. Councilor Hammond was opposed.

Page Splash Pad Bid Award

Public Works Director Christiansen and City Manager Coldwell gave background information.

There was discussion.

Motion was made by Mayor Kidman to award the bid of the Splash Pad to B4 Enterprises. The motion was seconded by Vice Mayor Farrow.

City Attorney Smith clarified that the final contract for the award would be brought back to Council with the design and numbers.

The motion passed unanimously upon a vote.

DEPARTMENTS

None.

EXECUTIVE SESSIONS

None.

ADJOURN

The meeting was adjourned at 8:10 p.m.

Cindy Scott, City Clerk

Steven Kidman, Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 12th day of February 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 26th day of February

2025

Page City Council Regular Meeting – February 12, 2025

Cindy Scott, City Clerk

CONSENT AGENDA 7.1. a.

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: Monthly Cash Allocation Comparison - December 2024

Presented by:

Subject:

Monthly Cash Allocation Comparison - December 2024

Attachments

Monthly Cash Allocation

CITY OF PAGE

MONTHLY CASH ALLOCATION COMPARISON

			Nov-24	Dec-24
01-1110200		LGIP - GENERAL SAVINGS ACCT	18,503,583.20	20,103,971.03
01-1110250		US BANK - GENERAL SAVINGS ACCT	8,753,420.76	8,778,379.60
01-1110350		XPRESS DEPOSIT ACCOUNT	28,738.06	0.00
01-1110700		BMO CASH A/P CHKNG (COMBINED)	4,227,612.16	2,690,932.85
01-1110800		BMO CASH P/R CHKNG (COMBINED)	710,087.93	750,948.52
12-1110600		EMERG RESERVE-U.S. BANK ACCT	11,814,425.99	11,848,655.25
15-1120300		LGIP - HURF SAVINGS ACCT	1,927,964.21	1,198,900.07
32-1120500		BMO JCEF SAVINGS ACCOUNT	12,368.68	12,565.18
45-1110700		HSB CHECKING ACCOUNT	8,374,882.63	8,606,793.95
45-1110800		HSB INVESTMENT ACCT-US BANK	4,216,545.87	4,228,668.73
72-1120800		BMO -FIRE PENSION SAVINGS	37,857.35	27,892.27
72-1121100		FIRE PENSION-INVESTMENT ACCT	607,159.33	594,651.31

59,214,646.17

58,842,358.76

FUND			Nov-24	Dec-24
10		ALLOCATION TO GENERAL FUND	29,657,548.45	31,121,609.41
12		ALLOCATION TO EMERGENCY RES FUND	11,515,661.53	11,549,890.79
15		ALLOCATION TO HIGHWAY USER FUND	1,071,031.46	1,144,673.84
16		ALLOCATION TO SUBSTANCE ABUSE FUND	39,062.14	39,175.30
20		ALLOCATION TO DEBT SERVICE FUND	0.00	0.00
25		ALLOCATION TO MISCELLANEOUS GRANTS	921,027.97	137,473.67
32		ALLOCATION TO JCEF FUND	11,934.05	12,191.93
33		ALLOCATION TO MAGISTRATE COURT IMP FUND	16,341.11	17,314.13
34		ALLOCATION TO FILL THE GAP FUND	3,301.28	3,799.41
36		ALLOCATION TO DONATION FUND	53,483.83	49,867.12
40		ALLOCATION TO CAPITAL PROJECTS FUND	8,043,268.48	7,958,358.25
45		ALLOCATION TO HORSESHOE BEND FUND	3,388,151.98	2,480,191.78
46		ALLOCATION TO AIRPORT FUND	2,993,476.44	2,869,831.71
48		ALLOCATION TO LAND FUND	718,594.30	718,594.30
50		ALLOCATION TO PAGE UTILITY ENTERPRISES	-3,925.36	-3,762.56
51		ALLOCATION TO WATER FUND	-1,921.85	-2,414.87
52		ALLOCATION TO SEWER FUND	-522.65	-122.32
55		ALLOCATION TO GOLF FUND	-142,316.06	-169,057.80
57		ALLOCATION TO CEMETERY FUND	316,371.00	323,139.70
72		ALLOCATION TO FIRE PENSION FUND	608,427.55	585,954.45

59,208,995.65

58,836,708.24

CONSENT AGENDA 7. 1. b.

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: Page Utility Enterprises Board Minutes - January 14, 2025

Presented by:

Subject:

Page Utility Enterprises Board Minutes - January 14, 2025

Attachments

PUE Minutes - 01 14 2025

**PAGE UTILITY ENTERPRISES
REGULAR BOARD MEETING
January 14, 2025**

CALL TO ORDER: The regular meeting of the Page Utility Board was called to order at 5:30 p.m. by Chairman Tony Ferrando. The meeting was held in the Utility Conference Room, 640 Haul Road, Page, Arizona.

ROLL CALL: Board members present: Chairman Ferrando, Jeff Jones, Alan Nelson, Tom Geiger, Chuck Straub, and Ex-Officio Board Member / Mayor Steven Kidman.

Staff present: General Manager, Bryan Hill and Executive Secretary, Donna Roberts.

Also present: City Councilors David Auge and Amanda Hammond. Bob Holmes and Ana Ma were present from Nexxus Consulting, which is part of our water funding infrastructure on the federal side of things.

MOMENT OF SILENCE: The Board observed a moment of silence.

MINUTES: The November 12, 2024, regular meeting minutes were unanimously approved upon a motion by Straub and second by Jones.

**HEAR FROM THE
CITIZENS:** None.

UNFINISHED BUSINESS: None.

NEW BUSINESS: Discussion/Possible Action – Nexxus Consulting: Chairman Ferrando welcomed Bob Holmes, Managing Partner and Ana Ma, Partner with Nexxus Consulting. They provided their background and outlined some of the projects they have worked on that are similar in nature to the project that the Utility potentially could target to fund through federal grants, programs and congressional appropriations known as Community Project Funding or Congressionally Directed Spending. They also work with many cities and counties throughout Arizona and provided statistics for that information. There was a discussion at this time.

The Board thanked Bob and Ana for their time. They left the meeting at 6:23 p.m.

After discussion, Jones made a motion, seconded by Geiger, to engage in a one-year contract with Nexxus Consulting at a fee of \$6,000 per month, plus expenses.

The motion unanimously passed.

Discussion – Water Infrastructure Funding Update: Bryan updated the Board on the water infrastructure funding. There was a discussion.

Discussion – WAPA Letter: Bryan updated the Board and brief discussion followed.

Discussion – NTUA Agreement: Information only.

Motion by Geiger, seconded by Nelson, to recess into executive session at 7:04 p.m.

The motion carried unanimously. Staff and audience were excused at this time.

EXECUTIVE SESSION:

Pursuant to A.R.S. §38-431.03(A)(1), the Board may vote to go into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining, resignation or dismissal of a public officer, appointee or employee of a public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that such discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with such notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether such discussion or consideration should occur at a public meeting. Bryan Hill - General Manager's Review:

Reconvene:

Chairman Ferrando reconvened the regular meeting at 7:47 p.m. Staff and audience returned at this time.

Discussion/Possible Action – Bryan Hill – General Manager's Review:
At this time the Board expressed their appreciation to Bryan and thanked him for his outstanding performance.

Motion by Jones, seconded by Geiger, to forward their recommendation to Council to increase Bryan's salary by 20% as well as give a \$5,000 bonus.

The motion carried unanimously.

REPORTS:

General Manager's Reports – November & December 2024: Bryan briefly reviewed the General Manager's reports and answered questions.

- Power Costs
- Update on Utilities Maintenance, Outages & Projects
- Line Crew Activities - Outages
- Water Utility Statistics, Projects & Activities
- Engineering Activities
- Waste Water Plant Updates & Activities
- Generator Operations Report

Financial Reports – October & November 2024: Information Only.

- Status of Utilities
- Accounts, Budget
- Financial Information

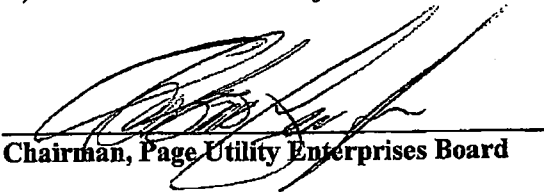
ANNOUNCEMENTS:

The next meeting will be February 11, 2025.

ADJOURN:

With no further business, Chairman Ferrando adjourned the meeting at 8:17 p.m.

APPROVED:


Chairman, Page Utility Enterprises Board

REPORTS & ANNOUNCEMENTS 10.1. a.

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: Public Comment Form

Presented by:

Subject:

Public Comment Form

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: Board Liaisons Report

Presented by:

Subject:

Reports on the most recent Board meetings by Board Liaisons (The most recent Board Agendas can be found on the City of Page website <https://cityofpage.org/government/public-meetings/>):

Mayor Kidman – Page Utility Enterprises Board
Mayor Kidman – Page Public Safety Personnel Retirement Systems Board
Mayor Kidman – Volunteer Firefighter Pension Board
Vice Mayor Farrow – Youth Advisory Commission
Councilor Auge - Substance Abuse Task Force
Councilor Hettinger - Parks and Recreation Advisory Board
Councilor Preller – Planning and Zoning Commission
Councilor Hammond – Economic Development Advisory Board
Councilor Roundtree – Library Advisory Board



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BOARDS & COMMISSIONS 11.2.

City Council Regular Agenda

Meeting Date: 02/26/2025

Brief Title: Youth Advisory Commission Appointment Application

Department: City Clerk

Action: Motion

RECOMMENDED ACTION:

Motion to appoint Natalie June to the Youth Advisory Commission with a term ending June 30, 2025.

BACKGROUND:

There are two (2) vacancies on the Youth Advisory Commission. The City has received one (1) new request from Natalie June to be appointed to the commission.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

Board Appointment



City of Page | Board Appointment Application

* Required field

Date: *

02/08/2025

Personal Information:

First Name: *

Natalie

Last Name: *

June

Street Address: *

[REDACTED]

P.O. Box: *

[REDACTED]

City: *

[REDACTED]

State: *

[REDACTED]

Zip: *

[REDACTED]

Home Phone: *

[REDACTED]

Work Phone:

Fax:

Email Address: *

Boards upon which you wish to serve (you may apply for up to two Boards.):

Advisory Boards and Commissions:

- ☐ Community Center Advisory Board
- ☐ Economic Development Advisory Board
- ☐ Library Advisory Board
- ☐ Parks and Recreation Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Public Safety Personnel Retirement System Board
- ☐ Youth Advisory Commission

City Authorities

- ☐ Substance Abuse Task Force
- ☐ Page Utility Enterprises
- ☐ Board of Adjustment

Brief statement of your qualifications for and/or reasons for applying for these Boards: *

I should be apart of the Youth Advisory Commission because I feel like more young native americans voices need to be heard. I know that I can help make a difference in our community. I live out in K'ai'bii'to and won't be able to go to all meetings but I'll definitely try. I want to make a difference for everyone and anyone to help our community be a better place and make young people heard.

Questionnaire for Board Candidates:

Board(s) for which you are applying:

Young Advisory Commission

1. Tell us about yourself and why you are interested in serving on this Board:

My name is Natalie June, I'm 14 gonna be 15 on june 8th, I'm a honor student at page high school, been doing avid even since 7th grade, im currently a 9th grader. I'm interested in serving this board because i think it's very important for young adults who are afraid of speaking to be heard like me.

2. What do you think the relationship should be between the City Council and this Board?

It should be equal no matter the difference.

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

I hope to accomplish giving what our community needs, like more shopping stores so younger children can get out the houses and communicate better with each others. I feel like better housing will do our community more help because most houses now are breaking apart which was one of the reasons i moved the kaibito

4. What positive and negative issues do you foresee if you are appointed to this Board?

A negative issue that may occur is my lack of ability to be there but a positive effect would be getting more and bigger ideas for page.

5. Tell us why we should be interested in appointing you to this Board?

I feel like you guys should be interested in appointing me to this board because there are many great ideas i have to make our community a better place, im really great with working well with other because im normally the one with bright ideas that are very helpful.

Demographic Information:

This section is **entirely optional**, and your responses will remain confidential. You may select all that apply or choose not to answer.

Age:

Gender:

Ethnicity:

CITY OF PAGE BOARD INFORMATION

COMMUNITY CENTER ADVISORY BOARD - This board is comprised of five (5) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation, programming and fundraising activities of the Community Center.

ECONOMIC DEVELOPMENT ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. The Economic Development Advisory Board shall act as the advisory board to the Page City Council on matters pertaining to the economic development, airport and tourism industries. The board shall advise the Council on goal setting, strategic planning, beautification, construction, marketing strategies, hospitality and business recruitment, retention and expansion.

LIBRARY ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation and programming of the Page Public Library.

PARKS AND RECREATION ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation, maintenance, promotion, improvement and activities of the City parks, recreation facilities, playgrounds, trails, and playing and sports fields.

PLANNING AND ZONING COMMISSION - This commission is comprised of seven (7) Council appointed citizens for staggered three year terms. This commission will assist in the preparation of a General Plan; assist in the preparation of development controls; review development proposals, proposed changes to ordinances and changes in development policies; hold public hearings and meetings; assist in preparation of a capital improvements program; make recommendations on proposed boundary changes; and make recommendations on a uniform schedule of fees for service.

PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD - This board is comprised of five (5) members pursuant to Arizona Statute §38-847. This board shall have the responsibilities and duties as set forth in A.R.S. § 38-847, as it may be amended from time to time.

YOUTH ADVISORY COMMISSION - This board is comprised of seven (7) Council appointed members who must be actively enrolled students in a public or private high school in Page (including charter and home schools) between ninth and twelfth grade. The board will assist and advise the Parks and Recreation Board on issues concerning youth in Page; present recommended improvements to the City Council of public projects and programs relating to youth; and assist in planning youth/recreation activities and events.

SUBSTANCE ABUSE TASK FORCE - This task force is comprised of five (5) Council appointed citizens for staggered four year terms. This board is responsible for fostering the health and well being of the citizens of Page, Arizona by coordinating efforts to establish and strengthen programs to reduce and prevent substance abuse in the community.

PAGE UTILITY ENTERPRISES BOARD - This board shall be composed of a total of six (6) members who shall live within the city limits of Page, Arizona. Five (5) members shall be appointed by resolution of the Council and serve for staggered five year terms. The sixth members shall be the Mayor or designee who shall serve as an ex-officio member without the privilege of voting. The board was established as an independent body to operate the Page Utility Enterprises, as more specifically set out in Ordinance No. 588-12. The board has general powers to operate the electric, water, and sewer systems; procure and erect all buildings and facilities for the use of the utilities; appoint a General Manager; and recommend rates, fees, and charges for adoption by City Council.

BOARD OF ADJUSTMENT - This board is comprised of five (5) Council appointed citizens for staggered three year terms, pursuant to Arizona Statute section 9-462-06. **ADJUSTMENT** - Meets as necessary when appeals have been filed. Duties are to hear and decide appeals for variances from terms of the zoning ordinances and to hear and decide appeals in alleged error in the order, requirement, or decision made by the Zoning Administrator.

APPEALS - The board has the authority to hear cases in which a citizen wishes to overturn the decision of the building official on matters pertaining to the adopted Uniform Building Codes. This board does not have the power to hear variances on individual cases. They are primarily concerned with code interpretation and alternate use of building materials whenever a request is denied by the building official. The board should be trained in the Uniform Code and have background in building construction or design. Occasionally the board may be used as a review board to recommend code changes.

FIRE - The board hears matters on petition by a citizen when an interpretation or ruling is needed on the Uniform Fire Code. When such a request is filed, the board sets a meeting date and information on the reason for the interpretation under consideration is presented in report form by the Fire Department. The petitioner presents information in the hearing and the board makes a ruling based on its findings after considering the information and the wording of the Code. Revised December 4, 2018 Ordinance 650-18 Section §31.20

Please confirm your signature by typing your full name in the box below.

natalie june

I agree this is a legal representation of my signature for all purposes just the same as a pen-and-paper signature.

Signed On: 2/9/2025



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BOARDS & COMMISSIONS 11.3.

City Council Regular Agenda

Meeting Date: 02/26/2025

Brief Title: Substance Abuse Task Force Appointment Application

Department: City Clerk

Action: Motion

RECOMMENDED ACTION:

Motion to appoint Bunny Cochran to the Substance Abuse Task Force with a term ending June 30,2028.

BACKGROUND:

There is one (1) vacancy on the Substance Abuse Task Force. The City has received one (1) new request from Bunny Cochran to be appointed to the Task Force.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

Board Appointment



CITY OF PAGE BOARD APPOINTMENT APPLICATION

Name: <i>Bunny COCHRAN</i>	Date: <i>2/10/25</i>
Street Address: <i>319 Gum St.</i>	P.O. Box: <i>3164</i>
City: <i>Page</i>	State, Zip: <i>AZ 86040</i>
Work Phone: <i>/</i>	Fax: <i>/</i>
Home Phone: <i>928-640-1868</i>	E-Mail: <i>mentecochran@yahoo.com</i>

Boards upon which you wish to serve: (You may apply for up to two Boards. Please rate interest in each Board for which you wish to apply by indicating a 1 or a 2 with 1 being first choice.)

ADVISORY BOARDS AND COMMISSIONS		CITY AUTHORITIES	
☐	Community Center Advisory Board	☒	Substance Abuse Task Force
☐	Economic Development Advisory Board	☐	Page Utility Enterprises
☐	Library Advisory Board	☐	Board of Adjustment
☐	Parks and Recreation Advisory Board	☐	
☐	Planning and Zoning Commission	☐	
☐	Public Safety Personnel Retirement System Board	☐	
☐	Youth Advisory Commission	☐	
☐		☐	

Brief statement of your qualifications for and/or reasons for applying for these Boards.

<i>Qualification: Past member/secretary of the Board. 4 yrs as A Prevention Specialist for Encompass Health Services Co-creator of 'Freshman Focus' a prevention event @ PHS promoting prevention + education towards career goals in service</i>
Signature: <i>[Signature]</i>

Questionnaire for Board Candidates

Name: Bunny Cochran

Board(s) for which you are applying:
Substance Abuse Task Force

1. Tell us about yourself (experience, knowledge, etc.) and why you are interested in serving on this Board.

Current Behavioral health counselor @ CBI - 2 1/2 yrs

Prevention Specialist for Encampress - 4 yrs

Understanding of the reasons + harms of SA in children

& adults. I have a desire to promote behavioral health

& legal approaches towards prevention in our

community - especially our schools

2. What do you think the relationship should be between the City Council and this Board?

Close collaboration + sharing of information

on a consistent basis. The only agenda is

to work together on solution focused

directions + programs + education to promote

prevention

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

Become part of a forward thinking collaboration
that understands the strength of a
community lies in the health + well being
of its families.

4. What positive and negative issues do you foresee if you are appointed to this Board?

Positive: an understanding of the destructive
effects SA has on families, individuals +
communities.

Negative: none I can foresee

5. Tell us why we should be interested in appointing you to this Board?

My past + present dedication to working w/
the other members to build a healthier
& more educationally aware community
in the area of prevention that has emphasis
on support + enrichment of our families

(If you need more space, please continue on the back of this form and refer to the question number.)

ETHNICITY

☐		Multiracial / Mixed Ethnicity
☐	Black or African American	Middle Eastern
☐	Native American or Alaska Native	Hispanic / Latino
☐	Asian	
☐	Native Hawaiian or other Pacific Islander	Prefer not to answer

GENDER

☐	Male
☐	
☐	Non-Binary
☐	Prefer not to answer

AGE

☐	Under 18
☐	18 – 64
☐	
☐	Prefer not to answer

THIS SECTION IS ENTIRELY OPTIONAL, AND YOUR RESPONSES WILL REMAIN CONFIDENTIAL. YOU MAY SELECT ALL THAT APPLY OR CHOOSE NOT TO ANSWER.

Thank you for your consideration!

Bunny Cochran
319 Gum St.
Page, AZ 86040
928-640-1868
meritcochran@yahoo.com

Thank you for considering my application to sit on the Substance Abuse Task Force. Below please find a summary of my activities as a Prevention Specialist with Encompass Health Services and as a former member of SATF.

SATF:

- Original member of the SATF when it was adopted by the Page City Council as an official city board. During this time I worked with Councilwoman Vida Makowski to draft and have approved the first working bylaws of the board.
- Successful in procuring a dual-purpose dog for the Page Police Dept.
- Worked with Councilwoman Makowski to create a shared reporting tool with Page P.D. for statistical information on arrests for DUI and other substance related crimes in the Page adult and minor populations.
- Purchased Rx drug drop boxes.
- Participated in and sponsored Page National Night Out activities.
- Worked against SATF affiliation with the marijuana dispensary that existed in Page at that time.
- Served as secretary to the SATF during my four-year tenure on the board.
- With Mayor Diak, set up a prevention presentation by MATFORCE for the mayors of several Page sister cities during a hosting event by the City of Page for those city mayors.

Prevention Specialist while serving on the SATF:

- Researched and created a definitive study on the state of youth substance use in Page which was presented to the Page City Council.
- Instigated the formation of the SADD council at Desert View School and promoted its mission with outreach to outlying schools.
- Organized Red Ribbon Week activities in the PUSD schools
- Created liaisons between local businesses and EHS prevention.
 - Sought and received donations of \$10,000+ in monies, goods and services to support prevention programs in the community.
 - Created DUI prevention displays at various local businesses.
- Attended all PUSD outreach activities with informational and interactive displays promoting prevention.
- Created a monthly parent newsletter, "The Compass" that was sent out as an e-letter to parents in our community promoting good parenting practices and prevention.
- With the PHS art dept. and local business' support created a prevention calendar featuring the artwork of students at Lakeview Primary school.
- With a National Park Service staff member, created and organized **Freshman Focus** for 3 years running at PHS to include:

- Before and after surveys of freshman to understand their attitudes concerning substance use before and after the event. Each participant received a T-shirt designed with student artwork to commemorate the event.
- The use of PHS Student Council in leadership roles to accommodate the event.
- Participation by local and outlying law enforcement and other agencies (Page, Greenhaven, Big Water, Page City Court, Life Flight, Tuba City Medical Center, Banner Hospital and NPS) in presenting activities designed to show the dangers of SA, offering one on one encounters with the aim of normalizing a positive relationship between law enforcement and community and information to encourage students towards seeking higher education and promoting careers in public service.
- Community participation in serving a luncheon and presenting an assembly where members of the Page community shared their experiences and concerns to do with substance use.
- Drawings for gifts from local businesses were given to the students at the assembly.
- Crisis counselors onsite to help any student triggered negatively by any part of the event.
- A blessing on the event given by a Native Medicine Man in support of the Navajo Culture.

Again, thank you for your consideration. I applaud Page City Council's efforts and the SATF for taking on this very vital work in our community. Thank you.



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

UNFINISHED BUSINESS 12.1.

City Council Regular Agenda

Meeting Date: 02/26/2025
Brief Title: Page Splash Pad
Presented by: Kyle Christiansen, Director of Public Works
Department: Public Works
Action: Motion

RECOMMENDED ACTION:

Move to direct staff to issue an RFP for the design and construction of a splash pad in an amount not to exceed \$_____.

BACKGROUND:

The contractor was unable to remove components from the original design that resulted in any material savings. Thus, staff recommends going out to RFP for a design/build project with a guaranteed maximum price. Staff is looking for direction from council on what the maximum amount that Council is willing to spend on a splash pad to include in the RFP.

ALTERNATIVES CONSIDERED:

Staff considered having the engineer redesign the project but is concerned that a re-design may still come in over budget.

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Budget Impact:

Unknown.



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.1.

City Council Regular Agenda

Meeting Date: 02/26/2025

Brief Title: Resolution No. 1329-25 AZ SMART Grant Application

Presented by: Kyle Christiansen, Director of Public Works

Department: Public Works

Action: Motion

RECOMMENDED ACTION:

Clerk to introduce Resolution 1329-25 by title only.

Move to adopt Resolution 1329-25.

BACKGROUND:

The AZ SMART Fund was established by the Arizona Legislature in 2022 to assist eligible cities, towns, counties and the Arizona Department of Transportation (ADOT) in competing for federal discretionary surface transportation grants. Projects eligible for AZ SMART are surface transportation projects including road, bridge, transit, rail, and related facilities such as bicycle and pedestrian paths, trails, etc., which are eligible for the federal grants. Staff is currently developing several federal grant applications for transportation and infrastructure improvements. This grant pays up to 50% of the eligible costs associated with Grant Development and Submission. Our request is for \$40,000.00.50% of the eligible costs associated with Grant Development and Submission of an application for a federal discretionary grant. Applications are continuously accepted based on the availability of funding.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: FY25

Amount Requested: \$40,000

Line Item(s): GRANT MATCH

Budget Impact:

City Grant expense will be \$40,000 (50%), if the grant is awarded.

Attachments

Resolution

RESOLUTION NO. 1329-25

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AUTHORIZING AN APPLICATION TO THE ARIZONA SMART FUND FOR A GRANT FOR DESIGN AND OTHER ENGINEERING SERVICES PURSUANT TO TITLE 28, CHAPTER 2, ARTICLE 2, ARIZONA REVISED STATUTES.

WHEREAS, in Chapter 322 of the Laws of 2022 ("the Act"), the Arizona Legislature established the AZ SMART Fund and program, and authorized the State Transportation Board, among other things, to award grants to Eligible Applicants for design and other engineering services ("DOES"), grant development and submission ("GDS"), and Match for a surface transportation project for which the Applicant will submit a Federal Grant application;

WHEREAS, A.R.S. § 28-399.Q.1 as amended in Chapter 120 of the Laws of 2024 defines "Federal grant" to mean a federal discretionary grant program administered by any federal agency for surface transportation purposes;

WHEREAS, the AZ SMART Fund Request for Grant Applications and Agreement ("RFGAA") defines "surface transportation purposes to mean a road, bridge, transit or rail infrastructure project, study or plan document that is eligible for a Federal Grant;

WHEREAS, Applicants for AZ SMART Fund must apply in accordance with the requirements of the Act and the RFGAA;

WHEREAS, the City of Page has determined that it will apply to AZ SMART for design and other engineering services for the US89 & SR98 Infrastructure Redevelopment Improvements ("Project");

WHEREAS, the City of Page desires to submit the Project for the federal discretionary grant identified in the RFGAA;

WHEREAS, the RFGAA requires that applications include a resolution from the governing body of the Applicant stating the Project is in the best interests of the residents of the municipality or county in which the Project is or will be located and requires the resolution to state the commitment of Applicant funds, if applicable.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AS FOLLOWS:

Section 1: That the City of Page Project described above is in the best interests of the residents of the City of Page.

Section 2: That the City of Page requests \$40,000 for design and other engineering services from the AZ SMART Fund.

Section 3: That \$40,000 of cash monies of the City of Page are committed to the Project.

Section 4: That the City of Page will apply for the Federal Grant identified in the RFGAA within two years of the date an award is approved by the Board.

Section 5: That the City of Page City Manager is authorized to submit and sign the RFGAA.

Section 6: This Resolution shall be in full force and effect immediately upon its adoption.

PASSED AND ADOPTED BY the Mayor and Council of the City of Page, Coconino County, Arizona, this 26th day of February, 2025.

CITY OF PAGE

Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

City Attorney



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.2.

City Council Regular Agenda

Meeting Date: 02/26/2025

Brief Title: Amendment to City Code Section 30.054; Ordinance 737.25

Presented by: Steven Kidman

Department: City Clerk

Action: Ordinance

RECOMMENDED ACTION:

Clerk to introduce Ordinance 737-25 by title only.

Move to adopt Ordinance 737-25.

BACKGROUND:

This ordinance is amending section 30.054 agenda of the City of Page code of ordinances.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

Ordinance

ORDINANCE NO. 737-25

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, AMENDING SECTION 30.054 AGENDA, OF THE CITY OF PAGE CODE OF ORDINANCES.

WHEREAS, the City Council has determined that it is in the interests of the City to amend § 30.054 AGENDA of the City Code of Ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, as follows:

Section 1: That Section 30.054 (B) of the City of Page Code of Ordinances is hereby amended as follows:

§ 30.054 AGENDA.

...

(B) Preparation. The City Clerk shall PREPARE ANDfinalize PUBLISH COUNCIL MEETINGthe agendaS not later than Friday prior to the regular Council meeting, including all backup material that has been received. Copies of the agenda, including backup material, shall be posted and distributed in accordance with law. Special meetings called under § 30.051 need not follow this outline, however, notice thereof shall be given in a manner consistent with state law.

...

Section 2: That all ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: That the effective date of this Ordinance shall be 30 days from the adoption of this Ordinance.

Section 4: If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

Section 5: That the City Clerk is authorized to correct typographical and grammatical errors, as well as errors of wording and punctuation, as necessary; and that the City Clerk is authorized to make formatting changes needed for purposes of clarity and form, if required, to be consistent with the Page City Code of Ordinances.

**PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY
OF PAGE, COCONINO COUNTY, ARIZONA this _____ day of February, 2025, by the
following vote:**

Ayes	_____
Nays	_____
Abstentions	_____
Absent	_____

CITY OF PAGE

By _____
Mayor

ATTEST:

APPROVED AS TO FORM:

CITY CLERK

CITY ATTORNEY



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.3.

City Council Regular Agenda

Meeting Date: 02/26/2025

Brief Title: City Council, Boards and Commissions Code of Ethics

Presented by: Debi Roundtree, Councilmember

Department: City Attorney

Action: Other

RECOMMENDED ACTION:

Unknown.

BACKGROUND:

Councilmember Roundtree has requested to have a discussion with the council regarding the Code of Ethics that has been adopted for City Boards and Commissions.

In addition to concerns that Councilmember Roundtree may raise, there are current deficiencies with the Code of Ethics that should be addressed at some point if we are going to continue with the Code. In speaking with the League of Cities and the Risk Pool, apparently some cities have incurred significant legal and other costs prosecuting and/or defending actions arising under a Code of Ethics. If the council would like to continue with a Code of Ethics, we should consider making amendments to address some issues that have arisen in other cities. These items include detailing the process/procedure for the complaint process and enforcement; limiting who can file complaints to only council members; and clarifying that the city will not provide legal counsel to anyone accused of a violation. Depending on the discussion and desires of council, I can draft language for adoption at future meeting to address these issues.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Budget Impact:

Unknown

Attachments

Current Code



Code of Ethics and Standards of Conduct for City Council, Boards, and Commissions

This policy will address council relations, council and staff relations, and council and citizen relations. By adopting these guidelines for City Council, boards and commissions, we acknowledge our responsibility to each other, to our professional staff, and to the public. The City Council will govern the city in a manner associated with a commitment to the preservation of the values and integrity of representative local government and democracy, and a dedication to the promotion of efficient and effective governing. The following statements will serve as a guide and acknowledge the commitment being made in this service to the community.

The constant and consistent theme through all the conduct guidelines is “respect.” Public officials experience significant workloads and tremendous stress in making decisions that could impact thousands of lives. Despite these pressures, public officials are called upon to always exhibit appropriate behavior. Demonstrating respect for each individual through words and actions is the standard that can help guide public officials to do the right thing in even the most difficult situations.

Section 1. Code of Ethics

The Page City Council believes in fair, ethical, and accountable local government. To this end, the Page City Council has established a Code of Ethics and Standards of Conduct for the members of the City Council and the City's Boards, and Commissions to assure public confidence in the integrity of local government and its effective and fair operations. Members of Page's City Council, Boards, and Commissions shall comply with the following standards.

- A. Acting in the Public Interest.** Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of the City of Page and not for any private or personal interest, and they will ensure their fair and equal treatment of all.
- B. Compliance with the Law.** Members shall comply with the laws of the nation, the State of Arizona, and the City of Page in the performance of their public duties. These laws include, but are not limited to, the United States and Arizona Constitutions, the Page City Code and policies, laws pertaining to conflicts of interest, election campaigns, financial disclosure, and the open meeting law.
- C. Conduct of Members.** The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges, or verbal attacks upon the character or motives of other members of the Council, commissions, boards, committees, staff, and the public.
- D. Respect for Process.** Members shall perform their duties in accordance with the processes and rules of order established by the City Council and other applicable laws and regulations governing the deliberation of issues in a public meeting, ensuring the appropriate implementation of policy decisions of the City Council by City staff.
- E. Conduct of Public Meetings.** Members shall prepare themselves for public issues, listen courteously and attentively to all discussions before the body, and focus on the business at hand. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of business.
- F. Meeting Attendance.** It is the responsibility of Councilmembers to attend City Council meetings and the responsibility of other members to attend meetings of their respective Board or Commission to which they have been appointed in order to fairly conduct the business of Page. It is also the responsibility of members who have been appointed as voting members representing the City of Page on Boards and Commissions to attend meetings of those Boards and Commissions. Absence from meetings should be avoided if at all reasonably possible. The member shall contact the City Clerk, Chair of the Board or

Commission, or other responsible staff person if unable to attend a meeting. Members shall be required to provide current contact information to the City Clerk.

- G. Decisions Based on Merit.** Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.
- H. Communication.** Members shall publicly share substantive information that is relevant to a matter under consideration by the City Council, Board, or Commission, which they may have received from sources outside of the public decision-making body.
- I. Conflict of Interest.** To assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in violation of the law. In addition, members should consider recusal where there is an organizational responsibility or personal relationship that may give the appearance of a conflict of interest. The purpose of the conflict-of-interest laws is to prevent self-dealing by members and to remove or limit any improper influence which might bear on a member's decision. A legal conflict of interest occurs when a member or a relative of the member has a pecuniary interest in a matter that may come before the City Council during the member's term of office on which the member sits, and that interest is not a remote interest as defined in A.R.S. Section 38-502(10). "Relative" means the spouse, child, child's child, parent, grandparent, brother, or sister of the whole or half-blood and their spouses and the parent, brother, sister, or child of a spouse.
 - 1. Compliance with Conflict-of-Interest Laws.** Members shall comply with the conflict-of-interest laws of Arizona. If a member is not sure whether he or she has a conflict of interest in a matter before the City Council, the City Attorney may be contacted.
 - 2. Disclosure of Conflict of Interest.** If a member has a conflict of interest, he or she shall disclose that fact as soon as possible by filing a statement with the City Clerk setting forth the nature of the conflict of interest or declaring the nature of the conflict of interest for the record of the minutes of the meeting. The member shall not participate in any matter as a member if the member has a conflict of interest.
 - 3. Loyalty.** Members have an obligation to put the interest of the City of Page over personal considerations.
 - 4. Personal Interests.** Occasionally a member may find that he or she has a personal interest in a matter, even though a conflict of interest would not exist under the conflict-of-interest laws. Members are encouraged to adhere to strongly held ethical values which are exercised in good faith and to refrain from discussing or voting on a matter if he or she believes personal interest precludes making a fair decision.

- 5. Abstaining from Voting.** A member should not abstain from voting on a matter before the City Council, board, commission or committee unless he or she has an actual conflict of interest or reasonably believes that he or she may have an actual conflict of interest or a personal interest as set forth in Paragraph I, Conflict of Interest. Members shall abstain from participating in deliberations and decision-making where conflicts exist.
- J. Confidential Information.** Members shall respect the confidentiality of information concerning the property, personnel, or affairs of the City. They shall neither disclose confidential information without proper legal authorization nor use such information to advance their personal, financial, or other private interests.
- K. Use of Public Resources.** Members shall not use public resources not available to the public in general, such as City staff time, equipment, supplies, or facilities for private gain or personal purposes.
- L. Representation of Private Interests.** In keeping with their role as stewards of the public interest, Councilmembers shall not appear on behalf of private interests of third parties before the City Council or any commission, board, or committee or proceeding of the City, nor shall members of commissions, boards, and committees appear before their own bodies or before the City Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.
- M. Advocacy.** Members shall represent the official policies or positions of the City Council, Boards, or Commissions to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members shall explicitly state they do not represent the City of Page, nor will they infer that they do.
- N. Positive Workplace Environment.** Members shall support the maintenance of a positive and constructive workplace environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealing with City employees to in no way create the perception of inappropriate direction to staff.
- O. Implementation.** As an expression of the standards of conduct for members expected by the City, this Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are thoroughly familiar with it and embrace its provisions. For this reason, ethical standards shall be included in the regular orientations for newly elected and appointed officials for City Council and those appointed to City of Page Boards and Commissions.

Section 2. City Council Relations with City of Page Boards and Commissions, and Councilmember Representation to Other Agencies and Organizations

- A. Board and Commission Recommendations.** Members of the City Council shall not use their power of office to attempt to influence or publicly criticize board or commission recommendations or influence or lobby individual board or commission members on any item while under board or commission consideration. It is important for boards and commissions to be able to make objective recommendations to the City Council on items before them. Members of City Council who attempt to strongly influence commission, board or committee positions on any item may prejudice or hinder their role in reviewing the board or commission recommendation as a member of the City Council.
- B. Board and Commission Meetings.** Individual Councilmembers shall have the right to attend a board or commission meeting but should not speak or become involved in meeting discussions unless the Councilmember is the liaison to that board or commission. Councilmembers attending meetings should avoid any violations of the Open Meetings law should a quorum of councilmembers be present at any meetings.
- C. Council Liaison.** As a Council liaison, the following guidelines shall apply:
- 1. Positive Resource.** With the exception of the City Council liaison to the Page Utility Enterprises (PUE) Board, who is designated as an ex-officio member of the Board by city ordinance, a Council member acting as a liaison to a commission, board, or committee (a “board”) is not a member of the board. Rather, the Council member is a positive resource to support the board in the completion of its work.
 - 2. Direction and Guidance.** A City Council liaison is acting as a representative of the full Council and as such has no authority to provide any direction or guidance to the board other than direction or guidance that clearly represents the direction or guidance of the full Council.
 - 3. Influence.** Generally, the City Council liaison shall not attempt to unduly influence the work or recommendations of the board.
 - 4. Deliberations and Discussions.** With the exception of the City Council liaison to the PUE Board, the City Council liaison shall not take part in the board’s deliberations or discussions unless (a) the board requests the Council liaison’s participation in a particular discussion (in this situation, the Council liaison must expressly state that she or he is speaking for her or himself, not for the entire Council) or (b) the Council member determines that he or she must speak up in order to remind the board of Council direction, City policies, or laws such as the Open Meetings Law or the Public Records Law.

5. **Voting.** The Council liaison shall not take part in any votes or decision making of the board.
 6. **Requests.** The Council liaison shall bring to the Council any requests from the board, such as questions raised by a board about the board's scope of work, requests from the board to change the board's scope of work, or requests for expenditures of City resources to further the board's work.
 7. **Updates to City Council.** The Council liaison shall work to ensure that the Council is regularly updated on the work of the board.
- D. Other Government Agency.** If a Council member appears before another government agency or organization to give a statement on an issue affecting the City, the Council member should first indicate the majority position and opinion of the Council, if known or previously discussed. Personal opinions and comments may be expressed only if the Council member clarifies that these statements do not represent the position of the City Council.

Section 3. City Council Relations with Staff

- A. City Administration.** The City Council and its members shall deal with the administration of the City only through the City Manager, except for the purpose of inquiry, and neither the Council nor any member thereof, shall give orders or instructions to any employee or officer other than the City Manager or other Council appointed officers. The City Manager shall take his or her orders and instructions from the Council, only when promulgated at a duly convened meeting of the Council, and no individual Council member shall give any orders or instruction to the City Manager except for purpose of inquiry. Members shall respect and adhere to the Council-Manager structure of government as outlined in the Page City Code. In this structure, the City Council determines the policies of the City with the advice, information, and analysis provided by the public, commissions, boards, committees, and staff. Except as provided by the Page City Code, members therefore shall not interfere with the administrative functions of the City or the professional duties of City staff, nor shall they impair the ability of staff to implement Council policy decisions.
- B. Mutual Respect.** There shall be mutual respect from both staff and Councilmembers of their respective roles and responsibilities when and if expressing criticism in public session.
- C. Acknowledgement of Roles.** City staff shall acknowledge City Council's role as policy makers and the City Council shall acknowledge the staff's role as responsible for administering the Council's policies.

Section 4. Compliance and Enforcement

This code expresses standards of conduct expected for members of the Page City Council, Boards, and Commissions. Members themselves have the primary responsibility to ensure that standards are understood and met, and that the public can continue to have full confidence in the integrity of government. A violation of this Code of Ethics and Standards of Conduct shall not be considered a basis for challenging the validity of City Council, Board, or Commission decisions. Questions about this Code of Ethics and Standards of Conduct, a conflict of interest, or other ethical issues may be presented to the City Attorney. The City Council may impose sanctions on members whose conduct does not comply with this policy, such as reprimand, formal censure, or removal of board or commission assignment.

Member Signature

Printed Name

Witness Signature

Date



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13. 4.

City Council Regular Agenda

Meeting Date: 02/26/2025

Brief Title: Financial Disclosure Statements

Presented by: Debi Roundtree, Councilmember

Department: City Clerk

Action: Other

RECOMMENDED ACTION:

TBD

BACKGROUND:

Councilor Roundtree requested a discussion about notification to candidates and elected officials when their Financial Disclosure Statements are requested by outside parties.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

NEW BUSINESS 13. 5.

City Council Regular Agenda

Meeting Date: 02/26/2025

Title: Potential update to the City Council Strategic Priorities

Presented by:

Subject:

Potential update to the City Council Strategic Priorities



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

EXECUTIVE SESSIONS 16.1.

City Council Regular Agenda

Meeting Date: 02/26/2025
Brief Title: Potential Sale of Property
Presented by: Darren Coldwell, City Manager
Department: City Manager
Action: Motion

RECOMMENDED ACTION:

Confidential

BACKGROUND:

Confidential

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: 2025
Amount Requested: N/A
Line Item(s): N/A
Budget Impact:
There is currently no fiscal impact.

Attachments

Property on NE Newburn Road

