



**MEETING NOTICE
CITY OF PAGE
CITY COUNCIL**

**CITY COUNCIL REGULAR MEETING
CITY HALL, 697 VISTA AVE
PAGE, ARIZONA**

**JULY 24, 2024
5:30 P.M.**

NOTICE OF PUBLIC MEETING AND AGENDA

1. CALL TO ORDER

2. INVOCATION

3. PLEDGE OF ALLEGIANCE

4. ROLL CALL

Mayor Bill Diak

Vice Mayor John Kocjan

Councilor David Auge

Councilor Brian Carey

Councilor Mike Farrow

Councilor Kenna Hettinger

Councilor Richard Leightner

5. PRIORITY LIST

1. Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities
None
2. Discussion and possible action by the City Council pertaining to the City Councilors Individual Priorities
None

6. MINUTES

1. City Council Regular Meeting - March 13, 2024
2. City Council / Page Utility Enterprises Joint Special Meeting - May 8, 2024
3. City Council Regular Meeting - May 8, 2024
4. City Council Budget Work Session - May 9, 2024
5. City Council Special Meeting - May 20, 2024
6. City Council Special Meeting - June 26, 2024
7. City Council Regular Meeting - June 26, 2024
8. City Council Regular Meeting - July 10, 2024

7. CONSENT AGENDA

The Consent Portion of the Agenda is a means of expediting routine matters. All items approved will be done by one undebatable motion passed unanimously. Any item may be removed for debate on request of any member of Council. Items removed from the Consent Portion become the first items of business of the Regular Agenda.

1. INFORMATION

- a. Monthly Cash Allocation Comparison - May 2024
- b. PUE Joint Session Meeting Minutes May 8, 2024
- c. P&Z Commission Meeting Minutes October 10, 2023
- d. Substance Abuse Task Force Minutes June 19, 2024

2. MISCELLANEOUS ACTIONS

- a. Resignation - Dominic Martinez - Youth Advisory Commission
- b. Proclamation - United States Coast Guard 234th Anniversary

8. PUBLIC HEARINGS

- 1. Zone Change Case #ZON 24-001
- 2. Series #12 (Restaurant) Liquor License Application from Lake Powell Italian Deli LLC/Adrienne Abreu Schradi
- 3. Series #12 (Restaurant) Liquor License Application from Mandarin Gourmet/Zhi Yang

9. HEAR FROM THE CITIZENS

Members of the public may address the City Council. The City Council cannot discuss or take legal action on any matters during the Call to the Public, unless the matters are properly noticed for discussion and legal action. At the conclusion of the Call to the Public, individual members of the Council may respond to criticism made by those who have addressed the Council, may ask Staff to review a matter, or may ask that a matter be put on a future agenda. If you wish to address the Council at tonight's meeting, please raise your hand, and you will be recognized and asked to come to the podium to provide your name and address. Please limit your remarks to three (3) minutes.

10. REPORTS AND ANNOUNCEMENTS

- 1. MAYOR'S REPORTS AND ANNOUNCEMENTS
None
- 2. CITY MANAGER'S CURRENT EVENTS SUMMARY

11. BOARDS AND COMMISSIONS

1. Discussion by the City Council pertaining to reports on board meetings by Board Liaisons
2. Discussion and possible action by the City Council pertaining to a new application for the Economic Development Advisory Board
3. Discussion and possible action by the City Council pertaining to an appointment to the Youth Advisory Commission
12. **UNFINISHED BUSINESS**
None
13. **NEW BUSINESS**
 1. Recognition of FCCLA Culinary Arts Star Event National Champion, Miriam Lassen. Taught by Chef Wyatt Swinton, Page High School Culinary Arts Instructor.
 2. Discussion and possible action by the City Council pertaining to the 2024 Sacred Mountain Adult Softball Tournament
 3. Discussion and possible action by the City Council pertaining to Sustainability Partners presentation on financing options
 4. Discussion and possible action by the City Council pertaining to adopting a Code of Ethics for all appointed boards, commissions, and City Council
 5. Discussion and possible action by the City Council pertaining to a Series #12 (Restaurant) Liquor License Application from the Arizona Department of Liquor Licenses and Control for Mandarin Gourmet/Zhi Yang
 6. Discussion and possible action by the City Council pertaining to a Series #12 (Restaurant) Liquor License Application from the Arizona Department of Liquor Licenses and Control for Lake Powell Italian Deli LLC/Adrienne Abreu Schrader
 7. Discussion and possible action by the City Council pertaining to the Arizona Department of Liquor Licenses and Control Application for a Special Event License for the Glen Canyon Conservancy, for the Concerts in the Park
14. **BID AWARDS**
None
15. **DEPARTMENTS**
None
16. **EXECUTIVE SESSIONS**

1. EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(4) The City Council may vote to go into Executive Session for the purpose of discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

Page Utility Enterprises continued services with Dorn Policy Group for Infrastructure Funding

Discussion and possible action by the City Council pertaining to Page Utility Enterprises continued services with Dorn Policy Group for Infrastructure Funding

ADJOURN

FOR YOUR INFORMATION

Next Regular Meeting Wednesday, August 7, 2024 at 5:30 p.m.

Pursuant to A.R. S. 38.431. 02, notice is hereby given to the members of the City Council and to the general public that the Page City Council will hold a meeting open to the public. Supporting documents and Staff reports, which were furnished to the City Council, with this agenda, are available for review at www.cityofpage.org or at the City Clerk's Office. Council Members of the City of Page City Council will attend either in person or by technological means. City Council may vote to go into Executive Session for the purpose of obtaining legal advice from the City Attorney on any item listed on the agenda, pursuant to A.R.S. 38-431.03 (A)(3). City Council may modify the agenda order, if necessary. This agenda may be subject to change up to 24 hours prior to the meeting.

Persons with disabilities should call Cindy Scott, City Clerk, at 928-645-4221 for program and services information and accessibility.

NOTICE TO PARENTS: Parents and legal guardians have the right to consent before the City of Page makes a video or voice recording of a minor child A.R.S. §1-602.A.9. City Council meetings are audio and video recorded. Parents or guardians may either submit a written consent to the City Clerk's Office, or by allowing a minor to be present and/or participate in the meeting, parents or guardians waive this right.

If you would like to receive City Council agendas via email, please send your email address to cityclerk@pageaz.gov or call 928-645-4221.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following places:
City Hall Bulletin Board located at 697 Vista Avenue, Page, Arizona, Justice Building Bulletin Board located at 547 Vista Avenue, Page, Arizona, U. S. Post Office Lobby located at 44 Sixth Avenue, Page, Arizona, on the _____ day of _____, 2024, at _____ p.m. in accordance with the statement filed by the City of Page City Council with the City Clerk.

CITY OF PAGE

By: _____
CITY CLERK'S OFFICE

PRIORITY LIST 5.1.

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Council Strategic Priorities FY 23-27

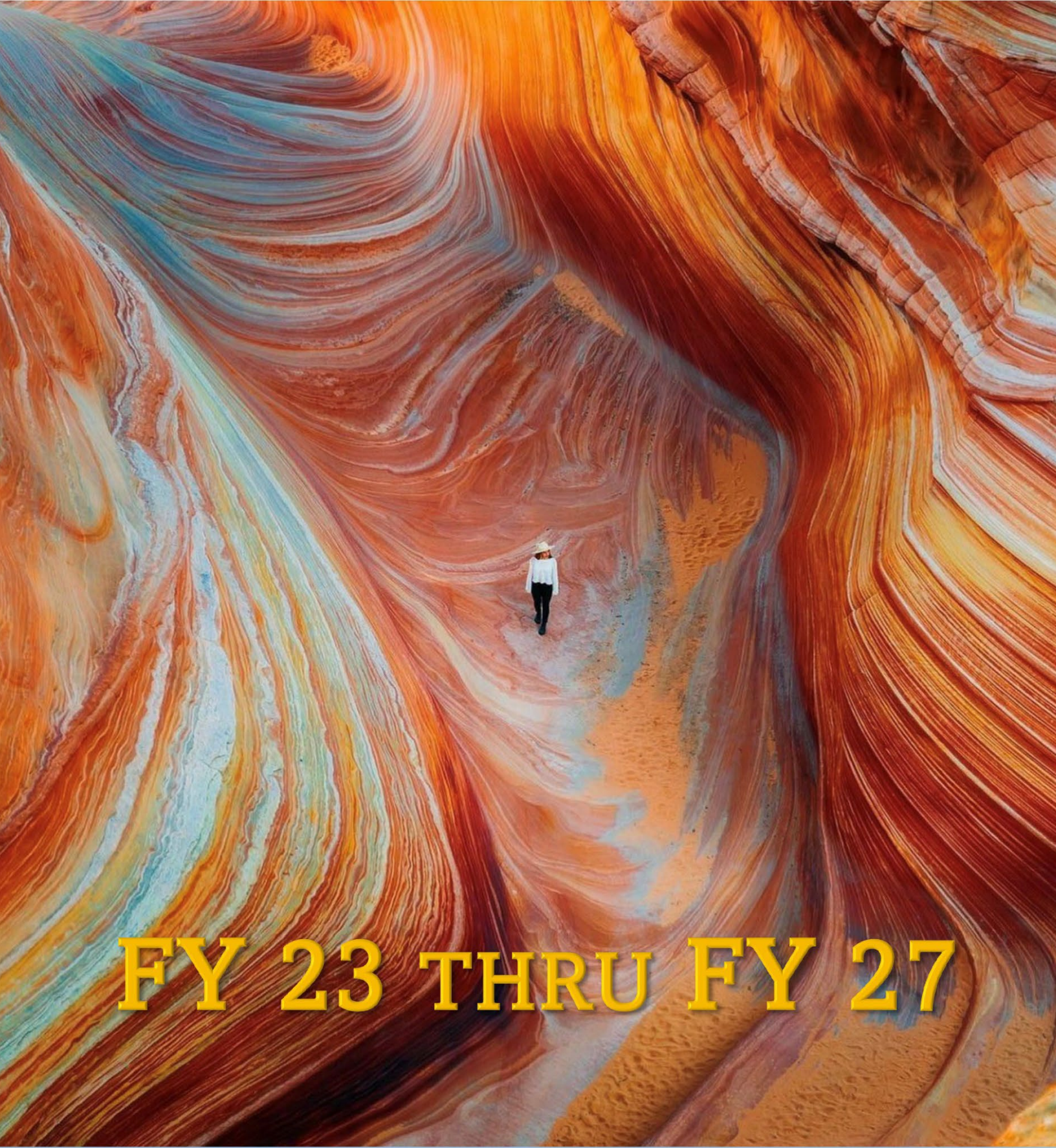
Presented by:

Subject:

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities
None

Attachments

Strategic Priorities FY23-27



FY 23 THRU FY 27



STRATEGIC CITY COUNCIL PRIORITIES



Page City Council



Dave Auge



William Diak, Mayor



Brian Carey



John Kocjan, Vice Mayor



Richard Leightner



Mike Farrow



Vacant

VISION & VALUES

VISION

The City of Page shines as an eco-tourism destination and gateway to the world-renowned Grand Circle of National Parks. Page is a welcoming and family-friendly community that prioritizes education, respects cultural diversity, and preserves the scenic environment. This vibrant and active city is fiscally responsible and provides a diverse economy that offers housing, healthcare, and employment opportunities, as well as entertainment, dining, and recreational choices for residents and tourists of any age.

VALUES

- Teamwork and Collaboration
- Accountability, Transparency, and Proactive Communication
- Fiscal Responsibility
- Integrity
- Customer Service
- Continued Strategic Planning



OBJECTIVE CRITERIA

Objective Criteria for Decision Making

- Is it in the best interest of the community and stakeholders?
- Does it align with our goals and priorities?
- Is it achievable and sustainable?
- Is it financially viable?
- Is it legal?
- Is it fair?
- Is it safe and secure?

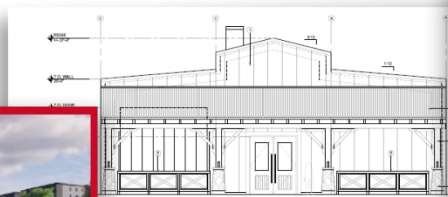


COMMUNITY DEVELOPMENT

A pleasant environment is a source of pride for its residents and an important component of the quality of life in an area. Community aesthetics take on an economic meaning, encouraging tourism and business recruitment. Community Development is a process by which local decision-makers and residents work together to leverage resources to increase business development and job opportunities; and attract capital to improve the physical, social and environmental conditions in the community.

Goals: Implement economic development processes that assist in the development of a strong local economy; protect neighborhoods from blighting and deteriorating conditions that have a negative impact on area property values; and encourage residents and business owner's efforts to maintain the physical environment through standards set in local ordinances.

- Objective 1.1** Continue partnership and communication with stakeholders regarding streetscape development from Vista Avenue to South Navajo Drive. Budget and implement downtown streetscape that will establish design as well as strategies and policies for development and identify implementation costs associated with development enhancement programs.
- Objective 1.2** Establish a revitalization plan for the central business district (Block 17).
- Objective 1.3** Identify City-owned properties that support medium and/or high density affordable housing and develop a plan to ensure infrastructure is available to these developable properties. Actively market to attract developers for affordable apartments, condominiums, and single-family homes.
- Objective 1.4** Foster development of moderately priced housing to accommodate workforce needs. Work with potential grant sources and community housing organizations to explore housing alternative and incentivize housing development.
- Objective 1.5** Promote and encourage attractive neighborhoods through City services, enforcement techniques, and compliance with City codes and regulations.
- Objective 1.6** Continue supporting the Arizona League of Cities and Towns on the issues related to vacation home rentals through representation with the legislature. Utilize Arizona State Law SB1168 by adopting an ordinance to regulate vacation home rentals.

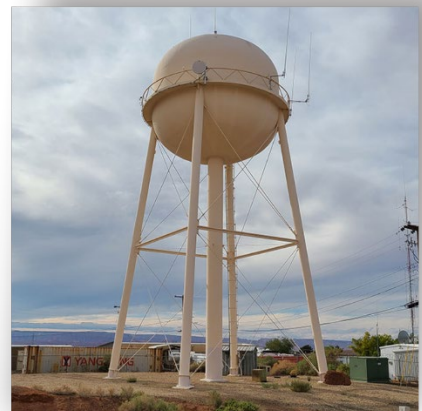


FISCAL STABILITY

The City is committed to maintaining fiscal stability to ensure the delivery of high-quality services. This requires an efficient transparent financial system, accurate and reliable forecasting of revenues, and control of expenses.

Goal: Operate in a fiscally prudent manner, assuring the most efficient expenditure of public funds.

- Objective 2.1** Explore alternative funding mechanisms to support infrastructure and future economic development project funding.
- Objective 2.2** Continue implementation of a 5-year Capital Improvement Program that balances the costs of planned capital expenses with realistic allocation of available resources.
- Objective 2.3** Continue financial forecasts that allow the City to annually identify future revenue and expenditure trends and prepare plans to address problems in a timely fashion.
- Objective 2.4** The Page Utility Enterprises Board has identified Water, Sewer, and Garbage Utility reserve levels to stabilize rates. The board will make rate recommendations to the City Council.
- Objective 2.5** Page Utility Enterprises (PUE) staff will continue long-term financial will make rate recommendations to the City Council.
- Objective 2.6** Begin planning for the future of waste collection and recycling for the City of Page.
- Objective 2.7** Evaluate current City Emergency Fund cap.

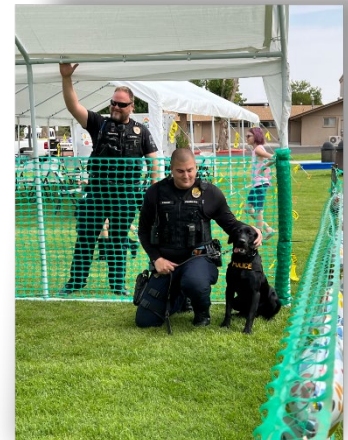


HIGH PERFORMING ORGANIZATION

The City of Page strives to develop a high performing organization through continuous system and process improvements; the commitment to make time to do the “work of leadership”; and the encouragement of City employees to exercise their leadership and talents at every level of the organization.

Goal: To create an environment that supports transparency, communication, collaboration, teamwork, and high performing employees. Enable the City to recruit, retain and compete for talent, and ensure retention of institutional knowledge. Develop a functional Emergency Operation Plan to ensure a resilient organization.

- Objective 3.1** Recruit and retain a skilled workforce through training and skills development, utilizing most recent trends and best practices. Conduct a salary structure review.
- Objective 3.2** Continue to improve methods used by the City to communicate proactively and openly. Implement an event bulletin board and emergency event messaging.
- Objective 3.3** Update City website to keep content relevant and current for customer satisfaction, and optimize the use of technology to drive efficiency, productivity, and service.
- Objective 3.4** Review and implement necessary security measures throughout City-owned public facilities.
- Objective 3.5** Promote community involvement through the recruitment, retention, and engagement of volunteers and the support of local organizations and partners.
- Objective 3.6** Create a process to evaluate Council appointed positions.

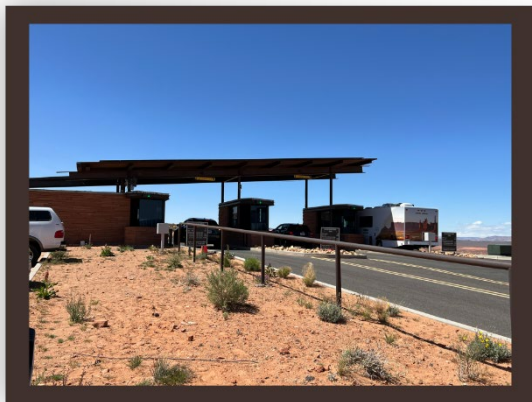


IMPROVING INFRASTRUCTURE

The City Council is committed to maintaining and improving public infrastructure and City facilities to preserve both the physical character and livability of the community.

Goal: Maintain and improve critical City infrastructure, including streets, sidewalks, parks, trails, facilities, and utilities to support economic growth and improve quality of life in Page.

- Objective 4.1** Strategically invest and support updating City facilities, including technology, and equipment.
- Objective 4.2** Pursue the funding to implement a plan to provide a redundant water supply to meet City needs.
- Objective 4.3** Maintain a Pavement Management Program (PMP) to ensure the preservation of roadway surfaces.
- Objective 4.4** Explore alternatives for a north fire station.
- Objective 4.5** Implement the recommendations from the Carollo Water Study for water and sewer utilities to ensure financial stability and prepare for growth.
- Objective 4.6** Identify locations for and project the costs of converting overhead primary electric infrastructure to underground.
- Objective 4.7** Review design and identify funding to move forward with Phase 3 of Horseshoe Bend development.
- Objective 4.8** Implement a Master Plan for expansion and improvements to the airport.



QUALITY OF LIFE

The City strives to enhance the overall quality of life for our residents and visitors by offering high quality recreation and leisure activities and improving parks, trails, streetscape and open spaces in Page.

Goal: Maximize resources that enhance the quality of life for our residents and visitors.

Objective 5.1 Plan, design and implement community programs to enhance the quality of life in the City of Page.

Objective 5.2 Research and pursue grant opportunities to enhance recreation programs
Objective 5.3 Evaluate components of the Parks Master Plan and determine priority list.

Objective 5.4 Foster, implement and educate to allow the development of a plan for events, farmers market, public market, arts, and activities in partnership with local not-for-profits/community groups.

Objective 5.5 Establish a committee for planning a 50th City anniversary celebration in 2025.

Objective 5.6 Identify funding and construct a recreational facility that includes an aquatic center.



PRIORITY LIST 5.2.

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Councilor Individual Priorities

Presented by:

Subject:

Discussion and possible action by the City Council pertaining to the City Councilors Individual Priorities
None

Attachments

Individual Priorities

PRIORITIES
CITY OF PAGE
BY
BILL DIAK

FY 2021-2022

Fiscal Responsibility

- Use resources wisely
- Always look for new revenue opportunities
- Foster accountability
- Plan for the long-term economic future
- Finish Horseshoe Bend Phase 3 to maximize revenue and visitor experience

Address Community Housing Needs

- Young families
- Low Income
- Seasonal
- Mid-Range

Infrastructure

- Pavement Management
- Future needs for development
- Water allocations and redundancy
- Infrastructure to match Master Plan

Downtown Streetscape and Revitalization

- Central Business District as well as Uptown area
- Walkable, tree lined, benches

Be proactive to Community wants

- i.e. make a plan to fund a swimming pool in 2-years

**PRIORITIES
CITY OF PAGE
by
Vice Mayor John Kocjan**

2013/2014

- 1) Secure a revenue stream to service bond debt load.
- 2) Increase water allocation
- 3) Infrastructure improvements

David Auge

Vision and Council Priorities:

- Integrity, Accountability and Transparency in all phases to our citizens and city staff.
- Fiscal Responsibility in future Budgets and spending requests brought to council
 - We must work with and support our City Manager and Department Heads on review and approval of spending requests with an eye on a realistic budget for 2021-2022 and forward so we continue with the fiscal responsibility that has been established.
- Responsive and accurate replies to citizen requests and inquiries and council input from city staff.
- City Zoning Project completed ASAP
- Strategic Planning
 - Revitalization of our downtown thru the streetscape project and driving business opportunities not just in Block 17 but elsewhere.
 - Tourism is our current and future for Page. To drive tourism we must continue enhancing the our downtown, not just in type of business but of curb appeal. The east side of LP Boulevard needs benches, shrubbery
 - Revenue opportunity at Horseshoe Bend to take advantage of its worldwide popularity thru Phase 3 building and completion. This will enhance Sales Tax revenue which will help drive continued enhancement of our parks, bike and hiking trails, and golf course for recreation, relaxation and special events for our citizens and tourist-based economy.
 - We continue to have a housing challenge for medium and low income and seasonal individuals and families. Help developers by having accurate parcel zoning and infrastructure plans in place that are conducive to timely development.
 - Continue to work with city staff on review and update of our 5-year plan to complement and guide future budgets for capital spend for needed projects and equipment as well as infrastructure needs including streets, water and sewer, and power.

2020/2021 PRIORITIES
Councilor Theresa Lee
(In no particular order)

- **Improve relations and communication between the City and residents**
 - Revamp City website for ease of access and ensuring user friendliness
 - Increase transparency through communications (social media, website, crier boards, local news outlets etc.)
 - More information on website in easy to find locations
 - Utilize system that is friendly to all web browsers
 - Utilize multiple popular social media platforms and other web-based information sources more consistently and to the greatest extent possible.
 - Improve listening skills within the City; specifically toward citizen wants, needs, and concerns.
 - Go above and beyond legally required minimum when reasonable.
 - Properly explain procedures, rules, and protocol to citizens when appropriately warranted.
 - Improve customer service
- **Increase public outreach**
 - Example: have a booth manned by city employees or council members at all major local events (balloon regatta, 4th of July, farmers market, etc.) to answer public questions and provide information on events and important/major activities (i.e. 2020 census, public surveys, current developments, etc.).
- **Improve and expand infrastructure**
- **Improve signage throughout the city, especially in the downtown business district**
- **Establish emergency operations committee to identify and address risks and threats to area such as pandemics, economic collapse, flood, etc.**
- **Collaborate with rural communities in and out of Arizona to obtain 'best practices' for sustainability**
- **Review and rewrite/correct regulations which have hindered business and housing growth such as:**
 - Master Plan
 - Zoning Map
 - Zoning Code.
 - Move away from Euclid zoning codes
 - Adopt form-based codes
 - Review and rewrite in a logical way that does not overtly infringe on property owner rights, is written in plain language, encourages development, removes as much 'red tape' as possible, and improves the look, feel, and over-all wellbeing of life throughout the City (form-based).
- **Responsibly spend and save City funds**
- **Build and hire city staff to adequately address the City's needs for today and the future**
 - Training

- Competitive salaries
- Improve benefits for city personnel
- Salary incentives for advancement (i.e. pay increase for training)
- Review staff qualifications and skills to potentially fill other positions
- Establish and appropriately staff Grants Department
- Establish and appropriately staff Emergency Management Department
- Establish and appropriately staff Media Relations Department
 - Including social media relations
- Increase amount of fire and police personnel to meet national standards
- Include the amount of annual tourists to determine population size when comparing 'similar' areas for necessary services, resources, projections, etc.
- Focus on the needs of the citizens of Page
- Diversify the industry in the area (more than just tourism)
 - Identify other industries that will be suitable for the area
 - Work with industry experts to bring new industry to the area
- Review City owned land sales to ensure adequate fit and usage
- Improve traffic safety along Lake Powell Blvd.
 - Establish controlled left turn lanes at each controlled intersection
 - Establish controlled intersection at Lake Powell Blvd. and Vista Avenue.
- Work with ADOT, State representatives, and others to establish roundabouts at North and South Lake Powell Blvd. and Highway 89.
- Work with industry experts to improve internet and cell phone capabilities
 - Bring in more competition
 - Ensure proper amounts of high-speed and potential 5G and greater connectivity are available at all times

Philosophy

The City of Page and its City Council:

- have a responsibility to operate financially conservative to ensure long-term sustainability.
- are representatives of the residents of Page, and as such, are here to serve them.
- are tasked with ensuring the health and wellbeing of all Page residents and visitors
- are responsible for understanding that Page needs to be brought into the 21st Century.
- are responsible for proper foresight of development and advancement of Page rather than 'right now' and 'in the past'. This includes looking at not only spending, but the impact development and other regulatory decisions may have.
- should keep government as small as possible, but responsibly grow it as needs change and are identified for success and sustainability.
- must focus on the needs of residents; what is good and beneficial for residents is also beneficial for non-residents. In other words, when the City focuses on improving life for residents, a non-resident's experience is also improved.

November 30, 2020

STRATEGIC PRIORITIES FROM COUNCILOR BRIAN CAREY

1. MAINTAIN AND IMPROVE COMMUNITY HEALTH

- 1.1. Work with federal, state and county public health departments to monitor COVID 19 pandemic and establish appropriate public health safeguards. Model community leadership as city council members. Develop action plan with public health departments and community medical resources for vaccine distribution and other responsive measures.
- 1.2. Invigorate Substance Abuse Task Force to identify vulnerable populations suffering alcohol and/or drug addictions and partner with public health and social service agencies to implement solutions to reduce vagrancy and other unhealthy behaviors.
- 1.3. Plan necessary improvements for city water supply and wastewater management systems. Plan for new fire station as part of improvements at the Page Airport.
- 1.4. Complete redevelopment of John C. Page Memorial Park to provide public restrooms, public gathering venues, outdoor entertainment facilities and other features identified in the master plan.
- 1.5. Establish pedestrian and bike paths identified in the Parks Master Plan to improve connectivity of city neighborhoods and encourage healthy activities.

2. ENSURE LONG-TERM ECONOMIC VIABILITY AND ENCOURAGE ECONOMIC OPPORTUNITIES

- 2.1. Demonstrate flexibility and consistency in management of COVID 19 pandemic to provide the maximum stability for business operations and planning.
- 2.2. Expand partnerships with Page-Lake Powell Chamber of Commerce, CREDA, Local First Arizona, Arizona Office of Tourism, Coconino Community College Small Business Development Center, Arizona Commerce Authority, Economic Collaborative of Northern Arizona, and other organizations and agencies to increase economic opportunities, especially in recreational tourism.
- 2.3. Complete and begin implementation of Downtown Redevelopment Plan.
- 2.4. Encourage strengthening and expansion of educational programs at Coconino Community College Page Center and CAVIAT.
- 2.5. Foster development of moderately priced housing to accommodate workforce needs. Work with potential grant sources and community housing organizations to explore housing alternatives and incentivize housing development.
- 2.6. Encourage improvements to existing communications and data networks and the provision of additional services to provide high-quality internet connectivity.
- 2.7. Continue improvements to the main terminal, parking facilities and runways/taxiways at the Page Airport to maximize connectivity beyond Page. Maintain the Alternative Essential Air Services Contract to provide jet service for the general public.
- 2.8. Relocate city garage and remove Navajo Drive fire station in order to redevelop prime downtown property, perhaps as part of an entertainment district.

3. PARK IT IN PAGE

- 3.1. Finalize development and management of Horseshoe Bend in partnership with the National Park Service. Revise Phase 3 development plans to reduce development costs. Establish

agreements for fee collection and other operational activities as necessary. Develop trail along western city boundary with Glen Canyon NRA.

- 3.2. Rezone all City of Page parks in the Parks Master Plan to appropriately identify their current and planned uses. Amend plan to include assets not included in the initial park inventory.
- 3.3. Establish a regional mountain bike park and begin planning for development. Solicit applicable grant funding and partnerships.
- 3.4. Begin planning and development of a multi-purpose aquatic recreational facility.
- 3.5. Convene workshop for long-term planning for Antelope Valley and environs from Coppermine Road to the eastern corporate boundary.
- 3.6. Revisit state park possibilities for Page or adjacent federally-managed properties.
- 3.7. Improve Rim Trail and develop appropriate connector trails. Work with Regional Trail Alliance to identify and market hiking opportunities in Page and the surrounding areas.

4. CELEBRATE PAGE

- 4.1. Establish a 50th Anniversary Task Force to begin planning for community improvements and celebrations for 2025.
- 4.2. Establish attractive city gateways through zoning and appropriate improvements to welcome and route incoming traffic.
- 4.3. Work with Glen Canyon Conservancy, Grand Circle Arts Alliance, Page Unified School District and other entities to expand artistic and cultural opportunities and displays.

5. COMMUNICATE TO AND INVOLVE PAGE CITIZENS

- 5.1. Utilize City of Page website to communicate current and timely information.
- 5.2. Reduce executive sessions of the city council to maximize transparency of council discussions.
- 5.3. Restart advisory board/committee meetings to provide for citizen input to the city council.
- 5.4. Pilot video chats, podcasts, media interviews or similar outreach by councilors and/or city staff such as the weekly streamed interviews with Coconino County Supervisors.
- 5.5. Encourage additional council workshops and public open houses on specific focus areas to increase the exchange of ideas between citizens and council.

6. ESTABLISH SUSTAINABLE PRACTICES FOR CITY MANAGEMENT

- 6.1. Establish a realistic 10-year rolling capital expenditure plan for project development and equipment replacement.
- 6.2. Implement performance management metrics for city council appointees.
- 6.3. Complete updates of General Plan and Zoning Map to provide blueprint for development of additional housing and businesses.
- 6.4. Work with Mayor and City Manager to broaden and strengthen external communications with the private and public sectors, especially Coconino County, State of Arizona, neighboring federal agencies, and the Navajo Nation.
- 6.5. Revisit all city revenue sources to ensure the provision of city services and facilities on the most cost-effective basis.
- 6.6. Review city employee salaries and hiring practices with a focus on recruitment and retention objectives.

Richard Leightner

Council Priorities

- Review, amend (if required), and approve General Plan Land Use Map and the Code of Ordinances Zoning Map to include establishment & allocation of both affordable and market based housing....and permanently establish Parks in the Parks Master Plan, including Heritage Funded location(s) and city adopted area's (both formally accepted/assigned and future planned).
- Plan and fund infrastructure where possible as incentive for developers on recognized area's identified as Medium and/or High Density development and actively market for affordable housing.
- Complete and work with business resources and interested organizations/residents on the implementation of Downtown Streetscape Redevelopment Plan....as budget and possible grant funding allows.
- Work with the Grand Circle Artists Alliance in getting set-up for open-air marketing & music.
- Work with all organizations in Page & the surrounding area to help plan and bring tourism to activities centered here.
- Continue to plan and develop the Horseshoe Bend area as a major income source for the city.
- Attract light industry to area's marketable for such use and streamline the application & approval process. PROMOTE ECONOMIC DEVELOPMENT in the Industrial Park and maybe even partner with Navajo Nation entities in order to do so.
- Support and provide provisions for staffing the Page Police & Fire Department, and make provisions for needed equipment. Also foster good relationships with all area Law Enforcement agencies
- Establish better working/partnering relationships between Council and City Departments and provide an avenue for citizens to Q & A our actions....which leads me into the last (but certainly not least) action item/priority.
- We need to foster/improve communication between the City and Citizens...by being more visible and accessible both via social media, website(s), and local media through on-air programing, and daily/weekly updates on websites & social media outlets.
- I agree whole-heartedly with Councilor Lee's points on increasing public outreach by manning a booth at ALL major occasions & festivities in the area providing current information on upcoming/important events, developments, etc. and answering questions (or directing people to where they can find answers).

Council Priorities

City of Page

By

Mike Farrow

- I) Smart and Balanced Growth of Page**
 - a. Enhance our infrastructure for Business Growth for Tomorrow and Beyond
 - b. Alignment of Business and City pursuits for future successes
 - c. Leverage City and Business Capabilities and Services for Page Citizens
 - d. Support efforts for a strong vision and objectives for Page citizens, businesses and services for balanced growth
- II) Community Engagement and Involvement**
 - a. Enhance communications to businesses and citizens
 - i. Frequent, relevant, timely and concise sharing of activities, situations, issues and challenges
 - b. Encourage, advertise, promote and challenge engagement and involvement in committees, task forces and work groups
 - i. Create more engagement opportunities
 - ii. Create more empowerment through education, orientations, mentoring, and training meetings
 - c. Encourage and support education, seminars and participation in training for enhancing engagement, and involvement programs for City employees, Council Members, work groups and task forces
- III) Page Safety and Security**
 - a. Establish, publish and maintain a City's Emergency Operations Plan
 - i. Involve mutual aid of City, County, State and Regional Services

- ii. Establish and maintain a regular EOP meeting, training and table top exercises
 - b. Establish and maintain a robust “Best in Class” Active Shooter Program for City, our critical infrastructure, schools, places of business, recreation and churches
 - i. Establish and maintain a community integration effort of Threat Management to stay ahead of threat concerns
 - c. Be actively involved and support our first responder services of Law Enforcement and Fire/Rescue Services and understand and assist in the challenges in supporting our first responders, citizens and visitors.
 - d. Identify and support Mental Health initiatives
- IV) Enhance Youth Opportunities**
- a. Our youth is our future and our opportunity to create structured learning cycles for their advancement.
 - b. Determine and provide greater trade skill learning opportunities
 - c. Empower our youth to support safe schools and choices
 - d. Provide more opportunities for youth to be involved in city and business pursuits
 - e. Continue to support enhanced structured and recreational activities
 - f. Be active and support our City’s Substance Abuse Task Force

Do what's right. Integrity is core to our success

I will lead by example - give it my best and expect the best from others

I will treat others as I wish to be treated

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: City Council Regular Meeting - March 13, 2024

Presented by:

Subject:

City Council Regular Meeting - March 13, 2024

Attachments

Council Minutes 3/13/2024



**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
MARCH 13, 2024**

A Regular Meeting of the Page City Council was held at 5:30 p.m. on the 13th day of March 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor William Diak presided. Vice Mayor John Kocjan, and Councilors Theresa Lee (virtual), David Auge, Richard Leightner, Mike Farrow and Brian Carey were present. There was a moment of meditation. Mayor Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Planning and Zoning Director, Zachary Montgomery; Public Works Director, Kyle Christiansen; Police Chief, Tim Lange; Executive Administrative Assistant, Robin Crowther; and City Clerk Kary Holloway.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

Councilor Carey spoke on behalf of the Strategic Priority Quality of Life; Objective 5.6 Recreation Center and Pool. He stated that there was discussion between City Staff and the Page Unified School District pertaining to the development of a recreation center and a pool on City owned property.

City Manager Darren Coldwell stated that he was not opposed to scheduling a joint work session. He stated that the pool committee had just met, and they had determined a location for the splash pad, and they discussed different options for a swimming pool. The committee was looking for an estimate for an indoor pool and an outdoor pool.

There was discussion.

Councilor Carey brought up short term rental efforts. He referenced a presentation that he and Councilor Farrow presented pertaining to short-term rental regulations. He suggested that the Mayor, City Manager, and City Clerk meet to discuss what was approved by Council and to get educational materials developed, and that it would be ideal to obtain feedback from the draft material from existing short-term rental owners.

City Attorney Josh Smith stated that a draft ordinance was ready, however the internal process and fee still needed to be established. The first step would be the fee process with Council, as it must be published for 90 days.

There was discussion pertaining to the fee process, and what department will manage the

Page City Council Regular Meeting – March 13, 2023

short-term rentals.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

None.

CONSENT AGENDA

INFORMATION

Page Youth Advisory Commission Minutes - January 19, 2024

Page Parks & Recreation Advisory Board Meeting Minutes - February 5, 2024

Page Utility Enterprises Minutes - January 9, 2024

MISCELLANEOUS ACTIONS

Discussion and possible action by the City Council pertaining to Ordinance No. 726-24 – Emergency Reserve Fund Cap

Discussion and possible action by the City Council pertaining to an Inter-Governmental Agreement between the Page Unified School District and the City of Page

Discussion and possible action by the City Council pertaining to a grant funding opportunity provided by the Arizona State Parks & Trails (ASPT)

Discussion and possible action by the City Council pertaining to Page Municipal Airport RW 15-33 RSA Grading Project, Phase 1, Change Order No. 1

Discussion and possible action by the City Council pertaining to the Arizona Department of Transportation Airport Development Reimbursable Grant Agreements

Discussion and possible action by the City Council pertaining to Ordinance 725-24 - City Manager Spending Authority

Councilors Auge and Carey requested to have the following items removed from the Consent Agenda: Ordinance No. 726-24 – Emergency Reserve Fund Cap, Inter-Governmental Agreement between the Page Unified School District and the City of Page, and the grant funding opportunity provided by the Arizona State Parks & Trail (ASPT).

Motion made by Councilor Carey to approve the Consent Agenda as amended. The motion was seconded by Councilor Auge and passed unanimously upon a vote.

PUBLIC HEARINGS

Page City Council Regular Meeting – March 13, 2023

None scheduled.

HEAR FROM THE CITIZENS

Steven Kidman, Page resident, addressed the City Council regarding the Initiative that the Page Action Committee (PAC) filed with the City Clerk's Department.

Holly Sullivan, Page resident, talked about the need for public transportation from Page to Phoenix, Flagstaff or St. George.

Chuck Straub, Page resident, referenced the Executive Session scheduled for Contour Air and stated that he would like to have a public discussion pertaining to Essential Air Service for Page.

REPORTS AND ANNOUNCEMENTS

MAYOR'S REPORTS AND ANNOUNCEMENTS

The Legislators opened for their 60th day, and the last hearing for this session would be the end of the following week. Mayor Diak talked about SB 2570 – Planning; home design; restrictions; prohibition.

CITY MANAGER'S CURRENT EVENTS SUMMARY

City Manager Darren Coldwell gave an attaboy to the Police Officers that made a felony drug arrest over the weekend. He then complimented the management team at the Police Department.

BOARDS AND COMMISSIONS

Discussion by the City Council pertaining to reports on board meetings by Board Liaisons
Vice Mayor Kocjan, Page Utility Enterprises Board, stated that the Board made a recommendation to take before City Council changes to the Purchasing Policy. The board talked about the power costs being better, compared to last winter.

Theresa Lee, Parks and Recreation Advisory Board, stated that the Board discussed ideas for FY24-25 budget.

Discussion and possible action by the City Council pertaining to the appointment of an applicant to the vacant seat on the Economic Development Advisory Board

There was one (1) vacancy on the Economic Development Advisory Board. The City received two (2) applications, one from Kenna Hettinger and one from Ryan Palizzi.

Motion made by Councilor Carey to appoint Kenna Hettinger to the Economic Development Advisory Board for a term ending June 30, 2024. The motion was seconded by Councilor Lee and passed unanimously upon a vote.

Page City Council Regular Meeting – March 13, 2023

UNFINISHED BUSINESS

Discussion and possible action by the City Council pertaining to Downtown Revitalization Façade Improvement Program

City Manager Darren Coldwell stated that he would like to discuss this item during a Budget Meeting.

NEW BUSINESS

Discussion and possible action by the City Council pertaining to Ordinance No. 726-24 - Emergency Reserve Fund Cap

The ordinance implements the Council direction on capping the Emergency Reserve Fund at \$12M.

Councilor Carey congratulated this Council, the previous Council and City Staff for getting the City back into financial shape.

City Clerk, Kary Holloway, introduced Ordinance No. 726-24.

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, ESTABLISHING A CAP FOR THE EMERGENCY RESERVE FUND.

Motion made by Councilor Carey to adopt Ordinance No. 726-24. The motion was seconded by Councilor Auge and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to an Inter-Governmental Agreement between the Page Unified School District and the City of Page

The Page Unified School District had a Stronger Connections Grant to fund the services of a district-wide School Safety Officer. The Page Police Department was not able to provide an officer full-time for this position. The IGA allowed officers to cover the School Safety Officer position as available on their days off.

Motion made by Councilor Carey to approve the Inter-Governmental Agreement between the Page Unified School District and the City of Page. The motion was seconded by Councilor Farrow and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to a grant funding opportunity provided by the Arizona State Parks & Trails (ASPT)-Resolution No. 1313-24

The grant funding opportunity involved funds provided by the Arizona State Parks & Trails (ASPT), the National Parks Service (NPS) and the Land and Water Conservation Fund (LWCF) agencies to assist communities with building Parks, Recreation and Trails amenities in their communities for recreational opportunities. The Grant will pay up to \$1 million per application and the request was for \$962,459.00 in grant funding, with the City's portion being \$1,515,140.00. The application had to be submitted no later than April 15, 2024.

Page City Council Regular Meeting – March 13, 2023

Councilor Carey expressed concerns over the City's portion.

City Manager Coldwell stated that the City applied for the maximum amount, however the City does not need to spend the maximum amount.

Motion made by Councilor Carey to adopt Resolution No. 1313-24. The motion was seconded by Councilor Auge.

There was discussion.

The motion passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to the closing of two outside lanes on Lake Powell Boulevard between Vista Street and North Navajo Street

Vice Mayor Kocjan stated that the study showed that the City can close the lanes ahead of time to see if there are any problems, so they can be addressed early on. He expressed concerns.

City Manager Darren Coldwell stated that the topic of putting temporary cement blockers or concrete weighted blockers had been discussed and feels that this would be a liability to the City, and it would not be attractive and would upset the citizens.

Councilor Carey asked if doing Phase 1 would cause any foreseen problems with traffic, once the block is narrowed to three (3) lanes, while the City waits for funding or further discussion or the next Council.

City Manager Darren Coldwell stated that studies have shown that if you narrow roads, it gets safer, and studies will show that backing out into traffic is safer than parallel parking.

Councilor Farrow commented that the bids should be reviewed prior to considering any action, as the bids may exceed the City's means.

Councilor Leightner agreed that the City should wait to receive a bid for the project and a design.

Discussion and possible action by the City Council pertaining to JWA Public Works Facility Improvements Design

The City of Page retained JWA as one of the on-call architects for the City. JWA provided a scope of service for the tenant improvements for the new Public Works facility and finalized the proposal with costs.

The services were to design the remodel of the East end of the facility to accommodate administrative activities of the Public Works Department. The design was to be based on the original program design for the Public Works Building. The design services were to

Page City Council Regular Meeting – March 13, 2023

include completed architectural and engineering plans that would be ready for public bid.

There was discussion.

Motion made by Mayor Diak to approve an amount not to exceed \$74,000.00 to JWZ Architects Design for the Public Works Tenant Improvement Proposal. The motion was seconded by Councilor Leightner.

There was discussion.

The motion passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to a glamping business in the City of Page

Atlas Glamping, Jonathan Keaton and Sancar Dumlupinar, presented their vision for a glamping business in the City of Page. They presented glamping domes, which they stated was the fastest growing business in its sector. A visual of the domes was presented, where they showed pictures of domes in the United States, including domes in the Grand Canyon and Bryce Canyon, with an average rate of \$600.00 - \$900.00 per night. The mirrored domes were the luxury domes presented with a private pool and other various amenities. Their presentation included a possible Adventure Center with e-bikes, clear kayaks, and off-road vehicles. The area of the proposed project was approximately 70 acres behind the amphitheater.

There was discussion.

BID AWARDS

None.

DEPARTMENTS

None.

EXECUTIVE SESSIONS

Mayor Diak stated that they would be entering into Executive Session on the following agenda items.

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(4) The City Council may vote to go into Executive Session for the purpose of discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

EXECUTIVE SESSION

Page City Council Regular Meeting – March 13, 2023

Pursuant to A.R.S. § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Discussion and possible action by the City Council pertaining to potential land development – Parcel No. 80210020S

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(4) The City Council may vote to go into Executive Session for the purpose of discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(4) The City Council may vote to go into Executive Session for the purpose of discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

Motion made by Councilor Carey to enter into Executive Session Consecutively for all four (4) Executive Session items. The motion was seconded by Councilor Leightner and passed upon a vote.

Mayor Diak reconvened the Regular City Council Meeting at 7:42 p.m.

Discussion and possible action by the City Council pertaining to a airline service contract with Contour Airlines

Motion made by Councilor Carey to issue a Request for Proposal for Alternative Essential Air Service (AEAS) Airline Service Contract. The motion was seconded by Councilor Auge and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to potential land development – Parcel No. 80210020S

Motion made by Vice Mayor Kocjan to direct Staff to continue working with the group. The motion was seconded by Councilor Leightner and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to a 6-month extension to a property contract - Parcel No. 80216013B

Motion made by Councilor Carey to extend the Development Agreement with Page Ford for an additional six (6) months. The motion was seconded by Councilor Leightner and

Page City Council Regular Meeting – March 13, 2023

passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to an extension of a contract with a developer - Colt Springs

Motion made by Councilor Carey to extend the Development Agreement with Trout Development LLC for an additional six (6) months. The motion was seconded by Councilor Leightner and passed unanimously upon a vote.

ADJOURN

The meeting was adjourned at 7:58 p.m.

Kary Holloway by Kim Larson, MMC
Deputy City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 13th day of March 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of July 2024

Kim L. Larson, MMC
Deputy City Clerk

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Council Minutes - PUE Joint Special - 5/8/2024

Presented by:

Subject:

City Council / Page Utility Enterprises Joint Special Meeting - May 8, 2024

Attachments

5/8/2024 Council/PUE minutes



**PAGE CITY COUNCIL/PAGE UTILITY ENTERPRISES
JOINT SPECIAL MEETING
MAY 8, 2024**

A Special Meeting of the Page City Council was held at 5:00 p.m. on the 8th day of May 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, and Councilors David Auge, Brian Carey, Theresa Lee (virtual), and Richard Leightner. Mike Farrow was excused. There was a moment of meditation. Mayor Bill Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Page Utility Enterprises (PUE) Board Chair Tony Ferrando called the meeting to order.

PUE Board members present: Chair Tony Ferrando and Members Lynn Hunter, Tom Geiger, and Jeff Jones. Member Alan Nelson was excused. City Council Liaison John Kocjan was present.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Public Works Director, Kyle Christiansen; Page Utility Enterprises General Manager, Bryan Hill; PUE Office Manager and Executive Administrative Assistant, Donna Roberts; PUE Finance Director, Catherine Foley; Executive Administrative Assistant, Robin Crowther; Deputy City Clerk, Jennifer Lange; and Acting Deputy City Clerk, Sue Kennedy.

NEW BUSINESS

Discussion and possible action by the Page City Council and Page Utility Enterprises Board pertaining to the Page Utility Enterprises Fiscal Year 2024-2025 Budget

PUE General Manager Bryan Hill started the PUE budget discussion by explaining the general layout of his budget presentation, with columns labeled FY22 actuals; FY23 actuals; FY24 actuals through 12/31/2023; the current FY24 budget; the proposed FY25 budget; the variances between FY24 and FY25, and notes of explanation. A copy of the budget is attached hereto and by this reference made a part of herein.

There are four funds within the PUE budget, Electric, Water, Sewer, and Garbage, and Mr. Hill started with Fund 50: Electric. The document began with Revenues, followed by the Purchased & Generated Power section.

After Operation & Management (O&M), Administrative & General (A&G), and Depreciation costs were subtracted from Revenue, there was a negative result in the FY25 budget of just under \$500K. Mr. Hill explained that the rising lake level has helped the utility spend less on the open market for power, so in the first 6 months of FY24, this figure is actually \$1M in the black.

Page City Council Special Meeting-May 8, 2024

Next in the Electric budget were Capital Replacements and Capital Additions. These are the items that staff had determined were the projects that needed to be done to maintain the utility. This is the maintenance that the Depreciation figure is designed to help with.

Mr. Hill answered a few City Council questions.

He pointed out the Fund 50 Electric bank balances and stated that the energy market is what controls the utility; good availability of hydroelectric power and cheap natural gas are what makes the electric bottom line successful.

Fund 51: Water has the same format as the rest of the document, and the figures are almost the same as the prior year. Mr. Hill stated it is a tight budget, but the bottom line is positive. This is the case most years. The utility always budgets conservatively, showing red ink at times, but strives for a good year, and ends up most of the time with black ink.

There was discussion about the water treatment plant upgrade, and a second water source (straw) for the City of Page.

Fund 52: Sewer was also the same as most years, with a close to breakeven bottom line. Mr. Hill pointed out that the budgeted closing bank balance for the sewer utility was close to \$5M.

Fund 53: Garbage is for residential billing purposes only. After expenses for Contract Services and some office supplies, any leftovers go into the bank. In the FY25 proposed budget, \$126,122 could go in the bank, and the bank balance would be \$1,452,933. This balance is intended to help the City Council with options when the Republic garbage collection contract ends in 2025.

Motion made by Councilor Carey to approve the Page Utility Enterprises (PUE) FY24-25 budget as presented by the PUE Board. The motion was seconded.

Councilor Carey stated he was philosophically wary of a budget where three (3) out of four (4) areas had red ink, and that he would prefer the ending balances not be negative numbers.

Page Utility Enterprises general Manager Bryan Hill responded that the Utility's 20-year track record showed that this conservative budgeting has never caused them to spend more money than they needed. He also said he would be glad to take the City Council's input at the start of the next budget process in February 2025 to make the desired changes.

The motion passed upon a vote.

Page City Council Special Meeting-May 8, 2024

ADJOURN

The meeting was adjourned by PUE Chairman Ferrando and Mayor Diak at 5:34 pm.

Sue Kennedy
Acting Deputy City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Special Meeting, held on the 8th day of May 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____ 2024

Sue Kennedy
Acting Deputy City Clerk

PAGE UTILITY ENTERPRISES								
2024-2025 Budget as at April 10, 2024 for Council Approval								
FUND 50: ELECTRIC								
Chart of		Actuals	Actuals	Actuals to	Actual	Proposed	Budget	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	Budget FY 23-24	Budget FY 24-25	Variance 23/24-24/25	NOTES
	REVENUES							
50-300-4440	Residential	3,283,517	3,415,744	1,761,452	3,905,938	4,032,988	127,050	1
50-300-4420	Commercial	5,610,721	5,685,555	3,661,037	7,468,515	7,932,988	464,473	1
50-300-4440	Street Lighting	132,388	132,727	74,661	175,870	159,278	-16,592	2
50-300-4590	UAMPS Settlement revenue	0	0	0	0	0	0	
50-300-4580	Construction Revenue/Customer Line Exter	113,149	207,350	15,255	150,000	50,000	-100,000	3
50-300-4491	Pole Rental & Fiber Lease	26,562	53,334	31	50,000	50,000	0	
50-300-4585	Powell Generation (Generators)	0	87,970	11,196	0	20,000	20,000	4
50-300-4650	Contributed Capital	0	54,324	51,651	0	0	0	
50-300-4570	Miscellaneous Revenue	67,599	89,438	36,035	48,000	48,000	0	
50-300-4190	Interest Revenues	22,669	510,372	401,420	100,000	300,000	200,000	5
	TOTAL REVENUES	9,256,605	10,236,814	6,012,738	11,898,323	12,593,254	694,931	
	PURCHASED & GENERATED POWER							
50-500-5470	Powell generation- diesel expense	-585	97,002	26,701	60,000	60,000	0	
50-500-5471	Powell generation expense-repairs, urea, oil	85,424	55,873	34,558	50,000	50,000	0	
50-500-5550	CRSP Capacity Costs	417,963	431,564	215,712	450,000	450,000	0	
50-500-5551	Federal Transmission Costs	180,875	203,633	114,510	200,000	200,000	0	
50-500-5560	Energy & Fuel	6,734,102	10,227,035	2,897,999	8,243,460	8,243,460	0	6
	TOTAL PURCHASED & GENERATED POW	7,417,779	11,015,107	3,289,480	9,003,460	9,003,460	0	
	PERSONNEL SERVICES							
50-501-8200	Line Crew Wages	405,984	408,109	183,062	447,000	464,880	17,880	7
50-505-8200	Constr & Mtnc Crew Wages	109,589	112,405	59,336	142,000	147,800	5,800	7
50-500-8200	Office Salaries	527,345	587,940	292,662	546,000	567,800	21,800	7
50-500-8250	Pension Expense	147,530	122,228	76,769	138,000	143,500	5,500	8
50-500-8230	Workmen's Compensation	52,229	55,408	15,056	55,000	55,000	0	
50-500-8240	Health Insurance	216,186	241,978	119,918	215,000	240,000	25,000	9
50-500-8220	FICA Expense	77,590	77,275	39,249	88,000	91,500	3,500	7
50-500-8270	Misc. Employee Benefits	0	0	0	4,000	4,000	0	
50-500-8260	State Unemployment Insurance	693	81	0	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	1,537,146	1,605,424	786,052	1,636,000	1,715,480	79,480	
	DISTRIBUTION EXPENSES							
50-500-5810	O&M Expenses	226,594	88,176	56,569	115,000	115,000	0	
50-500-5811	O&M Supplies	93,300	159,384	27,181	102,000	102,000	0	
50-500-5813	Truck & Vehicle Repair	90,404	71,240	27,327	70,000	125,000	55,000	10
50-500-5815	Vehicles/Equipment Rental	0	0	0	0	0	0	
50-500-5814	Fuel Expense (Vehicles/Equipment)	28,645	27,575	13,391	30,000	30,000	0	
	TOTAL DISTRIBUTION EXPENSES	438,943	346,375	124,468	317,000	372,000	55,000	
	ADMINISTRATIVE & GENERAL EXPENSES							
50-500-9200	Office Supplies	17,476	25,444	8,628	25,000	25,000	0	
50-500-9210	Utilities - Water/Telephone/Garbage/Gas	25,241	28,885	14,601	28,000	30,000	2,000	
50-500-9214	Travel Expenses	2,884	3,646	226	15,000	15,000	0	
50-500-9215	Publications & Subscriptions	25,549	28,427	26,964	20,000	27,000	7,000	
50-500-9216	Postage	17,262	35,653	12,886	25,000	25,000	0	
50-500-9217	Association And Seminar Dues/Fees	20,769	25,673	13,985	25,000	25,000	0	
50-500-9400	Insurance- (incl EPLI paid to City)	19,195	23,531	17,606	24,000	35,000	11,000	11
	TOTAL ADMINISTRATIVE & GENERAL EX	128,376	171,259	94,896	162,000	182,000	20,000	
	OUTSIDE SERVICES							
50-500-9300	Auditing	12,300	13,375	1,150	20,000	25,000	5,000	12
50-500-9310	Consulting	12,206	44,497	0	55,000	55,000	0	
50-500-9320	Engineering	15,694	10,322	0	40,000	40,000	0	
50-500-9330	Legal	1,445	6,483	0	20,000	20,000	0	
50-500-9335	City of Page Legal Services	17,500	18,000	0	17,500	17,500	0	
50-500-9340	Maintenance Agreements/Contracts	36,133	38,187	27,738	45,000	50,000	5,000	13
9218/ 5812	Employee Training	23,016	27,098	1,831	20,000	30,000	10,000	14
50-500-9350	Miscellaneous Non-Contract Services	5,238	15,906	2,157	10,000	15,000	5,000	15
	TOTAL OUTSIDE SERVICES	123,532	173,868	32,876	227,500	252,500	25,000	
	MISCELLANEOUS EXPENSES							
50-500-9540	Advertising Expenses	65	2,947	503	4,000	4,000	0	

2024-2025 Budget as at April 10, 2024 for Council Approval

FUND 50: ELECTRIC					Actual	Proposed	Budget	
Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	FY 23-24	FY 24-25	23/24-24/25	NOTES
50-500-9560	Account Maintenance Fees	2,715	2,620	1,074	3,000	3,000	0	
50-500-9630	Loss/(Gain) on disposal of fixed asset	-1,800	-37,851	-5,887	0	0	0	
50-500-9570	Credit Card Fees	37,328	37,510	25,552	35,000	50,000	15,000	16
50-500-9580	Miscellaneous General Expense	0	1,683	0	2,000	2,000	0	
50-500-9600	Bad Debt Expense	608	-373	0	2,000	2,000	0	
50-500-9590	Sales Tax Expense	-4,302	-5,672	-1,589	5,000	5,000	0	
	TOTAL MISCELLANEOUS EXPENSES	34,614	864	19,653	51,000	66,000	15,000	
	TOTAL O&M and A&G EXPENSES	9,680,390	13,312,897	4,347,425	11,396,960	11,591,440	194,480	
	TOTAL REVENUES minus O&M and A&G	(423,785)	(3,076,083)	1,665,313	501,363	1,001,814	500,451	
50-500-9500	DEPRECIATION CHARGE	(1,247,916)	(1,272,310)	(654,498)	(1,309,000)	(1,459,000)	(150,000)	
		(1,671,701)	(4,348,393)	1,010,815	(807,637)	(457,186)	350,451	
	CAPITAL EXPENDITURE							
	TOTAL REVENUES minus O&M and A&G	(423,785)	(3,076,083)	1,665,313	501,363	1,001,814	500,451	
	CAPITAL REPLACEMENTS							
50-000-3640	Distribution Expense			0	40,000	40,000	0	
50-000-3900	Underground cable change out	0	0	164,958	50,000	200,000	150,000	17
50-000-3900	Overhead-Pole Abandonment/Replacement	0	0	138,336	50,000	100,000	50,000	18
50-000-3900	Distribution upgrades/Replacements	0	0	0	0	100,000	100,000	19
50-000-3130	Generator refurbishment	162,882	329,566	2,005	220,000	150,000	-70,000	20
50-000-3680	Line Transformers			0	40,000	40,000	0	
50-000-3610	Structures & Improvements	69,079	17,198	0	10,000	37,000	27,000	21
50-000-3730	Street Lights	36,582	0	0	5,000	0	-5,000	22
50-000-3970	Radio Upgrade	0	0	0	0	0	0	
50-000-3900	Capitalized Time from Expense Budget	701,242	279,185	161,011	500,000	520,000	20,000	7
50-000-3910	Wireless Meters/HMI Outage Management System				0	0	0	
50-000-3910	Computer Software/Hardware/Office Equip	17,164	21,232	18,578	10,000	17,000	7,000	23
50-000-3910	Tropos/Fiber	17,874	60,769	0	15,000	0	-15,000	24
50-000-3450	SCADA	17,336	8,703	5,177	0	0	0	
50-000-3621	Powell Substation	33,783	5,770	0	0	0	0	
50-000-3623	Savage Slavens Substation	0	5,268	0	0	0	0	
50-000-3960	Power Operated Equipment-Vehicles	73,863	69,212	0	170,000	274,000	104,000	25
50-000-3940	Linemen Tools	8,612	0	0	0	0	0	
	TOTAL CAPITAL REPLACEMENTS	1,138,417	796,903	490,065	1,110,000	1,478,000	368,000	
	CAPITAL ADDITIONS							
50-000-3610	Structures/Improvements- water line to ne	0	0	0	0	0	0	
50-000-3450	SCADA				0	30,000	30,000	26
50-000-3900	Greenehaven Regulators	38,631	0	49,193	180,000	263,000	83,000	27
50-000-3910	Fiber- extend to various locations	0	0		5,000	25,000	20,000	24
50-000-3621	Powell /Savage Slavens Substations	0	0	119	0	90,000	90,000	28
50-000-3710	Distribution Items /New services	193,477	212,933	97,180	40,000	40,000	0	
50-000-3710	Line Extensions (various) <250' rule				10,000	10,000	0	
50-000-3710	Line Extensions (various) >250' rule				10,000	10,000	0	
50-000-3680	25kv three phase PME cubicle	0	0		40,000	50,000	10,000	29
50-000-3680	25kv three phase section can cubicles				20,000	20,000	0	
50-000-3910	Work Order Asset Management mapping	37,714	0	0	0	0	0	
	Council-directed Infrastructure Improvement	68,387	0		0	0	0	
	TOTAL CAPITAL ADDITIONS	338,209	212,933	146,502	305,000	538,000	233,000	
50-500-5560	Purchased Power Contingency	0	0	0	1,000,000	1,000,000	0	
	O&M BUDGET SUMMARY							

2024-2025 Budget as at April 10, 2024 for Council Approval							
FUND 50: ELECTRIC							
Chart of		Actuals	Actuals	Actuals to	Actual	Proposed	Budget
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	FY 23-24	FY 24-25	Variance
	LGIP+ BANK OPENING BALANCE	20,408,373	18,229,724	14,143,805	14,143,805	12,230,168	-1,913,637
	Total Revenue (All Sources)	9,256,605	10,236,814	6,012,738	11,898,323	12,593,254	694,931
	Less O&M/A&G Expenses	9,680,390	13,312,897	4,347,425	11,396,960	11,591,440	194,480
	Subtotal:	-423,785	-3,076,083	1,665,313	501,363	1,001,814	500,451
	Less Purchased Power Contingency	0	0	0	-1,000,000	-1,000,000	0
	Less Capital Replacements	-1,138,417	-796,903	-490,065	-1,110,000	-1,478,000	-368,000
	Less Capital Additions	-338,209	-212,933	-146,502	-305,000	-538,000	-233,000
	INCREASE/(DECREASE) IN CASH BALAN	-1,900,411	-4,085,919	1,028,746	-1,913,637	-2,014,186	-100,549
	CLOSING LGIP & BANK BALANCE	18,229,724	14,143,805	15,172,551	12,230,168	10,215,982	-2,014,186
	LGIP SUB-FUNDS						
	Capital Improvements	9,228,709	5,142,790	6,171,536	5,943,231	1,214,967	-4,728,264
	Contingencies	450,000	450,000	450,000	450,000	450,000	0
	Uninsured Legal	500,000	500,000	500,000	500,000	500,000	0
	Customer Deposits	500,000	500,000	500,000	500,000	500,000	0
	Rate Stabilization	3,000,000	3,000,000	3,000,000	656,540	3,000,000	2,343,460
	Sinking Fund for Future Generation	4,551,015	4,551,015	4,551,015	4,551,015	4,551,015	0
		18,229,724	14,143,805	15,172,551	12,230,168	10,215,982	-2,014,186
Notes to the Budget for 2024-2025							
1	The increase in revenue reflects the full 12 months at the rates approved by Council in May 2023.						
2	Council-approved rates did not specify a % increase for Street Lights. Last year's budget assumed 40% increase but only a 20% increase was charged.						
3	There are currently no known large construction projects on the horizon for 2024-2025. The budget has therefore been reduced						
4	As the generators have been run in a revenue-earning capacity the last two years, it is assumed that there will be some revenue in 2024-25.						
5	It is assumed that interest rates will remain at the current level for 2024-25.						
6	We have continued to use the projected purchased power cost of \$67.02 from last year's K R Saline presentation as this has proved to be pretty accurate this year.						
7	Market research has shown salary increases in our industry are running at 4-5%. We have assumed 4% for this budget. Time Capitalization: 1/3 of Linemen, 1/2 of Construction and \$60,000 of administration salaries.						
8	ASRS contribution rates effective 7/1/24 are decreasing slightly from 12.29% to 12.27% but the budget has been increased slightly because of the budgeted salary increases.						
9	Medical insurance costs have risen this year 12-15%. We are expecting a small increase for 2024-25.						
10	The budget has been increased to include \$55,000 for the major overhaul of the boring machine which is now more than ten years old.						
11	Last year's premium increase was larger than budgeted but still far less than the commercial premiums we have paid in previous years.						
12	There was a significant increase in this years audit cost and so the budget has been increase accordingly.						
13	We are seeing a number of the software packages that we use going away from licensing and moving to monthly online/support charges.						
14	The budget has been increased as we now have an Apprentice Lineman on staff.						
15	With the increased amount of software applications being used, we are having to supplement IT with ad hoc external resources.						
16	Credit card processing charges are increasing faster than the rate of inflation. We now have almost 70% of our customers using some form of electronic payment and need to find an alternative cheaper processor. This is proving to be a challenge as all transactions need to post directly into our accounting system. The budget has been set at the current level of expense but we would hope to make savings on this.						

2024-2025 Budget as at April 10, 2024 for Council Approval								
FUND 50: ELECTRIC					Actual	Proposed	Budget	
Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	FY 23-24	FY 24-25	23/24-24/25	NOTES
17	Underground cable replacement and laterals are all assumed to be done in-house in this coming year.							
18	This continues our annual work on pole replacements.							
19	Upgrading OCR controls at Greenehaven and Dump Road are being budgeted.							
20	There is only one generator left to upgrade. However, we are being required by ADEQ to install closed crank case ventilation. Generators 5 & 6 will be done this year as part of this years upgrade and the other four will be done in 2024-25 when the last generator is being upgraded.							
21	We have already replaced 3 of the 5 air handlers at 640 Haul Road. This budget is to replace one more. We are also budgeting to replace the 15 year old networked photocopier. We believe that it is time to enhance security at 640 Haul Rd with installation of some interior cameras and key card entry system.							
	New air handler 640 Haul Rd			\$10,000				
	Replacement network photocopier			\$12,000				
	4 Cameras and 8 door readers -640 Haul Rd			\$15,000				
				\$37,000				
22	All of our street lights have now been upgraded to LED. Going forward costs will be maintenance rather than capital.							
23	Software needs of the organization continue to increase. This year for the first time we have been required to file Social Security, 1095's and 1099's electronically which has meant that we have had to upgrade our accounting software.							
24	We are replacing TROPOS in-house with fiber.							
25	We continue to recognize the Council-approved purchase of the bucket truck from last year as this was not estimated to be delivered until 2025-26. We are budgeting \$79,000 to replace the Duramax Truck(E31) and \$25,000 for a scissor lift to be used at all three sites.							
	Bucket truck(ordered 2023 delivery scheduled 2025/6)			\$170,000				
	Replacement for Duramax Truck(E31)			\$79,000				
	Scissor Lift (to be available for all 3 sites)			\$25,000				
				\$274,000				
26	This is for a motor operated interrupter to interface with SCADA for several operations.							
27	The actual cost of the Grenehaven regulators is now known. Previously this was a best estimate.							
28	This is to purchase a spare regulator for Powell sub. The manufacturer currently estimates a lead time of 18 months.							
29	This budget has been increased in the light of current market trends.							

PAGE UTILITY ENTERPRISES								
2024-20254 BUDGET - as at April 10, 2024 for Council Approval								
FUND: 51 WATER			Current Year	Current	Proposed	Budget		
New Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	Notes
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24-24/25	
REVENUES-WATER FUND								
51-342-4000	Water Sales	1,900,631	1,786,116	1,069,289	1,895,000	1,895,000	0	1
51-342-4130	Bulk Water Sales	5,517	9,984	5,632	15,000	10,000	-5,000	2
51-349-4120	Water Meter Sales/Construction Revenue	7,128	13,294	2,880	10,000	10,000	0	
51-342-4570	Late Fees	34,344	36,269	21,168	35,000	35,000	0	
51-300-4190	Interest Earned	6,567	156,191	116,744	50,000	100,000	50,000	3
51-399-4560	Misc Revenue	0	0	0	1,000	1,000	0	
		1,954,187	2,001,854	1,215,713	2,006,000	2,051,000	45,000	
WATER TREATMENT PLANT:COST OF SALES & SERVICES								
51-452-2101	Operating Supplies	5,776	8,940	5,714	5,000	10,000	5,000	4
51-452-2102	Uniforms/ Clothing Allowance	591	928	469	2,400	2,400	0	
51-452-2103	Safety Supplies	1,161	71	321	4,200	4,200	0	
51-452-2115	Equipment Repair & Maintenance	9,207	4,997	5,980	25,000	25,000	0	
51-452-9210	Utilities	87,376	91,983	59,455	130,000	130,000	0	
51-452-2811	Water Sample Testing	9,730	6,389	3,150	6,000	15,000	9,000	5
51-452-2860	Raw water	178,820	200,936	113,495	290,000	260,000	-30,000	6
51-452-2123	Polymer	5,602	8,936	10,604	20,000	25,000	5,000	7
51-452-2124	Chlorine	9,577	18,658	6,196	25,000	30,000	5,000	7
51-452-5813	WTP Vehicle Maintenance	1,497	1,808	503	5,000	5,000	0	
	TOTAL	309,337	343,646	205,887	512,600	506,600	-6,000	
WATER DISTRIBUTION:COST OF SALES & SERVICE								
51-453-2101	Operating Supplies	31,386	48,422	15,590	35,000	35,000	0	
51-453-2102	Uniforms/ Clothing Allowance	204	343	932	2,400	2,400	0	
51-453-2103	Safety Supplies	764	802	1,081	2,000	2,000	0	
51-453-2113	Pipe & Fittings	17,748	15,195	0	15,000	15,000	0	
51-453-2115	Equipment Repair & Maintenance	4,166	2,723	4,159	10,000	10,000	0	
51-453-5813	Water Distribn Vehicle Maintenance	3,363	6,033	1,970	12,000	12,000	0	
51-453-5814	Fuel	9,525	12,136	7,953	12,000	15,000	3,000	4
	TOTAL	67,156	85,654	31,685	88,400	91,400	3,000	
PERSONNEL SERVICES								
51-452-8200	Water Treatment Plant Salaries	98,038	115,166	64,796	125,000	130,000	5,000	8
51-453-8200	Water Distribution-Salaries	202,279	182,428	106,283	220,000	228,000	8,000	8
51-500-8200	Admin/Engineering - Salaries	75,520	105,228	44,059	85,000	88,000	3,000	8
51-500-8250	Pension Expense	44,040	49,059	28,467	52,000	54,000	2,000	9
51-500-8230	Workmen's Comp	4,665	6,388	1,736	15,000	15,000	0	
51-500-8240	Health Insurance	97,955	120,424	63,805	100,000	125,000	25,000	10
51-500-8220	FICA Expense	33,228	39,358	20,283	32,000	33,000	1,000	8
51-500-8260	State Unemployment Insurance	362	65	10	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	556,087	618,116	329,439	630,000	674,000	44,000	
ADMINISTRATIVE & GENERAL EXPENSES								
51-452-9215	Publications, Subscriptions & Memberships	250	95	0	600	600	0	
51-453-9215	Publications, Subscriptions & Memberships	1,654	1,600	1,910	2,500	2,500	0	
51-500-9216	Postage	2,530	98	2,428	8,000	8,000	0	
51-500-9211	Cell Phone	1,085	1,535	813	1,000	1,000	0	
51-500-9400	Insurance	28,792	35,295	25,675	35,000	50,000	15,000	11
51-452-9214	Travel, Meals Training	2,264	1,576	827	3,000	3,000	0	
51-453-9214	Travel, Meals Training	3,299	4,864	2,488	3,000	3,000	0	
51-500-9600	Provision for Bad Debts	-130	0	0	1,000	1,000	0	
51-500-9590	Sales/Tax Expense	-367	-320	-34	500	500	0	
51-452-9200	Printing & Binding	850	304	1,108	1,000	1,000	0	
51-453-9200	Printing & Binding	1,465	3,826	832	3,000	3,000	0	
51-500-9630	Loss/(Gain) on Disposal of Asset	0	-70	-3,950	0	0	0	
51-500-9570	Credit Card Fees	13,843	15,004	10,220	15,000	20,000	5,000	12
51-500-9560	Account Maintenance Fees	874	966	440	1,000	1,000	0	
	TOTAL ADMINISTRATIVE & GENERAL EXPENSES	56,409	64,773	42,757	74,600	94,600	20,000	
OUTSIDE SERVICES								
51-452-2850	ADEQ Water Permits	14,322	8,381	0	10,000	10,000	0	
51-500-9330	Outside Services- Legal	16,585	7,585	276	20,000	70,000	50,000	13

2024-20254 BUDGET - as at April 10, 2024 for Council Approval									
FUND: 51 WATER				Current Year	Current	Proposed	Budget		
New Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	Notes	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24-24/25		
51-500-9300	Outside Services-Audit	2,050	2,500	650	2,500	2,500	0		
51-500-9310	Outside Services- Consultancy	93,960	35,688	13,522	50,000	125,000	75,000	14	
51-453-9340	Contract Services	3,336	5,430	10,353	10,000	15,000	5,000		
	TOTAL OUTSIDE SERVICES	130,253	59,584	24,801	92,500	222,500	130,000		
	TOTAL O&M and A&G EXPENSES	1,119,242	1,171,773	634,569	1,398,100	1,589,100	191,000		
	TOTAL REVENUES minus EXPENSES	834,945	830,081	581,144	607,900	461,900	-146,000		
51-500-9500	DEPRECIATION CHARGE	(666,566)	(617,544)	(333,498)	(667,000)	(690,000)	-23,000		
	TOTAL DEPRECIATION CHARGE	(666,566)	(617,544)	(333,498)	(667,000)	(690,000)	-23,000		
		168,379	212,537	247,646	(59,100)	(228,100)	-169,000		
	CAPITAL EXPENDITURE								
	TOTAL REVENUES minus O&M and A&G EXP	834,945	830,081	581,144	607,900	461,900	-146,000		
	CAPITAL REPLACEMENTS								
51-000-3620	WTP Vehicle replacement	0	0	0	72,000	77,000	5,000	15	
51-000-3620	Standpipe Replacement (hardware & software)	42,475	0	0	0	0	0		
51-000-3720	Water meter Replacement	34,386	61,490	0	40,000	40,000	0		
51-000-3610	Building /Capital Improvements	259,852	205,130	54,897	645,000	665,000	20,000	16	
	CAPITAL REPLACEMENTS	336,713	266,620	54,897	757,000	782,000	25,000		
	CAPITAL ADDITIONS								
51-000-3620	Capital Equipment	28,279	5,540	0	15,000	15,000	0	17	
	TOTAL CAPITAL ADDITIONS	28,279	5,540	0	15,000	15,000	0		
	O&M BUDGET SUMMARY								
	LGIP+ BANK OPENING BALANCE	6,683,240	7,013,758	7,638,836	7,638,836	7,474,736	-164,100		
	Total Revenue	1,954,187	2,001,854	1,215,713	2,006,000	2,051,000	45,000		
	Less O&M/A&G Expenses	1,119,242	1,171,773	634,569	1,398,100	1,589,100	191,000		
	Subtotal	834,945	830,081	581,144	607,900	461,900	-146,000		
	Less Capital Replacements	336,713	266,620	54,897	757,000	782,000	25,000		
	Less Capital Additions	28,279	5,540	0	15,000	15,000	0		
	INCREASE/(DECREASE) IN CASH BALANCES	469,953	557,921	526,247	-164,100	-335,100	-171,000		
	LGIP+ BANK CLOSING BALANCE	7,013,758	7,638,836	8,109,966	7,474,736	7,139,636	-335,100		
Notes to the Budget for 2024-2025									
	1 No increase in rates or demand has been assumed.								
	2 Sales and usage still have not gone back to the levels prior to our old equipment breaking and so the budget has been reduced.								
	3 Interest rates have risen steadily over the last few months and this is assumed to continue.								
	4 Budget has been increased based on current year's actuals.								
	5 We have been notified of a forthcoming significant increase in these costs.								
	6 Our raw water purchases over the last year have decreased and so the budget has been reduced.								
	7 The number of polymer & chlorine vendors have decreased and the costs from the remaining suppliers have								

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PAGE UTILITY ENTERPRISES								
2024-2025 BUDGET as at April 10, 2024 for Council Approval								
FUND 52: SEWER				Current Year	Current	Proposed	Budget	Notes
Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24->24/25	
REVENUES -SEWER FUND								
52-344-4000	Sewer Revenue	1,726,396	1,740,661	909,065	1,749,000	1,749,000	0	1
52-344-4200	Sewer Dumping Revenue	182,904	125,530	73,826	200,000	200,000	0	2
52-349-4100	Effluent Sales	0	0	0	0	0	0	
52-344-4190	Interest Earned	2,956	70,318	52,558	25,000	50,000	25,000	3
		1,912,256	1,936,509	1,035,449	1,974,000	1,999,000	25,000	
SEWER COLLECTION : COST OF SALES & SERVICES								
52-454-2101	Operating Supplies	6,660	4,656	2,534	5,000	5,000	0	
52-454-2102	Uniforms/Clothing Allowance	742	720	1,210	1,800	1,800	0	
52-454-2103	Safety Supplies	420	271	513	1,200	1,200	0	
52-454-2113	Pipe & Fittings	2,879	0	0	2,500	2,500	0	
52-454-2115	Equipment Repair & Maintenance	959	14,667	7,178	10,000	15,000	5,000	4
52-454-5814	Fuel	12,965	13,095	5,607	15,000	15,000	0	
52-454-5813	Vehicle Repair & Maintenance	859	1,502	3,820	8,000	8,000	0	
52-454-9210	Utilities	437	421	218	1,000	1,000	0	
	TOTAL	25,921	35,332	21,080	44,500	49,500	5,000	
WASTEWATER TREATMENT PLANT: COST OF SALES & SERVICES								
52-464-2101	Operating Supplies	24,621	29,858	16,312	25,000	25,000	0	
52-464-2102	Uniforms/Clothing Allowance	280	504	618	3,600	3,600	0	
52-464-2103	Safety Supplies	2,138	2,474	408	3,900	3,900	0	
52-464-2114	Pipes, Fittings -LP National	28,677	23,443	17,051	30,000	30,000	0	
52-464-2113	Valves & Controls- LP National	18,689	19,902	11,208	20,000	20,000	0	
52-464-2115	Building/Equipment Repair & Maintenance	26,711	14,013	10,816	40,000	30,000	-10,000	5
52-464-9210	Utilities	2,535	4,500	4,208	6,000	8,000	2,000	6
52-464-9210	Utilities LPNGC	174,585	187,101	127,735	280,000	280,000	0	
52-464-2810	Sludge Handling	324	609	0	5,000	5,000	0	
52-464-2811	Wastewater Sample Testing	3,939	5,241	1,095	6,000	6,000	0	
52-464-2820	Algae Control	3,814	2,668	1,334	7,000	7,000	0	
52-464-2825	Polymer	10,823	40,885	22,943	35,000	40,000	5,000	7
52-464-2830	Chlorine	25,254	39,926	14,019	40,000	40,000	0	
52-464-5813	WWTP Vehicle repair	3,122	5,776	4,140	7,000	7,000	0	
	TOTAL	325,512	376,900	231,887	508,500	505,500	-3,000	
PERSONNEL SERVICES								
52-454-8200	Sewer Collection Salaries	148,106	158,524	92,264	178,000	185,000	7,000	8
52-464-8200	Wastewater Treatment Salaries	217,258	227,052	116,238	234,000	243,000	9,000	8
52-500-8200	Admin Support Salaries	51,326	76,238	33,179	64,000	68,000	4,000	8
52-500-8250	Pension Expense	36,295	36,520	21,539	57,000	59,000	2,000	9
52-500-8230	Workmen's Comp	5,740	7,864	2,136	9,000	9,000	0	
52-500-8240	Health Insurance	86,031	97,047	60,164	108,000	120,000	12,000	10
52-500-8220	FICA Expense	22,955	21,693	13,698	36,000	37,000	1,000	8
52-500-8260	State/Unemployment Insurance	346	40	0	1,000	1,000	0	
	TOTAL PERSONNEL SERVICES	568,057	624,978	339,218	687,000	722,000	35,000	
ADMINISTRATIVE & GENERAL EXPENSES								
52-454-9200	Office Supplies	885	970	296	1,500	1,500	0	
52-464-9200	Office Supplies	1,613	2,341	605	1,500	1,500	0	
52-454-9215	Publications, Subscriptions & Membersh	0	0	0	500	500	0	
52-464-9215	Publications, Subscriptions & Membersh	0	0	0	500	500	0	
52-500-9400	Insurance	28,792	35,295	25,675	35,000	50,000	15,000	11
52-500-9216	Postage	2,400	0	1,200	3,000	3,000	0	
52-500-9600	Bad Debt Provision	-82	0	94	1,000	1,000	0	
52-500-9560	Account Maintenance Fees	863	888	440	1,000	1,000	0	
52-500-9570	Credit Card Fees	13,842	15,083	10,220	12,000	20,000	8,000	12
52-454-9214	Travel, Meals Training- Sewer Collection	3,378	3,377	236	4,000	4,000	0	
52-464-9214	Travel, Meals Training- Wastewater Tre	1,211	939	3,169	4,000	4,000	0	
	TOTAL ADMINISTRATIVE & GENERAL	52,902	58,893	41,935	64,000	87,000	23,000	

2024-2025 BUDGET as at April 10, 2024 for Council Approval								
FUND 52: SEWER				Current Year	Current	Proposed	Budget	Notes
Chart of		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24->24/25	
Notes to the Budget for 2024-2025								
1	No increase in rates or the number of customers has been assumed.							
2	More small small companies have signed up to dump sewage in recent months but the two largest customers continue to have had technical issues and are dumping less. The budget has therefore not been changed.							
3	Interest rates have continued to rise and this is assumed to continue.							
4	This budget has been increased in light of this years current actual costs.							
5	Maintenance needs have fallen and so the budget has been reduced.							
6	This budget increase reflects the full year increase to the electric rates.							
7	Polymer costs have continued to rise and this is assumed to continue. Searches for an alternate supplier have have not been successful.							
8	Market research has shown that salary increases are running at about 4%. This increase has been built into this version of the budget.							
9	We have been notified by ASRS of a small decrease in their rates for 2024-25 from 12.29% to 12.27%. However, the budget has been increased slightly because of the budgeted salary increases.							
10	Medical insurance costs have risen this year 12-15%. We have been notified of a smaller increase for 2024-25.							
11	Last years premium increase was larger than budgeted but still far less than the commercial premiums we have paid in previous years.							
12	Credit card processing charges are increasing faster than the rate of inflation. Seeking a cheaper alternative is proving to be a challenge as we need all transactions to post directly into our accounting system. The budget has been set at the current level of expense but we would hope to make savings on this.							
13	We have been informed of a price increase per foot for 2024-25.							
Capital Replacements/ Improvements :								
14	Golf Course watering improvements include a replacement pump and wet well liner						\$30,000	
15	The following upgrades are being proposed by management:							
	Replacement F350 truck						\$ 77,000	
	WWTP Bobcat						\$ 50,000	
	VFD 2D Aerator						\$ 25,000	
	Effluent flow meter						\$ 20,000	
	Two tent panels (provision for weather damage)						\$ 15,000	
	Filter/upgrade design						\$ 40,000	
	Replacement rollup door at back of tent						\$ 10,000	
	Lining a sample stretch of sewer pipe						\$ 20,000	
							\$ 257,000	
Capital Additions are:								
							\$0	

PAGE UTILITY ENTERPRISES								
2024-2025 BUDGET as at April 10, 2024 for Council Approval								
FUND 53: GARBAGE				Current Year	Current	Proposed	Budget	Notes
New Chart		Actuals	Actuals	Actuals to	Budget	Budget	Variance	
of Accounts	Description	FY 21/22	FY 22/23	31-Dec-23	2023-2024	2024-2025	23/24-24/25	
	REVENUES -GARBAGE FUND							
53-300-4445	Refuse Collection	915,308	1,012,653	544,616	1,071,000	1,129,533	58,533	1
53-300-4190	Interest Earned	424	10,083	7,536	5,000	10,000	5,000	2
53-300-4562	Misc Revenue				0	0	0	
		915,732	1,022,736	552,152	1,076,000	1,139,533	63,533	
	GARBAGE COLLECTION : COST OF SALES & SERVICES							
53-500-9340	Contract Services	799,731	888,802	479,564	940,000	994,616	54,616	3
53-500-9216	Postage	1,200	0	600	1,200	1,200	0	
53-500-9200	Office Supplies	1,043	882	150	600	1,000	400	
53-500-9560	Account Mtnce Fees	469	444	223	1,000	1,000	0	
53-500-9570	Credit Card Fees	7,466	7,544	5,112	6,000	10,000	4,000	4
53-500-9300	Outside services-Audit	2,220	975	300	3,000	3,000	0	5
53-500-2850	ADEQ permits	600	0	0	1,595	1,595	0	5
53-500-9600	Bad Debt Provision	-77	0	0	1,000	1,000	0	
	TOTAL	812,652	898,647	485,949	954,395	1,013,411	59,016	
	TOTAL REVENUES minus EXPENSES	103,080	124,089	66,203	121,605	126,122	4,517	
	O&M BUDGET SUMMARY							
	LGIP & Bank - Opening Balance	982,917	1,081,117	1,205,206	1,205,206	1,326,811	121,605	
	Total Revenue (All Sources)	915,732	1,022,736	552,152	1,076,000	1,139,533	63,533	
	Less O&M/A&G Expenses	812,652	898,647	485,949	954,395	1,013,411	59,016	
	Subtotal	103,080	124,089	66,203	121,605	126,122	4,517	
	Less Capital Replacements	0	0	0	0	0	0	
	Less Capital Additions	0	0	0	0	0	0	
	INCREASE/(DECREASE) IN CASH BALANCE	103,080	124,089	66,203	121,605	126,122	4,517	
	LGIP & Bank - Closing Balance	1,081,117	1,205,206	1,271,409	1,326,811	1,452,933	126,122	
Notes to the Budget for 2024-25								
1	The City of Page contract with Republic Services allows for an annual CPI adjustment. We have been notified that this increase for 2024-2025 is 3.6%.							
2	Interest rates have continued to rise and it is assumed this will continue.							
3	Contract Service costs include the payment to Republic Services with the notified 3.6% CPI increase							
4	Credit card charges are apportioned across all funds. They are rising faster than the rate of inflation. Seeking a cheaper alternative is proving to be a challenge as we need all transactions to post directly into our accounting system. The budget has been set at the current level of expense but we would hope to make savings on this.							
5	Post Closure landfill monitoring, ADEQ fees and the cost of the landfill financial statement legally required to be done by the Auditors are shown separately.							

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: City Council Minutes - 05/08/2024

Presented by:

Subject:

City Council Regular Meeting - May 8, 2024

Attachments

Council Minutes 5/8/2024



PAGE CITY COUNCIL REGULAR MEETING MINUTES MAY 8, 2024

A Regular Meeting of the Page City Council was held at 5:39 p.m. on the 8th day of May 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor William Diak presided. Vice Mayor John Kocjan, and Councilors Theresa Lee (virtual), David Auge, Richard Leightner, Mike Farrow (virtual – joined at 5:56 pm) and Brian Carey were present. There was a moment of meditation. Vice Mayor John Kocjan led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Planning and Zoning Director, Zachary Montgomery; Public Works Director, Kyle Christiansen; Police Chief, Tim Lange; Police Captain, Larry Jones; Executive Administrative Assistant, Robin Crowther; Deputy City Clerk, Jennifer Lange; and Acting Deputy City Clerk, Sue Kennedy.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

City Council Regular Meeting – April 24, 2024

Motion made by Vice Mayor Kocjan to approve the Minutes. The motion was seconded and passed upon a vote (Councilor Farrow had not joined yet).

CONSENT AGENDA

INFORMATION

Library Advisory Board Minutes - January 18, 2024

Library Advisory Board Minutes - February 15, 2024

Economic Development Advisory Board Minutes - November 28, 2024

Economic Development Advisory Board Minutes - February 27, 2024

Economic Development Advisory Board Minutes - March 26, 2024

Youth Advisory Commission Board Minutes - March 15, 2024

Monthly Cash Allocation Comparison - January 2024

Monthly Cash Allocation Comparison - February 2024

Page City Council Regular Meeting – May 8, 2024

MISCELLANEOUS ACTIONS

Arizona State Parks & Trails Grant Funded Splash Pad Development Project - Resolution No. 1314-24

Intergovernmental Agreement with Coconino County for election services

Resignation - Jeremiah Stewart - Library Board

Resignation - Chuck Sharp - Economic Advisory Board

At the request of Councilor Carey, the Arizona State Parks & Trails Funded Splash Pad Development Project – Resolution No. 1314-24 was pulled out of the Consent Agenda.

Motion made by Councilor Carey to approve the remainder of the Consent Agenda. The motion was seconded and passed upon a vote (Councilor Farrow had not joined yet).

PUBLIC HEARINGS

None scheduled.

HEAR FROM THE CITIZENS

Chuck Straub, Page resident, read his statement on the subjects of providing flights from Page to Las Vegas, and funding the next Highway 89 round-about at the City level instead of waiting for outside funding.

REPORTS AND ANNOUNCEMENTS

MAYOR'S REPORTS AND ANNOUNCEMENTS

Legislative Update and discussion

Mayor Diak reported that the Legislature was at a standstill. They were not listening to bills and were trying to discuss the budget and end their session on time.

CITY MANAGER'S CURRENT EVENTS SUMMARY

City Manager Darren Coldwell said that the Horseshoe Bend Star Gazing Event on May 6, 2024, drew about 270 people, and the event will be once per month through August.

He also reported that The Gatlin Brothers were well received at their outdoor concert, and there will be more events like this.

BOARDS AND COMMISSIONS

Discussion by the City Council pertaining to reports on board meetings by Board Liaisons

Councilor Lee, Parks and Recreation Advisory Board, stated that the Board met on the prior Monday and that the disc golf course is coming along with most of the pads poured and sleeves installed. Also, Golliard Park is getting upgrades to the grass, and the dog park will be worked on in the near future; scheduled for the Fall.

Page City Council Regular Meeting – May 8, 2024

UNFINISHED BUSINESS

None.

NEW BUSINESS

Arizona State Parks & Trails Grant Funded Splash Pad Development Project - Resolution No. 1314-24

The Acting Deputy City Clerk Sue Kennedy introduced Resolution No. 1314-24 by title only.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PAGE ARIZONA AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR FY24 ARIZONA STATE PARKS & TRAILS (ASPT) GRANT FUNDS, CERTIFYING THAT SAID APPLICATION MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED RECREATIONAL FACILITIES NEEDS FOR THE NEW BMX PUMP PARK DEVELOPMENT PROJECT, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.

Councilor Carey explained that he pulled this from the Consent Agenda to publicize what would be happening in the region of the Sports Complex, an area historically called Reinhold Lake. He deferred to City Manager Darren Coldwell for further explanation.

Mr. Coldwell stated that the City had a previous obligation to the Arizona State Parks & Trails (ASPT) granting agency to transform the Reinhold Lake property into a recreational park/facility, before the City could request additional funds and receive a grant approval for the current Splash Pad Project.

It was decided that the City would build a pump track for small children, a BMX Bike track for children of all ages, and a walking trail to be enjoyed by all, at Reinhold Lake. This grant will be submitted and represents a \$150,000 City commitment, which was already placed as a line item in the FY25 budget. The ASPT grant application for the splash pad can then be processed.

Councilor Farrow joined the meeting virtually during this agenda item.

Motion made by Mayor Diak to adopt Resolution No. 1314-24. The motion was seconded and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to Alternate Essential Air Service (AEAS) proposals

Public Works Director Kyle Christiansen introduced the item by stating that the City had received three (3) proposals for air service, with two (2) of them qualifying for the grant requirements, and that they were present in the audience to share their proposals.

Mayor Diak stated that the presenters would be Barbara Hunt, Vice President of Business

Page City Council Regular Meeting – May 8, 2024

Operations for Advanced Air, and Matt Chaifetz, Chief Executive Officer of Contour Aviation.

By lot, Contour Airlines gave the first presentation.

Matt Chaifetz began by saying that he was blindsided by the new Request for Proposal (RFP) for AEAS that the City of Page put out. After serving Page with jet service for the last six (6) years, he was not contacted by the City that a new RFP had been issued. He cited some other improprieties in the RFP process.

In his Power Point presentation, Mr. Chaifetz highlighted many excellent aspects of Contour Air, including:

- Contour's growth
- SkyWest's \$25M investment in Contour
- Contour's 96% completion factor year after year
- Contour's optimized scheduling and affordable fares
- Contour's interline agreements with Alaska and American Airlines, with a third agreement on the way
- Contour's 26 30-seat jets in their growing fleet (compared to Advanced Air's 2 aircraft, with one needing a new engine)
- Contour is now in Terminal 4 at Phoenix Sky Harbor International Airport

Mr. Chaifetz admitted that January 2024 was a rough month due to having trouble getting mechanical parts, but the prior 3 months had a 100% completion rate, almost unheard of in the airline industry.

Councilor Carey stated that the complaints he hears most often from the public are that there is very little communication between Contour and travelers when a flight is delayed, and that the boarding pass printers at the Contour Sky Harbor check-in desk never work. He stated that if this RFP process is a wake-up call to Contour to address those issues, the public would be more satisfied.

Mr. Chaifetz agreed that while the City Council has the right to re-bid the AEAS contract, he was very surprised that he was never contacted.

Next, Barbara Hunt and Donny Sandusky, Executive Vice President, from Advanced Air showed their RFP response, which included:

- Advanced is based at the Hawthorne Municipal Airport, CA, three (3) miles from Los Angeles International Airport (LAX)
- Advanced owns two (2) 30-seat jets, and under AEAS contract, they service Crecent City, CA and seasonally Mammoth Lakes, CA

Page City Council Regular Meeting – May 8, 2024

- If awarded the Page AEAS contract, they would purchase a third aircraft
- Advanced flies into Terminal 3 at Sky Harbor in Phoenix
- Advanced is working on an Interline Agreement with Alaska Air, which also flies into Terminal 3
- Advanced believes in engaging with communities and building relationships and communication
- Safety is their priority
- Advanced would have Phoenix and Hawthorne as their hubs
- 98% completion factor; contain themselves to Southwest for a less likely chance of anyone being stranded

There were no questions from the City Council for Advanced Air.

Matt Chaifetz stated in his 3-minute rebuttal period that anecdotal complaints do not tell the story like overall hard data. He recited the data that during COVID, Contour had 22 months of a 100% completion factor. They accomplished this because they were able to call upon their large fleet of available aircraft. Advanced has two (2) airplanes, with one (1) out of service for an engine overhaul. Even if they purchase a third airplane, it is not enough to cover the inevitable emergencies.

Contour has just purchased seven (7) additional airplanes and has them spread throughout the system, assuring there are options should unexpected maintenance episodes arise.

He closed by saying that if the message desired to be received through this RFP process was to put Contour on notice by saying that Contour has to do better, the message had been received.

Public Works Director Kyle Christiansen reported that the committee that scored the RFPs, with reliability being weighted the heaviest, recommended pursuing Advanced Air.

Discussion and possible action by the City Council pertaining to rescheduling or canceling the Regular City Council Meeting on August 28, 2024

Due to the 2024 League Annual Conference on August 27 - 30, 2024, the Regular City Council Meeting on August 28, 2024, will need to be rescheduled or canceled in order for the Council to attend the annual conference.

In the event the Regular City Council Meeting is canceled, a Special City Council Meeting may be scheduled if needed.

§ Regular Meeting: The Council shall generally hold regular meetings on the second and fourth Wednesday of each month in the City Council Chambers at the time indicated in the published agenda, or at such other date, location, and time as the Council may

Page City Council Regular Meeting – May 8, 2024

designate by a majority vote thereof. Page City Code §30.050 Regular Meetings - Council may designate by a majority vote to reschedule or cancel a Regular City Council Meeting.

Motion made by Councilor Carey to reschedule both Regular City Council Meetings in August, with new dates of August 7th and August 21st, 2024. The motion was seconded by Councilor Lee and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to affordable housing options – Habitat for Humanity

Vice Mayor Kocjan asked for this to be put on the agenda to spur staff to gather information, since the housing shortage is at a critical level. City Manager Darren Coldwell stated that he would look into Habitat for Humanity, to see how much infrastructure they require, and other business model questions.

BID AWARDS

Discussion and possible action by the City Council pertaining to an award of bid for Downtown Revitalization Phase 1

Staff, working with J2 Engineering and Environmental and Dibble Engineers, published bid documents for Phase I of the Downtown Revitalization Project.

Bid proposals were due April 11th, 2024, with four (4) verified bids received.

Public Works Director Kyle Christiansen stated that after careful review it was the staff recommendation that B4 Enterprises of Cedar City Utah be awarded the bid.

Motion made by Councilor Carey to award the Downtown Revitalization Phase 1 to B4 Enterprises in the amount of \$2,359,473.28 and authorize the Mayor to sign the contract.

The motion died for lack of a second.

DEPARTMENTS

None.

EXECUTIVE SESSIONS

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(4) The City Council may vote to go into Executive Session for the purpose of discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations.

Alternate Essential Air Service

Motion made by Councilor Leightner to enter into Executive Session at 7:14 pm. The motion was seconded and passed unanimously upon a vote.

Councilor Farrow left the meeting at this point in the agenda.

Page City Council Regular Meeting – May 8, 2024

The City Council took a quick break before continuing.

Mayor Diak reconvened the Regular City Council Meeting at 7:41 pm.

Discussion and possible action by the City Council pertaining to Alternate Essential Air Service

Motion made by Councilor Carey to continue the air service contract with Contour contingent upon the expiration of the protest period.

The motion was seconded.

There was discussion.

The motion passed upon a vote.

ADJOURN

The meeting was adjourned at 7:45 p.m.

Sue Kennedy
Acting Deputy City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 8th day of May 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of July 2024

Sue Kennedy, CMC
Acting Deputy City Clerk

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Council Budget Work Session Minutes - 5/9/2024

Presented by:

Subject:

City Council Budget Work Session - May 9, 2024

Attachments

Budget WS Minutes



**PAGE CITY COUNCIL
WORK SESSION MEETING MINUTES
MAY 9, 2024**

A Work Session Meeting of the Page City Council was held at 9:00 a.m. on the 9th day of May 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor William Diak presided, Vice Mayor John Kocjan and Councilors David Auge, Brian Carey, Richard Leightner, and Mike Farrow were present. Councilor Theresa Lee was excused.

Mayor Diak called the meeting to order.

Staff members present: City Manager, Darren Coldwell, City Attorney, Joshua Smith; IT Director, Kane Scott; Public Works Director, Kyle Christiansen; Planning and Zoning Director, Zachary Montgomery; Finance Director, Linda Watson; Finance Analyst, Ann Baldwin; Human Resource/Risk Director, Rachell French; Police Chief, Tim Lange; Police Captain, Larry Jones; Fire Chief, Jeff Reed; Parks and Trails Manager, Dwayne Richard; Horseshoe Bend Manager, Deb-b Ketchersid; Horseshoe Bend Lead, Stephanie Gishie; Golf Course Manager, Jake Hunter; and Management Analyst, Robin Crowther.

Discussion and possible action by the City Council pertaining to FY24-25 Budget

City Manager Darren Coldwell began with an overview of the entire budget. He then gave each director and manager the opportunity to present their budgets and answer questions from the City Council and staff.

The substantive changes that occurred during these discussions are attached hereto and by this reference made a part of herein. The changes will be incorporated into the FY2024-2025 working budget document.

The Work Session Meeting was adjourned at 4:00 p.m.

Sue Kennedy, CMC
Acting Deputy City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Work Session Meeting, held on the 9th day of May 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____ 2024

Sue Kennedy, CMC
Acting Deputy City Clerk

Changes to Budget at 5/9/24 Meeting

General Fund	Fund Balance as of 5-9-24 Budget to Council	1,016,814
Salaries	COLA & Merit	683,410
Magistrate	Overtime for training new staff	9,000
City Attorney	Asst City Attorney Vacant - Salary Increase	20,000
Planning & Zoning	Contract Services	(100,000) to reduce as hiring New Position - City Engineer
Planning & Zoning	New Position - City Engineer	156,905
Community Center	New Position - Community Center Assistant	76,410
Library	New Position - Security/Custodian/Aid	85,000
Economic Development	Business Façade Program	100,000
Parks & Trails Maintenance	Maintenance Worker	81,938
Central Garage	Vehicle Maintenance/Repair	20,000

Net Change to General Fund (115,849)

Golf Fund	Fund Balance as of 5-9-24 Budget to Council	(416,693)
Golf Clubhouse	New Position - Kitchen Supervisor	96,487

Net Change to Golf Fund (513,180)

Airport Fund	Fund Balance as of 5-9-24 Budget to Council	
Airport	Cell Phones - correct entry error	1,000
Airport	Airport Technician	85,000

Net Change to Golf Fund (86,000)

Cemetery	Fund Balance as of 5-9-24 Budget to Council	(84,718)
Cemetery	Misc Expenct - Better software for tracking burials & plots	8,500 will be \$2K future years

(93,218)

Horseshoe Bend Fund	Fund Balance as of 5-9-24 Budget to Council	(2,577,539)
Horseshoe Bend Fund	New Position - Cashier - Regular Part Time	18,009
Horseshoe Bend Fund	New Position - Cashier - Regular Part Time	18,009
Horseshoe Bend Fund	New Position - Trolley Driver	25,250
Horseshoe Bend Fund	New Position - Trolley Driver	25,250
Horseshoe Bend Fund	New Position - Trolley Driver	25,250

(2,689,307)

Capital Fund	Fund Balance as of 5-9-24 Budget to Council	(1,194,833)
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City Council Regular Agenda

Meeting Date: 07/24/2024

Title: City Council Special Meeting Minutes 5/20/2024

Presented by:

Subject:

City Council Special Meeting - May 20, 2024

Attachments

Council Special Minutes-5/20/24



**PAGE CITY COUNCIL
SPECIAL MEETING MINUTES
MAY 20, 2024**

A Special Meeting of the Page City Council was held at 5:00 p.m. on the 20th day of May 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, and Councilors David Auge, Brian Carey, Richard Leightner, Theresa Lee (virtual), and Mike Farrow were present. There was a moment of meditation. Mayor Bill Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: IT Specialist, Patricia Wischmann; Acting Deputy City Clerk, Sue Kennedy; and Deputy City Clerk, Jennifer Lange.

EXECUTIVE SESSION

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(1) The City Council may vote to go into Executive Session for the purpose of discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Applicants for the City Clerk position

Discussion and possible action by the City Council pertaining to applicants for the City Clerk position

Motion made by Mayor Diak to enter into Executive Session at 5:02 p.m. The motion was seconded and passed unanimously upon a vote.

Mayor Diak reconvened the special meeting at 5:26 p.m.

Motion made by Councilor Carey to authorize the Mayor to have discussions with the Human Resources Department as discussed in Executive Session and proceed accordingly. The motion was seconded and passed unanimously upon a vote.

ADJOURN

The meeting was adjourned at 5:26 p.m.

Page City Council Special Meeting - May 20, 2024

Sue Kennedy
Acting Deputy City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Special Meeting, held on the 20th day of May 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of July 2024

Sue Kennedy
Acting Deputy City Clerk

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: City Council Special Meeting Minutes 5/20/2024

Presented by:

Subject:

City Council Special Meeting - June 26, 2024

Attachments

Special Meeting Minutes



**PAGE CITY COUNCIL
SPECIAL MEETING MINUTES
JUNE 26, 2024**

A Special Meeting of the Page City Council was held at 5:15 p.m. on the 26th day of June 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor Bill Diak presided. Vice Mayor John Kocjan, and Councilors David Auge, Brian Carey, Kenna Hettinger, Richard Leightner, and Mike Farrow were present. There was a moment of meditation. Mayor Diak led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Finance Director, Linda Watson; Police Chief, Tim Lange; Police Captain, Larry Jones; Fire Chief, Jeff Reed; Event Manager, DeRon Lister; Executive Administrative Assistant, Robin Crowther; Deputy City Clerks, Jennifer Lange and Kim Larson; and City Clerk Cindy Scott.

PUBLIC HEARINGS

FY 2024-2025 Budget

Mayor Diak opened the Public Hearing.

Opposed

None.

Proponents

None.

Mayor Diak closed the Public Hearing.

NEW BUSINESS

Discussion and possible action by the City Council pertaining to the adoption of the FY 2024-2025 Final Budget - Resolution No. 1316-24

On May 22, 2024, the Page City Council passed Resolution No. 1315-24 adopting the Preliminary Budget for Fiscal Year 2024-2025. The City of Page has followed State procedures and has advertised Schedule A in the newspaper and held a Public Hearing prior to the adoption of the Final Budget.

City Clerk, Cindy Scott, introduced Resolution No. 1316-24 by title only.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, ADOPTING A BUDGET FOR THE FISCAL YEAR 2024-2025.

Page City Council Special Meeting-June 26, 2024

Motion made by Councilor Carey to adopt Resolution No. 1316-24. The motion was seconded by Councilor Leightner and passed unanimously upon a vote.

ADJOURN

The meeting was adjourned at 5:20 p.m.

Cindy Scott
City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Special Meeting, held on the 26th day of June 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of July 2024

Cindy Scott
City Clerk

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: City Council Regular Meeting - June 26, 2024

Presented by:

Subject:

City Council Regular Meeting - June 26, 2024

Attachments

June 26 Regular Minutes



**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
JUNE 26, 2024**

A Regular Meeting of the Page City Council was held at 5:30 p.m. on the 26th day of June 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor William Diak presided. Vice Mayor John Kocjan, and Councilors David Auge, Richard Leightner, Mike Farrow, Kenna Hettinger, and Brian Carey were present. There was a moment of meditation. Councilor Farrow led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Manager, Darren Coldwell; City Attorney, Joshua Smith; IT Director, Kane Scott; Police Chief, Tim Lange; Police Captain, Larry Jones; Event Manager, DeRon Lister; Executive Administrative Assistant, Robin Crowther; Deputy City Clerks, Jennifer Lange and Kim Larson; and City Clerk, Cindy Scott.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

There was no discussion by the City Council.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

There was no discussion by the City Council.

MINUTES

None.

CONSENT AGENDA

INFORMATION

Monthly Cash Allocation Comparison - April 2024

Page Substance Abuse Task Force Minutes - February 21, 2024

Page Utility Enterprises Board Minutes - April 9, 2024

Page Utility Enterprises Board - City Council Joint Special Meeting Minutes - May 8, 2024

MISCELLANEOUS ACTIONS

Amendments to the Rural Arizona Group Health Trust (RAGHT) Agreement - Resolution No. 1317-24

Motion made by Vice Mayor Kocjan to approve the Consent Agenda. The motion was seconded by Councilor Farrow and passed unanimously upon a vote.

Page City Council Regular Meeting – June 26, 2024

PUBLIC HEARINGS

None scheduled.

HEAR FROM THE CITIZENS

Vernan Joe, Page resident, stated concerns about the content in books that are available at the Page Public Library.

Charles Straub, Page resident, addressed the City Council about the PERA Club concerns for future use and suggested using Facebook to give progress updates on power outages.

REPORTS AND ANNOUNCEMENTS

MAYOR'S REPORTS AND ANNOUNCEMENTS

Legislative Update and discussion.

Arizona state passed a 16.1 billion dollar budget. Although many line items were cut, the North access roundabout project on US89 is still scheduled to continue.

Mayor Diak recognized the Page Public Library won an award for being the Best Small Library in America. The President of the American Library Association, Emily Drabinski, and the State and County Librarians visited Page to recognize the library. Councilors Auge, Farrow, and Mayor Diak welcomed them.

CITY MANAGER'S CURRENT EVENTS SUMMARY

North Lake Powell Boulevard at US89 has been advertised for construction. Bid opening has been scheduled for July 19, 2024.

BOARDS AND COMMISSIONS

Discussion by the City Council pertaining to reports on board meetings by Board Liaisons
Councilor Farrow, Library Advisory Board, recognized the efforts and good work of the Page Public Library under the direction of the Library Manager, Debbie Winlock. Stated that they are working on getting the youth into programs, such as laser engraving and 3D printing.

Councilor Auge, Substance Abuse Task Force, stated that they have assigned a new chair, Matt Lazlo, and vice chair, Brittany Hansen. They need Board members.

Councilor Leightner, Economic Development Advisory Board, stated that the Board was not able to meet due to not having enough people on the Board. They need Board members.

UNFINISHED BUSINESS

Presentation to honor high school student, Keizlyn Guanco, for designing this year's Balloon Regatta artwork

Page City Council Regular Meeting – June 26, 2024

Mayor Diak presented Keizlyn Guanco with a certificate to honor the artwork that was created.

NEW BUSINESS

Discussion and possible action by the City Council pertaining to a presentation by Photon Vault for a battery storage facility

The City of Page has been working with Photon Vault for a few months on this conceptual project. They are a battery storage facility that is interested in potentially coming to Page to build a new plant and are in the process of applying for a grant to help fund the project.

City Manager Coldwell introduced John Langhus from Photon Vault and stated that Mr. Langhus is applying for a grant and is looking for City Council support.

John Langhus from Photon Vault presented their energy storage project. Photon Vault has developed a patented method of storing energy as heat and dispatching it as electricity. The project is clean energy storage that boosts electrical efficiency with heat. The project would create manufacturing jobs and workforce development opportunities.

There was discussion and members of City Council asked questions about how many job opportunities would be created, how the power is distributed, how weather would affect the equipment, and how the energy is collected.

Discussion and possible action by City Council pertaining to a presentation for a Glamping Resort

City Manager Coldwell introduced Sancar Dumlupinar and Jonathan Keaton of Terra-Nova to present their glamping resort plan that they would like to bring to Page. They previously presented at a City Council meeting in March.

Sancar Dumlupinar and Jonathan Keaton of Terra-Nova presented a luxurious, health-focused glamping resort to be developed in three (3) stages, beginning with three (3) domes, an Adventure Dome with e-bikes, see-through kayaks, and off-road vehicle rentals. Phase two (2) would add 6-8 more domes and a Sand Bar Dome. The vision for the resort is to have outdoor movies, music festivals, and a vibrant social scene for both residents and visitors. The luxury domes are see-through from the inside and are great for stargazing.

There was discussion and members of City Council asked questions about how the land would be set up, if it is zoned appropriately, and would the land be closed to public access.

Discussion and possible action by the City Council pertaining to an update on student housing at Coconino Community College

City Manager, Darren Coldwell, introduced Rich Bowen and Tim Kinney of Genterra Enterprises to give an update on the housing project. They are working with Coconino

Page City Council Regular Meeting – June 26, 2024

Community College to improve housing for students. The project has expanded from only student housing to include workforce housing. Per Planning and Zoning, Council would like Cameron Road to be extended. The extension is not part of their original plan and Genterra would like the City to participate with the financial burden in the approximate amount of 3.5 million dollars.

There was discussion and City Council asked questions about the number of student and workforce houses, if there would be a restriction on short term rentals, how the development will affect the Rim Trail, the timeline on the project, and how it would improve pathways to the sports complex.

Discussion and possible action by the City Council pertaining to Grand Canyon Brewery exercising their option to purchase - Ordinance No. 732-24

In February 2021, the City approved a lease with an option to purchase for the property where the Grand Canyon Brewery is presently located. The lessee has exercised the option to purchase. The appraisal, sale price, and other terms were included in the lease agreement so contractually the City is obligated to sell. The notice of the sale was previously published with no objections.

City Clerk, Cindy Scott, introduced Ordinance No. 732-24 by title only.

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PERTAINING TO THE SALE BY NEGOTIATION OF REAL PROPERTY OWNED BY THE CITY OF PAGE; APPROVING THE AGREEMENT FOR THE PURCHASE OF REAL ESTATE.

City Attorney, Joshua Smith, explained the lease with the option to purchase agreement that is in place.

Motion made by Vice Mayor Kocjan to adopt Ordinance No. 732-24. The motion was seconded by Councilor Carey and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to the purchase of additional speed limit radar signs

Vice Mayor Kocjan would like to have additional speed limit radar signs.

There was discussion and City Manager Coldwell stated that he would facilitate the purchase of additional radar signs. He noted that there was about a 14-month delay with the last purchase of radar signs.

Discussion and possible action by the City Council pertaining to a Notice of Special Recall Election - Resolution No. 1319-24

The City of Page and the Coconino County Elections Department enter into an Intergovernmental Agreement (IGA) for Provision of Services when the City has items that need to be placed on an election ballot. At the Special Recall Election to be held on

Page City Council Regular Meeting – June 26, 2024

Tuesday, November 5, 2024, the City will have candidates for the recall of City Council members, Michael Farrow and David Auge.

The County requires proof of legal action by City Council that an election has been called, before they enter into an Intergovernmental Agreement (IGA) for election services. The attached resolution shall serve as such proof.

Councilor Farrow and Councilor Auge recused themselves.

City Clerk, Cindy Scott introduced Resolution No. 1319-24 by title only.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, PROVIDING NOTICE OF THE SPECIAL RECALL ELECTION.

Motion made by Councilor Carey to adopt Resolution No. 1319-24. The motion was seconded by Councilor Hettinger and passed unanimously upon a vote.

BID AWARDS

None.

DEPARTMENTS

None.

EXECUTIVE SESSIONS

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Potential Land Sale Parcel #80109012

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Potential Land Sale Parcel #80210020S

Motion made by Vice Mayor Kocjan to enter into Executive Session consecutively for two (2) Executive Session items at 6:55p.m. The motion was seconded by Councilor Leightner and passed unanimously upon a vote.

Mayor Diak reconvened the Regular City Council Meeting at 7:46 p.m.

Page City Council Regular Meeting – June 26, 2024

Discussion and possible action by the City Council pertaining to a potential land sale of parcel #80109012

Motion made by Mayor Diak to have the City Manager sign a letter of intent. The motion was seconded by Councilor Kocjan and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to a potential land sale of parcel #80210020S

Mayor and Council instructed City Staff to proceed as directed.

ADJOURN

The meeting was adjourned at 7:54 p.m.

Cindy Scott
City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 26th day of June, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of July 2024

Cindy Scott
City Clerk

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: City Council Regular Meeting Minutes July 10, 2024

Presented by:

Subject:

City Council Regular Meeting - July 10, 2024

Attachments

Regular Meeting Minutes



**PAGE CITY COUNCIL
REGULAR MEETING MINUTES
JULY 10, 2024**

A Regular Meeting of the Page City Council was held at 5:30 p.m. on the 10th day of July 2024, in the Council Chambers at City Hall in Page, Arizona. Mayor William Diak presided. Vice Mayor John Kocjan, and Councilors David Auge, Richard Leightner, Mike Farrow, Kenna Hettinger, and Brian Carey were present. There was a moment of meditation. Councilor Farrow led the Pledge of Allegiance.

Mayor Diak called the meeting to order.

Staff members present: City Attorney, Joshua Smith; IT Director, Kane Scott; Police Chief, Tim Lange; Management Analyst, Robin Crowther; Deputy City Clerks, Jennifer Lange and Kim Larson; and City Clerk Cindy Scott.

PRIORITY LIST

Discussion and possible action by the City Council pertaining to the City Council Strategic Priorities

None.

Discussion and possible action by the City Council pertaining to the City Councilors individual priorities

None.

MINUTES

None.

CONSENT AGENDA

INFORMATION

Library Advisory Board Minutes - April 18, 2024

Parks and Recreation Advisory Board Minutes May 6, 2024

MISCELLANEOUS ACTIONS

Chief Fiscal Officer Designation - Resolution No. 1320-24.

Proclamation for Child Support Awareness Month

Motion made by Councilor Hettinger to approve the Consent Agenda. The motion was seconded by Councilor Carey and passed unanimously upon a vote.

PUBLIC HEARINGS

None scheduled.

Page City Council Regular Meeting – July 10, 2024

HEAR FROM THE CITIZENS

Debra Roundtree – Representative of the Page Action Committee (PAC) Initiative spoke about the Court of Appeals decision, and it has been escalated to the Supreme Court. Raised concerns about the transparency and decision-making of the City Council.

Vernon Joe – Voiced concerns about the tax increase and books at the library.

Mayor Diak responded with the information that the library does not have the books that were addressed by Mr. Joe last meeting, except one that is restricted to adults only.

REPORTS AND ANNOUNCEMENTS

MAYOR'S REPORTS AND ANNOUNCEMENTS

Update on the Court of Appeals Decision

Mayor deferred to City Attorney, Joshua Smith. The Appellate Court found in favor of the City of Page as did the Superior Court. A request has been sent to the Supreme Court and the City of Page is waiting for information and direction.

CITY MANAGER'S CURRENT EVENTS SUMMARY

None.

BOARDS AND COMMISSIONS

Discussion by the City Council pertaining to reports on board meetings by Board Liaisons.

Councilor Hettinger, Parks and Recreation Board, stated the board discussed new equipment for the park.

Councilor Carey, Planning and Zoning Commission, stated the last meeting was in response to the Public Hearing for a Zoning change. Three (3) people spoke against the change.

Vice Mayor Kocjan, Page Utility Enterprises Board, stated the board discussed plans for the new light poles. There was also discussion about the budget, which is now in the black.

Discussion and possible action by the City Council pertaining to re-appointments/appointments to the Parks and Recreation Advisory Board.

There were four (4) vacancies on the Parks and Recreation Advisory Board. The City received four (4) requests from Shelley Johnstone, Victoria Redshirt, Ermenia Tenpenny, and Debra Roundtree to remain on the Board. There was one (1) new request from Cody Woods to be appointed to the Board.

Motion made by Mayor Diak to re-appoint Shelley Johnstone, Victoria Redshirt, and Ermenia Tenpenny and appoint Cody Woods to the Parks and Recreation Advisory Board with a term ending June 30, 2027. The motion was seconded by Councilor Carey and passed unanimously upon a vote.

Page City Council Regular Meeting – July 10, 2024

Discussion and possible action by the City Council pertaining to re-appointments/appointments to the Library Advisory Board.

There were three (3) vacancies on the Library Advisory Board. The City received three (3) requests from Cindy Stafford, Marie Cloutier, and Stacey Shropsphire to remain on the Board.

Motion made by Mayor Diak to re-appoint Cindy Stafford, Marie Cloutier, and Stacey Shropsphire to the Library Advisory Board with a term ending June 30, 2027. The motion was seconded by Councilor Auge and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to re-appointments/appointments to the Planning and Zoning Commission.

There were three (3) vacancies on the Planning and Zoning Commission. The City received three (3) requests from Victor Castillo, Shelley Johnstone, and Rick Yanke to remain on the Commission.

Motion made by Councilor Carey to re-appoint Victor Castillo, Shelley Johnstone, and Rick Yanke to the Planning and Zoning Commission with a term ending June 30, 2027. The motion was seconded by Councilor Leightner and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to re-appointment/appointments to the Substance Abuse Task Force.

There were four (4) vacancies on the Substance Abuse Task Force. The City has received one (1) request from Brittany Hansen to remain on the Board. There were two (2) new requests from Ricky Cottrell and Camilla Adams to be appointed to the Board.

Motion made by Councilor Auge to re-appoint Brittany Hansen to the Substance Abuse Task Force with a term ending June 30, 2028.

Motion made by Councilor Auge to appoint Ricky Cottrell and Camilla Adams to the Substance Abuse Task Force with a term ending June 30, 2027.

All motions were seconded by Councilor Carey and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to re-appointment/appointments to the Economic Development Advisory Board

There were five (5) vacancies on the Economic Development Advisory Board. The City received one (1) request from Kay Leum to remain on the Board. There were two (2) new requests from Paul Meehan and Ryan Palizzi to be appointed to the Board.

Motion made by Councilor Leightner to re-appoint Kay Leum to the Economic Development Advisory Board with a term ending June 30, 2027.

Motion made by Mayor Diak to appoint Ryan Palizzi to the Economic Development

Page City Council Regular Meeting – July 10, 2024

Advisory Board with a term ending June 30, 2027.

Motion made by Councilor Leightner to appoint Paul Meehan to the Economic Development Advisory Board with a term ending June 30, 2027.

All motions were seconded by Councilor Carey and passed unanimously upon a vote.

Discussion and possible action by the City Council pertaining to a re-appointment/appointment to the Page Utility Enterprises Board - Resolution No. 1321-24
There was one (1) vacancy on the Page Utility Enterprises Board. The Board opening was published in the local newspaper for two (2) consecutive weeks. The City received one (1) request from Lynn Hunter to remain on the Board and two (2) new requests from Paul Harn and Chuck Straub to be appointed to the board.

City Clerk, Cindy Scott, introduced Resolution No. 1321-24 by title only.

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF PAGE, COCONINO COUNTY, ARIZONA, MAKING AN APPOINTMENT TO THE PAGE UTILITY ENTERPRISES BOARD PER CHAPTER 31 CITY ORGANIZATIONS SECTION 31.57 PAGE UTILITY ENTERPRISES BOARD OF THE PAGE, ARIZONA CODE OF ORDINANCES.

Motion was made by Mayor Diak to adopt Resolution No. 1321-24 with Charles Straub being appointed to the Page Utility Enterprises Board for a term ending June 30, 2029. The motion was seconded by Councilor Carey and passed unanimously upon a vote.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

BID AWARDS

None.

DEPARTMENTS

None.

EXECUTIVE SESSIONS

Pursuant to A.R.S. § 38-431.03 (A)(7) The City Council may vote to go into Executive Session for the purpose of discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

Potential Land Sale - Parcel # 801-12-005A

Page City Council Regular Meeting – July 10, 2024

Discussion and possible action by the City Council pertaining to the potential for a partial land sale of Parcel # 801-12-005A

Mayor Diak pulled the Executive Session.

ADJOURN

The meeting was adjourned at 6:01 p.m.

Cindy Scott
City Clerk

William R. Diak
Mayor

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the City Council Regular Meeting, held on the 10th day of July, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this 24th day of July 2024

Cindy Scott
City Clerk

CONSENT AGENDA 7. 1. a.

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Monthly Cash Allocation Comparison - May 2024

Presented by:

Subject:

Monthly Cash Allocation Comparison - May 2024

Attachments

Monthly Cash Allocation May 2024

CITY OF PAGE

MONTHLY CASH ALLOCATION COMPARISON

		Apr-24	May-24
01-1110200	LGIP - GENERAL SAVINGS ACCT	16,882,455.94	15,441,216.60
01-1110250	US BANK - GENERAL SAVINGS ACCT	8,451,184.18	8,491,747.13
01-1110300	NBA CASH A/P CHKNG (COMBINED)	0.00	0.00
01-1110350	XPRESS DEPOSIT ACCOUNT	0.00	50.00
01-1110700	BOTW CASH A/P CHKNG (COMBINED)	3,002,271.72	4,278,273.20
01-1110800	BOTW CASH P/R CHKNG (COMBINED)	256,695.34	274,223.96
12-1110600	EMERGENCY RESERVE-U.S.BANK INVEST	11,404,146.94	11,459,776.12
15-1120300	LGIP - HURF SAVINGS ACCT	1,351,970.79	1,422,094.42
20-1520500	RESRVE FUND W/ TRUSTEE-AIRPORT	0.00	0.00
20-1520600	LGIP - SERIES 2011 BOND RESRV	0.00	0.00
20-1520700	US BANK - SERIES 2011 BOND RESERVE	0.00	0.00
32-1120400	NBA JCEF SAVINGS ACCOUNT	0.00	0.00
32-1120500	BOTW JCEF SAVINGS ACCOUNT	10,201.73	10,541.08
45-1110700	HSB CHECKING ACCOUNT	5,523,859.45	6,087,433.02
72-1120700	NBA FIRE PENSION SAVINGS	0.00	0.00
72-1120800	BOTW-FIRE PENSION SAVINGS	18,579.26	21,022.27
72-1121100	FIRE PENSION-INVESTMENT ACCT	545,511.38	565,235.53

47,446,876.73 48,051,613.33

FUND		Apr-24	May-24
10	ALLOCATION TO GENERAL FUND	25,387,241.02	25,771,600.19
12	ALLOCATION TO EMERGENCY RES FUND	10,796,632.45	10,852,261.63
15	ALLOCATION TO HIGHWAY USER FUND	1,348,554.78	1,415,738.69
16	ALLOCATION TO SUBSTANCE ABUSE FUND	37,748.58	37,913.08
20	ALLOCATION TO DEBT SERVICE FUND	200,000.00	0.00
25	ALLOCATION TO MISCELLANEOUS GRANTS	294,107.22	243,963.35
32	ALLOCATION TO JCEF FUND	9,892.04	10,184.03
36	ALLOCATION TO DONATION FUND	36,798.60	36,730.26
40	ALLOCATION TO CAPITAL PROJECTS FUND	4,973,979.45	4,743,309.63
45	ALLOCATION TO HORSESHOE BEND FUND	-833,689.28	-304,593.73
46	ALLOCATION TO AIRPORT FUND	2,880,360.96	2,906,777.67
48	ALLOCATION TO LAND FUND	1,700,370.22	1,700,370.22
50	ALLOCATION TO PAGE UTILITY ENTERPRISES	-3,807.95	-4,612.06
51	ALLOCATION TO WATER FUND	-2,454.90	-2,560.13
52	ALLOCATION TO SEWER FUND	-578.29	-705.13
55	ALLOCATION TO GOLF FUND	-303,940.09	-309,524.83
57	ALLOCATION TO CEMETERY FUND	381,269.17	386,950.64
72	ALLOCATION TO FIRE PENSION FUND	530,764.69	552,931.85

47,433,248.67 48,036,735.36

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: PUE Joint Session Meeting Minutes May 8, 2024

Presented by:

Subject:

PUE Joint Session Meeting Minutes May 8, 2024

Attachments

PUE Minutes 5/8/2024

**JOINT SPECIAL MEETING
PAGE UTILITY ENTERPRISES
AND
PAGE CITY COUNCIL
May 8, 2024**

CALL TO ORDER: The joint special meeting of the Page Utility Board and Page City Council was called to order at 5:00 p.m. by Chairman Tony Ferrando and Mayor Bill Diak. The meeting was held in the City Council Chambers, 697 Vista Avenue, Page, Arizona. After a moment of silence, Mayor Diak led the Pledge of Allegiance.

ROLL CALL: Board members present: Chairman Ferrando, Jeff Jones, Lynn Hunter, Tom Geiger and Council Liaison / Vice Mayor John Kocjan. Alan Nelson was excused.

Staff present: General Manager, Bryan Hill; Finance Director, Catherine Foley; and Executive Secretary, Donna Roberts.

Council members present: Mayor Bill Diak; Vice Mayor John Kocjan; and City Councilors Theresa Lee (virtual), Richard Leightner, Brian Carey, David Auge. Mike Farrow was excused.

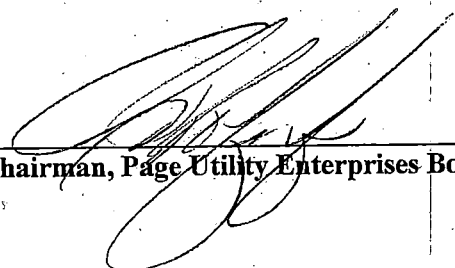
City Staff members present: City Manager, Darren Coldwell; IT Director, Kane Scott; City Attorney, Joshua Smith; Executive Assistant to the City Manager, Robin Crowther; Interim Deputy City Clerk, Sue Kennedy, and Deputy City Clerk, Jennifer Lange.

NEW BUSINESS: Discussion/Possible Action – Page Utility Enterprises FY 2024-2025 Budgets: Chairman Ferrando turned the meeting over to Bryan who presented the four proposed budgets for FY 2024-2025. Bryan explained that the format of the Utility budgets follows FERC guidelines. He addressed each line item and answered questions from the Council.

After discussion, City Council made a motion to accept the PUE FY 2024-2025 budgets as presented.

ADJOURN: The meeting was adjourned at 5:34 p.m. by Chairman Ferrando and Mayor Diak.

APPROVED:



Chairman, Page Utility Enterprises Board

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: P&Z Commission Meeting Minutes October 10, 2023

Presented by:

Subject:

P&Z Commission Meeting Minutes October 10, 2023

Attachments

P&Z Minutes 10/8/2023



PLANNING AND ZONING COMMISSION MEETING MINUTES FOR REGULAR MEETING HELD ON OCTOBER 10, 2023

A Regular Meeting of the City of Page - Planning and Zoning Commission was held at 5:30 p.m. on October 10, 2023, at City Hall in the City Council Chambers located at 697 Vista Avenue, in Page, Arizona.

Commissioners Present: *Vice-Chair Chris Van Meenen, and Commissioners *Shelly Johnstone, *Rick Yanke, *Tom Preller and *Chuck Straub. (A Quorum of five (5) members was present)
City Councilor Liaison Brian Carey. (*Members present for voting, unless noted otherwise)

Commissioners Absent: *Chair Victor Castillo (Excused).

Staff Present: Zach Montgomery, City Planning & Zoning Director

CALL TO ORDER: Vice-Chair Chris Van Meenen presided and called meeting to order at 5:30 p.m.

PRIORITY LIST:

- #1: Montgomery updated Commission on Citywide Zone Change progress and no meetings in Nov. or Dec.
- #2: Vice-Chair Van Meenen introduced Chuck Straub who told us a little about himself and his background.

MINUTES: P&Z Regular Meeting – September 05, 2023. Motion made by Commissioner Yanke to approve the Minutes as written, seconded by Commissioner Johnstone, and motion passed by unanimous vote.*

HEAR FROM THE CITIZENS: None, no citizens present.

PUBLIC HEARING: Two (2) separate Public Hearings were opened and then closed without any comments since nobody from the public was present, for **Zone Change Case #ZON 23-003**, and for **Conditional Use Permit Case #CUP 23-002 for Outdoor Entertainment in the Service Commercial Zoning District.**

UNFINISHED BUSINESS: None.

NEW BUSINESS:

1. Zone Change Case #ZON 23-003 for 16 City-Owned Parcels. Montgomery presented and explained the need to provide these parcels with zoning that has Development Standards attached, to make them ready for development. Motion made by Commissioner Yanke to recommend City Council Approve Zone Change Case #ZON 23-003 with all recommended Conditions of Approval, seconded by Commissioner Preller, and motion passed by unanimous vote.*

2. Conditional Use Permit Case #CUP 23-002 for Outdoor Entertainment in the Service Commercial (SC) Zoning District for the Page Rodeo Grounds Parcels. Montgomery presented and explained that since the Rodeo Grounds are in the process of being purchased, managed and maintained under private ownership, the owners are required to be approved for this requested CUP Use in order to allow them to continue to host Outdoor Entertainment on these parcels, as was done previously under City ownership. Motion made by Commissioner Yanke to recommend City Council Approve Conditional Use Permit Case #CUP 23-002 for Outdoor Entertainment in the Service Commercial (SC) Zoning District for the Rodeo Grounds with all recommended Conditions of Approval, seconded by Commissioner Preller, and motion passed by unanimous vote.*

ADJOURN: Meeting adjourned at 5:59 p.m.

CERTIFICATION

I hereby certify that the foregoing minutes are true and correct for the meeting held on **October 10, 2023**, and the meeting was duly called and held, and a quorum was present to allow business to be conducted.

Judith P. Newberry 7/2/24
Planning & Zoning Staff Date

Chris Van Meenen 07/2/2024
Vice Chair Chris Van Meenen Date

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Substance Abuse Task Force Minutes June19, 2024

Presented by:

Subject:

Substance Abuse Task Force Minutes June19, 2024

Attachments

SATF Minutes June19,2024



**SUBSTANCE ABUSE TASK FORCE
REGULAR MEETING MINUTES
June 19, 2024**

A Regular Substance Abuse Task Force Meeting was held at 5:30 p.m. on June 19, 2024, at Page City Hall in Page, Arizona. Chair Brittany Hansen, Member Matthew Lasslo, Member Christopher J. Hansen, and Member Michael Barnes were present. Member Janell Dickson and Member Stephen Klain were unexcused. Council Liaison David Auge was present.

Staff members present: Staff Liaison

CALL TO ORDER

Chair Hansen called the meeting to order at 5:36 p.m.

MINUTES

Regular Substance Abuse Task Force Meeting – February 21, 2024

Motion made by Member Michael Barnes to approve the Minutes. Member Matthew Lasslo seconded the motion and it passed unanimously.

HEAR FROM THE CITIZENS

No citizen addressed the Substance Abuse Task Force.

COMMUNICATIONS

Discussion only from Page Police Department on criminal activities involving substance abuse
Police Chief Tim Lange shared substance abuse incidents.

Discussion only from Page Magistrate Court updates on Drug Court and its participants
Page Magistrate Andrew Hettinger (virtual) shared updates on Drug Court.

Discussion only from Encompass about any updates on their substance abuse programs
Member Matthew Lasslo shared updates on new substance abuse programs.

Discussion only from the Navajo Nation Behavioral Health about updates on substance abuse programs and problems in the Navajo Nation

No Discussion – not present

Discussion only from Catholic Charities any new leads or ideas to assist with substance abuse
No Discussion – not present

UNFINISHED BUSINESS

Discussion and Possible Action by the Substance Abuse Task Force with Jackelyne Aguirre, Marketing Coordinator for the City of Page about media postings

Jackelyne Aguirre presented a media posting. Member Matthew Lasslo made a motion to approve the posting on social media. Member Michael Barnes seconded the motion, and it passed unanimously.

Substance Abuse Task Force – June 19, 2024

NEW BUSINESS

Discussion and Possible Action to vote for new officers for the Substance Abuse Force

A motion for Member Matthew Lasslo to serve as Chair was made by Member Michael Barnes. Chair Brittany Hansen seconded the motion and it passed unanimously. A motion for Chair Brittany Hansen to serve as Vice Chair was made by Member Michael Barnes. The motion was seconded by Member Matthew Lasslo, and it passed unanimously.

ADJOURN

Chair Hansen adjourned the meeting at 6:36 P.M.

M Lasslo



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

CONSENT AGENDA 7.2. a.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Resignation of Dominic Martinez from the Youth Advisory Commission

Presented by: Jackelyn Aguirre, Social Media Specialist

Department: Community Development

Action: Motion

RECOMMENDED ACTION:

Approval with the approval of the Consent Agenda.

BACKGROUND:

Resignation of Dominic Martinez from the Youth Advisory Commission.

ALTERNATIVES CONSIDERED:

None.

ADVISORY BOARD / COMMISSION ACTION:

n/a

Fiscal Impact

Budget Impact:

None.

Attachments

Resignation Letter

Jackelyne Aguirre

From: Domanic <2025dominicmartinez@pageud.org>
Sent: Monday, July 15, 2024 1:40 PM
To: Jackelyne Aguirre
Subject: Youth advisory committee

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dominic Martinez, am resigning from the Page Youth Advisory Commission.

Dominic Martinez

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Proclamation - US Coast Guard 234th Anniversary

Presented by:

Subject:

Proclamation - United States Coast Guard 234th Anniversary

Attachments

Coast Guard 234 Anniversary

Proclamation
United States Coast Guard 234th Anniversary

Recognizing the 234th Birthday of the United States Coast Guard.

WHEREAS on August 4, 1790, Congress created the United States Coast Guard (USCG), a branch of the United States Armed Forces, one of the country's seven uniformed services; and

WHEREAS the Coast Guard is a maritime, military, multi-mission service unique among the U.S. Military branches for having a maritime law enforcement mission (with jurisdiction in both domestic and international waters) and a federal regulatory agency mission as part of its mission set; and

WHEREAS it operates under the U.S. Department of Homeland Security during peacetime and can be transferred to the U.S. Department of the Navy by the U.S. President at any time, or by the U.S. Congress during times of war. This has happened twice, in 1917, during World War I and in 1941, during World War II; and

WHEREAS, on January 28, 1915, the modern Coast Guard was formed by a merger of the Revenue Cutter Service and the U.S. Life-Saving Service, under the U.S. Department of the Treasury. The Coast Guard has been involved in every U.S. war from 1790 to the Iraq War and the War in Afghanistan; and

WHEREAS the Coast Guard has 44,500 men and women on active duty, 7800 reservists, 31,000 uniformed volunteers, and 8,300 full-time civilian employees. The Coast Guard maintains an extensive fleet of roughly 250 coastal and ocean-going cutters, patrol ships, buoy tenders, tugs and icebreakers; as well as nearly 2,000 small boats and specialized craft. It also maintains an aviation division consisting of more than 200 helicopters and fixed-wing aircraft. While the U.S. Coast Guard is the smallest of the U.S. military service branches, in terms of membership, the service by itself is the world's 12th largest naval force.

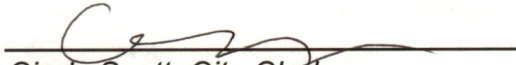
WHEREAS members of the City of Page have proudly served and made the ultimate sacrifice for our Nation's freedom while serving in the United States Coast Guard and other branches of our Nation's military;

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Council of the City of Page, Arizona, do hereby recognize the historic significance of the 233rd Anniversary of the United States Coast Guard.

Dated this 24th day of July 2024.


William R. Diak, Mayor

ATTEST:


Cindy Scott, City Clerk





**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

PUBLIC HEARINGS 8.1.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Zone Change Case #ZON 24-001

Presented by: Zach Montgomery, Planning Director

Department: Planning and Zoning

Action: Other

RECOMMENDED ACTION:

Mayor to open the public hearing.

Mayor to close the public hearing.

BACKGROUND:

Zone Change Request Case #ZON 24-001, to change the zoning of Parcel #80114001V, approximately 11.22 acres, from Planned Development Multi-Family Residential (PDRM) to Community Commercial (C-2) zoning.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

None.

Fiscal Impact

Budget Impact:

N/A

Attachments

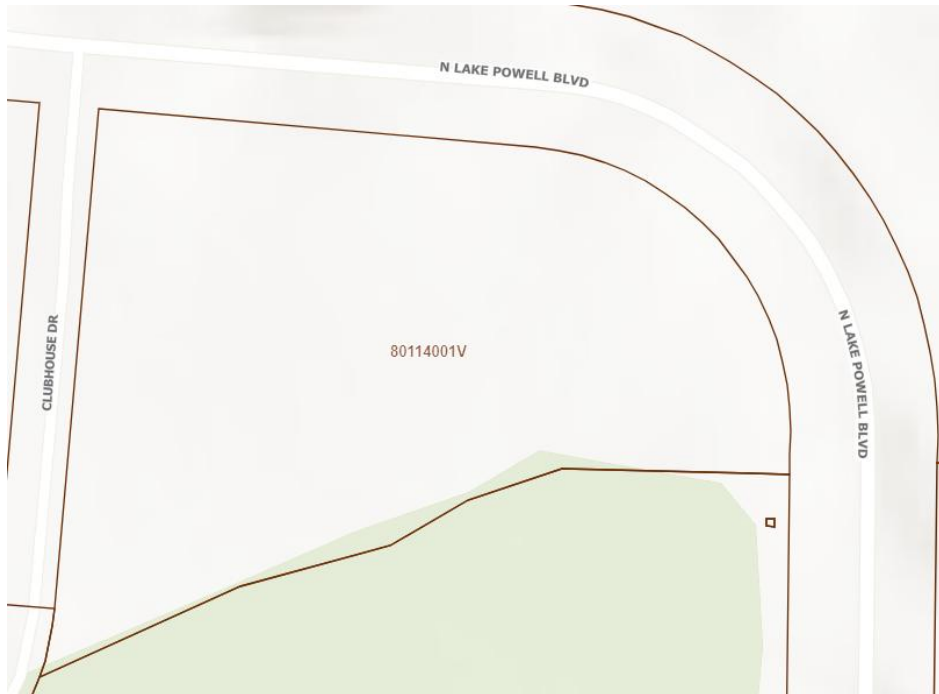
Public Notice

PUBLIC HEARING NOTICE
CITY OF PAGE CITY COUNCIL
AND
PLANNING & ZONING COMMISSION

Pursuant to A.R.S. 9-462.04, NOTICE is hereby given to the members of the City of Page City Council, Planning & Zoning Commission, and to the general public that the City of Page Planning & Zoning Commission will hold a Public Hearing on July 2, 2024, at 5:30 P.M., and the City Council will hold a Public Hearing on July 24, 2024, at 5:30 P.M. and both Public Hearings will be held in the City Council Chambers located at City Hall at 697 Vista Avenue, Page, AZ

The purpose of the Public Hearings is to gather information from the public and make a recommendation to the City Council regarding the following:

Amendment to the Zoning Map (Zone Change Request): ZON 24-001–The owners of Parcel No. 80114001V, M&S Cox Investments LLC request a Zone Change from Planned Development Multi-Family Residential (PDRM) to Community Commercial (C-2) Zoning. (*See map & legal description below*):



Zone Change Boundary Map – Parcel No. 80114001V

M&S Cox Investments, LLC is seeking to rezone Parcel No. 80114001V, approximately 11.22 acres ± of land located directly east of the Marriott Hotel on N. Lake Powell Boulevard and directly north of the City of Page Golf Course Driving Range, at the southeast corner of N. Lake Powell Boulevard and Clubhouse Drive from Planned Development Multi-Family Residential (PDRM) Zoning to Community Commercial (C-2) Zoning, for potential future sale and development.

The Legal Description of Parcel No. 80114001V, as further described below:

LOT 6A, AMENDED PLAT OF TRACT ELD 3, LOTS 5 & 6, SECTION 30, TOWNSHIP 41 NORTH, RANGE 9 EAST, G&SRM, COCONINO COUNTY, CITY OF PAGE, ARIZONA, CASE 6, MAP 97.

For more information about this requested Zone Change - Case #ZON 24-001, the Public Hearing(s), or those individuals interested in commenting may appear in person or may submit written comments through the following contact:

Zach Montgomery, City Planning Director
City of Page Arizona
697 Vista Avenue
Page, AZ 86040
Phone: (928) 645-4261
Email: zmontgomery@pageaz.gov

Persons with disabilities who require special accommodations may contact Jennifer Lange, Deputy City Clerk at the above location or by calling (928) 645-4220 at least 48 hours before the Public Hearing.

Please publish the above Public Notice one (1) time in the June 12, 2024, edition of the newspaper. This Ad must be published in a "display ad" covering not less than one-eighth of a full page.
Zach Montgomery, City Planning Director
(928) 645-4262 - zmontgomery@pageaz.gov



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

PUBLIC HEARINGS 8.2.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Liquor License - Lake Powell Italian Deli LLC/Adrienne Abreu Schradi

Presented by: Bill Diak, Mayor

Prepared by: Cindy Scott

Action: Other

RECOMMENDED ACTION:

Mayor to open the public hearing.

Mayor to close the public hearing.

BACKGROUND:

The City Clerk's Office received an application for a Series #12 (Restaurant) Liquor License from the Arizona Department of Liquor Licenses and Control for Lake Powell Italian Deli LLC/Adrienne Abreu Schradi. In accordance with A.R.S. 4-201 (b) the public hearing has been scheduled to hear comments in favor or opposing the issuance of this Liquor License.

Action on this item will be done under the New Business portion of the agenda.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

LL24-203 Lake Powell Italian Deli LLC

State of Arizona
Department of Liquor Licenses and Control

Created 06/28/2024 @ 04:52:14 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	LAKE POWELL ITALIAN DELI LLC		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	124 6TH AVENUE PAGE, AZ 86040 USA		
Mailing Address:	PO BOX 2573 PAGE, AZ 86040 USA		
Phone:	(928)660-0011		
Alt. Phone:			
Email:			

AGENT

Name:	ADRIENNE ABREU SCHRADI
Gender:	Female
Correspondence Address:	PO BOX 2573 PAGE, AZ 86040 USA
Phone:	(928)660-0011
Alt. Phone:	
Email:	

OWNER

Name:	LAKE POWELL ITALIAN DELI LLC	
Contact Name:	ADRIENNE ABREU SCHRADI	
Type:	LIMITED LIABILITY COMPANY	
AZ CC File Number:	23617066	State of Incorporation: AZ
Incorporation Date:	12/16/2023	
Correspondence Address:	PO BOX 2573 PAGE, AZ 86040 USA	
Phone:	(928)660-0011	
Alt. Phone:		
Email:		

Officers / Stockholders

60th day
08-27-2024
105th day
10-11-2024

Name:
ADRIENNE ABREU SCHRADI
SZABOLCS SCHRADI

Title:
Member
Member

% Interest:
50.00
50.00

LAKE POWELL ITALIAN DELI LLC - Member

Name: ADRIENNE ABREU SCHRADI
Gender: Female
Correspondence Address: PO BOX 2573
PAGE, AZ 86040
USA
Phone: (928)660-0011
Alt. Phone:
Email: [REDACTED]

LAKE POWELL ITALIAN DELI LLC - Member

Name: SZABOLCS SCHRADI
Gender: Male
Correspondence Address: PO BOX 2573
PAGE, AZ 86040
USA
Phone: (928)640-3905
Alt. Phone:
Email: [REDACTED]

APPLICATION INFORMATION

Application Number: 289368
Application Type: New Application
Created Date: 03/27/2024

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
No
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
Property Owner
- 3) Is there a penalty if lease is not fulfilled?
No
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
\$130,000.00

- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
Yes
Is the patio contiguous or non-contiguous (within 30 feet)?
Contiguous within thirty (30) feet
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
Yes
If yes, what is your estimated completion date?
July 2024
- 9) What type of business will this license be used for?
Limited Food Service - Delicatessen

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
QUESTIONNAIRE	Premises Manager Questionnaire - Szabolcs Schradi.pdf	04/28/2024
QUESTIONNAIRE	Premises Manager Questionnaire - Adrienne Schradi.pdf	04/28/2024
MISCELLANEOUS	Alien Status - Schradi.pdf	04/28/2024
RECORDS REQUIRED FOR AUDIT	Records Required for Audit - Lake Powell Italian Deli - Signed.pdf	04/28/2024
ORGANIZATIONAL DOCUMENTS	Restaurant Application Series 12- Adrienne Schradi.pdf	04/28/2024
ORGANIZATIONAL DOCUMENTS	Restaurant Application Series 12- Szabolcs Schradi.pdf	04/28/2024
DIAGRAM/FLOOR PLAN	GOOGLE EARTH SATELLITE PIC .png	04/28/2024
DIAGRAM/FLOOR PLAN	GOOGLE EARTH SATELLITE PIC #2.jpg	04/28/2024
RESTAURANT OPERATION PLAN	Building Plan Diagram & Security 04.27.2024.pdf	04/28/2024
MENU	THE MENU - AZ Liquor License .pdf	04/28/2024
MISCELLANEOUS	Header Page for LPID.pdf	04/28/2024
MISCELLANEOUS	11.18.23 Itemized Breakdown_All.pdf	04/29/2024
	IMG_7284.jpg	05/19/2024
	IMG_3686.jpg	05/19/2024
	IMG_3687.jpg	05/19/2024
	IMG_7283.jpg	05/19/2024
	Alien Status - Schradi.pdf	05/19/2024
	Alien Status - Adrienne Schradi.pdf	05/19/2024
	Revised Drawing 06.01.2024.pdf	06/07/2024
	Restaurant Operation Plan - Completed.pdf	06/16/2024
	MENU FOR AZ LIQUOR.pdf	06/16/2024



RESTAURANT/HOTEL/MOTEL OPERATION PLAN

Arizona Dept. of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

Type or Print with **Black Ink**

1. Name of restaurant (Please print): Lake Powell Italian Deli LLC

2. Must indicate the equipment below by Make, Model, and Capacity:

LIST ONLY THE FOLLOWING - NO ATTACHMENTS

Grill	N/A none
Oven	Imperial Range Pro Series IR-6-E2081 36" Electric Range with 6 Round Plates and Standard Oven - 208V, 1 Phase and
Freezer	MoTak MSD-2DF-BAL 54" Two Section Reach In Freezer, (2) Solid Doors, 115v
Refrigerator	MoTak MSD-2DR-BAL 54" Two Section Reach In Refrigerator, (2) Left/Right Hinge Solid Doors, 115v
Sink	Regency 17" x 15" Wall Mounted Hand Sink with Gooseneck Faucet
Dish Washing Facilities	Steelton 57" 18-Gauge Stainless Steel 3-Compartment Commercial Corner Sink with 2 Drainboards - 18" x 18" x 12" Bowls
Food Preparation Counter (Dimensions)	Avantco APT-48-HC 48" 2 Door Refrigerated Sandwich Prep Table
Other	Cooking Performance Group FEC-200-BK Double Deck Standard Depth Full Size Electric Convection Oven - 208V, 1 Phase, 23 kW

3. Attach a copy of your FULL menu with pricing **INCLUDING NON-ALCOHOLIC BEVERAGES**

4. What percentage of your public premises is used primarily for restaurant dining?

(Do not include kitchen, bar, hi-top tables, or game area.) 15 %

5. Does your restaurant have a bar area that is distinct and separate from the dining area? ☐ YES ☒ No

(If yes, what percentage of the public floor space does this area cover?) _____ %

6. List the **seating capacity** for:

a) Restaurant dining area of your premises:

[8]

(DO NOT INCLUDE PATIO SEATING)

b) Bar area

[+ 0]

TOTAL [= 8]

7. What type of dinnerware is primarily used in your restaurant? ☐ Reusable ☒ Disposable ☐ Both

8. Does your restaurant contain any games, televisions, or any other entertainment? ☐ YES ☒ No

If yes, specify what types and how many (examples: 4-TV's, 2-Pool Tables, 1-Video Game, etc.)

9. Do you have live entertainment or dancing? ☐ YES ☒ No

If yes, what type and how often (example: DJ-2 x a week, Karaoke-2 x a month, Live Band-1 x a month, etc.)

10. List number of employees for each position:

Position	How many
Cooks	3
Bartenders	0
Hostesses	0
Managers	1
Servers	0
Other (Barista)	2
Other (Cashier)	2
Other ()	

I, (Print Full Name) Adrienne Schradi, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

24 6 20 Liv. Dept Antioch

THE MENU

100

SANDWICHES

[illegible]

SIDES

PETATO SALAM	\$3.06
PICOT PETATOSALAM	\$3.09
CAMPICE SALAM	\$4.00
CLASSICO ITALIA PETATO SALAM	\$3.09
ANTIPASTO	\$12.00
CHAMPION CORONA PINKY PASTO	\$3.04
BRACCAONI SALAM	\$3.05
BURNATHO SALAM	\$12.99

SALATTO DI VERDE	\$2.50 per lb
AGNOSPACH SPANISH RICE	\$1.25 per lb
CASHEW NUTS	\$1.25 per lb
MONSIEUR CHOCOLATE	\$1.50 per lb
ROASTED ALMONDS	\$2.50 per lb

CHOPS#1 ZAPPS CALY & TRUCKER	62.54
CHOPS#2 ZAPPS MCKENWHITE WING	62.54
CHOPS#3 ZAPPS LILLACRIS	62.54
CHOPS#4 ZAPPS BOUTICAL FLEMING	62.54
CHOPS#5 BLUE CAMEL @ DE'CENTAL FLY WING	62.54

EXTRAS

CRABAPPLE CATE	\$1.90
PEPPERONI ME	\$1.90
MARSHLETTA	\$1.20
A MICH	\$1.90
EXTRA MEAT	\$2.80
EXTRA CHEESE	\$4.50
EXTRA CATER MARGE	\$6.25

DOLCI

ITEM	QTY	UNIT PRICE	TOTAL
1. LABOR			25.54
BORER/DRILL OPERATOR - 10 HOURS	10	2.55	25.54
2. MATERIALS			11.70
3. EQUIPMENT			11.70
4. SUBTOTAL			37.24
5. TAXES			0.00
6. TOTAL			37.24

DRINKS

[illegible]

ALCOHOL

PENNS	\$6.50
STELLA ANTARES	\$6.50
MICHELLE	\$6.50
JACQUELINE	\$6.50
STELLA	\$6.50
CYNTHIA	\$6.50
JACQUELINE MICHELLE	\$6.80
STELLA JACQUELINE	\$6.50

BY THE POUND

[illegible]



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

PUBLIC HEARINGS 8.3.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Liquor License - Mandarin Gourmet/Zhi Yang

Presented by: Bill Diak, Mayor

Prepared by: Cindy Scott

Action: Other

RECOMMENDED ACTION:

Mayor to open the public hearing.

Mayor to close the public hearing.

BACKGROUND:

The City Clerk's Office received an application for a Series #12 (Restaurant) Liquor License from the Arizona Department of Liquor Licenses and Control for Mandarin Gourmet/Zhi Yang. In accordance with A.R.S. 4-201 (b) the public hearing has been scheduled to hear comments in favor or opposing the issuance of this Liquor License.

Action on this item will be done under the New Business portion of the agenda.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

LL24-202 New Mandarin Gourmet

State of Arizona
Department of Liquor Licenses and Control

Created 06/05/2024 @ 03:22:23 PM

Local Governing Body Report

LICENSE

Number:		Type:	012 RESTAURANT
Name:	MANDARIN GOURMET		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	683 S LAKE POWELL BOULEVARD PAGE, AZ 86040 USA		
Mailing Address:	PO BOX 7143 PAGE, AZ 86040 USA		
Phone:	(928)645-5516		
Alt. Phone:	(626)560-2356		
Email:	MINKAGU@GMAIL.COM		

AGENT

Name:	ZHI YANG
Gender:	Male
Correspondence Address:	PO BOX 7143 PAGE, AZ 86040 USA
Phone:	(626)560-2356
Alt. Phone:	
Email:	MINKAGU@GMAIL.COM

OWNER

Name:	NEW MANDARIN GOURMET LLC		
Contact Name:	ZHI YANG		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23616516	State of Incorporation:	AZ
Incorporation Date:	12/13/2023		
Correspondence Address:	PO BOX 7143 PAGE, AZ 86040 USA		
Phone:	(626)560-2356		
Alt. Phone:			
Email:	MINKAGU@GMAIL.COM		

Officers / Stockholders

60th day
08-04-2024
105th day
09-18-2024

Name:
YANWEI GU

Title:
Member

% Interest:
100.00

NEW MANDARIN GOURMET LLC - Member

Name: YANWEI GU
Gender: Female
Correspondence Address: PO BOX 7143
PAGE, AZ 86040
USA
Phone: (626)560-2356
Alt. Phone:
Email: MINKAGU@GMAIL.COM

APPLICATION INFORMATION

Application Number: 287982
Application Type: New Application
Created Date: 03/18/2024

QUESTIONS & ANSWERS

012 Restaurant

- 1) Are you applying for an Interim Permit (INP)?
Yes
A Document of type INTERIM PERMIT (INP) NOTARY PAGE is required.
- 2) Are you one of the following? Please indicate below.
Property Tenant
Subtenant
Property Owner
Property Purchaser
Property Management Company
Property Tenant
Landlord: D&S Gardner 3 LLC
PO BOX 963 Page AZ 86040
- 3) Is there a penalty if lease is not fulfilled?
No
- 4) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 5) What is the total money borrowed for the business not including the lease?
Please list each amount owed to lenders/individuals.
\$300000
JP MORGAN CHASE BANK
3415 Vision Dr Columbus OH 43219-6009
- 6) Are there walk-up or drive-through windows on the premises?
No
- 7) Does the establishment have a patio?
No
- 8) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No
- 9) What type of business will this license be used for?
restaurant

DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
DIAGRAM/FLOOR PLAN	Floor Plan.pdf	05/03/2024
INTERIM PERMIT (INP) NOTARY PAGE	lic_interimNotary signed.pdf	05/03/2024
MENU	Beer Menu.jpg	05/03/2024
QUESTIONNAIRE	Questionnaire Manger Signed.pdf	05/03/2024
QUESTIONNAIRE	Questionnaire Agent Signed.pdf	05/03/2024
RECORDS REQUIRED FOR AUDIT	Records Required For Audit signed.pdf	05/03/2024
RESTAURANT OPERATION PLAN	Restaurant Operation Plan Signed.pdf	05/03/2024
MISCELLANEOUS	Basic Course.pdf	05/03/2024
MISCELLANEOUS	Manager Course.pdf	05/03/2024
MISCELLANEOUS	Alien Status Form Signed.pdf	05/03/2024
	Basic and Management Certificate signed.pdf	05/09/2024
	Questionnaire Agent Zhi Yang Signed.pdf	05/21/2024
	Alien Status Form Zhi Yang Signed.pdf	05/21/2024
	ZHI YANG Permanent Resident Card Front.jpg	05/21/2024
	ZHI YANG DL Front.jpg	05/21/2024

18

State of Arizona
Department of Liquor Licenses and Control

Created 06/05/2024 @ 03:17:11 PM

Local Governing Body Report

LICENSE

Number:	INP030028595	Type:	INP INTERIM PERMIT
Name:	MANDARIN GOURMET		
State:	Active		
Issue Date:	06/05/2024	Expiration Date:	09/18/2024
Original Issue Date:	06/05/2024		
Location:	683 S LAKE POWELL BOULEVARD PAGE, AZ 86040 USA		
Mailing Address:	PO BOX 7143 PAGE, AZ 86040 USA		
Phone:	(928)645-5516		
Alt. Phone:	(626)560-2356		
Email:	MINKAGU@GMAIL.COM		

AGENT

Name:	ZHI YANG
Gender:	Male
Correspondence Address:	PO BOX 7143 PAGE, AZ 86040 USA
Phone:	(626)560-2356
Alt. Phone:	
Email:	MINKAGU@GMAIL.COM

OWNER

Name:	NEW MANDARIN GOURMET LLC		
Contact Name:	YANWEI GU		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23616516	State of Incorporation:	AZ
Incorporation Date:	12/13/2023		
Correspondence Address:	PO BOX 7143 PAGE, AZ 86040 USA		
Phone:	(626)560-2356		
Alt. Phone:			
Email:	MINKAGU@GMAIL.COM		

Officers / Stockholders

Name:
YANWEI GU

Title:
Member

% Interest:
100.00

NEW MANDARIN GOURMET LLC - Member

Name: YANWEI GU
Gender: Female
Correspondence Address: PO BOX 7143
PAGE, AZ 86040
USA
Phone: (626)560-2356
Alt. Phone:
Email: MINKAGU@GMAIL.COM

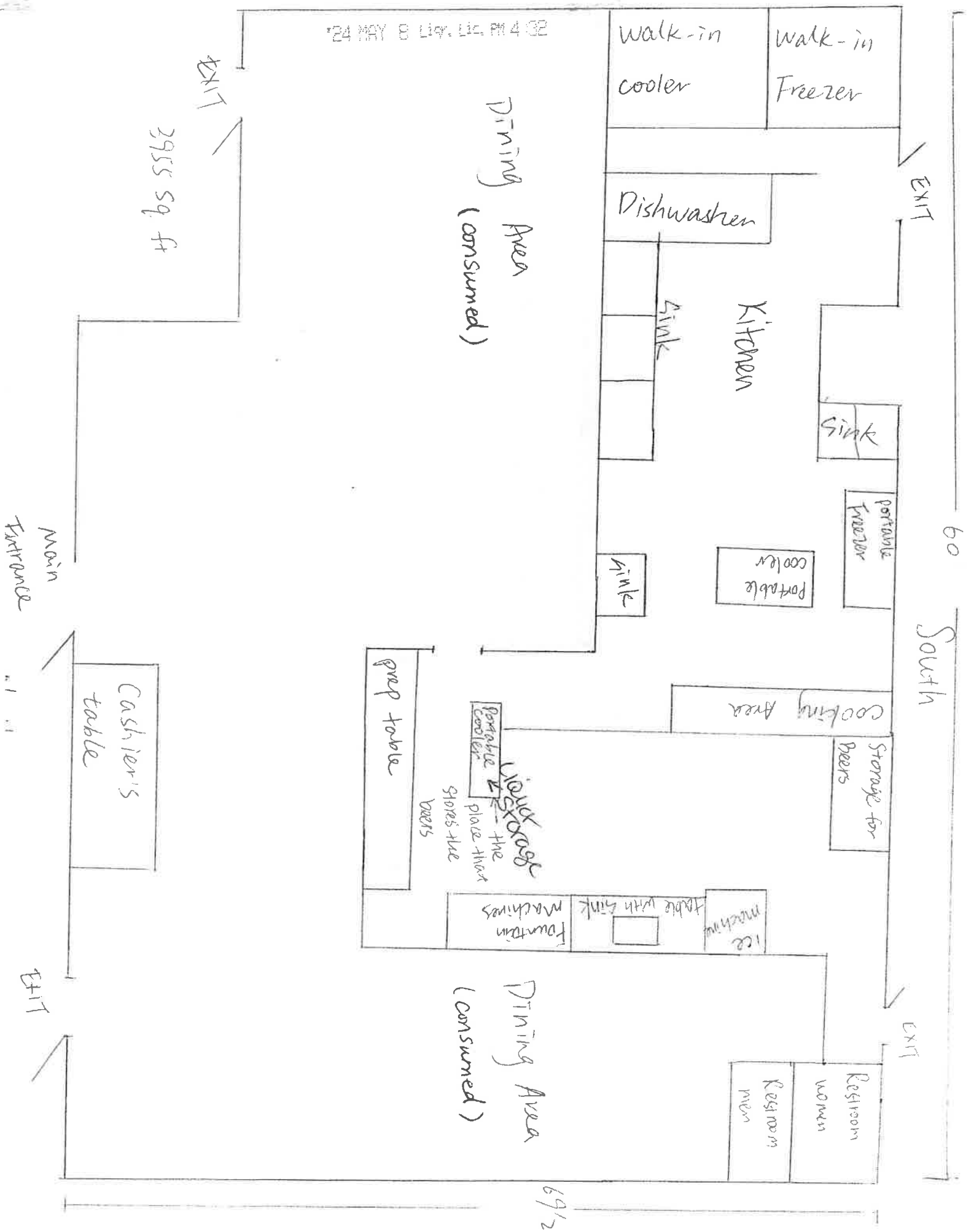
APPLICATION INFORMATION

Application Number: 295642
Application Type: New Application
Created Date: 05/03/2024

QUESTIONS & ANSWERS

INP Interim Permit

- 1) Enter License Number currently at location 012030007211
- 2) Is the license currently in use? Yes
- 3) Will you please submit section 5, page 6, of the license application when you reach the upload page? Yes



BOARDS & COMMISSIONS 11.1.

City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Board Liaisons Report

Presented by:

Subject:

Discussion by the City Council pertaining to reports on board meetings by Board Liaisons



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BOARDS & COMMISSIONS 11.2.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Economic Development Advisory Board Appointment

Presented by: Bill Diak, Mayor

Department: City Clerk

Action: Motion

RECOMMENDED ACTION:

Motion to appoint Erik Stanfield to the Economic Development Advisory Board for a term ending June 30, 2025

BACKGROUND:

There are currently two (2) vacancies on the Economic Development Advisory Board. Erik Stanfield submitted an application.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

EDAB Application EStanfield



City of Page | Board Appointment Application

* Required field

Date: *

07/08/2024

Personal Information:

First Name: *

Erik

Last Name: *

Stanfield

Street Address: *

418 Cedar St.

P.O. Box: *

3366

City: *

Page

State: *

Arizona

Zip: *

86040

Home Phone: *

(480) 313-2482

Work Phone:

Fax:

Email Address: *

erik_stanfield@hotmail.com

Boards upon which you wish to serve (you may apply for up to two Boards.):

Advisory Boards and Commissions:

- ☐ Community Center Advisory Board
- ☐ Economic Development Advisory Board
- ☐ Library Advisory Board
- ☐ Parks and Recreation Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Public Safety Personnel Retirement System Board
- ☐ Youth Advisory Commission

City Authorities

- ☐ Substance Abuse Task Force
- ☐ Page Utility Enterprises
- ☐ Board of Adjustment

Brief statement of your qualifications for and/or reasons for applying for these Boards: *

I have 14 years of experience in planning and implementing a wide variety of projects, working with diverse stakeholder groups, and community organizing. I am also a long term resident of Page and wish to see the community improve and expand its services and I believe the best way to do this is to increase economic activity and, in turn, the tax base. Another benefit of facilitating economic development in Page is that new businesses will increase access to products and services that many residents must travel to distant communities for. It is also important to me to see a revitalization initiative move forward. Page has a lot of potential and I would like to do my part to help us make the most of our beautiful community.

Questionnaire for Board Candidates

Board(s) for which you are applying:

Economic Development

1. Tell us about yourself and why you are interested in serving on this Board:

I am a father of two young children (2 & 8). My wife and I are committed long term residents and want our children in a community that is the best it can be. I believe that when businesses prosper the community as a whole benefits, and I want to raise my children in a vibrant and prosperous community. I also have a strong professional background in helping to organize diverse stakeholder groups and project planning.

2. What do you think the relationship should be between the City Council and this Board?

The board should be a place for networking, creativity, and diverse expertise.

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

I would like to see Page re-imagine its future by embracing its uniqueness. Our culture, history, and landscape draw people from all over the world and is something the residents take great pride in. I would like to see these qualities complimented and supported in the economic development initiatives that the city undertakes. I would also like to emphasize public-private partnerships in developing projects and initiatives. It will be important to work with city officials and businesses to create a strategic plan for revitalization. I would like to help create a broad vision for revitalization so that we can have some continuity in the undertaking. When this is completed we can develop a list of specific projects, prioritize them, and then begin to implement.

4. What positive and negative issues do you foresee if you are appointed to this Board?

Positive- Tourism is currently providing a great base to grow from. The boom in tourism makes Page an attractive place to invest in and strengthens existing businesses. The city's budget surpluses will also allow it to support initiatives and infrastructure improvements, making the community even more attractive to new businesses and residents. Negative- There appears to be small but noisy group of residents that are generally anti-government and work to thwart improvements in Page. This issue can be a problem in attracting investment and it is therefore important to prioritize public-private partnerships in order to ensure there is support and collaboration on both sides (as opposed to purely government-driven development initiatives).

5. Tell us why we should be interested in appointing you to this Board?

I have a unique perspective as a more government-oriented board member. There appears to be a disconnect between the public and private sector in Page and I would like to help bridge that gap and improve public-private collaborations. My background in social science and historic preservation can also be an asset to the board.

CITY OF PAGE BOARD INFORMATION

COMMUNITY CENTER ADVISORY BOARD - This board is comprised of five (5) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation, programming and fundraising activities of the Community Center.

ECONOMIC DEVELOPMENT ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. The Economic Development Advisory Board shall act as the advisory board to the Page City Council on matters pertaining to the economic development, airport and tourism industries. The board shall advise the Council on goal setting, strategic planning, beautification, construction, marketing strategies, hospitality and business recruitment, retention and expansion.

LIBRARY ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation and programming of the Page Public Library.

PARKS AND RECREATION ADVISORY BOARD - This board is comprised of seven (7) Council appointed citizens for staggered three year terms. This board will act in an advisory and review capacity to the City Council regarding the operation, maintenance, promotion, improvement and activities of the City parks, recreation facilities, playgrounds, trails, and playing and sports fields.

PLANNING AND ZONING COMMISSION - This commission is comprised of seven (7) Council appointed citizens for staggered three year terms. This commission will assist in the preparation of a General Plan; assist in the preparation of development controls; review development proposals, proposed changes to ordinances and changes in development policies; hold public hearings and meetings; assist in preparation of a capital improvements program; make recommendations on proposed boundary changes; and make recommendations on a uniform schedule of fees for service.

PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM BOARD - This board is comprised of five (5) members pursuant to Arizona Statute §38-847. This board shall have the responsibilities and duties as set forth in A.R.S. § 38-847, as it may be amended from time to time.

YOUTH ADVISORY COMMISSION - This board is comprised of seven (7) Council appointed members who must be actively enrolled students in a public or private high school in Page (including charter and home schools) between ninth and twelfth grade. The board will assist and advise the Parks and Recreation Board on issues concerning youth in Page; present recommended improvements to the City Council of public projects and programs relating to youth; and assist in planning youth/recreation activities and events.

SUBSTANCE ABUSE TASK FORCE - This task force is comprised of five (5) Council appointed citizens for staggered four year terms. This board is responsible for fostering the health and well being of the citizens of Page, Arizona by coordinating efforts to establish and strengthen programs to reduce and prevent substance abuse in the community.

PAGE UTILITY ENTERPRISES BOARD - This board shall be composed of a total of six (6) members who shall live within the city limits of Page, Arizona. Five (5) members shall be appointed by resolution of the Council and serve for staggered five year terms. The sixth members shall be the Mayor or designee who shall serve as an ex-officio member without the privilege of voting. The board was established as an independent body to operate the Page Utility Enterprises, as more specifically set out in Ordinance No. 588-12. The board has general powers to operate the electric, water, and sewer systems; procure and erect all buildings and facilities for the use of the utilities; appoint a General Manager; and recommend rates, fees, and charges for adoption by City Council.

BOARD OF ADJUSTMENT - This board is comprised of five (5) Council appointed citizens for staggered three year terms, pursuant to Arizona Statute section 9-462-06. **ADJUSTMENT** - Meets as necessary when appeals have been filed. Duties are to hear and decide appeals for variances from terms of the zoning ordinances and to hear and decide appeals in alleged error in the order, requirement, or decision made by the Zoning Administrator.

APPEALS - The board has the authority to hear cases in which a citizen wishes to overturn the decision of the building official on matters pertaining to the adopted Uniform Building Codes. This board does not have the power to hear variances on individual cases. They are primarily concerned with code interpretation and alternate use of building materials whenever a request is denied by the building official. The board should be trained in the Uniform Code and have background in building construction or design. Occasionally the board may be used as a review board to recommend code changes.

FIRE - The board hears matters on petition by a citizen when an interpretation or ruling is needed on the Uniform Fire Code. When such a request is filed, the board sets a meeting date and information on the reason for the interpretation under consideration is presented in report form by the Fire Department. The petitioner presents information in the hearing and the board makes a ruling based on its findings after considering the information and the wording of the Code. Revised December 4, 2018 Ordinance 650-18 Section §31.20

Please confirm your signature by typing your full name in the box below.

Erik Stanfield

I agree this is a legal representation of my signature for all purposes just the same as a pen-and-paper signature.

Signed On: 7/9/2024



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

BOARDS & COMMISSIONS 11.3.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Youth Advisory Commission Appointment

Department: City Clerk

Action: Other

RECOMMENDED ACTION:

Motion to appoint Mia Burton to the Youth Advisory Commission with a term ending June 30, 2025

BACKGROUND:

There was one (1) resignation from the Youth Advisory Commission creating a position and one (1) application for appointment.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

Mia Burton Application for YAC



City of Page | Board Appointment Application

* Required field

Date: *

07/15/2024

Personal Information:

First Name: *

Mia

Last Name: *

Burton

Street Address: *

1020 S American Way

P.O. Box: *

410009

City: *

Big Water

State: *

Utah

Zip: *

86040

Home Phone: *

(801) 419-5042

Work Phone:

Fax:

Email Address: *

burtonmia07@gmail.com

Boards upon which you wish to serve (you may apply for up to two Boards.):

Advisory Boards and Commissions:

- ☐ Community Center Advisory Board
- ☐ Economic Development Advisory Board
- ☐ Library Advisory Board
- ☐ Parks and Recreation Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Public Safety Personnel Retirement System Board
- ☐ Youth Advisory Commission

City Authorities

- ☐ Substance Abuse Task Force
- ☐ Page Utility Enterprises
- ☐ Board of Adjustment

Brief statement of your qualifications for and/or reasons for applying for these Boards: *

I was very happy to hear about the group you have put together as it serves a lot of the same interests that I have. I am very involved in advocating for schools and the community. I have a passion in preserving, promoting, and intensifying student voices. Most of the work I do is with culture and language but I have wanted to expand my advocacy to more than that. I believe that my previous advocacy and leadership skills could bring a lot to the table but I mainly look forward to exploring what I have not learned yet and advocating on a different level then just with the school. I'm a very passionate person with helping my community and I am always ready to share my ideas and goals. I heard a quote at one of my youth conferences recently that encourages me to keep advocating. The quote is "Decisions of youth, shouldn't be made without youth" This quote has special place in my heart and I wish more adults like you could realize that even though we are young we still have a voice. I

Questionnaire for Board Candidates

Board(s) for which you are applying:

Youth Advisory Commission

1. Tell us about yourself and why you are interested in serving on this Board:

Hello, my name is Mia Burton. I am originally from Salt Lake, and I lived there when I was seven. I then traveled for six years, until we settled down in Big Water. I have many passions, and I like to separate them into two categories. I have my "professional" passions, which consist of public speaking, advocacy, and writing. I then have my-"me" hobbies, which I enjoy doing in my free time, such as yoga, horses, and swimming. The reason for me being interested in this board is not only because of my passion for advocating but also because of my strong belief that students and youth have an important perspective on life, especially because sometimes the adults that are making all the choices for us happen to get caught up and forget the purpose of what their work is for.

2. What do you think the relationship should be between the City Council and this Board?

I believe that the relationship should be inclusive, considerate, and respectful. Many times, the youth's opinions and ideas get taken as a grain of salt, and we need adults who will really listen and consider the ideas. Not only consideration but also being respectful will lead to trust and a stronger team to make a bigger difference.

3. What do you hope to accomplish by being on this Board and what innovations or ideas do you have that you think might help this Board become more customer oriented?

My main goals coordinate in a lot of the clubs I am in. My perspective is that I expect adults to take my ideas, opinions, and thoughts seriously, so why shouldn't I take the generation below me into account? I want to work on being inclusive of those who may not have a voice so they can find a voice before they get to high school and inspire the younger generation to get involved so that they know they have a place in the world.

4. What positive and negative issues do you foresee if you are appointed to this Board?

The positives I see are that I will have a stronger voice to push the ideas I have, but no one listens to them. All this co-incides with the positive because a big struggle of mine is that often the adults don't listen. I don't really know if this is a negative issue or will even be an issue yet.

5. Tell us why we should be interested in appointing you to this Board?

I believe that my biggest strength that will benefit this board is that I am a very inclusive and considerate person. I take other people's ideas and advice seriously and apply them to my goals. I am also very hardworking; even when people push me back, I still find a way to accomplish the goal. I am a very outgoing person, but the most important quality that I can bring to this board is that I do not do this work out of benefit for myself; I do it out of passion and motivation because I see the potential of what the city, school, and community could be.

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Please confirm your signature by typing your full name in the box below.

Mia Burton

I agree this is a legal representation of my signature for all purposes just the same as a pen-and-paper signature.

Signed On: 7/15/2024

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City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Recognition of FCCLA Culinary Arts Star Event National Champion

Presented by: Councilor Leightner

Subject:

Recognition of FCCLA Culinary Arts Star Event National Champion, Miriam Lassen. Taught by Chef Wyatt Swinton, Page High School Culinary Arts Instructor.

Attachments

Certificates of Appreciation

City of Page, Arizona

*Certificate of Appreciation
Presented to*

Mariam Lassen

*In recognition of your hard work, dedication, and talent. Congratulations on your
incredible achievement in winning Gold in the FCCLA Culinary Arts Star Event
National Championship.*

July 2024



Presented by the Mayor

A handwritten signature in blue ink, reading "William R. Diak", is written over a horizontal line.

William R. Diak

City of Page, Arizona

*Certificate of Appreciation
Presented to*

Wyatt Swinton

*In recognition of outstanding service and dedication to the
City of Page as an Instructor for the Page High School Culinary Arts.*

July 2024

Presented by the Mayor

William R. Diak

William R. Diak





**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.2.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: 2024 Sacred Mountain Adult Softball Tournament

Department: City Clerk

Action: Motion

RECOMMENDED ACTION:

Motion to approve the Sacred Mountain Adult Softball Tournament for the weekend of August 16-18, 2024 with fees in the amount of _____ and a refundable deposit amount of _____.

BACKGROUND:

Local softball players would like to host an Adult Softball Tournament in Page at the Sports Complex the weekend of August 16-18, 2024. This event is called the Sacred Mountain Softball Tournament; it will be an all-night event, due to the heat. The event organizers are looking for a fee reduction similar to last year, where City Council approved the Softball Field Use Fee of \$1,500, plus a \$1,500 refundable deposit. They have pledged to allocate all the profits to two local youth organizations: Page Little League and Page Youth Football.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: 2023-24

Budget Impact:

Revenue for the Sports Complex.

Attachments

Adult Softball Tournament 2024

Softball Email

PAGE SPORT COMPLEX
SACRED MOUNTAINS | OPEN COED

SOFTBALL

Tournament

AUGUST
16-18
2024

ENTRY FEE
\$375

CHAMPION 12 CUSTOM GLOVES

RUNNER UP 12 TOURNEY JERSEYS

3 GAMES GUARANTEED | 220/240 BATS
NO SENIORS | 3 HOME RUNS PER GAME!

CONTACT AMAR AQUILA: 928 640 2970

From: [DeJay Lister](#)
To: [Cindy Scott](#)
Cc: [Gregg Martinez](#); [Antonia Muskat](#)
Subject: FW: COUNCIL MEETING
Date: Monday, July 15, 2024 5:29:42 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[Sacred Mountain Softball Tournament 2024.pdf](#)

Hi Cindy,

Thank you for taking the time to help Amar get on next week's agenda, I'm sure he's quite grateful for the opportunity. Please include the email and attachment below for the council to review in Amar's request to reduce the Council's Facility Use Fee from pages 11 & 12 of the approved City Of Page Consolidated Fee Schedule - 2023.

Thanks again,

D. J.

DeRon J. Lister

Events Manager

City of Page, Arizona

697 Vista Avenue

P.O. Box 1180, Page, AZ 86040

Tel: 928.645.4201 | **Fax:** 928.645.4250

dlister@pageaz.gov | pageaz.gov |  



****NOTICE****

To ensure compliance with the Open Meeting Law, recipients of this message should not forward it to other public body members. Public body Members may reply to this message, but they should not send a copy of the reply to other members.

From: DeJay Lister
Sent: Monday, July 15, 2024 5:18 PM
To: 'amaraquila88@gmail.com' <amaraquila88@gmail.com>
Subject: COUNCIL MEETING

Hello Amar,

I know many people are looking forward to the Sacred Mountains Softball Tournament

coming up this August 16-18, 2024; thank you for continuing to bring great events to our community's doorstep. This email is to confirm you have been placed on the next City of Page Council Meeting for Wednesday 24JUL2024 to officially request a facility use fee reduction for your upcoming event. Please arrive no later than five thirty p.m. at the City of Page Council Chambers to confirm your place on the agenda. I have included scans of all your relevant documentation to this email for your records and ease of reference for how I summed up your cost below.

Prices break down as follows:

Special Event Permit Fee:	\$50.00, PAID(RECEIPT70263, 09JUL2024)
Damage Deposit:	\$150.00, PAID(RECEIPT70263, 09JUL2024)
City Alcohol Permit Fee:	\$25.00, PAID(RECEIPT70488, 15JUL2024)
Friday Day Use:	\$400.00, UNPAID
Friday Night Use:	\$1600.00, UNPAID
Saturday Day Use:	\$400.00, UNPAID
Saturday Night Use:	\$1600.00, UNPAID

TOTAL:	\$4225.00
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PAYMENT RECEIVED:	(\$225.00)
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BALANCE DUE:	\$4000.00
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Thanks for stopping by this afternoon to get squared up and finalize your documentation, I'll see you at next week's meeting. In the meantime, please don't hesitate to reach out if you have any questions I could be helpful with.

Best regards,
D. J.

DeRon J. Lister

Events Manager

City of Page, Arizona

697 Vista Avenue

P.O. Box 1180, Page, AZ 86040

Tel: 928.645.4201 | **Fax:** 928.645.4250

dlister@pageaz.gov | pageaz.gov |  



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members. Public body Members may reply to this message, but they should not send a copy of the reply to other members.



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.3.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: A Presentation by Sustainability Partners

Presented by: Darren Coldwell, City Manager

Department: City Manager

Action: Other

RECOMMENDED ACTION:

TBD

BACKGROUND:

Sustainability Partners provides financing options to cities and towns for projects that may not be able to go through the normal funding options. They focus on infrastructure that needs immediate improvement. This is a presentation and information gathering for different financing options for our community projects.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: 2025

Amount Requested: 0

Line Item(s): 0

Budget Impact:

There is no fiscal impact to this year's budget.



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.4.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Code of Ethics

Presented by: Darren Coldwell, City Manager

Department: City Manager

Action: Motion

RECOMMENDED ACTION:

Motion to adopt the Code of Ethics for all appointed boards, commissions, and City Council

BACKGROUND:

It is the norm for cities to have a written set of ethics that all voted positions and appointed positions follow. This Code of Ethics will be a tool that both elected and appointed officials can use. It has been a priority of the City Council and staff to be as transparent as possible with the residents of Page, and this is one more tool that ensures that. The Code of Ethics will set a standard of conduct, ensure accountability, prevent any conflict of interest, promote integrity, maintain public trust, and help as a guide for ethical decision-making. Overall, the Code of Ethics is essential for the City Council, appointed boards, and commissions to ensure transparency, integrity, and accountability are followed. It will promote public trust and set a standard for all city officials. Staff recommends that the City Council adopt the Code of Ethics for all appointed boards, commissions, and City Council.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Fiscal Impact

Fiscal Year: 2025

Amount Requested: N/A

Line Item(s): N/A

Budget Impact:

There will be no fiscal impact with the adoption of the Code of Ethics.

Attachments

Code of Ethics

City Council, Boards, and Commissions Code of Ethics

This policy will address council relations, council and staff relations, and council and citizen relations. By adopting these guidelines for City Council and commissions, boards and committees, we acknowledge our responsibility to each other, to our professional staff, and to the public. The City Council will govern the city in a manner associated with a commitment to the preservation of the values and integrity of representative local government and democracy, and a dedication to the promotion of efficient and effective governing. The following statements will serve as a guide and acknowledge the commitment being made in this service to the community.

The constant and consistent theme through all of the conduct guidelines is “respect.” Public officials experience significant workloads and tremendous stress in making decisions that could impact thousands of lives. Despite these pressures, public officials are called upon to exhibit appropriate behavior at all times. Demonstrating respect for each individual through words and actions is the standard that can help guide public officials to do the right thing in even the most difficult situations.

Section 1. Code of Ethics

The Page City Council believes in fair, ethical, and accountable local government. To this end, the Page City Council has established a Code of Ethics for the members of the City Council and the City’s commissions, boards, and committees to assure public confidence in the integrity of local government and its effective and fair operations, and therefore determines that members of the City Council, and City commissions, boards and committees shall:

A. Act in the Public Interest. Recognizing that stewardship of the public interest must be their primary concern, members will work for the common good of the people of the City of Page and not for any private or personal interest, and they will assure fair and equal treatment of all.

B. Comply with the Law. Members shall comply with the laws of the nation, the State of Arizona and the City of Page in the performance of their public duties. These laws include, but are not limited to, the United States and Arizona Constitutions, the Page City Code and policies, laws pertaining to conflicts of interest, election campaigns, financial disclosure, and the open meeting law.

C. Conduct of Members. The professional and personal conduct of members must be above reproach and avoid even the appearance of impropriety. Members shall refrain from abusive conduct, personal charges or verbal attacks upon the character or motives of other members of the Council, commissions, boards, committees, staff, and the public.

D. Respect for Process. Members shall perform their duties in accordance with the processes and rules of order established by the City Council and other applicable laws and regulations governing the deliberation of issues in a public meeting, ensuring and appropriate implementation of policy decisions of the City Council by City staff.

E. Conduct of Public Meetings. Members shall prepare themselves for public issues, listen courteously and attentively to all discussions before the body, and focus on the business at hand. They shall refrain from interrupting other speakers, making personal comments not germane to the business of the body, or otherwise interfering with the orderly conduct of business.

F. Meeting Attendance. It is the responsibility of Council members to attend Council meetings and the responsibility of other members to attend meetings of their respective board, commission, or committee to which they have been appointed in order to fairly conduct the business of Page. It is also the responsibility of members who have been appointed as voting members representing Page on other boards, commissions, or committees to attend meetings of those boards, commissions, or committees. Absence from meetings should be avoided if at all reasonably possible. The member shall contact the City Clerk, Chair of the committee or board, or other responsible staff person if unable to attend a meeting. Members shall be required to provide current contact information to the City Clerk. Failure to attend three consecutive meetings or failure to attend at least 75% of the scheduled meetings in any calendar year may result in removal from a board, commission, or committee.

G. Decisions Based on Merit. Members shall base their decisions on the merits and substance of the matter at hand, rather than on unrelated considerations.

H. Communication. Members shall publicly share substantive information that is relevant to a matter under consideration by the Council, commissions, boards, or committees, which they may have received from sources outside of the public decision-making body.

I. Conflict of Interest. In order to assure their independence and impartiality on behalf of the common good, members shall not use their official positions to influence government decisions in violation of the law. In addition, members should consider recusal where there is an organizational responsibility or personal relationship that may give the appearance of a conflict of interest. The purpose of the conflict-of-interest laws is to prevent self-dealing by members and to remove or limit any improper influence which might bear on a member's decision. A legal conflict of interest occurs when (i) a member or a relative of the member has a pecuniary interest in a matter that may come before the Council during the member's term of office on which the member sits, and that interest is not a remote interest as defined in A.R.S. Section 38-502(10). "Relative" means the spouse, child, child's child, parent, grandparent, brother, or sister of the whole or half-blood and their spouses and the parent, brother, sister, or child of a spouse.

1. Compliance with Conflict-of-Interest Laws. Members shall comply with the conflict-of-interest laws of Arizona. If a member is not sure whether he or she has a conflict of interest in a matter before the Council, the City Attorney may be contacted.

2. Disclosure of Conflict of Interest. If a member has a conflict of interest, he or she shall disclose that fact as soon as possible by filing a statement with the City Clerk setting forth the nature of the conflict of interest or declaring the nature of the conflict of interest for the record of the minutes of the meeting. The member shall not participate in any matter as a member if the member has a conflict of interest.

3. Loyalty. Members have an obligation to put the interest of the City of Page over personal considerations.

4. Personal Interests. Occasionally a member may find that he or she has a personal interest in a matter, even though a conflict of interest would not exist under the conflict-of-interest laws. Members are encouraged to adhere to strongly held ethical values which are exercised in good faith and to refrain from discussing or voting on a matter if he or she believes personal interest precludes making a fair decision.

5. Abstaining from Voting. A member should not abstain from voting on a matter before the Council, board, commission or committee unless he or she has an actual conflict of interest or reasonably believes that he or she may have an actual conflict of interest or a personal interest as set forth in Paragraph I, Conflict of Interest. Members shall abstain from participating in deliberations and decision-making where conflicts exist.

J. Confidential Information. Members shall respect the confidentiality of information concerning the property, personnel, or affairs of the City. They shall neither disclose confidential information without proper legal authorization nor use such information to advance their personal, financial, or other private interests.

K. Use of Public Resources. Members shall not use public resources not available to the public in general, such as City staff time, equipment, supplies, or facilities for private gain or personal purposes.

L. Representation of Private Interests. In keeping with their role as stewards of the public interest, Council members shall not appear on behalf of private interests of third parties before the Council or any commission, board, or committee or proceeding of the City, nor shall members of commissions, boards, and committees appear before their own bodies or before the Council on behalf of the private interests of third parties on matters related to the areas of service of their bodies.

M. Advocacy. Members shall represent the official policies or positions of the City Council, commissions, boards, or committees to the best of their ability when designated as delegates for this purpose. When presenting their individual opinions and positions, members shall explicitly state they do not represent the City of Page, nor will they infer that they do.

N. Independence of Commission, Boards, and Committees. Because of the value of the independent advice of commissions, boards, and committees to the public decision-making process, Council members shall refrain from using their position to unduly influence the deliberations or outcomes of commission, board, and committee proceedings.

O. Positive Workplace Environment. Members shall support the maintenance of a positive and constructive workplace environment for City employees and for citizens and businesses dealing with the City. Members shall recognize their special role in dealing with City employees to in no way create the perception of inappropriate direction to staff.

P. Implementation. As an expression of the standards of conduct for members expected by the City, this Code of Ethics is intended to be self-enforcing. It therefore becomes most effective when members are

thoroughly familiar with it and embrace its provisions. For this reason, ethical standards shall be included in the regular orientations for candidates for City Council, applicants to boards, commissions, and committees, and newly elected and appointed officials.

Section 2. City Council Relations with City Boards and Committees and Council Member Representation to Other Agencies and Organizations

A. Members of the City Council shall not use their power of office to attempt to influence or publicly criticize commission, board, or committee recommendations or influence or lobby individual commission, board, or committee members on any item while under board, committee or commission consideration. It is important for commissions, boards, and committees to be able to make objective recommendations to the City Council on items before them. Members of Council who attempt to strongly influence commission, board or committee positions on any item may prejudice or hinder their role in reviewing the commission's, board's, or committee's recommendation as a member of the City Council.

B. Individual Council members shall have the right to attend commission, board, committee, but should not speak or become involved in meeting discussions unless the Council member is the liaison to that commission, board, or committee; and as a Council liaison, the following guidelines shall apply:

1. A Council member acting as a liaison to a commission, board, or committee (a "board") is not a member of the board. Rather, the Council member is a positive resource to support the board in the completion of its work.
2. A Council member liaison is acting as a representative of the full Council and as such has no authority to provide any direction or guidance to the board other than direction or guidance that clearly represents direction or guidance of the full Council.
3. Generally, the Council member liaison shall not attempt to influence the work or recommendations of the board.
4. The Council member shall not take part in the board's deliberations or discussions unless (a) the board requests the Council member's participation in a particular discussion (in this situation, the Council member must expressly state that she or he is speaking for her or himself, not for the entire Council) or (b) the Council member determines that he or she must speak up in order to remind the board of Council direction, City policies, or laws such as the Open Meetings Law or the Public Records Law.
5. The Council member liaison shall not take part in any votes or decision making of the board.
6. The Council member liaison shall bring to the Council any requests from the board, such as questions raised by a board about the board's scope of work, requests from the board to change the board's scope of work, or requests for expenditures of City resources to further the board's work.

7. The Council member liaison shall work to ensure that the Council is regularly updated on the work of the board.

C. If a Council member appears before another government agency or organization to give a statement on an issue affecting the City, the Council member should first indicate the majority position and opinion of the Council, if known or previously discussed. Personal opinions and comments may be expressed only if the Council member clarifies that these statements do not represent the position of the City Council.

Section 3. City Council Relations with Staff

A. The City Council and its members shall deal with the administration of the City only through the City Manager, except for the purpose of inquiry, and neither the Council nor any member thereof, shall give orders or instructions to any employee or officer other than the City Manager or other Council appointed officers. The City Manager shall take his or her orders and instructions from the Council, only when promulgated at a duly convened meeting of the Council, and no individual Council member shall give any orders or instruction to the City Manager except for purpose of inquiry. Members shall respect and adhere to the Council-Manager structure of government as outlined in the Page City Code. In this structure, the City Council determines the policies of the City with the advice, information, and analysis provided by the public, commissions, boards, committees, and staff. Except as provided by the Page City Code, members therefore shall not interfere with the administrative functions of the City or the professional duties of City staff, nor shall they impair the ability of staff to implement Council policy decisions.

B. There shall be mutual respect from both staff and Council members of their respective roles and responsibilities when and if expressing criticism in public session.

C. City staff shall acknowledge the Council's role as policy makers and the City Council shall acknowledge the staff's role as responsible for administering the Council's policies.

Section 4. Compliance and Enforcement

This Code of Ethics expresses standards of conduct expected for members of the Page City Council, commissions, boards, and committees. Members themselves have the primary responsibility to ensure that standards are understood and met, and that the public can continue to have full confidence in the integrity of government. A violation of this Code of Ethics shall not be considered a basis for challenging the validity of Council, commission, board, or committee decisions. Questions about this Code of Ethics, a conflict of interest, or other ethical issues may be presented to the City Attorney. The City Council may impose sanctions on members whose conduct does not comply with this policy, such as reprimand, formal censure, or removal of committee assignment.

Member Signature

State of Arizona)
)ss:
County of Coconino)

On this ____ day of _____, 2024 before me personally appeared _____,
whose identity was proved to me on the basis of satisfactory evidence to be the person whose name is
subscribed to this document, and who acknowledged that he/she signed the above/attached document.

Notary Public for the State of Arizona

My Commission Expires: _____



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.5.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Liquor License Mandarin Gourmet/Zhi Yang

Presented by: Bill Diak, Mayor

Prepared by: Cindy Scott

Action: Motion

RECOMMENDED ACTION:

I move to approve the Arizona Department of Liquor Licenses and Control Application for a Series #12 (Restaurant) Liquor License for Mandarin Gourmet/Zhi Yang

BACKGROUND:

Background materials for this item are included in the Public Hearing portion for this Liquor License Application.

The City Clerk's Office Received an Arizona Department of Liquor Licenses and Control Application for a Series #12 (Restaurant) Liquor License for Mandarin Gourmet/Zhi Yang.

As required by Arizona Revised Statutes the public hearing was held during an earlier portion of this meeting.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13. 6.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Liquor License Lake Powell Italian Deli LLC/Adrienne Abreu Schradi

Presented by: Bill Diak, Mayor

Prepared by: Cindy Scott

Action: Motion

RECOMMENDED ACTION:

I move to approve the Arizona Department of Liquor Licenses and Control Application for a Series #12 (Restaurant) Liquor License for Lake Powell Italian Deli LLC/Adrienne Abreu Schradi

BACKGROUND:

Background materials for this item are included in the Public Hearing portion for this Liquor License Application.

The City Clerk's Office Received an Arizona Department of Liquor Licenses and Control Application for a Series #12 (Restaurant) Liquor License for Lake Powell Italian Deli/Adrienne Abreu Schradi.

As required by Arizona Revised Statutes the public hearing was held during an earlier portion of this meeting.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A



**CITY OF PAGE
REQUEST FOR COUNCIL ACTION**

NEW BUSINESS 13.7.

City Council Regular Agenda

Meeting Date: 07/24/2024

Brief Title: Special Event Liquor License - Glen Canyon Conservancy

Presented by: Bill Diak, Mayor

Department: City Clerk

Action: Motion

RECOMMENDED ACTION:

Motion to approve the Arizona Department of Liquor Licenses and Control Application for a Special Event License for the Glen Canyon Conservancy, for the Concerts in the Park

BACKGROUND:

The City Clerk's Office received an Arizona Department of Liquor Licenses and Control application for a Special Event License from the Glen Canyon Conservancy for the Concerts in the Park event taking place on August 10, 2024.

A Special Event License does not require a public hearing, however the Arizona Department of Liquor Licenses and Control requires City Council's recommendation.

The Arizona Department of Liquor Licenses and Control will be notified of the action taken and will make the final determination.

ALTERNATIVES CONSIDERED:

N/A

ADVISORY BOARD / COMMISSION ACTION:

N/A

Attachments

Special Event LL Application

CSR:
Amount:



SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

Arizona Department of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY	
Job #:	
Date Accepted:	
CSR:	
License #:	

Application **MUST** be submitted to the Department of Liquor 10 days prior to the event.

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Glen Canyon Conservancy
(Must be an Officer/Member of the Non Profit Entity) Last First Middle
2. Applicant's mailing address: PO BOX 1835 Page AZ 86040
Street City State Zip
3. Applicants home/cell phone: 605 381-8296 Applicant's business phone: 928-660-7885
4. Applicant's email address: debbie@canycnconservancy.org
5. Special Event Name: Concerts in the Park
6. Name of Non-Profit Organization, Candidate or Political Party/Gov.: Glen Canyon Conservancy
7. Non-Profit/IRS Tax Exempt Number: 74-2429545
8. Arizona Corporation Commission File #: _____ If out of State please specify: _____
(Attach letter of good standing)
9. Event Location Name: John C. Page Memorial Park
10. Event Address: 500 S. Navajo Dr. Page, AZ 86040

Dates and Hours of Event - Days must be consecutive and may not exceed 10 consecutive days.

****SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY****

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	Aug. 10, 2024	Saturday	6:00 P.M.	9:30 P.M.
DAY 2:				
DAY 3:				
DAY 4:				
DAY 5:				
DAY 6:				
DAY 7:				
DAY 8:				
DAY 9:				
DAY 10:				

SECTION 2 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

ONE (1) _____ Number of Police TWO (2) _____ Number of Security Personnel ☒ Fencing ☐ Barriers

Must explain security measures: Perimeter of consumption area will have 4' high fencing around the 50'x100' area
John C. Page Memorial Park. Security at both entrances will only admit adults 21+ with valid identification in

SECTION 3 What is the purpose of this event?

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?
Check one of the following boxes. (R-19-318)

- A) ☒ Special Event being held on an **unlicensed** premises will require approval and signature by the Local Governing Body on page 3. (If checked move to section 4)
- B) ☐ Will this event be held on a currently licensed premises and within the already approved and licensed area?
(**Must attach a letter from the licensed premises with an explanation of the option checked below**)

Name of Business

License Number

Phone (Include Area Code)

- ☐ Place license in non-use - Special Event Licensee selling all alcohol without retailer involvement
Must attach letter from the location suspending license for duration of special event
- ☐ Dispense and serve all spirituous liquors under retailer's license - Business operates normally, minimum of 25% of gross revenue from alcohol sales is donated to licensee
- ☐ Dispense and serve all spirituous liquors under special event - The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be separated from any alcohol used during the special event. **Must attach letter from the location suspending license for duration of special event**
- ☐ Split premise between special event and retail location - Both the special event licensee and the retailer will conduct sales of alcohol. (These sales will be done in separate areas. If alcohol is donated or purchased by the special event licensee it must be in a separate area than the alcohol that is dispensed by the licensed retailer.)
- ☐ Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions - Retailer will still be permitted to conduct all normal sale and service of alcohol.

SECTION 4

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐ Yes ☒ No If yes, attach letter of explanation.
2. How many special event days have been issued to this organization during the calendar year? 6
3. Is the Organization using the services of a Special Event Contractor? (A licensee can utilize the services of a special event contractor who may purchase and sell alcohol on behalf of the licensee. If no special event contractor is listed, the licensee is responsible for the sales and service of alcohol.)
☐ Yes ☒ No If yes, please provide the Name of the Special Event Contractor: _____
4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol? (Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be the special event contractor)
☐ Yes ☒ No if yes, please provide the Name of Licensee: _____ License #: _____
5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100 PERCENT.**

Attach additional sheet if necessary.

Name: GLEN CANYON CONSERVANCY Percentage: 25%

Address: 12 N. LAKE POWELL BLVD. PAGE AZ

Street City State Zip

Name: LAKE POWELL NATIONAL GOLF COURSE Percentage: 75%

Address: 400 CLUB HOUSE DR. PAGE AZ

Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 5 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local governing body before submitting to the Department of Liquor Licenses and Control. Please contact the local governing board for additional information.

APPLICANT SIGNATURE

Declaration:

I, (Print Name) Debbie Moses, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.

Debbie Moses
Signature

LOCAL GOVERNING BODY

Date Received: _____

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

AZDLLC USE ONLY

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: _____



City Council Regular Agenda

Meeting Date: 07/24/2024

Title: Contract with Dorn Policy Group for Page Utility Enterprises

Presented by:

Subject:

EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(4) The City Council may vote to go into Executive Session for the purpose of discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

Page Utility Enterprises continued services with Dorn Policy Group for Infrastructure Funding

Discussion and possible action by the City Council pertaining to Page Utility Enterprises continued services with Dorn Policy Group for Infrastructure Funding
