



PAGE CITY COUNCIL

697 Vista Avenue
Page, AZ 86040

Mike Farrow, Vice Mayor
Kenna Hettinger, Councilor
Tom Preller, Councilor

Debi Roundtree, Councilor
David Auge, Councilor
Amanda Hammond, Councilor

Steven Kidman, Mayor

MEETING NOTICES

Consent Agenda: This portion is a means of expediting routine matters. All items approved will be done by one undebatable motion passed unanimously. Any item may be removed for debate on request of any member of City Council. Items removed from the Consent Portion become the first items of business of the Regular Agenda.

Hear From the Citizens: The City of Page welcomes public engagement, and the public may comment and address the City Council during this portion of the agenda. To request to speak, complete and submit the Request to Speak form PRIOR to the start of the meeting. When called to speak, please step up to the lectern, speak clearly into the microphone, and begin by stating your name for the record. Hear From the Citizens provides a time for the public to speak about matters that are NOT listed on the posted Agenda. The City Council cannot discuss or take legal action on any matters during the Hear From the Citizens. At the conclusion of the Hear From the Citizens, individual members of the City Council may respond to criticism made by those who have addressed the City Council, may ask Staff to review a matter, and/or may ask that a matter be put on a future agenda. If the topic you are commenting about is listed on the current agenda, you will be called to speak during that agenda item. Comments are limited to 3 minutes each speaker and 30 minutes in total. If you are with a group, please designate a spokesperson.

This agenda may be subject to change up to 24 hours prior to the meeting.

Pursuant to A.R.S. §38.431.02, notice is hereby given to the members of the City Council and to the general public that the Page City Council will hold a meeting open to the public. Supporting documents and Staff reports, which were furnished to the City Council, with this agenda, are available for review at cityofpage.org or at the City Clerk's Office. Councilmembers of the City of Page City Council will attend either in person or by technological means. City Council may vote to go into Executive Session for the purpose of obtaining legal advice from the City Attorney on any item listed on the agenda, pursuant to A.R.S. §38-431.03 (A)(3). City Council may modify the agenda order, if necessary.

Persons with disabilities should call the City Clerk's Office, at 928-645-4205 for program and services information and accessibility.

NOTICE TO PARENTS: Parents and legal guardians have the right to consent before the City of Page makes a video or voice recording of a minor child A.R.S. §1-602.A.9.

City Council meetings are audio and video recorded. Parents or guardians may either submit a written consent to the City Clerk's Office, or by allowing a minor to be present and/or participate in the meeting, parents or guardians waive this right.

If you would like to receive email notification for City Council agendas, please sign up for subscriptions on our website at cityofpage.org.



**City Council
Special Meeting**

**City Hall
697 Vista Ave, Page AZ
July 14, 2025 at 4:30 PM**

Notice of Public Meeting and Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Items of Business**
 1. Special Event Liquor License - Glen Canyon Conservancy
 - 2. EXECUTIVE SESSION**

Pursuant to A.R.S. § 38-431.03 (A)(1) The City Council may vote to go into Executive Session for the purpose of discussion or consideration of employment or assignment of an employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Director of Economic Development - Gregg Martinez
 3. Creation of Public Information Officer (PIO) Position
 - 4. EXECUTIVE SESSION**

Pursuant to A.R.S. § 38-431.03 (A)(1) The City Council may vote to go into Executive Session for the purpose of discussion or consideration of employment, assignment, appointment, or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

City Manager - Darren Coldwell
 5. City Manager Recruitment

Adjourn

Next Regular Meeting: Wednesday, July 30, 2025 at 5:30 p.m.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at the following places: City Hall Bulletin Board located at 697 Vista Avenue, Page, Arizona; Justice Building Bulletin Board located at 547 Vista Avenue, Page, Arizona; U. S. Post Office Lobby located at 44 Sixth Avenue, Page, Arizona, on the ____ day of _____, 2025, at _____ a.m./p.m. in accordance with the statement filed by the City of Page City Council with the City Clerk.

CITY CLERK'S OFFICE

CSR:

Amount:



SPECIAL EVENT LICENSE

APPLICATION FEE \$25.00 PER DAY

Arizona Department of Liquor Licenses and Control
800 W. Washington St. 5th Floor Phoenix, AZ 85007
(602) 542-5141

DLLC USE ONLY

Job #:

Date Accepted:

CSR:

License #:

Application **MUST** be submitted to the Department of Liquor 10 days prior to the event.

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: Glen Canyon Conservancy

(Must be an Officer/Member of the Non Profit Entity) Last

First

Middle

2. Applicant's mailing address: 12 N Lake Powell Blvd, Page, AZ, 86040

Street

City

State

Zip

3. Applicants home/cell phone: (928) 660-7887 Applicant's business phone: (928) 864-6614

4. Applicant's email address: amanda@canyonconservancy.org

5. Special Event Name: City of Page Summer Concert - August 2

6. Name of Non-Profit Organization, Candidate or Political Party/Gov.: Glen Canyon Conservancy

7. Non-Profit/IRS Tax Exempt Number: 74-2429545

8. Arizona Corporation Commission File #: 01896293 If out of State please specify:

(Attach letter of good standing)

9. Event Location Name: John C. Page Memorial Park

10. Event Address: 600 S. Navajo Drive, Page, AZ, 86040

Dates and Hours of Event - Days must be consecutive and may not exceed 10 consecutive days.

****SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY****

Days	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>Aug. 2, 2025</u>	<u>Saturday</u>	<u>6 pm - 9 pm</u>	<u>9 pm</u>
DAY 2:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 3:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 4:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 5:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 6:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 7:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 8:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 9:	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DAY 10:	<u> </u>	<u> </u>	<u> </u>	<u> </u>

SECTION 2 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

One (1) _____ Number of Police Two (2) _____ Number of Security Personnel ☐ Fencing ☐ Barriers

Must explain security measures: Perimeter of consumption area will have 4' high fencing around the 50'x100' area.

Security at both entrances will only admit adults 21+ with valid I.D. inside this fenced-in area.

SECTION 3 What is the purpose of this event?

☒ On-site consumption ☐ Off-site (auction/wine/distilled spirits pull) ☐ Both

How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors?
Check one of the following boxes. (R-19-318)

A) ☐ Special Event being held on an **unlicensed** premises will require approval and signature by the Local Governing Body on page 3. (If checked move to section 4)

B) ☐ Will this event be held on a currently licensed premises and within the already approved and licensed area?
(**Must attach a letter from the licensed premises with an explanation of the option checked below**)

- | Name of Business | License Number | Phone (Include Area Code) |
|--|----------------|---------------------------|
| ☐ Place license in non-use - <i>Special Event Licensee selling all alcohol without retailer involvement</i>
Must attach letter from the location suspending license for duration of special event | | |
| ☐ Dispense and serve all spirituous liquors under retailer's license – <i>Business operates normally, minimum of 25% of gross revenue from alcohol sales is donated to licensee</i> | | |
| ☐ Dispense and serve all spirituous liquors under special event - <i>The special event licensee is in charge of selling alcohol that was purchased or donated by the special event licensee. The retailers existing alcohol inventory must be separated from any alcohol used during the special event. Must attach letter from the location suspending license for duration of special event</i> | | |
| ☐ Split premise between special event and retail location - <i>Both the special event licensee and the retailer will conduct sales of alcohol. (These sales will be done in separate areas. If alcohol is donated or purchased by the special event licensee it must be in a separate area than the alcohol that is dispensed by the licensed retailer.)</i> | | |
| ☐ Off Sale only - Wine/Distilled Spirits Pull, Live or Silent Auctions – <i>Retailer will still be permitted to conduct all normal sale and service of alcohol.</i> | | |

SECTION 4

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

☐ Yes ☒ No If yes, attach letter of explanation.

2. How many special event days have been issued to this organization during the calendar year? _____

3. Is the Organization using the services of a Special Event Contractor? (A licensee can utilize the services of a special event contractor who may purchase and sell alcohol on behalf of the licensee. If no special event contractor is listed, the licensee is responsible for the sales and service of alcohol.)

☐ Yes ☐ No If yes, please provide the Name of the Special Event Contractor: _____

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol? (Licensees who hold a series 6, 7, 11, or 12 license are automatically qualified to be the special event contractor)

☐ Yes ☐ No if yes, please provide the Name of Licensee: _____ License #: _____

5. List the name of the Individual or Organization that will receive revenues, **MUST EQUAL 100 PERCENT.**

Attach additional sheet if necessary.

Name: Glen Canyon Conservancy Percentage: 25%

Address: 12 N Lake Powell Blvd, Page, AZ, 86040
Street City State Zip

Name: LP Espresso Percentage: 75%

Address: 612 N Navajo Dr, Page, AZ, 86040
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 5 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

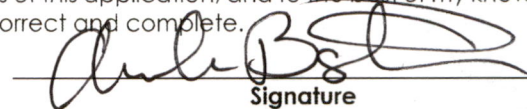


If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local governing body before submitting to the Department of Liquor Licenses and Control. Please contact the local governing board for additional information.

APPLICANT SIGNATURE

Declaration:

I, (Print Name) Amanda Boston, declare under penalty of perjury that I am authorized to submit this application. I have read the contents of this application, and to the best of my knowledge believe all statements made on this application to be true, correct and complete.


Signature

LOCAL GOVERNING BODY

Date Received: _____

I, _____ recommend ☐ APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

The local governing body (city, town or municipality where the fair/festival will take place) may require additional applications to be completed and submitted. Please check with local government as to how far in advance they require these applications to be submitted. Additional licensing fees may also be required before approval may be granted.

AZDLLC USE ONLY

☐ APPROVAL ☐ DISAPPROVAL BY: _____ DATE: _____

Overall Event Layout Overview

Overall Dimensions:

The beer garden will be set as a rectangular space measuring 100 feet by 50 feet.

Entry and Exit Points:

There will be two designated entry/exit points, located on both ends of the beer garden.

Security:

Security personnel ("Security x2") will be stationed at each entry/exit point to verify identification and ensure that no alcohol leaves the designated beer garden perimeter. A minimum of four security personnel will be provided by the nonprofit sponsor, Page Chamber of Commerce.

Signage Areas:

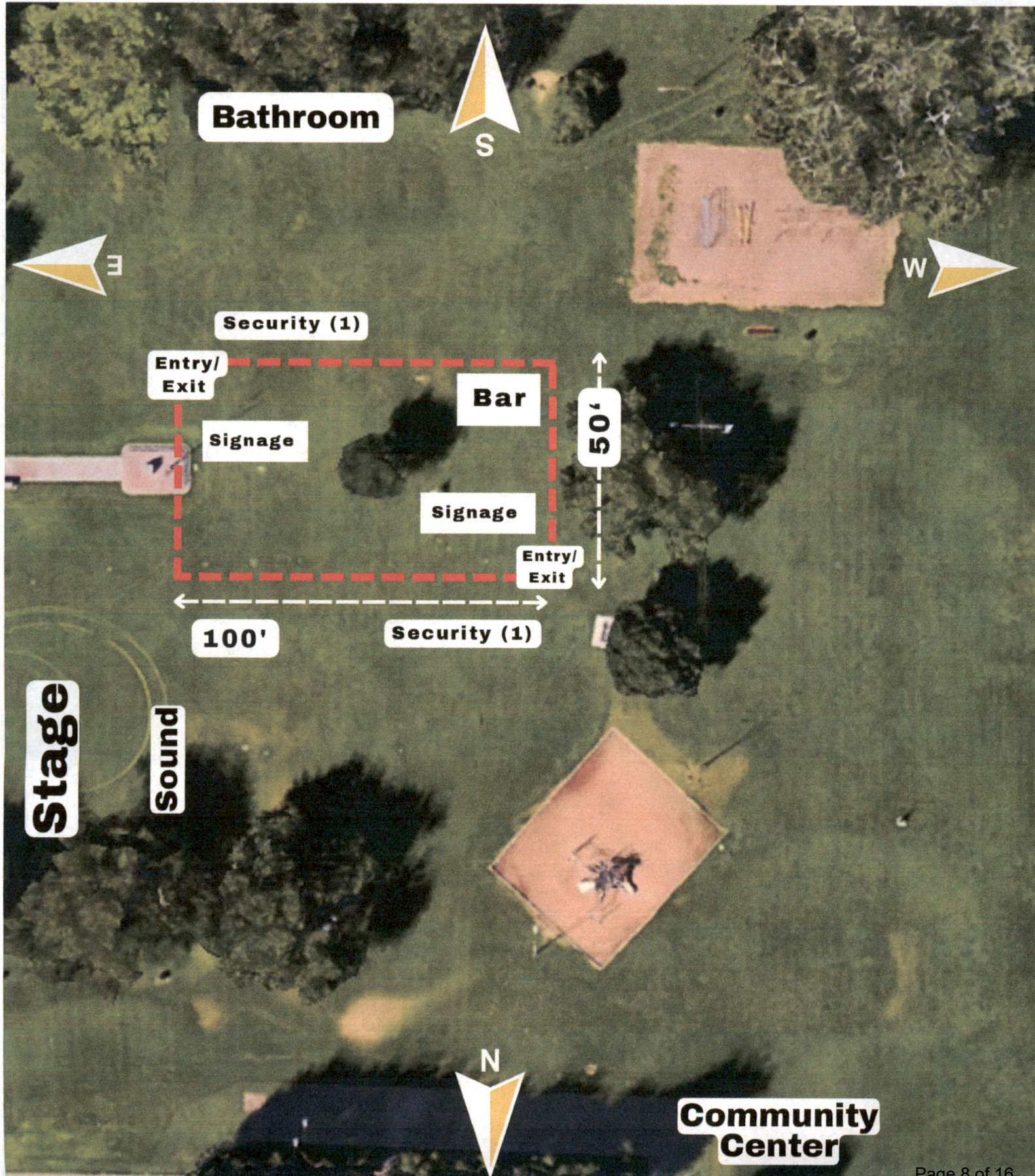
Two signage areas are designated along each 100-foot (longer) side of the state-required alcohol consumption notices.

Bar Area:

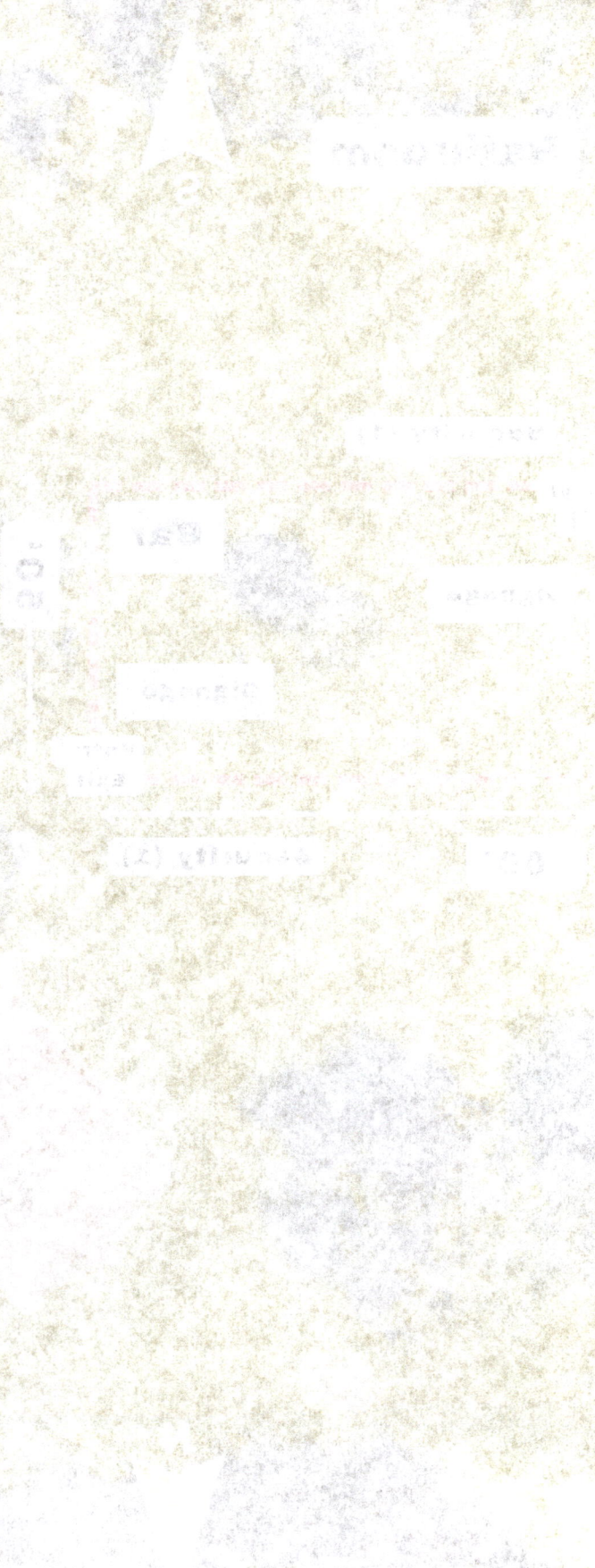
The bar area will be located toward one end of the rectangle within the beer garden boundaries.

Stage:

The stage will be positioned outside and adjacent to one of the longer sides of the rectangle, separate from the designated alcohol service area.



1156



Bathrooms

Light 1

Beer Garden

Power

Stage

Sound

Light 2

Seating

Food Trucks



REQUEST FOR COUNCIL ACTION

Request for Council Action:**Meeting Type:** Special Meeting**Department:** City Manager**Meeting Date:** July 14, 2025**Presented by:**

Bryan Hill, Interim City Manager

Brief Title: EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(1) The City Council may vote to go into Executive Session for the purpose of discussion or consideration of employment or assignment of an employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

Director of Economic Development - Gregg Martinez**Agenda Section:** Items of Business**Action:** Other**Agenda Sub-category:** Executive Session**PowerPoint Needed?:** No

Request for Council Action

Recommended Action:

TBD

Background:

Confidential

Alternatives Considered:

N/A

Advisory Board/Commission Action:

N/A

Admin Only: (text will appear on the agenda)**Director of Economic Development - Gregg Martinez****Fiscal Impact:****Fiscal Year:****Amount Requested:****Line Item(s):**

Budget Impact:

Notes:

Attachments:

None

REQUEST FOR COUNCIL ACTION

Request for Council Action:**Meeting Type:** Special Meeting**Department:** City Manager**Meeting Date:** July 14, 2025**Presented by:**

Bryan Hill, Interim City Manager

Brief Title: Creation of Public Information Officer (PIO) Position**Agenda Section:** Items of Business**Action:** Motion**Agenda Sub-category:** Agenda Item**PowerPoint Needed?:** No

Request for Council Action

Recommended Action:

TBD

Background:

This position was included in the budget for the fiscal year 2026 budget.

Alternatives Considered:

N/A

Advisory Board/Commission Action:

N/A

Admin Only: (text will appear on the agenda)

Creation of Public Information Officer (PIO) Position

Fiscal Impact:**Fiscal Year:****Amount Requested:****Line Item(s):**

Budget Impact:

Notes:**Attachments:**

None

REQUEST FOR COUNCIL ACTION

Request for Council Action:**Meeting Type:** Special Meeting**Department:** City Manager**Meeting Date:** July 14, 2025**Presented by:**

Bryan Hill, Interim City Manager

Brief Title: EXECUTIVE SESSION

Pursuant to A.R.S. § 38-431.03 (A)(1) The City Council may vote to go into Executive Session for the purpose of discussion or consideration of employment, assignment, appointment, or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting.

City Manager - Darren Coldwell**Agenda Section:** Items of Business**Action:** Other**Agenda Sub-category:** Executive Session**PowerPoint Needed?:** No

Request for Council Action

Recommended Action:

TBD

Background:

Confidential

Alternatives Considered:

N/A

Advisory Board/Commission Action:

N/A

Admin Only: (text will appear on the agenda)**City Manager - Darren Coldwell****Fiscal Impact:****Fiscal Year:****Amount Requested:****Line Item(s):**

Budget Impact:

Notes:

Attachments:
None

REQUEST FOR COUNCIL ACTION

Request for Council Action:**Meeting Type:** Special Meeting**Department:** City Council**Meeting Date:** July 14, 2025**Presented by:**

Steven Kidman, Mayor

Brief Title: City Manager Recruitment**Agenda Section:** Items of Business**Action:** Other**Agenda Sub-category:** Agenda Item**PowerPoint Needed?:** No

Request for Council Action

Recommended Action:

TBD

Background:

Duffy Group is looking for Council direction on the recruitment of a City Manager.

Alternatives Considered:

N/A

Advisory Board/Commission Action:

N/A

Admin Only: (text will appear on the agenda)

City Manager Recruitment

Fiscal Impact:**Fiscal Year:****Amount Requested:****Line Item(s):**

Budget Impact:

Notes:**Attachments:**

None